



City of Wichita Falls City Council Agenda

Stephen Santellana, Mayor
Bobby Whiteley, At Large
Michael Smith, District 1
DeAndra Chenault, Mayor Pro Tem
Jeff Browning, District 3
Tim Brewer, District 4
Steve Jackson, District 5



Darron Leiker, City Manager
Kinley Hegglund, City Attorney
Marie Balthrop, City Clerk

Notice Of Regular Meeting Of The Mayor And City Council Of The City Of Wichita Falls, Texas, To Be Held In The City Council Chambers, Memorial Auditorium, 1300 Seventh Street, Tuesday, August 18, 2020, Beginning At 8:30 A.M.

This meeting can be accessed and viewed at the following locations:

1. The video may be livestreamed on the City's YouTube page (<https://www.youtube.com/cityofwf>)
2. A livestream will be shown on the Spectrum/Time Warner Cable Channel 1300
3. A livestream will be shown on the City's Facebook page (City of Wichita Falls, Texas Government) (<https://www.facebook.com/CityofWF>)
4. A video of the meeting will be posted on the City's YouTube page (<https://www.youtube.com/cityofwf>)

Recognizing that the public's input on agenda items is important, the City Council has provided an email address for all citizens who wish to comment on specific items posted on this agenda that call for Council action or involve a public hearing. Please send your comments, questions, and concerns concerning specific agenda items to Councilmeetingquestions@wichitafallstx.gov. E-mails must be received by 3:00 p.m. on August 17, 2020. Subject to the five-minute limitation per person, the emails will be read aloud to the City Council, except for those that express profanity or promote acts of violence. Members of the public that wish to comment on issues not on the posted Council agenda would need to do so in person during item 9. Emails that do not address a specific agenda item will be forwarded to the City Council, but will not be read aloud.

Item #

1. Call to Order
2. (a) Invocation: Pastor Eric DeLuna
Lakeview Church of the Nazarene
(b) Pledge of Allegiance

CONSENT AGENDA

3. Approval of minutes of the August 4, 2020 Regular Meeting of the Mayor and City Council.
4. Receive Minutes
 - (a) Landmark Commission, June 23, 2020
 - (b) Lake Wichita Revitalization Committee, July 14, 2020

REGULAR AGENDA

5. Ordinances
 - Ordinance making an appropriation to the Special Revenue Fund for COVID-19 Grant funding in the amount of \$77,063 received from the Department of State Health Services and authorizing the City Manager to execute contract accepting same
6. Public Hearing
 - Public Hearing on the Fiscal Year 2020-21 Proposed Operating Budget
7. Resolutions
 - (a) Resolution expressing the City Council's intent to place a proposal on a future Council agenda approving a property tax rate that exceeds the no new tax rate, but does not exceed the voter-approval tax rate; scheduling one public tax rate hearing, and establishing the date to vote on same
 - (b) Resolution authorizing the City Manager to award bid and contract for the 2020 Lift Station 5 and 39 Rehabilitation and Lincoln Street Pump Replacement Project to Bowles Construction Co. in the amount of \$379,390.00
 - (c) Resolution authorizing the City Manager to award bid and contract for the 2020 Sewer Budget Utility Improvements Project Phase I to Insituform Technologies, LLC in the amount of \$493,899.75
 - (d) Resolution authorizing the City Manager to make application with the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for fiscal year 2021
8. Other Council Matters
 - (a) Staff Reports
COVID-19 Update, Lou Kreidler
 - (b) Items of concern to members of the City Council

9. Comments from the public to members of the city council concerning items that are not on the city council agenda. People wishing to address the council should sign up prior to the meeting commencing. A three-minute time frame will be adhered to for those addressing their concerns. As comments from the public are not posted agenda items, the Texas Open Meetings Act prohibits City Council members and Staff from discussing or responding to these comments during Council meetings.
10. Adjourn

Spanish language interpreters, deaf interpreters, Braille copies or any other special needs will be provided to any person requesting a special service with at least 24 hours' notice. Please call the City Clerk's Office at 761-7409.

Every item on this agenda shall be considered a public hearing. Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant law, and City Council may deliberate and vote upon any such subject and resolutions related thereto. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject may be voted upon, regardless of any language of limitation found in this agenda or any document referring to such action. Any penal ordinance, development regulation or charter provision of the City of Wichita Falls or item which is funded by the current or next proposed City of Wichita Falls budget, including, without limitation, any street, water pipe, sewer, drainage structure, department, employee, contract or real property interest of the City of Wichita Falls, may be discussed and deliberated, and the subject is hereby defined as such without further notice. Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether any item is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of the City Council. Executive sessions described generally hereunder may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions described generally hereunder are closed meetings, may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087.

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, Texas on the 12th day of August, 2020 at 4:00 o'clock p.m.



City Clerk



City of Wichita Falls
City Council Meeting
Minutes
August 4, 2020



Item 1 - Call to Order

The City Council of the City of Wichita Falls, Texas met in regular session on the above date in the Council Chambers of the Memorial Auditorium Building at 8:30 o'clock a.m., with the following members present.

Stephen L. Santellana	-	Mayor
DeAndra Chenault	-	Mayor Pro Tem
Tim Brewer	-	Councilors
Jeff Browning	-	
Steve Jackson	-	
Michael Smith	-	
Bobby Whiteley	-	
Darron Leiker	-	City Manager
Kinley Heggland	-	City Attorney
Marie Balthrop	-	City Clerk

Mayor Santellana called the meeting to order at 8:30 a.m.

Item 2a – Invocation

Pastor Craig Lile, Faith Baptist Church, gave the invocation.

Item 2b – Pledge of Allegiance

Mayor Santellana led the Pledge of Allegiance.

Item 3-4 – Consent Agenda

8:32 a.m.

City Manager Darron Leiker gave a briefing on the items listed under the Consent Agenda.

Moved by Councilor Brewer to approve items on the consent agenda.

Motion seconded by Councilor Chenault and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Chenault, Jackson, Smith, and Whiteley

Nays: None

Item 3 – Approval of minutes of the July 21, 2020 Regular Meeting of the Mayor and City Council

Item 4a – Resolution 67-2020

Resolution authorizing the replacement of a water pump at North Beverly Pump Station, by Pierce Pump Company, in the amount of \$69,606.45.

Item 4b – Resolution 68-2020

Resolution authorizing the City Manager to make application for a grant from the Office of the Governor, Public Safety Office, Homeland Security Grants Division, 2020 State Homeland Security Program – LETPA Projects (SHSP-L), Grant Number 3996401, in the amount of \$60,561.67.

Item 5 – Receive Minutes

Lake Wichita Revitalization Committee June 9, 2020

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Item 6a – Ordinance 44-2020

8:33 a.m.

Ordinance amending the Wichita Falls Metropolitan Planning Organization's FY 2020 Budget in the amount of \$61,652.14.

Moved by Councilor Chenault to approve Ordinance 44-2020.

Motion seconded by Councilor Browning and carried with the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Chenault, Jackson, Smith, and Whiteley

Nays: None

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Mayor Santellana moved to item 7a.

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Item 7a – Resolution 69-2020

8:35 a.m.

Resolution authorizing the City Manager to apply for non-matching Grant Funds from the Edward Byrne Memorial Justice Assistance Grant Program, Grant #2020-H7540-TX-DJ, in the amount of \$26,661.00 with co-applicant, Wichita County Sheriff's Office.

Moved by Councilor Brewer to approve Resolution 69-2020.

Motion seconded by Councilor Jackson and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Chenault, Jackson, Smith, and Whiteley

Nays: None

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Item 7b – Resolution 70-2020

8:35 a.m.

Resolution approving the 2020-2024 Consolidated Plan and 2020 Annual Action Plan of the City of Wichita Falls to include any and all revisions to the plans approved by the U.S. Department of Housing and Urban Development (HUD) to allocate FY 2020 Community Development Block Grant (CDBG) funds in the amount of \$1,246,504 and FY 2020 HOME Investment Partnership Program (HOME) funds in the amount of \$440,347; authorizing submission of the Plans to HUD; and authorizing the City Manager to execute HUD Grant Applications and Agreements to implement the approved Plans, to include any and all revisions approved by HUD.

Moved by Councilor Brewer to approve Resolution 70-2020.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Chenault, Jackson, Smith, and Whiteley

Nays: None

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Item 8a – Staff Report – COVID-19 Update, Lou Kreidler

8:45 a.m.

In the past two weeks, there have been 168 new cases, an average of 12 cases per day, with the top three types of spread being community spread, contact, and close contact. There has been one death during this same timeframe. Mrs. Kreidler discussed the changes in CDC guidance, and Health Department guidelines regarding clearing cases. She reminded everyone to wash their hands, wear a mask, social distance and disinfect surfaces often.

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Item 8b – Items of concern to members of the City Council

8:48 a.m.

Councilor Browning applauded citizens for wearing masks, as it seems that most are following the rules. In regards to school restarting, lets pray for a safe return. Hopefully we will receive guidance soon from the Governor's office regarding reopening of businesses that are still closed.

Councilor Brewer stated that there are positive things going on. The housing market is exploding, and people are moving to Wichita Falls because they are happy with how we have handled the pandemic. There are many job openings and good things are happening. Councilor Brewer applauded citizens for wearing masks and the City of Wichita Falls for being the city that faith built.

Councilor Whiteley agreed with Councilor Brewer regarding positive things happening that we are thankful for. Thank you to Lou Kreidler for the update. It seems that we are doing better. Councilor Whiteley stated that he has some budget and workers compensation questions for staff.

Councilor Chenault said good morning and thanked those that attended or watched the livestream.

Mayor Santellana thanked Lou Kreidler and her staff for the daily reports. Everyone seems to be wearing masks and he hopes we can get back to some normalcy in the near future. I hope that we will not see a big spike from kids returning to school.

Numbers are leveling off but the news of the day is still COVID-19. Our Health Department is doing a fantastic job. The Census is ongoing but will be cut off fifty-six days early. We are excited and hopeful that we will get a complete count in Wichita Falls. If you know someone that has not completed the Census, please encourage him or her to do so. The filing period for elections is ongoing with a couple of weeks left to file if you desire to run for City Council.

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Item 9 – Comments from the Public to Members of the City Council Concerning Items That Are Not on the City Council Agenda

8:53 a.m.

There were no comments from citizens.

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Item 10 – Executive Session

City Council went into Executive Session at 8:54 a.m. in accordance with Texas Government Code 551.072.

Council reconvened at 9:21 a.m.

Mayor Santellana announced that no votes or polls were taken.

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Item 6b – Ordinance 45-2020

9:21 a.m.

Ordinance authorizing acquisition by purchase and/or condemnation of 4 permanent drainage easements, 3 temporary construction easements for the Quail Creek Drainage Project: Phase I from Kemp Boulevard to Maplewood Avenue.

Moved by Councilor Smith that the City of Wichita Falls authorize the use of the power of eminent domain to acquire:

Parcel	Tax ID	Address	Name	Type
3 -A	142360	3411 Kemp	Mike Shallenberger	Permanent Drainage
3 -B	142360	3411 Kemp	Mike Shallenberger	Drainage Field Notes
3 -A	142360	3411 Kemp	Mike Shallenberger	Temporary Construction
3 -B	142360	3411 Kemp	Mike Shallenberger	TCE Field Notes
4 -A	142358	3503 Kemp	Faith Masonic Lodge	Permanent Drainage
4 -B	142358	3503 Kemp	Faith Masonic Lodge	Drainage Field Notes

CITY COUNCIL MINUTES

August 4, 2020

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4 -A	142358	3503 Kemp	Faith Masonic Lodge	Temporary Construction
4 -B	142358	3503 Kemp	Faith Masonic Lodge	TCE Field Notes
5 -A	142358	3505 Kemp	Young Life	Permanent Drainage
5 -B	142358	3505 Kemp	Young Life	Drainage Field Notes
5 -A	142358	3505 Kemp	Young Life	Temporary Construction
5 -B	142358	3505 Kemp	Young Life	TCE Field Notes
6 -A	142358	3621 Maplewood	Devek Frech	Permanent Drainage
6 -B	142358	3621 Maplewood	Devek Frech	Drainage Field Notes

for the purpose of removing commercial and residential properties out of the flood prone areas during large rain events.

Motion seconded by Councilor Brewer and carried with the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Chenault, Jackson, Smith, and Whiteley

Nays: None

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Item 6c – Ordinance 46-2020

9:26 a.m.

Ordinance authorizing acquisition by purchase and/or condemnation of 1 Permanent Drainage Easement located at 5401 Taft Boulevard for the Taft Boulevard Road Widening Project from FM 2380 (Old Lake Road) to near FM 369 (Southwest Parkway); proposed and approved by the 2018 Bond Election as described in the commentary and ordinance language.

Moved by Councilor Smith that the City of Wichita Falls authorize the use of the power of eminent domain to acquire:

Exhibit A: Drainage Easement 20' x 25' having an area of 540 square feet out of the remainder of BLK 7, Sayles Irrigation Subdivision of J.A. Scott Survey No. 7, A-295 AKA 5401 Taft Boulevard (Shoop)

for the purpose of: widening Taft Boulevard per the 2018 Bond election to provide adequate infrastructure to the residents and create a safer means of travel.

Motion seconded by Councilor Browning and carried with the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Chenault, Jackson, Smith, and Whiteley

Nays: None

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Item 11 –Adjourn

Mayor Santellana adjourned the meeting at 9:29 a.m.

PASSED AND APPROVED this 18th day of August 2020.

Stephen L. Santellana, Mayor

ATTEST:

Marie Balthrop, TRMC, MMC
City Clerk

MINUTES
LANDMARK COMMISSION
June 23, 2020

MEMBERS PRESENT:

Michele Derr
John Dickinson
Christy Graham
Blake Haney
Joel Hartmangruber
Andy Lee
Nadine McKown
Janel Ponder Smith
Marcela Trice
Tim Brewer

■ Chairperson
■ Member
■ Vice-Chairperson
■ P&Z Liaison
■ Member
■ Member
■ Member
■ Member
■ Member
■ Council Liaison

Terry Floyd, Development Services Director
Karen Gagné, Planning Administrator
Christal Ashcraft, Development Services Admin. Asst.

■ City Staff
■ City Staff
■ City Staff

Guests:

Cody Magaña
Debbie Maestaz
Syd Littikin, Architect
Carolyn Looney
Monica Rojo
Jana Schmader
Tyler Sales, Attorney
Henry Florsheim, Chamber of Commerce President

900 8th Street
1309 Grant Street
620 Ohio Street
1500 Hayes
1509 Tilden
709 Indiana
900 8th Street
900 8th Street

I. Call to Order, Welcome, Introductions and Swearing-in New Members

Chairperson Michele Derr called the meeting to order at 12:01 p.m. Ms. Derr had Commission members, staff and guests introduce themselves.

II. Review & Approval of Minutes from February 25, 2020

Chairperson Michele Derr called for review and approval of the February 25, 2020 Landmark Commission meeting minutes. Ms. Janel Ponder-Smith made a motion to approve amended minutes, Mr. Blake Haney seconded the motion. Minutes were unanimously approved.

III. Action Item: Design Review - 1509 Tilden (*West Floral Heights Historic District*)

Ms. Karen Gagné presented the case and stated staff received an application from Mr. & Mrs. Rojo for a request to replace their rear fence. The subject property was constructed in 1925 and is in the West Floral Heights historic district. The subject property is a contributing structure in this city designated district. The Rojo's are requesting to replace the existing 4 foot chain link fence with 6 foot wooden panels with metal post and hardware that will face inside towards the property. Ms. Gagné advised in 2018 the Rojo's where

approved by this commission for some additional improvements such as decorative iron fencing, a switchback handicap ramp and additional concrete.

Ms. Gagné stated the fencing to be removed and replaced was about 50 feet that goes from the north end of the property along to alley to the rear garage. There is already similar fencing in place in the 1500 block of Tilden that Mr. & Mrs. Rojo's requesting.

Ms. Gagné advised the commission this triggers a design review because it is an exterior remodel and change addressing fencing. Typically fencing is not allowed in the front yard on historic properties and in 2010/2011 the West Floral Heights group requested the design guidelines address not having fences in the front yards in the West Floral Heights historic district.

Ms. Gagné stated Mrs. Rojo was present if the commission had any questions she would be able to answer.

Chairperson Derr asked if the commission had any questions or discussions. Vice-Chair Christy Graham made a motion to approve the case. Ms. Marcela Trice seconded, the motion passed unanimously.

IV. Action Item: Design Review – 1309 Grant (*West Floral Heights Historic District*)

Ms. Karen Gagné stated the subject property was built in 1925 and was a contributing structure in the West Floral Heights Historic District. The property has a detached garage that is very typical for the area, and is the subject of Ms. Maestaz, the applicants' request. Inventory photos displayed from 2013 showed deterioration on garage doors and photos from 2019 show continued further deterioration. The seals do not touch the framing and the wooden frame and doors are rotted away. The applicant is requesting to repair/replace garage doors as well as repair brick around doors. The current garage doors are an odd size, 8 x 7 feet, the homeowner is having the up and over door system custom made to maintain the same look. Existing metal hardware will be reused however rotted wood is not able to be reused. The variety of garage doors in the West Floral Heights is vast, however, staff follows the Secretary of the Interior Standards of repair, rehab and replace.

Ms. Gagné stated the applicant was present and wished to speak. Ms. Debbie Maestaz stated the garage has had no maintenance in many years resulting in extreme deterioration. Ms. Maestaz stated the left side garage is completely inoperable and the right side frame work as fallen apart. Ms. Maestaz advised she would build however the committee recommended, she just needs operable garage doors when she moves into the home.

Ms. Derr asked if the committee had any questions for the home owner. Ms. Janel Ponder-Smith if the pedestrian door was new. Ms. Maestaz advised the door was within the fence and not visible. Ms. Ponder-Smith asked if the contractor would be using salvageable parts. Ms. Maestaz stated yes, whatever the contractor could salvage they would repair and rehab. Ms. Ponder-Smith asked if those were the original wooden doors to which Ms. Maestaz stated she did not know. Chairperson Derr asked if there were any other questions or discussion. Ms. Ponder-Smith made a motion to approve request. Mr. Blake Haney seconded. Motion passed unanimously.

V. Action Item: Design Review – 620 Ohio Street (Depot Square Historic District)

**This property is owned by Landmark Commission member, John Dickinson, whom had recused himself. All required paperwork was completed and can be found on file with the City Clerk's office.*

Ms. Gagné stated staff was happy to see this application come into the office to restore this significant structure back to its original state, built circa 1913. The subject property is a contributing structure located in the central part of downtown in the Depot Square Historic District and is unique in that it is an "L" shaped property. Inventory photos from 1995 to current day show very little has changed. There have been substantial changes to the rear alley which did not go through the design review process for approval from the Landmark Commission since 1999 for replacement transom windows, the window and former garage door. The previous owner participated in the tree planting program downtown between 1995 and 1999 adding trees to the property as well as an awning at some point.

The current owners are not planning any changes to the Ohio Street façade, only trimming of the trees and rehab existing doors. This request is mainly focused on the rear of the structure to bring it back to more of its original state. Ms. Gagné advised the commission there had been several changes to the rear of the property that included a very large overhead garage door being installed at some point without Landmark approval. The addition of this door was not adequately installed. In photos the faulting and lack of support is clearly visible. The owners have engaged a Historic Preservation Consultant because they are also working with Texas Historical Commission (THC) to apply for state historic tax credits. That process will run concurrently with this design review.

Ms. Gagné stated part of this proposal was to have the large rear garage door removed and then add a new lintel that will be properly installed to provide support the wall and also fill in with salvaged brick. The existing roll top door which is non-functional at this time is proposed to be bricked in and then the large door that was added are to be replaced with two pedestrian doors, one a double door and one a single door.

Ms. Gagné stated in photos you could see how the overlap of the property lines effect redevelopment of this property. It's almost an overlap at the rear of 620 and 612 7th Street and the land that 612 7th Street actually extends about 10 feet out, leaving only 2-3 feet access gap for 620 Ohio to get to that roll top door. There are also 2 windows on the other side of that being blocked by 612 7th Street. The owners are proposing to install a firewall inside the building and will function as two separate unit spaces.

A note provided by the Historic Preservation Consultants and their detailed assessment of the building addressed the fact that those two doors on the McIntosh Building are not original and are being proposed for replacement. Due to the access issue with the 7th Street property they are looking at creating an internal access point for the 2nd unit, essentially the double pedestrian door being put in where the white overhead door will be removed will be a point of access for both units. There are other impacts for whomever rents the second unit due to it having less than 3 feet access is difficult in having full use of that building as well as impacts on the International Building Code, fire access and fire ratings.

Ms. Gagné referred to the design guidelines in addressing the changes to the façade, which is visible from public right-of-way, even though it is in the alley, and the removal and replacement of doors. The guidelines state there are to be no added architectural features,

which, in this case the owners are trying to restore the structure to the original time period. The walls are to be replaced with in-kind materials and the original door openings are not to be enlarged or closed in. Also it states to try and retain original doors which they are rehabbing back to a style more time-period appropriate.

Ms. Gagné turned the discussion over to the owners/applicants along with their architect and legal consultant. Mr. John Dickinson, owner, stated his architect, Mr. Syd Littikin, wished to address the commission. Mr. Littikin stated in the rear of the building on 7th Street had an added addition in stucco that was not approved by Landmark Commission that extends out approximately 17 feet behind the subject property has multiple cracks in the walls. Mr. Littikin also advised the commission the old over-head door was completely rotted and not salvageable. As there is less than 3 foot of access in the rear a door would not comply with the required 5 foot of space by the International Building Code, therefore, they are requesting to block that off for security purposes. The large overhead door does not meet code requirements and is not structurally safe. Mr. Littikin went into detail on proposed design plans and existing damage to structure.

Ms. Marcela Trice stated she had some questions regarding the in-fill of brick asking if the replacement brick would be the removed bricks off the structure in other areas for repair. Also she stated the other windows on buildings in the area have arched openings at the top and questioned why they didn't stay with that design. Mr. Dickinson stated they cannot be sure if the arch-head openings are original but that if it is something the Commission requires they will comply. He also stated the brick would be the same brick salvaged from the structure. Mr. Andy Lee stated the owners and Mr. Littikin have taken the correct steps with Texas Historical Commission (THC) and there is a recommendation letter to enclose the back door due to the limited access area. There is still part B of the process to go through with THC before a final recommendation would be given. Mr. Lee stated he thinks this is a good proposal. Ms. Janel Ponder-Smith asked if only the back doors were being proposed. Ms. Christy Graham advised that was correct. Ms. Gagné stated the front doors most likely would not come to the commission for review as that was considered routine maintenance.

Ms. Graham made a motion to approve the design review as presented. Mr. Lee seconded the motion. The motion passed unanimously.

VI. Action Item: Design Review – 900 8th Street (Hamilton Building, WF Landmark #21)

**Ms. Gagné requested to move this item to the end of the meeting and move to Other Business as the President of the Chamber of Commerce, applicant, was not yet present.*

VII. Other Business:

a) Monthly Reports

Depot Square:

Ms. Derr gave updates:

- July 9th – Wichita Theater, Titanic Musical
- July 11th – Farmer's Market, Master Gardeners
- July 25th – Farmer's Market, Watermelon Festival
- August 8th – Farmer's Market, Master Gardeners
- August 22nd – Farmer's Market, Salsa Day
- New painted horse on the corner of 8th & Scott Street, Choose Your Side

- July 4th – SAFB, Fireworks

West Floral Heights:

Ms. Ponder Smith spoke at length about the West Floral Heights neighborhood being unhappy with the design review process and their complaints to her. Chairperson Derr and Ms. Gagné advised since this was not on the agenda they would discuss after the meeting.

b) Updates:**502 Ohio**

Ms. Gagné advised this property had already gone to council and placed on a demolish order, but, recently due to the recent storms the building has collapsed in on itself. The owner, Mr. Hanson had a structural report done that states the building still has viable use and has been in contact with city staff and has obtained a restoral permit. City staff will continue working closely with Mr. Hanson on his plans and timeline due to its dilapidated condition.

615 7th Street

This former Keller & Duret Hardware building has only the shell left standing. The owner, Mr. Jacob Scott has contracted architect, Mr. Syd Littikin to help with this restoral process. Mr. Littikin spoke of plans and progress on the structure advising the committee some structural drawings had to be revised and should be received by the city in the next few days. Mr. Scott and his team will continue to work with city staff on this project.

1512 Tilden

June 10th 2020, a building permit was issued to the owner. This project has moved slow but is moving forward. City staff will continue communication with owner on restoral process.

713 Indiana

The front part of this roof collapsed and was promptly removed to avoid pedestrian injury.

909 10th Street

This subject property is still under Texas Historical Commission (THC) review. The case has a new reviewer that will be looking at the roof damage, limestone capping's, and the stolen copper downspouts that have caused stone damage.

c) Window Rehabilitation Workshop – Hull Millworks:

Rescheduling for Fall 2020

d) Design Review – Staff Authorized – Minor Alteration/Repairs

- 1717 Hayes – inquiry for replacement fencing due to damage (dry rot/water)
- 607 7th Street (Depot District) – inquiry regarding building occupancy; roof repair; addition of sky lights; windows and doors; *pending additional information for Landmark consideration*
- 6th Street Winery (Depot District) – verification of design plans previously reviewed by Landmarks

- 1716 Grant (West Floral Heights) – backflow testing permit issued
- 1512 Tilden (West Floral Heights) – residential remodel permits issued

e) Articles & Periodicals/THC Items:

- Preservation News (National Trust)
- The Medallion (THC)

VIII. Action Item: Design Review – 900 8th Street (Hamilton Building, WF Landmark #21)

**This item was moved to provide time for all parties to attend presentation.*

Mr. Gagné stated this was a key downtown building on a critical corner of 8th and Lamar. This is a corner unit of the historical Hamilton Building that is well recognized in the architectural field due to prominent Texas architects, Voelcker & Dixon, where involved with the building design. The building is Beaux Arts & Art Deco style and has remained virtually unchanged since its construction circa 1927. A parking garage was added in the back in the mid 1950's and was designated a Wichita Falls Historic Landmark in September 1999. The requested proposal is to remove the current Benchmark sign removed, adding a new Chamber of Commerce Sign on the corner of the building, an awning added and the addition of some new outdoor carpet at the step entry way.

Ms. Gagné stated the sign being placed on the southeast corner of 8th and Lamar would give needed visibility to the Chamber of Commerce for citizens and new visitors to Wichita Falls. The proposed sign does comply with the sign ordinance, however, a sign permit will be required along with an encroachment agreement with property management if the proposal is approved. Also in the requested proposal is the addition of two new awnings, one on Lamar and one on 8th Street at the entry point. Inventory photos from the 1950's show canopy awnings on the building.

Ms. Gagné introduced Mr. Cody Magaña, White Realty for any questions the committee. Mr. Magaña stated the new signage would help new visitors in town locate the chamber. The requested awnings to be installed are for an additional safety measure from the rain at the point of entry. Mr. Henry Florsheim, President and CEO of the Wichita Falls Chamber of Commerce stated the sign was designed to match the historic feel and character of the Hamilton Building.

Ms. Derr asked if the Commission had any questions. Ms. Ponder-Smith asked for clarification on "new entry way" asking if it was new or they had plans to change it. Mr. Magaña stated it had been restored back to the original entry. At some point over the years it had been changed. Ms. Ponder-Smith asked what the purpose was for the outdoor carpet and what it was going to look like. Mr. Magaña stated the stone slabs to the entry are original and are worn and beat up. The issue with removing and replacing them is that they are the ceiling to the basement below. Rather than grinding down and creating a slippery area or trying to put down tiles it was suggested they install outdoor carpet that will look like stone. Ms. Derr asked if the original Chamber signs would be staying. Mr. Magaña stated yes they would be staying but removing the Benchmark signs. Ms. Trice asked about the awnings why they wouldn't have them on all windows. Mr. Magaña stated the trees provide shade to most all windows except that corner where there are no trees. Ms. Trice stated there was no precedence for this type of sign, she feels the style is off and questioned how it was decided upon. Mr. Magaña stated directly across the street on the corner there is a

similar sign for the Oil & Gas Building as well as another sign a block away on the City National Building and another found on the old market building. Mr. Magaña does not believe it would stand out regarding the style. Ms. Graham stated La Salle Crossing on 7th and Ohio that is now apartments used to be the Studio Hotel and had a sign located on the corner similar to the proposed sign and believes the style is appropriate.

Mr. Lee made a motion to approve the design review application as presented. Mr. Haney seconded the motion. Motion was unanimously approved.

IX. Adjourn

Next regularly scheduled meeting August 25, 2020

Meeting adjourned at 1:30 p.m.



Michele Derr, Chairperson

Date 8-5-2020

MINUTES
LAKE WICHITA REVITALIZATION COMMITTEE
July 14, 2020

PRESENT:

■ Members

Kathie Forehand-Chaddick, Secretary
David Coleman, Chair
Tim Brewer, City Council Rep
Pete Gill
John Pezzano
Kendrick Jones

■ Staff

Russell Schreiber, Public Works Director
Blake Jurecek, Assistant City Manager
Vikesh Desai, Engineering

■ Guests

Robert Mauk, TP&W Rep Ex-officio
Claire Kowalik, TRN
Jeremy Garza, KFDX

ABSENT: Ford Swanson, Eve Montgomery, Steve Young, Marcy Brown Marsdon, Eric Stevens

1. **Call to Order:** David called the meeting to order at 1:05 pm and declared a quorum.

2. **Approval of Minutes:** Minutes for the June meeting were approved unanimously.

3.a. Project Updates: Boardwalk TP&W grant project

Ribbon Cutting ceremony was held on 10 July, and project is complete. Vikesh stated that the last TP&W reimbursement is expected to arrive next week.

3.b. Kemp Blvd Boat Ramp TP&W grant project: On hold.

3.c. Veteran's Plaza Project:

Kathie stated that she has been invited to appear on the Social Space show, and that she and David will make a presentation at the DAR meeting on 19 September. We will also participate in Texoma Gives on 10 September, at the 6am kickoff, the 10pm wrapup, and we will raffle off the smoker that day.

Vikesh provided the design schedule: 60% plans on 14 August; the 90% plans on 30 September, and then 100% plans on 30 October. This leaves time for design review at each stage, and he will provide plans to David, who will send out to the Committee.

Fundraising for the Veterans Plaza has now begun.

July 14, 2020

3.d. Lake Deepening Alternatives

Aqua Strategies has provided the soil samples to Jim Hallock, and he will make Compressed Earth Blocks and test them by the end of July. If the CEBs pass the tests, then we will market the blocks for sale.

3.e. Resignation of member and soliciting a new Committee Member

David stated that City Council appointed Sharon Roach to the LWRC, and she will attend the August meeting.

4. Subcommittee Reports: None.

5. Discussion of Brick Sales and Fundraising Initiatives:

David stated that he received the spreadsheet of brick sales information from Tom Lang. Vikesh asked David to send him the quantity of each size brick, for the design engineer.

6. Other Business Matters:

Kathie asked about our policy for Committee Members who don't attend the meetings. David replied that he would reach out and ask non-attending members to either start attending or to resign.

7. Adjournment: The meeting adjourned at 1:25 pm.



David Coleman, Chair

 11 August 2020

Date

CITY COUNCIL AGENDA
August 18, 2020

ITEM/SUBJECT: Ordinance making an appropriation to the Special Revenue Fund for COVID-19 Grant funding in the amount of \$77,063 received from the Department of State Health Services and authorizing the City Manager to execute contract accepting same.

INITIATING DEPT: Health

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: This funding will enhance our ability to respond to COVID-19 by increasing our ability to conduct contact tracing and follow-up activities as well as implement containment measures. Specifically, the funding will be utilized to purchase laptops to enhance and expand our case management activities and reporting to DSHS, as well as provide in-city mileage reimbursement to support the delivery of control orders to cases and their contacts. Funding will also be utilized for contractual services for the production, translation and dissemination of educational materials. The grant contract period is from August 1, 2020 to April 30, 2022. There is no matching fund requirement.

Staff recommends approval of the ordinance.

☒ **Director of Health**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance making an appropriation to the Special Revenue Fund for COVID-19 Grant funding in the amount of \$77,063 received from the Department of State Health Services and authorizing the City Manager to execute contract accepting same

WHEREAS, the Department of State Health Services wishes to enhance local response to the global pandemic; and,

WHEREAS, the approval of these funds could not have been anticipated prior to the adoption of the 2019 –2020 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

There is hereby appropriated in the Special Revenue Fund \$77,063 for the COVID-19 special revenue fund and the City Manager is authorized to execute the contract accepting said COVID-19 grant funding from the State of Texas Department of State Health Services.

PASSED AND APPROVED this the 18th day of August, 2020.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
August 18, 2020

ITEM/SUBJECT: Public Hearing on the Fiscal Year 2020-21 Proposed Operating Budget

INITIATING DEPT: City Manager's Office/Finance

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY:

Timeline:

- March 2020 – Fiscal Year 2020-21 budget process initiated by City staff;
- April 2020 – Department Directors finalize budget requests; City Manager conducts individual budget meetings with Directors;
- June 16, 2020 – FY 2020-21 budget workshop: City staff presents to City Council initial overview of projected revenues and the major operating funds;
- July 14, 2020 – City Manager's proposed FY 2020-21 budget conveyed to City Council, filed with the City Clerk, and posted on the City's website;
- July 21, 2020 – City Council conducts a work session on proposed FY 2020-21 budget;
- August 5, 2020 – Notice of forthcoming August 18, 2020, public hearing on FY 2020-21 budget published in accordance with State law;
- **August 18, 2020** – City Council scheduled to (1) conduct public hearing on FY 2020-21 budget, and (2) vote to forward a proposed property tax rate and to set a public hearing on such rate for September 1, 2020;
- August 24, 2020 – Pending action on August 18, 2020, City staff to post notice of the September 1, 2020 public hearing on the proposed tax rate in accordance with State law;
- September 1, 2020 – Pending action on August 18, 2020, City Council scheduled to (1) consider ordinance adopting FY 2020-21 budget, and (2) conduct public hearing on proposed property tax rate related to FY 2020-21 budget, and (3) consider ordinance adopting related property tax rate;
- September 30, 2020 – FY 2019-20 ends;
- October 1, 2020 – FY 2020-21 begins.

Summary

This item is to seek public comment on the FY 2020-21 Proposed Operating Budget, which covers the fiscal period beginning October 1, 2020 and ending September 30, 2021. In general, the City Manager proposes a balanced budget for FY 2020-21 totaling approximately \$184.4M, which represents a reduction of approximately \$9.6M from the

FY 2019-20 (current year) adopted budget. This is a decrease of 4.97%. The City's General Fund, representing approximately 44% of the total budget, has proposed expenditures in FY 2020-21 of approximately \$81.7M or a reduction of approximately \$1.3M from the current year. The proposed budget assumes no increase in the current City of Wichita Falls property tax rate of \$0.763323 per \$100 of assessed value.

As discussed during the July 21, 2020 presentation of the Proposed Budget, the Certified Property Tax Roll (received after completion of the proposed budget) did increase total property tax collections by \$68,619. This amount will be recorded and deposited into fund balance at year-end.

The proposed operating budget can be viewed in its entirety on the City's website at: <http://www.wichitafallstx.gov/DocumentCenter/View/34149/Proposed-Operating-Budget-FY-20-21>

Staff recommends the City Council open the public hearing to receive comments. The City Council is scheduled to consider adoption of the FY 2020-21 budget on September 1, 2020.

☒ CFO & Director of Finance

ASSOCIATED INFORMATION:

☒ Budget Office Review

☒ City Attorney Review

☒ City Manager Approval

CITY COUNCIL AGENDA
August 18, 2020

ITEM/SUBJECT: Resolution expressing the City Council's intent to place a proposal on a future Council agenda approving a property tax rate that exceeds the no new tax rate, but does not exceed the voter-approval tax rate; scheduling one public tax rate hearing, and establishing the date to vote on same.

INITIATING DEPT: Finance/CFO

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: State law provides the guidelines that local governments must follow when setting property tax rates for the ensuing tax year. Specifically, when a city considers adopting a tax rate that city must hold one public hearing and, post notice of the hearing for seven (7) consecutive days prior to the hearing on the City's website and on free access TV. Public Hearing notice must also be published in the newspaper indicating the date, time, and place of the public hearing at least five (5) days prior to the date the hearing is held. The city must then officially adopt the budget and tax rate prior to September 30, 2020.

The current property tax rate for the City of Wichita Falls is \$0.763323 per \$100 of assessed value, and the no-new-revenue tax rate is \$0.744422. The no-new-revenue tax rate is essentially the rate that generates the same tax revenue as the prior year from properties that were on the tax roll in both tax years. The voter-approval rate is \$0.776452.

The Proposed Tax Rate is the same as the prior year. The maintenance and operations portion of this tax rate will raise \$0.018901 per \$100 of assessed value over the no-new-revenue-tax rate, and \$0.013129 per \$100 of assessed value less than the voter-approval-tax rate. This tax rate is 2.69% higher than the no-new-revenue tax rate.

The proposed FY 2020-21 budget recommends a tax rate of \$0.763323, which is the same tax rate as FY 2020 (current year). This tax rate does not exceed the voter-approval tax rate.

The tax rates considered in this resolution have been calculated and certified by the Wichita County Tax Assessor-Collector, Tommy Smyth, on August 7, 2020.

This resolution has been prepared with a blank for the proposed tax rate in order to allow the City Council to conduct the budget hearing prior to deciding on a proposed tax rate. After completing the budget hearing, the City Council must take a record vote expressing its intent to adopt a tax rate that equals the tax rate in the Proposed Budget or expresses its intent to adopt a tax rate other than the rate in the Proposed Budget. Council may vote

to adopt a tax rate between the no-new-revenue tax rate of \$0.744422 and the voter-approval tax rate of \$0.776452.

Because the Proposed Tax Rate exceeds the no-new-revenue tax rate, but is below the voter-approval tax rate, a record vote of this Council is required. It should be noted, that the resolution must include a proposed tax rate.

Approval of this agenda item expresses the governing body's intent to hold a public hearing on the proposed tax rate on September 1, 2020, and its intent to vote to adopt a tax rate on September 1, 2020, at its regularly planned Council meeting.

Staff recommends the City Council, by record vote, approve the resolution proposing a property tax rate for FY 2020-21 to be considered at a public hearing on September 1, 2020.

☒ **CFO**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review:**

☒ **City Attorney Review:**

☒ **City Manager Approval**

Resolution No. _____

Resolution expressing the City Council's intent to place a proposal on a future Council agenda approving a property tax rate in accordance with the Texas Property Tax Reform and Transparency Act of 2019; scheduling one public hearing, and establishing the date to vote on same

WHEREAS, state law prescribes specific procedures that local governments must follow when setting property tax rates for the ensuing year; and,

WHEREAS, the City Council may approve a tax rate that generates up to 3.5% more total tax revenue from properties on the tax role than was generated in the preceding year, less new property added to the roll and less debt service requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The City Council of the City of Wichita Falls hereby expresses its intent to place an item on the City Council agenda of September 1, 2020, to consider adopting a property tax rate of _____ per \$100 of assessed property value.

2. The City Council furthermore expresses its intent to conduct a public hearing to discuss the property tax rate on September 1, 2020 at 8:30 a.m. to be held in the City Council Chambers.

PASSED AND APPROVED this the 18th day of August, 2020.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
August 18, 2020

ITEM/SUBJECT: Resolution authorizing the City Manager to award bid and contract for the 2020 Lift Station 5 and 39 Rehabilitation and Lincoln Street Pump Replacement Project to Bowles Construction Co. in the amount of \$379,390.00.

INITIATING DEPT: Public Works

STRATEGIC GOAL: Provide Adequate Infrastructure

STRATEGIC OBJECTIVE: N/A

COMMENTARY: On August 4, 2020, bids were opened for the 2020 Lift Station 5 and 39 Rehabilitation and Lincoln Street Pump Replacement Project, which is generally described as the rehabilitation of wastewater Lift Stations 5 & 39, and Lincoln Street stormwater pump station, including the replacement of pumps, motors, control panels, and associated work. The Base Bid includes Lift Station 5 rehabilitation and Lincoln Street stormwater pump replacement. Lift Station 39 rehabilitation was an Additive / Alternate bid item. Funding for this project in an amount of \$420,000 was included in this year's budget (Water/Sewer - \$270,000, Stormwater Utility - \$150,000).

The following bids received for this project are as follows (Base Bid Only, not including Lift Station 39):

<u>COMPANY</u>	<u>AMOUNT</u>
Bowles Construction Co. – Wichita Falls, TX	\$ 379,390.00
MH Civil Constructors, Inc. – Amarillo, TX	\$ 425,000.00

Construction of this project should require approximately 150 calendar days to complete.

Staff recommends award of the base bid contract to Bowles Construction Co. in the amount of \$379,390.00, based on unit price quantities.

☒ **Director, Public Works**

ASSOCIATED INFORMATION: Resolution , Bid Tab, Location Maps

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for the 2020 Lift Station 5 & 39 Rehabilitation and Lincoln Street Pump Replacement Project to Bowles Construction Co. in the amount of \$379,390.00

WHEREAS, the City of Wichita Falls has advertised for bids for the 2020 Lift Station 5 & 39 Rehabilitation and Lincoln St Pump Replacement Project; and,

WHEREAS, it is found that the lowest responsible bidder is Bowles Construction Co., who made a unit price base bid with an estimated total of \$379,390.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price base bid for the 2020 Lift Station 5 & 39 Rehabilitation and Lincoln St Pump Replacement Project is awarded to Bowles Construction Co. in an estimated total amount of \$379,390.00, and the City Manager is authorized to execute a contract for the City with said Contractor for the construction of such project.

PASSED AND APPROVED this the 18th day of August, 2020.

MAYOR

ATTEST:

City Clerk

2020 LIFT STATION 5 & 39 REHABILITATION AND LINCOLN ST PUMP REPLACEMENT PROJECT CWF20-550-06 BID DATE: August 4, 2020				
BASE BID (Lift Station 5 and Lincoln St)				
Pay Item	Description	Unit	Project	Totals
200-1	MOBILIZATION (NOT TO EXCEED 5%)	LT	1	
200-2	SITE PREP	LT	1	
202-1	REMOVE & REPLACE 2' DIA SANITARY SEWER MANHOLE	EA	1	
302-1-05	SPECTRAHIELD MANHOLE COATING	SP	195	
600-0P	ELECTRICAL PANEL COMPONENT INSTALLATION	EA	2	
600-0	REMOVE & SALVAGE EXISTING PUMPS	EA	2	
600-TP	TEMPORARY BYPASS PUMPING	EA	2	
600-PM	INSTALL NEW PUMP AND MOTOR	EA	2	
702-BW	INSTALL CONCRETE VALVE WELLS	EA	1	
801-2	8' CHAINLINK FENCE	LF	80	
Engineers Estimate:				\$ 5,100,000

ORDER OF BIDS LOWEST TO HIGHEST

Bowles Construction Co. -		
Wichita Falls, TX		
	Unit Price	Total
\$	16,000.00	\$ 16,000.00
\$	26,000.00	\$ 26,000.00
\$	14,000.00	\$ 14,000.00
\$	42.00	\$ 8,190.00
\$	7,600.00	\$ 15,200.00
\$	6,000.00	\$ 12,000.00
\$	26,000.00	\$ 52,000.00
\$	85,000.00	\$ 170,000.00
\$	62,000.00	\$ 62,000.00
\$	50.00	\$ 4,000.00
Total Base Bid		\$ 379,390.00

MH Civil Constructors, Inc. - Amarillo, TX		
Unit Price		Total
\$ 21,250.00	\$	21,250.00
\$ 39,565.00	\$	39,565.00
\$ 40,000.00	\$	40,000.00
\$ 51.00	\$	9,945.00
\$ 25,000.00	\$	50,000.00
\$ 2,000.00	\$	4,000.00
\$ 15,000.00	\$	30,000.00
\$ 80,000.00	\$	160,000.00
\$ 60,000.00	\$	60,000.00
\$ 128.00	\$	10,240.00
Total Base Bid		\$ 425,000.00

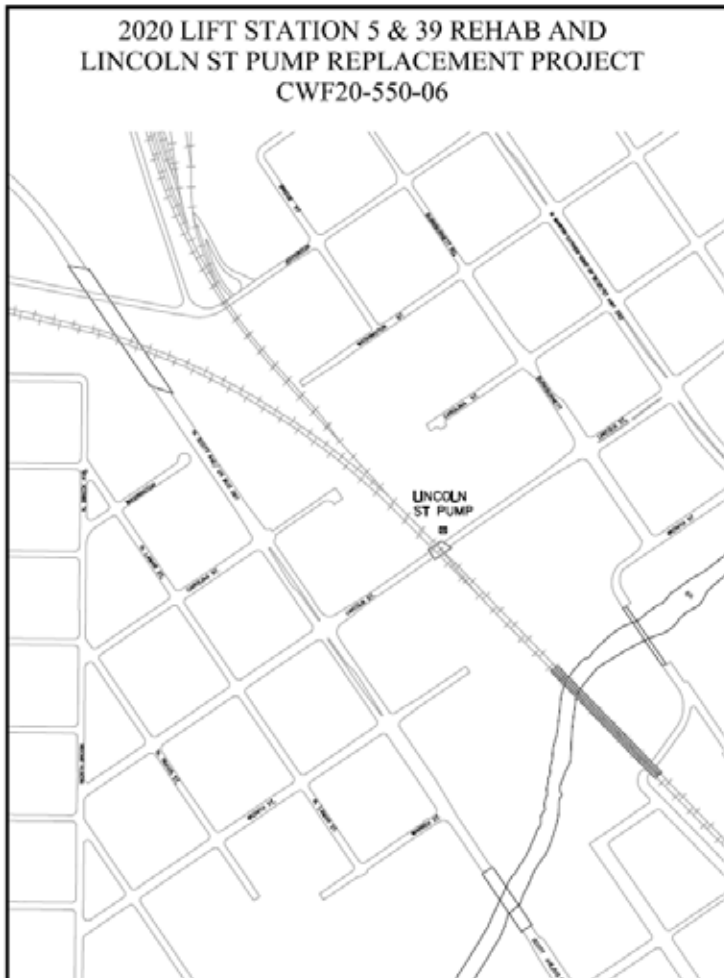
Additive Alternate No.1 - Lift Station 39				
Pay Item	Description	Unit	Project	Totals
600-0P-AS	ELECTRICAL PANEL COMPONENT INSTALLATION	EA	1	
600-0-AS	REMOVE & SALVAGE EXISTING PUMPS	EA	1	
600-TP-AS	TEMPORARY BYPASS PUMPING	EA	1	
600-PM-AS	INSTALL NEW PUMP AND MOTOR	EA	1	
702-BW-AS	INSTALL CONCRETE WET WELL	EA	1	
702-BW-AS	INSTALL CONCRETE VALVE WELLS	EA	1	

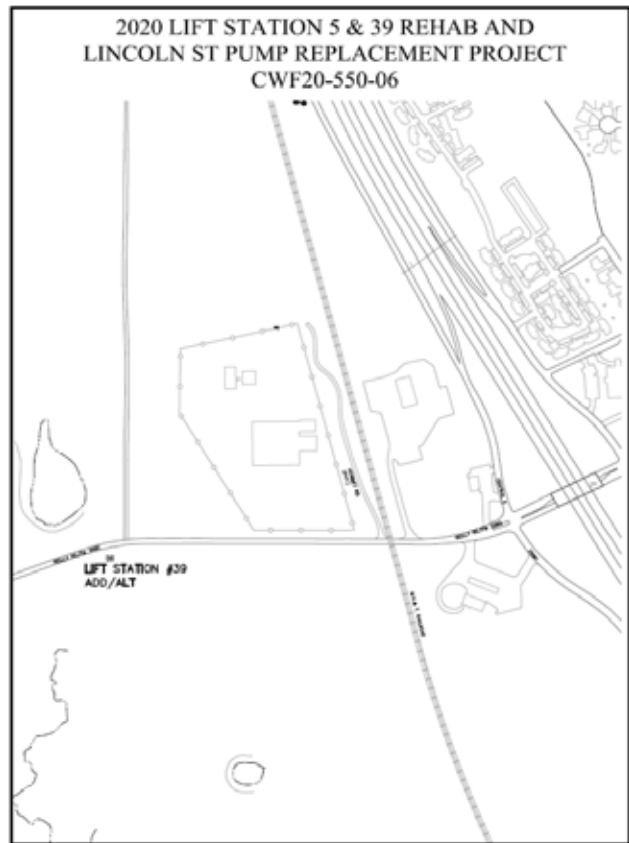
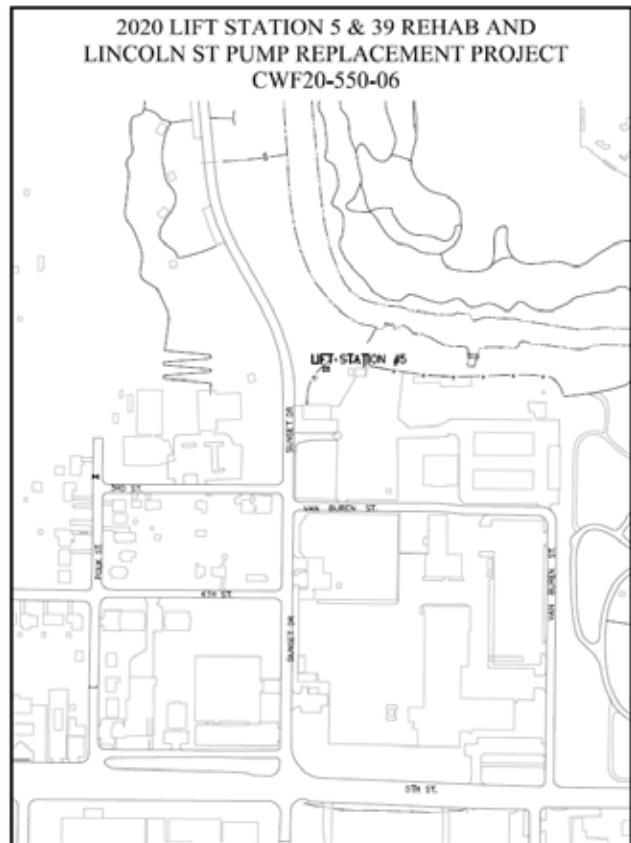
Bowles Construction Co. - Wichita Falls, TX	
Unit Price	Total
\$ 7,000.00	\$ 7,000.00
\$ 6,000.00	\$ 6,000.00
\$ 26,000.00	\$ 26,000.00
\$ 62,000.00	\$ 62,000.00
\$ 29,000.00	\$ 29,000.00
\$ 47,000.00	\$ 47,000.00
Total Add/Alt 1	\$ 176,000.00

MH Civil Constructors, Inc. - Amarillo, TX	
Unit Price	Total
\$ 25,000.00	\$ 25,000.00
\$ 2,000.00	\$ 2,000.00
\$ 15,000.00	\$ 15,000.00
\$ 80,000.00	\$ 80,000.00
\$ 80,000.00	\$ 80,000.00
\$ 60,000.00	\$ 60,000.00
Total Add/Alt 1	\$ 262,000.00

TOTAL (BASE BID & ADD/ALT 1)		\$ 555,390.00
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		\$ 687,000.00
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CITY COUNCIL AGENDA
August 18, 2020

ITEM/SUBJECT: Resolution authorizing the City Manager to award bid and contract for the 2020 Sewer Budget Utility Improvements Project Phase I to Insituform Technologies, LLC in the amount of \$493,899.75.

INITIATING DEPT: Public Works / Engineering

STRATEGIC GOAL: Provide Adequate Infrastructure

STRATEGIC OBJECTIVE: N/A

COMMENTARY: On August 6, 2020 a proposal was received for the 2020 Sewer Budget Utility Improvements Project Phase I. This project will rehabilitate existing sanitary sewer line segments near Beverly Drive, Faith Rd, Kentucky St, Ave Q, Seymour Hwy, Southwest Pkwy, Hamilton Blvd, and Brook Ave. The collection system in these areas is old vitrified clay tile pipe and have become a continuous maintenance problem. The collection system in these areas is also very inaccessible and does not lend itself toward conventional dig and replace rehab processes. Therefore, the rehabilitation work will employ the trenchless technology of cured in place piping (CIPP) and pipe bursting methods.

The proposal for the project was prepared by Insituform Technologies, Inc. which is a sewer rehabilitation company who has been selected through a competitive bidding process by the outside agency, Buy Board.

The proposal received for this project is as follows:

<u>Company</u>	<u>Amount</u>
Insituform Technologies, LLC – Corinth, TX	\$ 493,899.75

Construction of the project should require approximately one hundred eighty (180) consecutive days to complete.

Insituform Technologies, Inc. has completed similar projects for the City, staff recommends award of the contract to Insituform Technologies, Inc. in the amount of \$493,899.75, based on unit price quantities.

☒ **Director, Public Works**

ASSOCIATED INFORMATION: Resolution , Buy Board Proposal, Location Map

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for the 2020 Sewer Budget Utility Improvements Project Phase I to Insituform Technologies, LLC in the amount of \$493,899.75

WHEREAS, the City of Wichita Falls has requested a Buy Board proposal from Insituform Technologies, Inc. for the 2020 Sewer Budget Utility Improvements Project Phase I; and,

WHEREAS, it is found that the quote is reasonable and competitive and Insituform Technologies, Inc. is a responsible contractor who made a unit price proposal with an estimated total of \$493,899.75.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price proposal for the 2020 Sewer Budget Utility Improvements Project Phase I is awarded to Insituform Technologies, Inc., in an estimated total amount of \$493,899.75, and the City Manager is authorized to execute a contract for the City with said Contractor for the construction of such project.

PASSED AND APPROVED this the 18th day of August, 2020.

MAYOR

ATTEST:

City Clerk



Insituform Technologies, LLC is a subsidiary of Aegion Corporation

1103 Postwood Dr.
Corinth, TX 76210
www.insituform.com

Name: Tim Peterie
Phone: 214-317-0950

Fax: 940-498-0265
Email: tpeterie@insituform.com

August 5, 2020

ACES#: AAJA-Z0ALAB

Mr. Blane Boswell, PE
City of Wichita Falls
1300 7th St.
Wichita Falls, TX 73601

Buyboard Proposal

Project Name: City of Wichita Falls, TX – 2020 BUIP Sewer Rehab Project
Location A – H

INSITUFORM TECHNOLOGIES, LLC herein proposes to furnish a Proposal for all labor, materials, equipment, and services necessary to reconstruct the referenced project (as detailed in the project location maps and other information presented by the City of Wichita Falls) utilizing the Local Purchasing Cooperative Contract #555-18, administered through the BuyBoard.

ASSUMPTIONS AND QUALIFICATIONS

We have based this proposal on a nominal wall thickness for the Insitutube as shown in the price. This is based on the best available information at the time of this proposal. Existing pipe deterioration in excess of the conditions assumed, ground water loads in excess of those assumed, or other loads or conditions may increase the recommended thickness for all or portions of the work. Final recommendations may be submitted to you following the completion of the preliminary TV phase of the project. Stated prices are subject to adjustment if design changes are agreed upon.

Laterals. During TV inspection all side sewers are verified, using best practical efforts, to determine if each is an active hook up. Normal practice only reinstates those that are active. You may direct us to reinstate all, or specific laterals, as you desire. This proposal, unless otherwise stated, assumes that all laterals will be reconnected, and all will be internally reconnected using the Insitucutter™ for CIPP and externally for Pipe Bursting. Specific service connections will not be reconnected only when written directions are received from the Owner. The Owner will indemnify and hold INSITUFORM TECHNOLOGIES, LLC, harmless from all claims arising from backups and other effects of such actions or in-action's.

Water shall be provided at no cost to Insituform Technologies, LLC for all construction phases of this project. The Owner shall furnish Insituform Technologies, LLC with required water meters and pay all associated fees, deposits, and charges. Insituform Technologies, LLC will follow all required backflow prevention and metering procedures.

Insituform will supply the City of Wichita Falls 1-year Maintenance, Payment, and Performance Bonds, and Certificate of Insurance following acceptance of this proposal.

The pricing in this proposal assumes that all Technical Specifications set forth by the BuyBoard will be strictly adhered to. Any changes to these specifications must be noted and agreed upon by both parties prior to finalizing the proposal pricing.

- Special:
1. Water shall be provided as noted above.
 2. Insituform estimates completing this project within 180 days.
 3. Sod to be the responsibility of the City of Wichita Falls. Insituform will backfill to grade only.
 4. All post-TV for pipe burst lines will be the responsibility of the City of Wichita Falls.

PROPOSAL PRICING

PAY ITEM NO.	DESCRIPTION	QTY	U/M	UNIT PRICE	ESTIMATED AMOUNT
Location A – Beverly Dr					
1	Mobilization – Clean/TV Crew	1	EA	\$1,000.00	\$1,000.00
2	6" Clean/TV sanitary sewer	512	LF	\$5.00	\$2,560.00
3	Mobilization – Excavation Crew	1	EA	\$5,000.00	\$5,000.00
4	Burst Existing 6" to 6" IPS SDR 19 (0'-8' deep)	512	LF	\$55.00	\$28,160.00
5	6"-12" Pipeburst Setup Charge Per Install Length	512	LF	\$15.00	\$7,680.00
6	Set Up 4" Pump (Per Pump)	3	EA	\$450.00	\$1,350.00
7	Set Up 4" Piping	512	LF	\$2.50	\$1,280.00
8	Operate 4" Pumping System (fuel & maint)	3	DAY	\$150.00	\$450.00
9	6" Post TV Inspection After Rehabilitation		LF		
10	External Reconnect (0'-8' deep)	6	EA	\$1,250.00	\$7,500.00
11	Access Pit (0'-8' deep)	4	EA	\$2,500.00	\$10,000.00
12	Potholing for Nearby Utility Location (0'-8' deep)	3	EA	\$1,000.00	\$3,000.00
13	Trench Safety	90	LF	\$10.00	\$900.00
14	4' DIA New Manhole Install 0'-6' deep	1	EA	\$5,000.00	\$5,000.00
15	Install Main Line Cleanout	1	EA	\$3,000.00	\$3,000.00
16	Granular Backfill	24	TON	\$45.00	\$1,080.00
17	Repair/Rehab 2" Asphalt Pavement	4	SY	\$150.00	\$600.00
18	Repair/Rehab 8" Flex Base	4	SY	\$60.00	\$240.00
19	Repair/Rehab 4" Concrete Sidewalk	40	SF	\$22.00	\$880.00
20	Repair/Rehab Concrete Curb and Gutter	18	LF	\$50.00	\$900.00
21	Sod		SY		
22	Repair/Rehab Chain Link Fence with New	16	LF	\$50.00	\$800.00
23	Repair/Rehab Wooden Fence with New	16	LF	\$50.00	\$800.00
24	Traffic Control	6	DAY	\$150.00	\$900.00
25	New Manhole Frame & Cover	1	EA	\$1,000.00	\$1,000.00
26	Manhole Bench Rebuild	3	EA	\$750.00	\$2,250.00
27	Mobilization – MH Rehab Crew	1	EA	\$1,000.00	\$1,000.00
28	Manhole Rehabilitation – modified polymer	226	SF	\$20.25	\$4,576.50
BEVERLY TOTAL					\$91,906.50
Location B – Faith Rd					
1	Mobilization – Clean/TV Crew	1	EA	\$750.00	\$750.00
2	6" Clean/TV sanitary sewer	327	LF	\$5.00	\$2,635.00
3	Mobilization – CIPP Crew	1	EA	\$3,000.00	\$3,000.00
4	6" x 4.5mm CIPP	327	LF	\$35.00	\$11,445.00
5	6" CIPP Setup Charge Per Install Length	327	LF	\$15.00	\$4,905.00
6	Internal Reconnects	8	EA	\$250.00	\$2,000.00
7	6" Post TV Inspection After Rehabilitation	327	LF	\$2.00	\$654.00
8	Traffic Control	2	EA	\$150.00	\$300.00
9	Mobilization – MH Rehab Crew	1	EA	\$500.00	\$500.00
10	Manhole Rehabilitation – modified polymer	163	SF	\$20.25	\$3,300.75
FAITH TOTAL					\$28,489.75

Location C – Kentucky St					
1	Mobilization – Clean/TV Crew	1	EA	\$1,000.00	\$1,000.00
2	6" Clean/TV sanitary sewer	421	LF	\$5.00	\$2,105.00
3	Mobilization – Excavation Crew	1	EA	\$5,000.00	\$5,000.00
4	Burst Existing 6" to 6" IPS SDR 19 (0'-8' deep)	421	LF	\$55.00	\$23,155.00
5	6"-12" Pipeburst Setup Charge Per Install Length	421	LF	\$15.00	\$6,315.00
6	Set Up 4" Pump (Per Pump)	2	EA	\$450.00	\$900.00
7	Set Up 4" Piping	421	LF	\$2.50	\$1,052.50
8	Operate 4" Pumping System (fuel & maint)	2	DAY	\$150.00	\$300.00
9	6" Post TV Inspection After Rehabilitation		LF		
10	Access Pit (0'-8' deep)	2	EA	\$2,500.00	\$5,000.00
11	Potholing for Nearby Utility Location (0'-8' deep)	2	EA	\$1,000.00	\$2,000.00
12	Trench Safety	36	LF	\$10.00	\$360.00
13	Granular Backfill	6	TON	\$45.00	\$270.00
14	Sod		SY		
15	Traffic Control	4	DAY	\$150.00	\$600.00
16	Manhole Bench Rebuild	2	EA	\$750.00	\$1,500.00
17	Mobilization – MH Rehab Crew	1	EA	\$750.00	\$750.00
18	Manhole Rehabilitation – modified polymer	151	SF	\$20.25	\$3,057.75
KENTUCKY TOTAL					\$53,365.25

Location D – Ave Q					
1	Mobilization – Clean/TV Crew	1	EA	\$2,000.00	\$2,000.00
2	6" Clean/TV sanitary sewer	715	LF	\$5.00	\$3,575.00
3	Mobilization – Excavation Crew	1	EA	\$5,000.00	\$5,000.00
4	Burst Existing 6" to 8" IPS SDR 19 (0'-8' deep)	715	LF	\$55.00	\$39,325.00
5	6"-12" Pipeburst Setup Charge Per Install Length	715	LF	\$15.00	\$10,725.00
6	Set Up 4" Pump (Per Pump)	3	EA	\$450.00	\$1,350.00
7	Set Up 4" Piping	715	LF	\$2.50	\$1,787.50
8	Operate 4" Pumping System (fuel & maint)	3	DAY	\$150.00	\$450.00
9	8" Post TV Inspection After Rehabilitation		LF		
10	External Reconnect (0'-8' deep)	26	EA	\$1,250.00	\$32,500.00
11	Access Pit (0'-8' deep)	3	EA	\$2,500.00	\$7,500.00
12	Potholing for Nearby Utility Location (0'-8' deep)	6	EA	\$1,000.00	\$6,000.00
13	Trench Safety	176	LF	\$10.00	\$1,760.00
14	Granular Backfill	24	TON	\$45.00	\$1,080.00
15	Repair/Rehab 2" Asphalt Pavement	12	SY	\$150.00	\$1,800.00
16	Repair/Rehab 8" Flex Base	12	SY	\$60.00	\$720.00
17	Repair/Rehab 6" Concrete Alley	105	SY	\$120.00	\$12,600.00
18	Traffic Control	8	DAY	\$150.00	\$1,200.00
19	Manhole Bench Rebuild	4	EA	\$750.00	\$3,000.00
20	Mobilization – MH Rehab Crew	1	EA	\$1,250.00	\$1,250.00
21	Manhole Rehabilitation – modified polymer	314	SF	\$20.25	\$6,358.50
AVE Q TOTAL					\$139,981.00

Location E – Seymour Hwy					
1	Mobilization – Clean/TV Crew	1	EA	\$1,000.00	\$1,000.00
2	10" Clean/TV sanitary sewer	395	LF	\$5.00	\$1,975.00
3	Mobilization – Excavation Crew	1	EA	\$5,000.00	\$5,000.00
4	Burst Existing 10" to 10" IPS SDR 19 (12'+ deep)	395	LF	\$60.00	\$23,700.00
5	6"-12" Pipeburst Setup Charge Per Install Length	395	LF	\$15.00	\$5,925.00
6	Set Up 4" Pump (Per Pump)	2	EA	\$500.00	\$1,000.00
7	Set Up 4" Piping	395	LF	\$2.50	\$987.50
8	Operate 4" Pumping System (fuel & maint)	2	DAY	\$150.00	\$300.00
9	10" Post TV Inspection After Rehabilitation		LF		
10	Access Pit (12'+ deep)	2	EA	\$2,500.00	\$15,000.00
11	Potholing for Nearby Utility Location (12'+ deep)	2	EA	\$1,000.00	\$2,000.00
12	Trench Safety	88	LF	\$10.00	\$880.00
13	Granular Backfill	6	TON	\$45.00	\$270.00
14	Repair/Rehab 2" Asphalt Pavement	15	SY	\$150.00	\$2,250.00
15	Repair/Rehab 8" Flex Base	15	SY	\$60.00	\$900.00
16	Sod		SY		
17	Traffic Control	3	DAY	\$150.00	\$450.00
18	Manhole Bench Rebuild	2	EA	\$750.00	\$1,500.00
SEYMOUR TOTAL					\$53,137.50
Location F – Southwest Pkwy					
1	Mobilization – Clean/TV Crew	1	EA	\$750.00	\$750.00
2	6" Clean/TV sanitary sewer	301	LF	\$5.00	\$1,505.00
3	Mobilization – Excavation Crew	1	EA	\$5,000.00	\$5,000.00
4	Burst Existing 6" to 6" IPS SDR 19 (0'-8' deep)	301	LF	\$55.00	\$16,555.00
5	6"-12" Pipeburst Setup Charge Per Install Length	301	LF	\$15.00	\$4,515.00
6	Set Up 4" Pump (Per Pump)	2	EA	\$500.00	\$1,000.00
7	Set Up 4" Piping	301	LF	\$2.50	\$752.50
8	Operate 4" Pumping System (fuel & maint)	2	DAY	\$150.00	\$300.00
9	6" Post TV Inspection After Rehabilitation		LF		
11	Access Pit (0'-8' deep)	1	EA	\$2,500.00	\$2,500.00
12	Potholing for Nearby Utility Location (0'-8' deep)	3	EA	\$1,000.00	\$3,000.00
13	Trench Safety	36	LF	\$10.00	\$360.00
16	Granular Backfill	6	TON	\$45.00	\$270.00
17	Repair/Rehab 2" Asphalt Pavement	5	SY	\$150.00	\$750.00
18	Repair/Rehab 8" Flex Base	5	SY	\$60.00	\$300.00
19	Repair/Rehab 4" Concrete Sidewalk	32	SF	\$22.00	\$704.00
21	Sod		SY		
22	Repair/Rehab Chain Link Fence with New	16	LF	\$50.00	\$800.00
24	Traffic Control	3	DAY	\$150.00	\$450.00
26	Manhole Bench Rebuild	2	EA	\$750.00	\$1,500.00
SOUTHWEST PKWY TOTAL					\$41,011.50

Location G – Hamilton Blvd					
1	Mobilization – Clean/TV Crew	1	EA	\$1,500.00	\$1,500.00
2	8" Clean/TV sanitary sewer	672	LF	\$5.00	\$3,360.00
3	Mobilization – CIPP Crew	1	EA	\$4,500.00	\$4,500.00
4	8" x 6.0mm CIPP	672	LF	\$30.00	\$20,160.00
5	8" CIPP Setup Charge Per Install Length	672	LF	\$15.00	\$10,080.00
6	CIPP Short Length Add-On (<300 LF)	304	IN/DIA /LF	\$12.50	\$3,800.00
7	8" Post TV Inspection After Rehabilitation	672	LF	\$2.00	\$1,344.00
8	Mobilization – Excavation Crew	1	EA	\$2,000.00	\$2,000.00
9	Set Up 4" Pump (Per Pump)	2	EA	\$450.00	\$900.00
10	Set Up 4" Piping	712	LF	\$2.50	\$1,780.00
11	Operate 4" Pumping System (fuel & maint)	2	DAY	\$150.00	\$300.00
12	8" Point Repair (0'-8' deep)	2	EA	\$3,250.00	\$6,500.00
13	8" Point Repair Extra Length	2	LF	\$150.00	\$300.00
14	Repair/Rehab 2" Asphalt Pavement	20	SY	\$150.00	\$3,000.00
15	Repair/Rehab 8" Flex Base	20	SY	\$55.00	\$1,100.00
16	Traffic Control	5	DAY	\$150.00	\$750.00
17	Mobilization – MH Rehab Crew	1	EA	\$750.00	\$750.00
18	Manhole Rehabilitation – modified polymer	276	SF	\$20.25	\$5,589.00
HAMILTON TOTAL					\$67,7133.00
Location H – Brook Ave					
1	Traffic Control	1	DAY	\$750.00	\$750.00
2	Mobilization – MH Rehab Crew	1	EA	\$500.00	\$500.00
3	Manhole Rehabilitation – modified polymer	101	SF	\$20.25	\$2,045.25
BROOK TOTAL					\$3,295.25
Optional Items As Needed					
1	Owner's Contingency Allowance	1	LS	\$15,000.00	\$15,000.00
OPTIONAL TOTAL					\$15,000.00
GRAND TOTAL					\$493,899.75

Note: A Tax-Exempt certificate will need to be provided prior to mobilization. The above pricing is based on award of the full scope of work. Price adjustments may be necessary for a significant scope change.

PROPOSAL INCLUSIONS

The prices stated in this proposal include:

1. Mobilizations and demobilization.
2. Initial pipeline cleaning to include normal debris & deposits.
3. Bypass pumping as needed.
4. Internal and external service reconnects.
5. Pre-Video inspections and documentation of existing pipe prior to reconstruction with the Insituform process for pipe rehabilitated by CIPP.
6. Final video inspection following completion of the CIPP installations only, to document your new pipe rehabilitated by CIPP.
7. Insitutube wetout using 400,000 Flexural Modulus Polyester resin, inversion, curing, and finishing.
8. HDPE Pipe for pipe bursting.
9. Confined space safe entry practices.
10. Manhole rehabilitation with Spectrashield to include surface preparation.
11. Traffic control.
12. One-year standard construction warranty.
13. One-year Bonds.
14. Certificate of insurance with a standard coverage.

PROPOSAL EXCLUSIONS

Not included in the prices stated in this estimate are costs associated with the items listed below. These items, if needed or found to be applicable, would be provided by **INSITUFORM TECHNOLOGIES, LLC** at your additional cost; or would be furnished by others, at your direction, at no cost to **INSITUFORM TECHNOLOGIES, LLC**:

- a) If preliminary video inspection of the pipe interior indicates excessive damage, or other extra-ordinary condition, which will require excavation, or other extraordinary remedy, to prepare the pipe for installation of the Insitutube, then those services will be provided by utilizing the optional pricing as approved by the Owner.
- b) Additional mobilizations and/or setups may apply due to point repairs, obstruction removals, or delays out of our control.
- c) Sod replacement and post-TV inspection after pipe bursting.
- d) Manual operation of any pumping and/or metering stations.
- e) Water from fire hydrants within a convenient distance from each cleaning and inversion site location.
- f) Legal dumpsite for debris resulting from pipes cleaning.
- g) *If any hazardous or toxic materials are encountered during the project, the Owner will be responsible for the removal and disposal of the materials.*
- h) Project permits and/or local licenses with be provided by the Owner or Engineer.
- i) State and local sales and/or use taxes on the value of the project. If you are exempt, please submit the appropriate documentation.
- j) Additional premiums for special insurance coverage(s) demanded by you or other parties particular to this project.

PROPOSAL TERMS AND CONDITIONS

- a) **Limits of Liability.** In consideration of **INSITUFORM TECHNOLOGIES, LLC**'s agreement to maintain no less than \$5,000,000 of comprehensive general liability insurance in the form required by the Contract, **INSITUFORM TECHNOLOGIES, LLC**'s liability to the Owner for any matter covered by such insurance will be limited to the extent of such insurance and the Owner will indemnify and hold **INSITUFORM TECHNOLOGIES, LLC** harmless from any third party claims covered by such insurance to the extent such claims exceed the limits of such insurance. Neither party shall be liable to the other for consequential damages relating to the contract. In case of conflict between this provision and any other provision in the Contract as ultimately executed, this provision shall govern and prevail.
- b) **LIMITED WARRANTY.** IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.
- c) **MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES.** Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.
- d) **PROPOSAL SUBJECT TO NEGOTIATION OF OTHER STANDARD TERMS OF AGREEMENT.** This proposal is subject to agreement of the parties on other terms and conditions as are customary in contracts of this nature.
- e) Quantities are estimated. Unit prices apply for actual invoice and payment.
- f) Payments are due at net within thirty days of invoice. Final payment is due within thirty days of completion of project.
- g) Monthly progress partial payments may be requested for the value of work in progress or completed, including materials secured and on site.
- h) Prices stated are in effect for thirty days from the date of this proposal. The acceptance period may be extended at the sole option of **INSITUFORM TECHNOLOGIES, LLC**.
- i) **Conflicts.** In case of conflict between the provision of the aforesaid paragraphs and any other provision in the Contract as ultimately executed the provisions as set forth above shall govern and prevail.

OFFERED BY:

ACCEPTED BY:

INSITUFORM TECHNOLOGIES, LLC

Timothy R. Peterie

SIGNATURE

DATE

TIMOTHY R. PETERIE
BUSINESS DEVELOPMENT MANAGER

NAME

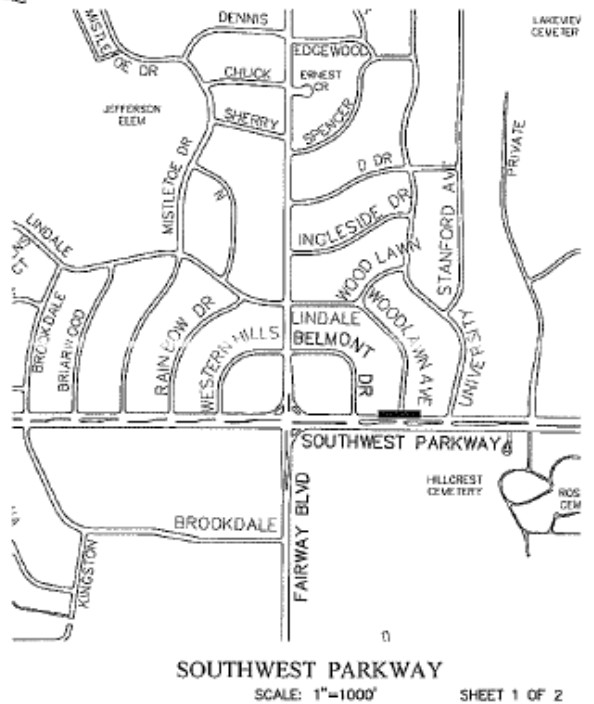
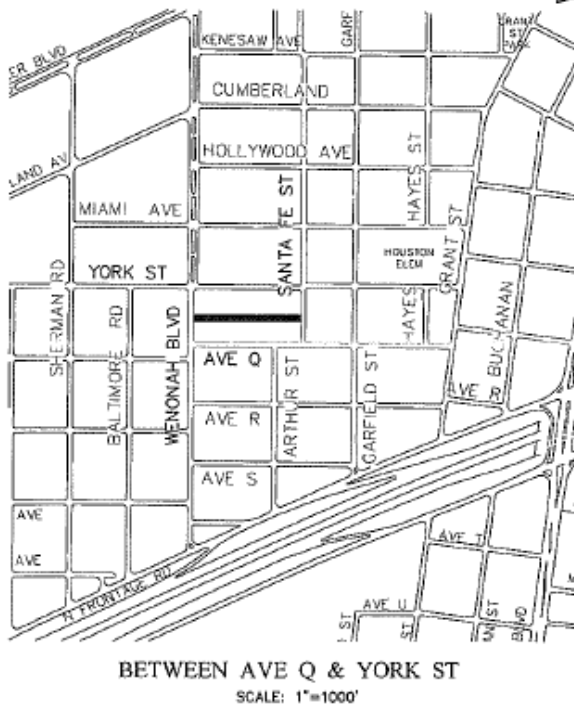
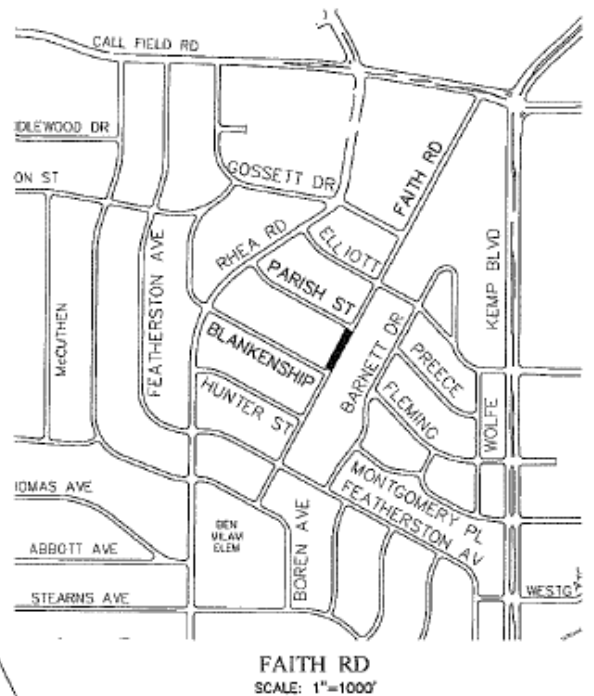
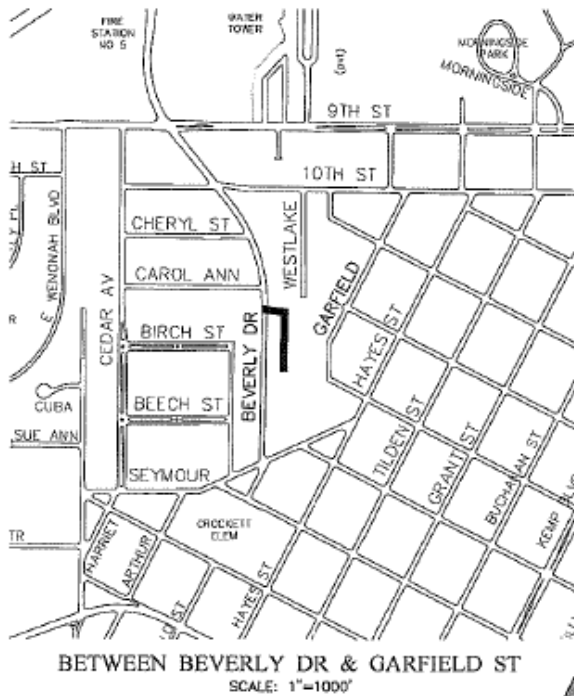
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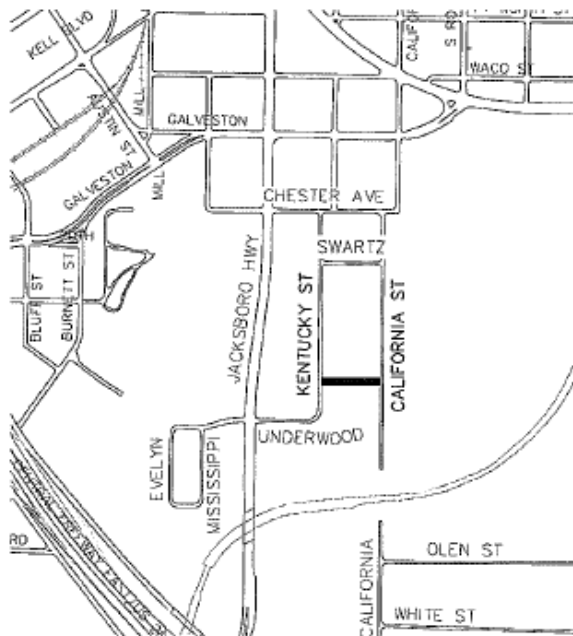
ORGANIZATION

cc: Jose Martinez (COWF)
Ben Hawkins

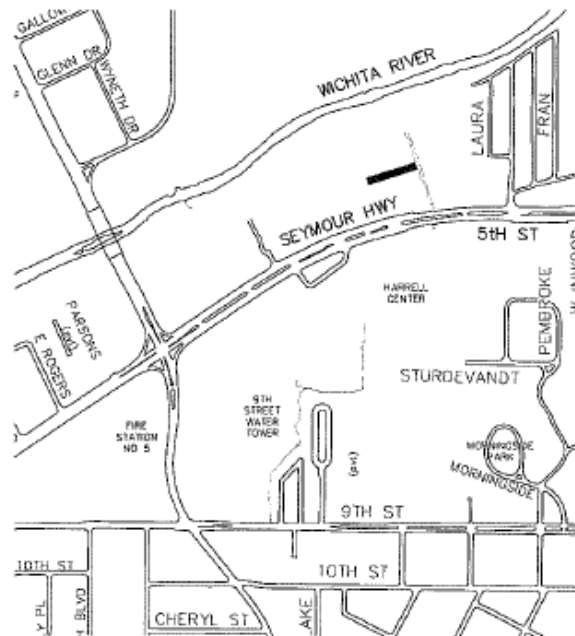
2020 SANITARY SEWER BUDGET UTILITY IMPROVEMENT PROJECT PHASE 1 CWF20-550-08



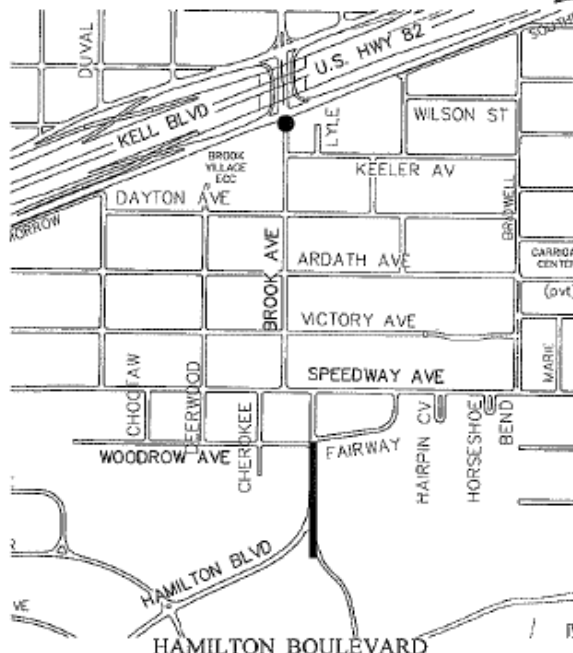
2020 SANITARY SEWER BUDGET UTILITY IMPROVEMENT PROJECT PHASE 1 CWF20-550-08



BETWEEN KENTUCKY ST & CALIFORNIA ST
SCALE: 1"=1000'



NORTH OF SEYMOUR HIGHWAY
SCALE: 1"=1000'



HAMILTON BOULEVARD
BROOK AVENUE
SCALE: 1"=1000'

SHEET 2 OF 2

CITY COUNCIL AGENDA
August 18, 2020

ITEM/SUBJECT: Resolution authorizing the City Manager to make application with the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for fiscal year 2021.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The Texas Department of Transportation has opened the application period for the Comprehensive STEP grant for fiscal year 2021. The Wichita Falls Police Department wishes to apply for a grant totaling \$72,602.00 with the state amount totaling \$57,950.78 and the City providing a 20.18% match of \$14,651.22. The match will be comprised of in-kind contributions (salary related to grant administration and maintenance costs from vehicles used during STEP enforcement). The purpose of the Comprehensive STEP grant is to focus on Traffic Safety STEP elements including DWI Enforcement, Occupant Protection, Speed, and Intersection Traffic Enforcement. This will be the eighth year that the Wichita Falls Police Department has participated in this yearlong traffic enforcement campaign. Officers of the department are paid an overtime rate reimbursed by TxDOT for their enforcement efforts. In the previous years of this STEP grant, we have shown to have had a positive effect on the areas involving Occupant Protection, Speed Limit, and Intersection Traffic Control Compliance. TxDOT will have media events to inform the citizens of our increased traffic enforcement efforts. Our participation in the STEP grant no doubt makes the roadways safer for our motoring public.

Staff recommends the City Council approve the resolution.

☒ **Police Chief**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to make application with the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for fiscal year 2021

WHEREAS, the City of Wichita Falls is eligible for a Texas Department of Transportation (TxDOT) Comprehensive Selective Traffic Enforcement Program (STEP) Grant in the amount of \$57,950.78; and,

WHEREAS, the City will use in-kind contributions to meet the required 20.18% local match of \$14,651.22; and,

WHEREAS, the purpose of the Comprehensive STEP Grant is to focus on Traffic Safety STEP elements including DWI Enforcement, Occupant Protection, Speed and Intersection Traffic Enforcement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to make application with The Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for fiscal year 2021.

PASSED AND APPROVED this the 18th day of August, 2020.

MAYOR

ATTEST:

City Clerk