

City of Wichita Falls City Council Agenda



Stephen Santellana, Mayor
Bobby Whiteley, Mayor Pro Tem/At Large
Michael Smith, District 1
Larry Nelson, District 2
Jeff Browning, District 3
Tim Brewer, District 4
Steve Jackson, District 5



Darron Leiker, City Manager
Kinley Heggglund, City Attorney
Marie Balthrop, City Clerk

Notice Of Regular Meeting Of The Mayor And City Council Of The City Of Wichita Falls, Texas, To Be Held In The City Council Chambers, Memorial Auditorium, 1300 Seventh Street, Tuesday, September 5, 2023, Beginning At 8:30 A.M.

This meeting can be accessed and viewed at the following locations:

- 1. A livestream will be shown on the Spectrum/Time Warner Cable Channel 1300**
- 2. A livestream will be shown on the City's Facebook page (City of Wichita Falls, Texas Government) (<https://www.facebook.com/cityofwichitafalls>)**
- 3. A video of the meeting will be posted on the City's YouTube page (<https://www.youtube.com/cityofwf>)**

Item #

1. Call to Order
2. (a) Invocation: Reverend John McLarty
First United Methodist Church

(b) Pledge of Allegiance
3. Presentations
(a) Employee of the Month – Andrew Borchardt, Fire Department

CONSENT AGENDA

4. Approval of minutes of the August 15, 2023 Regular Meeting of the Mayor and City Council.

5. Resolutions

- (a) Resolution authorizing the purchase of nine $\frac{3}{4}$ -ton pickups for various City Divisions through the Houston-Galveston Area Council (H-GAC) Purchasing Cooperative from Sam Pack's Five Star Ford in the amount of \$365,328.29

6. Receive Minutes

- (a) Landmark Commission, July 12, 2023
- (b) Planning & Zoning Commission, July 12, 2023

REGULAR AGENDA

7. Public Hearing & Ordinances

- (a) Public Hearing on the Fiscal Year 2023-24 Proposed Tax Rate
- (b) Ordinance adopting the Annual Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024
- (c) Ordinance ratifying the increase in property tax revenue as reflected in the Annual Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024
- (d) Ordinance levying, assessing, and fixing the tax rate for the use and support of the Wichita Falls Municipal Government and providing for the Interest and Sinking Fund for the 2023-24 fiscal year
- (e) Ordinance adopting the Five-Year Capital Improvement Plan for the Fiscal Year beginning October 1, 2023 and ending September 30, 2028
- (f) Ordinance replacing Ordinance No. 10-2023, the fee schedule applied to City operations; providing for severability; providing that such ordinance shall not be codified; and providing an effective date
- (g) Ordinance authorizing the City Manager to award contract to Patagonia Health, Inc. for the Health Department Electronic Health Record (EHR) Conversion Project, in the amount of \$80,025
- (h) Ordinance making an appropriation to the Special Revenue Fund in the amount of \$41,947.62 for grant revenue from the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for Fiscal Year 2024 and authorizing the City Manager to execute all documents necessary to accept said funds

8. Resolutions

- (a) A Resolution of the City Council of the City of Wichita Falls, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., Mid-Tex Division regarding the Company’s 2023 Rate Review Mechanism Filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the company to reimburse ACSC’s reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC’s legal counsel
- (b) Resolution authorizing the replacement of the Multi-Purpose Event Center’s (MPEC) in-house sound system located inside the Ray Clymer Exhibit Hall through the TIPS Purchasing Cooperative from AVI-SPL, LLC in the amount of \$121,595.66
- (c) Resolution authorizing the City Manager to apply for and accept funding in an amount up to \$320,000 for planning and preliminary engineering to develop active transportation networks under the 2023 Reconnecting Communities and Neighborhood Program provided by the United States Department of Transportation
- (d) Resolution approving the Wichita Falls Type B (4B) Sales Tax Corporation Budget for Fiscal Year 2023-24
- (e) Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$197,000 to the City of Wichita Falls to upgrade and/or replace various items at the Wichita Falls Sports Complex on Sheppard Access Road
- (f) Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$219,000 to the Wichita Falls Chamber of Commerce and Industry for consulting services to support Sheppard Air Force Base
- (g) Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation (WFEDC, “4A”) Budget for Fiscal Year 2023-24

9. Other Council Matters

(a) Staff Reports

Discussion of Railroad Museum Lease Terms

(b) Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

10. Comments from the public to members of the city council concerning items that are not on the city council agenda. People wishing to address the council should sign up prior to the start of the meeting. A three-minute time frame will be adhered to for those addressing their concerns. Since comments from citizens are not posted agenda items, the City Council is prohibited from deliberating or taking any action, other than a proposal to place the item on a future agenda. Staff may provide factual statements in response to inquiries or recite existing policy.

11. Executive Sessions

(a) Executive Session in accordance with Texas Government Code §551.071, consultation with attorney on matter involving pending or contemplated litigation or other matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

(b) Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Wichita Falls and with which the City and/or economic development corporations created by the City are conducting economic development negotiations.

12. Adjourn

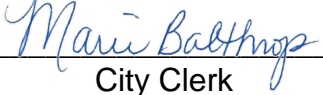
Spanish language interpreters, deaf interpreters, Braille copies or any other special needs will be provided to any person requesting a special service with at least 24 hours' notice. Please call the City Clerk's Office at 761-7409.

Every item on this agenda shall be considered a public hearing. Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant law, and City Council may deliberate and vote upon any such subject and resolutions related thereto. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject may be voted upon, regardless of any language of limitation found in this agenda or any document referring to such action. Any penal ordinance, development regulation or charter provision of the City of Wichita Falls or item which is funded by the current or next proposed City of Wichita Falls budget, including, without limitation, any street, water pipe, sewer, drainage structure, department, employee, contract or real property interest of the City of Wichita Falls, may be discussed and deliberated, and the subject is hereby defined as such without further notice. Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether

any item is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of the City Council. Executive sessions described generally hereunder may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions described generally hereunder are closed meetings, may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087.

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, Texas on the 30th day of August, 2023 at 3:40 o'clock p.m.



City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: September Employee of the Month.

INITIATING DEPT: Human Resources

NAME: Andrew Borchardt

DEPARTMENT: Fire

HIRE DATE: 10/19/1996

PRESENT POSITION: Equipment Operator, Engine 4A

COMMENTARY: Presentation of the Employee of the Month Award (plaque, letter of appreciation, gift card, dinner for two, and a check for \$100).

☒ **Director of Human Resources**

ASSOCIATED INFORMATION:

☒ **Budget Office Review:**

☒ **City Attorney Review:**

☒ **City Manager Approval**



City of Wichita Falls
City Council Meeting
Minutes
August 15, 2023



Item 1 - Call to Order

The City Council of the City of Wichita Falls, Texas, met in regular session at 8:30 a.m. on the above date in the Council Chambers at Memorial Auditorium with the following members present.

Stephen Santellana	-	Mayor
Bobby Whiteley	-	Mayor Pro Tem/ At-Large
Tim Brewer	-	Councilors
Jeff Browning	-	
Steve Jackson	-	
Larry Nelson	-	
Michael Smith	-	
Darron Leiker	-	City Manager
Kinley Heggland	-	City Attorney
Marie Balthrop	-	City Clerk

Mayor Santellana called the meeting to order at 8:30 a.m.

Item 2a – Invocation

Minister Ken Holsberry, Tenth & Broad Church of Christ, gave the invocation.

Item 2b – Pledge of Allegiance

Mayor Santellana led the Pledge of Allegiance.

Item 3a – Proclamation – League of Women Voters Equality Day/League of Women Voters

8:32 a.m.

Mayor Santellana read a proclamation proclaiming August 23, 2023, as Women's Equality Day in Wichita Falls and asked everyone to join him in recognizing the League of Women Voters in Wichita County and women from all over the city as we celebrate Women's Equality Day.

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Item 4-6 – Consent Items

8:35 a.m.

Darron Leiker, City Manager, gave a briefing on the items listed under the Consent Agenda.

Moved by Councilor Browning to approve the consent agenda.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith and Whiteley

Nays: None

Item 4 – Approval of Minutes of the Mayor and City Council

1. August 1, 2023 Regular Meeting
2. August 8, 2023 Special Meeting

Item 5a – Resolution 89-2023

Resolution authorizing the City Manager to execute all documents necessary to purchase the 175 Solarmax LED Ballfield Lights from Solarmax LED, INC. to replace aging lights at the youth baseball fields located at Kiwanis and Lake Wichita Parks in the amount of \$83,125.

Item 5b – Resolution 90-2023

Resolution authorizing the City Manager to apply for non-matching Grant Funds from the FY 2023 Edward Byrne Memorial Justice Assistance Grant Program in the amount of \$37,692.00 with co-applicant, Wichita County Sheriff's Office.

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Item 6 – Receive Minutes

- (a) Metropolitan Planning Organization - Technical Advisory Committee, April 6, 2023
- (b) Metropolitan Planning Organization – Transportation Policy Committee, April 25, 2023
- (c) Lake Wichita Revitalization Committee – June 13, 2023

Moved to item 8e

Item 8e – Resolution 95-2023

8:36 a.m.

Resolution authorizing the City Manager to Execute a Raw Water Purchase contract with Oklaunion Power Station LLC.

Mr. Leiker requested that item 8e be pulled from the agenda in light of both the Public Works Director and Utility Operations Manager being unable to attend the meeting today.

Returned to item 7a.

Item 7a(i) – Public hearing and consideration to rezone 2203 Missile Road (+/-3.43 Acres of the Lewis Wells Survey, Abstract 323), from Limited Commercial (LC) to Planned Unit Development – Residential Use (PUD-RU) zoning district to allow for the construction of a 48-unit multi-family complex

8:37 a.m.

Mayor Santellana opened the public hearing at 8:37 a.m.

Terry Floyd, Director of Development Services discussed the purpose of the rezone, and the differences between what can be built in LC versus PUD-RU. Mr. Floyd discussed the additional enhancements to the project required under PUD-RU zoning. Burkburnett ISD was notified of the project and no comments were received. The Planning and Zoning Commission unanimously approved the proposed rezone on July 12, 2023, and an additional public hearing was held on August 9, 2023, and there were no additional public comments. Staff recommends approval of the rezone.

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Michael Grassi, #7 Amber Valley, stated that he would like to move forward with the project, discussed the additional requirements under PUD-RU, and stated that the rezone would allow him to put parking in the rear which improves the aesthetics of the project. He stated that if the rezone is not approved parking will have to be moved to the front and visible from the street.

Councilor Whiteley asked about the meetings that Councilor Jackson planned to organize and asked how those went. Mr. Grassi stated that he spoke on the phone extensively with Councilor Jackson and a representative of the neighborhood and they agreed to disagree.

Debra Reed, 5500 Hooper, discussed her concerns about the crosswalk and safety of the children and adults that use it. She stated the lighting is currently in the ground and not bright enough during the day. She discussed her concerns regarding water and sewer infrastructure, stated that she hopes there is a study completed for the traffic congestion in the area, and said she was sorry there was no meeting between Mr. Grassi and the community members due to differences of opinions. Ms. Reed acknowledged that Development Services did make some improvements in communication, but stated there is still room for additional improvement. She discussed that the land across from the property is owned by Mr. Rhone and is designated as a designer median.

Councilor Jackson asked Ms. Reed if she knew how many people signed the petition that she started. Ms. Reed said she had 85 signatures on the petition, and the most recent letter received from Development Services stated they did not need to resubmit the petition of opposition for the additional public hearing. Ms. Reed discussed how they had already reached the 20% of individuals opposed to the project and stated that she hopes the City will address the crosswalk.

Mayor Santellana asked Ms. Reed if she had a choice between a multi-story project and the proposed project what project would she prefer. Ms. Reed stated she would prefer the least objectionable project which would be the proposed project, but the crosswalk needs to be addressed.

Councilor Smith thanked Ms. Reed and addressed her concern regarding the crosswalk. He loves the project and has often wondered when something would be built on this vacant property. He spoke to Chief Borrego about his concerns with the crosswalk, police presence at the crosswalk, and asked the Chief if Missile Road is a dangerous road. Chief Borrego stated it was not dangerous in comparison to other roads and he did not see any need to add any additional features to the crosswalk. Councilor Smith also spoke with John Burrus, Director of Aviation, Traffic, and Transportation, to see if he had any concerns or wanted to add any safety elements, and Mr. Burrus indicated that he did not have anything to add.

Ms. Reed said they have seen City buses almost run over people in the crosswalk, and Council and staff may be confident and say it is safe, but they do not live there. She also stated that a little girl was killed at the crosswalk several years ago.

Councilor Smith said staff will continue to monitor the crosswalk and if they see any way to make it safer they will bring it to the Council.

Councilor Jackson stated that ninety percent of the individuals that called him were against the rezone, and he asked Ms. Reed the percentage of individuals that would want him to vote no. She acknowledged that Mr. Grassi plans to build upper level apartments, but everyone's first reaction when she asked them about building forty-eight apartments on the land was no.

Mayor Santellana asked if those individuals know that he can build a less desirable project without any additional approval. He feels that most people want no development there, and Ms. Reed stated that they do not want apartments, they want a residential area with homes, and she is disappointed no public meeting with the developer was scheduled. Mayor Santellana stated that by voting this down, Mr. Grassi can build a three-story building with parking facing the street. Ms. Reed stated she is not in favor of that, and acknowledged that the proposed project is the least obstructive.

Councilor Jackson asked Mr. Grassi to step forward and stated that the main concern is that at a later date the property will sell and turn into Section 8 housing. Mr. Grassi stated that his intention is to build market rate apartments and he intends to keep the property. Mr. Grassi addressed Ms. Reed's concerns and thanked the community for their input. He stated that as a private land owner, the idea that he should negotiate with the neighborhood on what he can build there is interesting, and addressed why there was not a public meeting. He gave credit to Mr. Floyd for the work on the project and stated that they tried to present a project that would be the least objectionable to the neighborhood.

Tom Taylor, 2318 Rockhill Road, stated his home sits just off of Missile Road and Hooper. He thanked Ms. Reed for her work. He has lived on Rockhill for 35 years and has seen improvement, and agrees with Ms. Reed on the concerns with the crosswalk. One good thing that will come out of this discussion is the attention given to the safety of the crosswalk. He urged the Council to vote in favor of the rezone as it is a good project, it will fit in good with the other properties in the area, and will add to the aesthetics of Missile Road. He thanked Ms. Reed for bringing her concerns to the public.

Beverly Ellis, 1605 Parkdale, thanked Ms. Reed for her presentation and stated the builder is concerned that he is the taxpayer, but he will make income off of the property. She is concerned that the apartments will increase the number of children in the area. Ms. Ellis stated that Ms. Reed's concern is valid, even though it does not seem to be a concern to many on the Council. She thinks that Mr. Grassi should meet with the community so he can explain his intentions, answer their questions, and listen to what

has to be said to him. She feels the item needs to be tabled and reviewed again at a later time.

Mayor Santellana closed the public hearing at 9:08 a.m.

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Item 7a(ii) – Ordinance 46-2023

9:08 a.m.

Ordinance to rezone 2203 Missile Road (+/-3.43 Acres of the Lewis Wells Survey, Abstract 323), from Limited Commercial (LC) to Planned Unit Development – Residential Use (PUD-RU) zoning district to allow for the construction of a 48-unit multi-family complex.

Moved by Councilor Browning to approve Ordinance 46-2023.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Nelson, Smith, and Whiteley

Nays: Councilor Jackson

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Item 7b – Ordinance 47-2023

9:10 a.m.

Ordinance amending Chapter 94, Article I, Section 94-15 to allow for the expansion of the use area, creating new hours of operation, and limiting the speed of Personal Mobility Devices within the Central Business District.

Moved by Councilor Brewer to approve Ordinance 47-2023.

Motion seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8a(i) – Public Hearing on the Fiscal Year 2024 Proposed Operating Budget and resolution Setting a Date for Adoption of the FY 2024 Budget

9:14 a.m.

Mayor Santellana opened the public hearing at 9:14 a.m.

Jessica Williams, Director of Finance/CFO, discussed the FY 2024 Proposed Budget, and stated the proposed budget was based on the estimated preliminary values due to the timing of receiving the certified values. The total budget is approximately \$232.9 million, which is a decrease of approximately \$864,000 or .37 percent from the FY 2023 adopted budget. The proposed budget proposes a decrease in the tax rate from \$0.694321 to \$0.680000 per \$100 of assessed value, and the proposed budget can be viewed in its entirety on the city's website.

Mayor Santellana closed the public hearing at 9:16 a.m.

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Item 8a(ii) – Resolution 91-2023

9:16 a.m.

Resolution for setting a Date for Adoption of the FY 2024 Budget.

Moved by Councilor Browning to approve Resolution 91-2023 setting the date for adoption of the FY 24 budget for September 5, 2023.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8b – Resolution 92-2023

9:18 a.m.

Resolution expressing the City Council's intent to place a proposal on a future Council agenda approving a property tax rate that exceeds the no new tax rate, but does not exceed the voter-approval tax rate; scheduling one public tax rate hearing, and establishing the date to vote on same.

Moved by Councilor Brewer to approve Resolution 92-2023.

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Motion seconded by Councilor Jackson.

Ms. Williams discussed the current property tax rate of \$0.694321, the no-new-revenue tax rate of \$0.639708, the voter-approval rate of \$0.685010, the proposed tax rate of \$0.680000 which is higher than the no-new-revenue rate, and the intent to consider the approval of the tax rate on September 5, 2023.

Moved by Councilor Browning to amend the main motion to include the tax rate of \$0.680000.

Motion seconded by Councilor Nelson and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Browning to approve the main motion as amended.

Motion seconded by Councilor Brewer and carried by the following record vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8c – Resolution 93-2023

9:23 a.m.

Resolution nominating Howmet Castings & Services, Inc., located in Wichita Falls, to the Office of the Governor, Economic Development and Tourism through the Economic Development Bank for designation as a Single Enterprise Project (Project) under the Texas Enterprise Zone Program (EZP) under the Texas Enterprise Zones Act, Chapter 2303, Texas Government Code (Act).

Moved by Councilor Brewer to approve Resolution 93-2023.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

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Nays: None

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Item 8d – Resolution 94-2023

9:26 a.m.

Resolution accepting the Health Official's Report regarding the need for local governmental requirements pertaining to agricultural operations, as required by House Bill 1750, to retain and enforce Chapter 14, Animals, and related ordinances of Wichita Falls.

Moved by Councilor Brewer to approve Resolution 94-2023.

Motion seconded by Councilor Browning.

Amy Fagan, Director of Heath, discussed the required report, and her concerns. Ms. Fagan stated that the report was unanimously approved by the Wichita County – City of Wichita Falls Health Board, and the Animal Shelter Advisory Committee.

Motion carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 9a – Staff Reports Memorial Auditorium Building Renovation Update – Dick Bundy & Steve Wood from BYSP Architects, Blake Jurecek

9:34 a.m.

Blake Jurecek, Assistant City Manager, gave an overview of the Memorial Auditorium renovation project, timeline, and estimated cost, and noted that this project is funded with ARPA funds. This project does not include the auditorium as that will be paid for with other funds at a later date.

Dick Bundy, BYSP Architects, discussed how this building was built in 1927 and is an iconic building in Wichita Falls. In 1964 the building was renovated and the Council Chambers was built on the first floor. This project gives us an opportunity to move the Council Chambers to the front entrance on the third floor.

Steve Wood, BYSP Architects, discussed the team that is in place, and how they addressed departmental layout, and stated they continue to meet with Department Heads to discuss design details. He discussed each floor, what departments will be included on each floor, and the important renovations of public restrooms. The project includes the renovation of the vestibule area enclosing it in glass to protect the historic facade, adding a gathering space outside, improving accessibility, and office space for Councilors to meet with constituents.

Blake Jurecek, discussed the cost estimate. funding options, how ARPA funds can be used, and the final project estimate of \$17,450, 000.00. He noted that construction costs have not gone up, but we have added additional aspects to the project. Proposed funding includes \$9.95 million of ARPA lost revenue funds, \$3.5 million in Public Health Mitigation ARPA funds, and \$4 million of Mitigation of Travel and Tourism funds. The next step is the bidding and procurement process, and setting a guaranteed maximum price. Construction is estimated to be from January 2024 – Spring 2026, and this project will not raise taxes or be a burden to our citizens.

Mr. Leiker noted that we also anticipate energy efficiency with this renovation that will reduce utility costs.

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Item 9b – Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

10:07 a.m.

Councilor Jackson thanked everyone that helped with the storm last week, and personally thanked the Robinson family who used their equipment to help two elderly citizens on his street trim trees. He asked about reporting damages, and Mr. Leiker stated that this is the first step to see the magnitude of the damage so we can seek state or federal assistance. Councilor Jackson discussed the significant damage in District 5, thanked everyone that helped their neighbors, and stated there is more cleanup needed.

Councilor Brewer asked Amy Fagan about participation in adopt a pet. Ms. Fagan said that the Animal Shelter is participating and there will be free adoptions on Saturday, August 26, 2023.

Councilor Smith thanked several groups including the Fire Department and Police Department for their search and rescue efforts on Seymour Highway Thursday night. He thanked Parks and Recreation for their work cleaning up trees, and stated Lucy Park is accepting tree limbs. He thanked the Street Department for their work putting up temporary stop signs and clearing the streets. Luckily, we had no disruption in water or sanitation systems, and he thanked City staff for their extended hours of work.

Councilor Browning reminded everyone that next weekend is Hotter ‘N Hell and to watch for cyclists.

Councilor Whiteley echoed Councilor Smith’s remarks regarding City staff and expressed his appreciation. He praised Building Inspections for allowing call in permits and inspections to assist with getting power restored and repairs made. It really simplified the process and he appreciates it. He thanked Blake and BYSP for their presentation, and thanked Dick Bundy personally for the work he does in our community.

Councilor Nelson thanked everyone that helped during the storm, and mentioned various businesses that helped. He discussed efforts in the Ben Donnell area, and the distribution of water. Everyone did a good job during those three days, and stated he is going to try and institute a disaster committee in his district to work together.

Mayor Santellana discussed the storm, the excellent communication, how vital communication is during these events, and how Mr. Leiker provided as much information as possible while the internet service was down. He thanked ONCOR for their work, discussed possibly bringing back a committee to provide funding to low income individuals with repairs during a disaster that is not large enough for federal or state funding. Mr. Leiker discussed how the committee would be a group you could go to and get immediate funding for repairs that cannot wait. Mayor Santellana encouraged individuals interested to get in touch with him. He thanked the firefighters for their assistance, thanked Councilor Jackson for his assistance in District 5, and thanked Darron for keeping the Council informed. There was a fire behind his house and he thanked the Fire Department for protecting the homes in that area, and stated they did a fantastic job across the County. He encouraged individuals to help Fire Departments with water, and other donations as they can. He thanked the Police Department for blocking off the areas to keep citizens safe and away from the fires, gave kudos to all of the emergency response teams in the area, and stated he loves seeing Wichitans helping Wichitans. Next weekend is Hotter ‘N Hell and he encouraged citizens to volunteer.

Councilor Jackson asked if all power has been restored, and Mr. Leiker stated he would have to check the outage map, but thinks we are close.

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Item 10 – Comments from the Public to Members of the City Council Concerning Items That Are Not on the City Council Agenda

10:34 a.m.

Carol Murray, 3203 Beech, stated she was prepared to discuss the water contract but since it has been postponed she will hold her comments. She stated the contract gives us an opportunity to have a town hall meeting, and asked if there are any plans to hold a

community meeting to discuss the contract since it impacts citizens. She encouraged a meeting to be planned.

Danny Wilson, Police Officers Association, 3411 McNiel #300, thanked the Council and Jessica for their work on the budget. He discussed the national shortage of officers and the need to work on recruitment and retention. The association would like to meet with the Council over the next fiscal year during the budget process.

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Item 11 – Executive Sessions

City Council adjourned into Executive Session at 10:40 a.m. in accordance with Texas Government Code §551.087 and §551.072.

City Council reconvened at 11:25 a.m.

Mayor Santellana reconvened in open session and announced that no votes or polls were taken.

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Item 12 –Adjourn

Mayor Santellana adjourned the meeting at 11:26 a.m.

PASSED AND APPROVED this 5th day of September 2023.

Stephen Santellana, Mayor

ATTEST:

Marie Balthrop, TRMC, MMC
City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution authorizing the purchase of nine $\frac{3}{4}$ -ton pickups for various City Divisions through the Houston-Galveston Area Council (H-GAC) Purchasing Cooperative from Sam Pack's Five Star Ford in the amount of \$365,328.29.

INITIATING DEPT: Aviation Traffic & Transportation

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: N/A

COMMENTARY: In late 2022, the City of Wichita Falls solicited bids for the purchase of 20 $\frac{3}{4}$ -ton pickups. At that time, the bids came in higher than budgeted. Staff recommended that the Council approve the purchase of eight pickups on December 6, 2022 in an effort to better manage the budget. During that presentation, staff indicated that it would revisit the purchase of pickups in 2023 in an effort to meet fleet needs. A few months later, the low bidder informed the City that the eight pickups ordered were being reduced to four due to issues with production.

The HGAC contract is now accepting purchases of $\frac{3}{4}$ -ton pickups. Sam Pack's Five Star Ford was the HGAC supplier for these nine pickups. Compared to the bid received in December of 2022, the purchase amount for these nine pickups on the HGAC contract is \$32,364.93 less. The City divisions receiving these pickups are Streets (2), Traffic, Building Inspections, Animal Services, Fleet, Wastewater, Recreation, and Code Enforcement. The average age of a $\frac{3}{4}$ -ton pickup auctioned by Fleet Maintenance is 22 years.

Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (12) personal property sold. . . under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

Staff recommends approval of the resolution authorizing the purchase of nine (9) $\frac{3}{4}$ -ton pickups through the Houston-Galveston Area Council Purchasing Cooperative from Sam Pack's Five Star Ford in the amount of \$365,328.29.

Funds Remaining in Fleet Maintenance Capital Replacement Account: \$392,292.73
Amount of Purchase: \$365,328.29

Balance of Funds left in Fleet Maintenance Capital Replacement Account: \$26,964.44

☒ **Director of Aviation, Traffic & Transportation**

☒ **Director of Finance**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the purchase of nine ¾-ton pickups for various City Divisions through the Houston-Galveston Area Council (H-GAC) Purchasing Cooperative from Sam Pack’s Five Star Ford in the amount of \$365,328.29

WHEREAS, Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State’s competitive bidding requirements; and,

WHEREAS, the City Council of the City of Wichita Falls has passed a resolution approving the participation in such cooperative agreements; and,

WHEREAS, the City Council finds that Sam Pack’s Five Star Ford is offering nine ¾-ton pickup trucks through the H-GAC Purchasing Cooperative, and it is in the best interest to purchase equipment in accordance with the Cooperative Purchasing Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

City Staff is authorized to execute all documents necessary to purchase nine ¾-ton pickup trucks through the H-GAC Purchasing Cooperative from Sam Pack’s Five Star Ford in the amount of \$365,328.29.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

Sam Pack's Five Star Ford - Aftermarket Build Sheet

1

[illegible][illegible]

Z

Sam Pack's Five Star Ford - Aftermarket Build Sheet

PO# Parts
Date Parts Ordered
Agency Name
Vehicle Type
Salesperson

PO # Labor
Date to Chevy
Last Part ETA
Vehicle ETA
Quantity of Vehicle order

4

Stock #s

[illegible]

Sam Pack's Five Star Ford - Aftermarket Build Sheet

PO# Parts
Date Parts Ordered
Agency Name
Vehicle Type
Salesperson

PO # Labor
Date to Chevy
Last Part ETA
Vehicle ETA
Quantity of Vehicle order

Stock #s

[illegible][illegible]

Sam Pack's Five Star Ford - Aftermarket Build Sheet

PO# Parts
Date Parts Ordered
Agency Name
Vehicle Type
Salesperson

PO # Labor
Date to Chevy
Last Part ETA
Vehicle ETA
Quantity of Vehicle order

Stock #s

[illegible][illegible]

LANDMARK COMMISSION MINUTES

July 12, 2023

MEMBERS PRESENT:

Michele Derr	■ Chairwoman
John Dickinson	■ Member
Christy Graham	■ Member
Andy Lee	■ Member
Noros Martin	■ P&Z Liaison
Nadine McKown	■ Vice-Chairwoman
Marcela Medellin	■ Member
Janel Ponder Smith	■ Member
Kinley Heggland, City Attorney	■ City Staff
Terry Floyd, Development Services Director	■ City Staff
Karen Montgomery-Gagné, Principal Planner/HPO	■ City Staff
Christal Cates, Administrative Assistant	■ City Staff

ABSENT:

Joel Hartmangruber	■ Member
Tim Brewer	■ Council Liaison

GUESTS:

Steve Wood, BYSP Architects	■ 1300 7 th St.
Derek Brown, City of Wichita Falls	■ 1300 7 th St

I. Call to Order, Introductions and Welcome

Chairwoman Michele Derr called the meeting to order at 12:04 p.m. Ms. Derr had Commission members, staff and guests, introduce themselves.

II. Review & Approval of Minutes from: June 27th, 2023

Chairwoman Derr called for review and approval of the June 27th, 2023 Landmark Commission meeting minutes. Mr. Noros Martin made a motion to approve the minutes, Mr. John Dickinson seconded the motion. Minutes were unanimously approved 8-0.

Regular Agenda

III. Action Item: Design Review Modification – 1300 7th Street (City Landmark #2)

West Wing Foundation Stabilization Project Alteration:

- Removal of a Non-Original West Façade 1st Floor Window

Ms. Karen Montgomery-Gagné presented the case and stated the applicant for the City of Wichita Falls, Mr. Derek Brown IT and Facilities Administrator, along with Mr. Steve Wood, from BYSP Architects were present for the proposal.

Ms. Gagné reminded the Commission of the original review and approval that was granted from the Commission on February 2022 and a renewal/amendment on November 2022 on the stabilization project which actually began planning/design phase about 6-7 years ago. Ms. Gagné stated the City's auditorium building was located at 1300 7th Street and a prominent building of Spanish Eclectic style designed by architects Voelcker and Dixon in collaboration with Dallas architects, Lang and Winchell. Construction began in 1927 on Memorial Auditorium and its design is a duplication of the Dallas Music Hall. The building was dedicated in 1928 and underwent a major remodel in 1963/1964. Staff referenced visuals of the building in postcards, circa 1930-1945 that illustrated the original central block and wings as well as photos from the 1983 city landmark nomination application, prior to historic designation. Inventory photos from 2013 showed the structure essentially unchanged, but in need of maintenance. Photos from the Times Record News archives in 2017 showed significant damage on 1st, 2nd & 3rd floors of the west wing as well as the exterior stairs/landings spreading and shifting concrete. A comprehensive feasibility study and building needs assessment conducted by BYSP Architects in 2017 stated structural problems related to support columns spreading at the bottom from years of pressure and shifting ground and the 1963/64 2nd floor renovation/addition; concrete floor poured at that time is shifting; walls are shifting away impacting doors, ceilings, windows, etc. In current photos, the continuing exterior damage is visible, particularly stop-gap repairs by the exterior 2nd floor door which is buckling under the weight of the structure. Photos shown from February 2022 showed more visible damage and the impacts to the structural supports.

Photos provided with the alterations by the architect, showed significant structural concerns and the possibility of water leaking in the window with it being at ground-level if not filled in. Ms. Gagné displayed photos showing the window, noting it did have visibility from the public right-of-way which is what would cause the modification proposal to come before the Commission for consideration. Ms. Gagné stated when staff and the architects reviewed original plans and photos from 1927 the windows on the 1st and 2nd floors could not be found. It was determined the windows were added sometime between the original construction in 1927 and the 1st remodel in 1963/64. Ms. Gagné stated the window had already, partially been filled in due to construction timelines and predicted rainfall. Staff recommended approval of the design modification based on the ground floor west windows not being original to the structure (in compliance with Design Review Guidelines Sec. 4.B-6 – Windows & Screens) coupled with the fact that keeping the ground floor window would significantly impact the structural integrity of the building.

Chairwoman Derr asked the applicant and architect if they wished to make a presentation. Mr. Steve Wood, of BYSP Architects, thanked the Commission for attending the special called meeting and stated he didn't have much to add to Ms. Gagné's presentation, only noting at some point after the structure was originally built, but before the remodel in 1963/64 the concrete was cut into to install windows. The cuts made were too big and filled in with brick around the installed windows, which are now buckling due to the alterations in the concrete. Mr. Wood advised, they would like to restore the structure back to its original character. Mr. Wood stated he was available for any questions.

Chairwoman Derr asked if there were any comments from the public, and with no public comments, Ms. Derr asked for any questions from the Commission. Mr. Martin asked Ms. Gagné what was behind the window and what was it used for. Ms. Gagné stated it was an office that formally housed Environmental Section of Public Works, which has since been relocated. Mr. Martin asked if filling in the window would reduce all of the natural light. Mr. Wood advised the Commission there would still be other windows remaining to provide natural lighting to the office. Ms. Gagné noted that many of the other offices located on the 1st floor had no natural lighting.

With no other comments, Chairwoman Derr asked if there was a motion. Ms. Janel Ponder-Smith made a motion to approve the Memorial Auditorium design modification to fill-in one ground floor, west-wing window with concrete/stucco as part of the stabilization project as the window was not original and will prevent long-term water access/deterioration. Ms. Christy Graham seconded the motion. The motion passed unanimously with a vote of 8-0 in favor of the proposal.

IV. Other Business:

a) Monthly Reports

Depot Square:

Ms. Derr had no updates to give as she presented those at the June meeting, not anticipating a July meeting.

West Floral Heights:

Ms. Ponder-Smith stated she and Kim Tigrett had been working on a letter to send to all neighbors in the West Floral Heights H.D., titled, "The Joy of Owning a Historical Home."

b) Resources/Periodicals:

- Medallion – Spring 2023

c) Design Review – Staff Authorized – Minor Alteration/Repairs:

- No Reports

V. Adjourn

Next regularly scheduled meeting August 22, 2023 – 12 p.m.

Meeting adjourned at 12:23 p.m.



Michele Derr, Chairperson

8.22.2023

Date

MINUTES
PLANNING & ZONING COMMISSION
July 12, 2023

PRESENT:

David Cook
Michael Grassi
Blake Haney
Mark McBurnett
Doug McCulloch
Matt Marrs
Noros Martin
Paul Mason
Wayne Pharries
Cayce Wendeborn

◆ Chairman
◆ Member
◆ Member
◆ SAFB Liaison
◆ Member
◆ Member
◆ Member
◆ Alternate No. 2
◆ Member
◆ Member

James McKechnie, Deputy City Attorney
Terry Floyd, Development Services Director
Fabian Medellin, Planning Manager
Christal Cates, Senior Executive Asst.

◆ City Staff
◆ City Staff
◆ City Staff
◆ City Staff

ABSENT:

Steve Wood
Jeremy Woodward
Councilor Bobby Whiteley

◆ Alternate No. 1
◆ Vice-Chair
◆ Council Liaison

I. CALL TO ORDER

The meeting was called to order by Chairman, Mr. David Cook, at 2:00 p.m. Chairman Cook proceeded to make the following comments:

III. PUBLIC COMMENTS

Chairman Cook asked if there were any comments from the public. With no response, Mr. Cook closed public comments.

IV. APPROVAL OF MINUTES

Ms. Cayce Wendeborn made a motion to adopt the June 14, 2023, minutes. Mr. Noros Martin seconded the motion. The motion was passed unanimously, 8-0

VII. REGULAR AGENDA

1. **Case R 23-03 – 2203 Missile Road - Rezone:**
Public hearing to consider taking action on a proposed rezone at 2203 Missile Road (3.43 Acres of the Lewis Wells Survey, Abstract 323), from

Limited Commercial (LC) to Planned Unit Development – Residential Use (PUD-RU) zoning district to allow for the construction of a 48-unit multi-family complex.

Applicant/Owner: Michael Grassi

**It is noted Mr. Michael Grassi, P&Z Commission member had recused himself, filing the paperwork with the City Clerk's Office for record.*

Chairman Cook opened the public hearing at 2:01 pm concerning case R 23-03. Mr. Fabian Medellin presented the case and stated the proposed rezone concerning 2203 Missile Road was not to allow for the development of the multi-residential complex as that was currently allowed by-right, but to petition for a reduction in the setbacks. The subject property was an undeveloped parcel of land, zoned as Limited Commercial (LC), surrounded by single family uses in a Single Family-2 (SF-2) zoning district.

Mr. Medellin stated staff had previously met with the owner/applicant, Mr. Michael Grassi for a pre-development meeting to discuss the property and development options. During discussions to develop the property for multi-family uses staff advised Mr. Grassi that multi-family uses are allowed by-right, up to 25 units per acre, up to 85 units for this subject property. Development regulations discussed where the 25ft. setback along frontages, 10ft. setback to the rear and a maximum of 35ft. in height of the structures.

Mr. Medellin advised the Commission that infrastructure would be reviewed and addressed in the next development step. The first step of development would be the land use, which was what the discussion was about that day.

Mr. Medellin stated that the owner, Mr. Grassi, was seeking a reduction of setbacks from the roadway from 25ft. down to 15ft. and to reduce the separation requirements for access points adjacent to alleys and other lots. During the pre-development meeting with Mr. Grassi, staff advised of a rezone that takes a base zoning and modifies it to support the unique development. Mr. Grassi was requesting the setbacks so that he could develop a more aesthetically pleasing development by pushing the structures closer to the roadways, creating more space to the rear of the property to provide a larger area for parking.

Chairman Cook asked if the public was having issues hearing or if there was another matter at hand in the audience. A public guest stated they could not hear. Mr. Medellin adjusted his microphone and moved closer. The public stated they could then hear. Mr. Medellin recapped all information he had previously given.

Staff advised Mr. Grassi the development of a Planned Unit Development (PUD) had a give and take. The PUD could relax some of the setbacks while enhancing some sections of the ordinance to provide a unique and more elegant development.

After the meeting, Mr. Grassi contracted a civil engineer to work on the site designs and gather preliminary calculations on infrastructure. Mr. Grassi continued working

with staff and provided the site plan the civil engineer had completed, which was also provided as a handout along with the meetings agenda so that the public could see the proposed plan as well as the Commission.

Staff reviewed the site plan, noting the setback reductions and curb cut locations as discussed; however, with Mr. Grassi requesting the PUD, staff also made requests to protect and enhance the development. Mr. Medellin laid out the requirements staff had for the PUD.

Conditions of PUD

- Maximum of 48 Dwelling Units (12 Quadruplexes)
- Single story structures only
- Reduced setbacks of 15ft. along street frontages
- Reduction of distance of curb cuts from adjacent properties and alleys
- Decorative wrought iron fencing with brick columns along Hooper Drive, Greentree Avenue and Missile Road.
- Enhanced landscaping – open space/landscape screening

Mr. Medellin displayed photos of a developed complex provided by the applicant to show what the fencing would be modeled after, giving an example to the Commission. Mr. Medellin noted in addition, to the example photos given there would be additional landscaping required as the photos show only minimal landscaping.

Mr. Medellin displayed the applicant's site plan as well as providing large prints of the site plan to public attendees. Mr. Medellin noted the dual access points, created one drive from Hooper Drive to Greentree Avenue. Staff believes this is the best location to access the site as Missile Road is a minor arterial road on the City of Wichita Falls Thoroughfare classification, and as such is intended to facilitate and help move traffic from one neighborhood to the next, or to the next highest classification road to move them further beyond the neighborhoods to another portion of town. Public Works did not want to allow any access points along Missile Road as it is a minor arterial road.

Mr. Medellin stated the two entrances would allow for sanitation trucks to enter and exit safely, allowing each unit its own rolling poly-cart for sanitation services. Staff believes the two curb cuts will help with the flow of traffic versus funneling all traffic in and out of one access point.

Mr. Cook asked if the public was having problems hearing again as there continued to be disruptions in the audience. A member of the public stated staff was "passing up a lot of things that was ambiguous to the case". Chairman Cook stated this was the time when staff presented the case to the Commission. Once staff finished the presenting, the public would have a time to express their opinion and then asked Mr. Medellin to continue.

Mr. Medellin directed attention back to the site plan and advised at the center of the plan there was a detention area that captured water and would additionally capture the increased runoff created by the development.

Another element Mr. Medellin advised the Commission of was the proposed paved, internal walking trail inside the complex. In addition, Mr. Grassi would also be constructing a sidewalk outside of the complex, running along Missile Road for pedestrian's safety. Mr. Medellin stated each unit would consist of 2 bedrooms and 2 bathrooms, geared toward military housing. Each unit would be required to have 2 parking stalls, for a total of 96 parking stalls for the complex.

Mr. Medellin stated staff had mailed 50 notices to surrounding property owners within 200ft. of the subject property. A total of 14 responses had been received, 10 opposed and 4 in favor of the proposed development. Staff had provided maps, staff reports and phone calls to concerned citizens to help them make an informed decision. One of the concerns listed on some of the opposed responses was an increase in traffic on Missile Road. Mr. Medellin clarified that Missile road was a minor arterial street with a recommended usage of 16,000 vehicles a day. As of 2020, the recorded usage was shy of 6,000 vehicles a day, only a one third of the capacity recommended.

Another listed concern was for pedestrian safety, which Mr. Grassi has addressed with the construction of the sidewalk along Missile Road providing a safe place to walk. Privacy was another concern listed that staff has also taken into consideration and it is noted there will be 6ft. fences at the rear of the property. Grading will also be needed and will be leveled out, lowering the property 3-4 ft. That along with the 6 ft. fencing would be a 10ft. difference leaving only rooftops visible.

The last item of concern was listed as infrastructure. Utilities will be addressed in the next phase of platting. Mr. Grassi had already contracted a civil engineer that produced a site plan with noted future work to be done. The Public Works department has preformed testing on-site and stated the pressure was adequate and could handle the requirements the 48 units would need. Mr. Medellin stated there had been recent work performed by the Public Works department on that area but also stated there made be some upgrades needed for the sewer lines. As the developer, Mr. Grassi is aware he will be required to perform such upgrades at his expense.

Mr. Medellin stated after all research and possible impacts taken into consideration, staff recommended the approval of the proposed rezoning request of +/- 3.43 acres at 2203 Missile Road to Planned Unit Development – Residential Use (PUD-RU) subject to the following developmental requirements:

1. If approved, the applicant is subject to all other zoning and building code regulations for commercial-related projects. Adhering to the zoning requirements may help lessen the potential impact on the abutting and adjacent residential neighborhood.

Chairman Cook asked Mr. Medellin what was allowed by-right in the Limited Commercial (LC) zoning district. Mr. Medellin stated multi-family uses, up to 25 units per acre, meaning Mr. Grassi could place up to 85 units on the subject property. Residential uses and some commercial uses are allowed, all capped by square footage, along with some civil uses. Mr. Medellin advised the Limited Commercial (LC) zoning district was intended to serve as a buffer between residential uses and more intense commercial uses.

Chairman Cook asked if the applicant/owner was present and wished to make a presentation. Mr. Michael Grassi, #7 Amber Valley, was present and stated staff had covered everything in their presentation and this was a private investment of \$6 million dollars in to the City of Wichita Falls, for use by military families while stationed at Sheppard Air Force Base. Mr. Grassi stated he is providing more development amenities than what is required by ordinance to bring an upscale complex to the neighborhood as well as future improvements to infrastructure.

Mr. Doug McCulloch advised he appreciated that Mr. Grassi was not building the maximum units that he could by-right as allowed for in the current zoning of the subject property. He asked about the placement of the sidewalk that would run along Missile Road and if it would be constructed right next to the curb or further away. Mr. Grassi stated the sidewalk would not be located right next to the curb, that it would have a landscaped area between the curb and sidewalk.

Mr. McCulloch next asked about the fencing and what the spread would be between each column. Mr. Grassi stated he believed it would be about 32ft. but was not sure. It would be an even number of feet in between. Mr. McCulloch asked if Mr. Grassi would be provided extra guest parking stalls. Mr. Medellin advised the Commission the required two stalls factored in allowed for guest parking.

Mr. McCulloch apologized for having many questions but believes this will help make a better-informed decision. He asked how sanitation utilities would be in the complex. Mr. Grassi advised each unit would have their own poly-cart that would be rolled to the specified pick-up location along the fence on the south side of the subject property for City sanitation trucks.

Lastly, Mr. McCulloch asked if there would be a designated play area and if at anytime would the quadruplexes be divided and sold. Mr. Grassi stated there is an area for play and dog park on the subject property and that at no time would the properties be divided and sold, so it would remain one singular parcel.

Chairman Cook asked Mr. Grassi what the current appraisal was on the property and what it is projected to be with the development completed for tax purposes. Mr. Grassi stated currently he is paying taxes for the property appraised at \$22,000. Once development has been completed, it will generate tax revenue off of approximately \$6 million dollars.

Chairman Cook stated the Commission would now hear comments from the public. The public must come to the microphone, state their address and would be given three minutes to speak.

Ms. Debra Reed, 5500 Hooper Drive, stated she was upset over the paper notices she received and not being able to navigate the website. She advised she had concerns about the exits out of Hooper Drive where there is located a school crosswalk. Ms. Reed stated she went door to door and collected 25 signatures on a petition opposing the rezone. She has concerns about pedestrian safety, detention areas and sewer capacities as she has lived there for 38 years. Ms. Reed also stated the City of Wichita Falls staff was making decisions regarding a school in the Burkburnett School District.

Chairman Cook thanked Ms. Reed for her work in the community and gathering the signatures, and advised the petition be given to Mr. Fabian Medellin as this would go to City Council on July 18th, 2023. Mr. Cook apologized to Ms. Reed about the website not working for her and advised there were other options given for contacting City staff. Chairman Cook stated street, pedestrian safety and infrastructure could not be addressed by the staff or the Commission as those were issues addressed in the next phase of platting by the Public Works department and outside of the Planning & Zoning Commissions jurisdiction. The Commission and staff could address the rezone and the zoning process and any questions related to it. Chairman Cook advised Ms. Reed she could present her questions to the Public Works staff and City Council at the public meeting July 18th, 2023 in the very same council room the current meeting was taking place.

Ms. Margaret Hawkins, 5502 Hooper Drive, stated her husband used to be a City Councilman and she has never heard a chairman tell the public there was nothing they could do or couldn't help. Ms. Hawkins stated the area was too hazardous for children as it was and the City was going to allow additional use. She stated the staff didn't care about the children or their safety. Ms. Hawkins advised there was no need for the additional housing as there were available apartments to rent at other complexes and that staff for one should consider what the tax payers want and be considerate of them and not what staff wants.

Chairman Cook stated that, it was not being said that staff didn't care about the children, to which Ms. Hawkins stated that wasn't true and she didn't want to talk to Chairman Cook. Mr. Cook stated since Ms. Hawkins wished not to continue the floor would be given to the next in line for public comments.

Mr. Lamar Murphey, 5501 Hooper Drive, stated he was upset about the curb cut on Hooper Drive and the fact that the paper notices sent had a different last name for the email address to return responses than what was listed on the website even though he mailed his in and called the office and had multiple conversations with the planning manager and Director of Development Services. Mr. Murphy was also upset about detention and that the fencing Mr. Grassi would be installing would not stop trash from blowing around, and also that the community was told in the original plans that there would be no access on Hooper Drive. Mr. Murphey then stated the only issue he had was increased traffic.

Chairman Cook asked Mr. Grassi if he could address the comments about an original plan. Mr. Grassi stated the site plan he presented and that was given to the Commission and handed out to the public was the only site plan he has done for

the subject property and has no idea what original plan Mr. Murphey was talking about. It is believed there may have been previous plans possibly another owner of the vacant property.

Mr. Terry Floyd, Director of Development Services apologized for the typo on the notification letters that were mailed out and advised corrections have been made so that this mistake would not happen in the future.

Chairman asked if there were any other comments from the public. Ms. Hawkins stated she wanted to go again. Chairman Cook asked if there were any comments or questions from the Commission. Ms. Cayce Wendeborn stated Mr. Grassi could have went much larger than he presented in his site plan, but has chosen to not do so and had committed to more than what was required.

Mr. Cook stated again to the public that the Planning & Zoning Commissions could not speak for other departments or make concessions on their behalf. The issues the public has would need to be addressed by those departments on July 18th, at the City Council meeting. Mr. Paul Mason asked for clarification on the quadruplexes, if they would all be 2 bedrooms. Mr. Grassi advised that was correct.

Ms. Hawkins approached the microphone and stated she apologized for her previous behavior and language but that when she listened to Chairman Cook speak she only heard negativity and that she couldn't handle that. She asked that Chairman Cook please accept her apology. Chairman Cook accepted the apology and reminded the public there would be a City Council meeting held at 8am on July 18th, 2023 where they could voice their concerns.

Mr. Cook closed the public hearing at 2:57 pm and asked for a motion to recommend the approval of the rezone to City Council. Ms. Cayce Wendeborn made the motion with Mr. Noros Martin seconding. Chairman Cook called for a vote and the motion passed unanimously 8-0.

VIII. ADJOURN

Chairman Cook adjourned the meeting at 2:58 p.m.



Jeremy Woodward, Vice-Chairman

Date

Terry Floyd, Director of Development Services

Date

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Public Hearing on the Fiscal Year 2023-24 Proposed Tax Rate.

INITIATING DEPT: Finance

STRATEGIC GOAL: Actively Communicate and Engage the Public

STRATEGIC OBJECTIVE: Enhance Public Outreach and Engagement

COMMENTARY: This item is to seek public comment on the FY 2023-24 proposed Tax Rate, which covers the fiscal period beginning October 1, 2023 and ending September 30, 2024.

- FY 2022-23 (current) tax rate: \$0.694321
- FY 2023-24 “no new revenue tax rate”: \$0.639708
- FY 2023-24 “voter approval rate”: \$0.685010
- **Proposed FY 2023-24 tax rate: \$0.680000**

The current property tax rate for the City of Wichita Falls is \$0.694321 per \$100 of assessed value. The no-new-revenue tax rate of \$0.639708 is essentially the rate that generates the same property tax revenue as the prior year from properties that were on the tax roll in both tax years. The voter-approval rate is \$0.685010.

The proposed FY 2023-24 budget recommends a tax rate of \$0.680000 which, if approved, results in a 2.1% reduction in the tax rate compared to the current year. The tax rates, above, are calculated and certified by Tommy Smyth, Wichita County Tax Assessor-Collector.

Staff recommends the City Council open the public hearing and receive public comments. No action is required. Consideration of the tax rate and budget is later in this agenda.

☒ **CFO/Director of Finance**

ASSOCIATED INFORMATION:

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

CITY COUNCIL AGENDA

September 5, 2023

ITEM/SUBJECT: Ordinance adopting the Annual Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

INITIATING DEPT: Finance

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: N/A

COMMENTARY:

Timeline

- June 20, 2023 – FY 2024 budget workshop: City staff presents to City Council initial overview of projected revenues and the major operating funds;
- July 25, 2023 – City Manager's proposed FY 2024 budget conveyed to City Council;
- August 15, 2023 – City Council conducts public hearing on proposed budget;
- **September 5, 2023** – City Council to (1) consider ordinance adopting FY 2024 budget, and (2) conduct public hearing on proposed property tax rate related to FY 2024 budget, and (3) consider ordinance adopting related property tax rate;
- September 30, 2023 – Fiscal year 2022-23 ends;
- October 1, 2023 – Fiscal year 2023-24 begins.

Budget Highlights

- Maintains current service levels despite continued higher than average inflation
- Reduces the property tax rate by 2.1%, from .6943 to .6800
- Commits \$30M+ to infrastructure replacement and capital improvements projects
- Increases employee pay by up to 6.5% for civil service, and up to 6% for non-civil service
- Enhances Stability Pay for non-civil service employees
- Increases the City's contribution to the Firefighter's Pension Fund to maintain parity with TMRS
- Includes the previously approved 5% increase in retail water rates for FY 2024
- Proposes a 6% increase for residential curbside/commercial garbage collection, and 13% for alley customers
- Proposes \$10M in excess General Fund Reserves to a Capital Fund for future use

Summary

The total proposed City budget for the 2023-24 fiscal year is \$232.9M. This is a decrease of approximately \$864K from the FY 2022-23 (current year) adopted budget. The budget provides for an increase in employee pay by up to 6.5% for civil service and to 6% for

non-civil service employees, and assumes a decrease in the current City of Wichita Falls property tax rate of \$0.694321 to \$0.680000 per \$100 of assessed value.

The City's General Fund, representing approximately 44% of the total budget, has proposed expenditures in FY 2023-24 of approximately \$103.4 M or a decrease of approximately \$86k from the current year.

The proposed Water & Sewer Fund budget includes an increase in retail water and sewer rates of 5% for FY 2023-24.

Adoption of the ordinance would also approve FY 2023-24 budgets for other funds, including the Sanitation Fund (garbage collection), Fleet Maintenance Fund, Airport Funds, Transit Fund (City bus system), Hotel/Motel Fund (MPEC and the CVB), Fleet Fund, Information Technology Fund, Water Park Fund (Castaway Cove), Golf Course Fund (Champions at Weeks), and Stormwater Fund.

Staff recommends approval of the ordinance.

☒ **CFO/Finance Director**

ASSOCIATED INFORMATION:

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance adopting the Annual Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The budget estimate of the revenues and expenses for conducting the affairs of the City of Wichita Falls for the ensuing year, beginning October 1, 2023 and ending September 30, 2024, as submitted to the City Council by the City Manager, is hereby adopted and approved as the budget estimate of all revenues, expenses as well as the fixed charges against said City for the fiscal year beginning the 1st day of October, 2023, and ending the 30th day of September, 2024.

2. Appropriations are hereby made for such revenues, expenses, and charges for the fiscal year beginning October 1, 2023 and ending September 30, 2024, and such appropriations are to be set up in accounts as submitted to the City Council. Operational control of the budget shall be exercised at the class (fund) total level within each Fund, Department, and Budget Unit.

3. The City Manager is authorized to make transfers between items appropriated to the same office, department, fund or division, where not in contravention of the Constitution and laws of this State or of the City Charter.

4. The projects, programs and benefits, which are included in this budget and for which appropriations are herein made, are hereby approved.

5. The salaries for the City Council appointed positions will be as follows: City Manager \$254,556, City Attorney \$207,723, Municipal Court Judge \$143,100 and City Clerk \$95,400. The Mayor is hereby authorized to execute an amended employment agreement with the City Manager and City Attorney for the approved salary and existing benefits, with further authorization to provide benefits and transfer benefit amounts between categories in said contracts in a manner negotiated thereby. The aforementioned employees shall further be entitled to such other benefits as provided to the other City employees, as provided in the budget. To the extent governmental immunity may limit judicial enforcement of said agreements, immunity is waived.

6. The immediate need to continue the normal operation of the business of the City creates an emergency, and in order to protect the public health, welfare, and to preserve the peace, this ordinance shall take effect immediately, and it is so ordained.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

**CITY COUNCIL AGENDA
September 5, 2023**

ITEM/SUBJECT: Ordinance ratifying the increase in property tax revenue as reflected in the Annual Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

INITIATING DEPT: Finance

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: N/A

COMMENTARY:

The proposed FY 2023-24 budget will raise more total property taxes than last year's budget by \$3,241,905, which is an increase of 7.19%. Of that amount, \$603,283 is tax revenue to be raised from new property added to the tax roll this year.

In addition to approving the budget, the State law requires a second vote on the budget (this item) that ratifies the increase in property tax revenue included in the budget. As such, a motion is required for this item as follows:

Staff recommends approval of the ordinance via the following motion:

Motion:

"I MOVE TO ADOPT THIS BUDGET THAT WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$3,241,905, OR 7.19 PERCENT INCREASE, AND OF THAT AMOUNT \$603,283 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR."

☒ **CFO/Finance Director**

ASSOCIATED INFORMATION:

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

**Ordinance ratifying the increase in property tax revenue as reflected
in the Annual Budget for the fiscal year beginning October 1, 2023 and
ending September 30, 2024**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS,
TEXAS, THAT:

1. The City of Wichita Falls, FY 2023-24 Budget is hereby ratified to raise more total property taxes than last year's budget by \$3,241,905, which is an increase of 7.19%, and of that amount \$603,283 is tax revenue to be raised from new property added to the tax roll this year.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Ordinance levying, assessing, and fixing the tax rate for the use and support of the Wichita Falls Municipal Government and providing for the Interest and Sinking Fund for the 2023-24 fiscal year.

INITIATING DEPT: Finance

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: N/A

COMMENTARY: The attached ordinance is required to set the total property tax levy for the 2023-24 fiscal year. The property tax rate is made up of two parts: (1) the rate needed to support Operations and Maintenance of the City's general operations; and (2) the rate needed to pay Principal and Interest on a portion of the City's General Obligation Debt. As the proposed tax rate will exceed the no-new-revenue tax rate, the vote on the ordinance setting the tax rate must be a record vote and must be approved by at least 60 percent of the members of the city council (i.e. 5 affirmative votes). TEX. TAX CODE § 26.05(b).

- FY 2022-23 (current) tax rate: \$0.694321
- FY 2023-24 "no new revenue tax rate": \$0.639708
- FY 2023-24 "voter approval rate": \$0.685010
- **Proposed FY 2023-24 tax rate: \$0.680000**

The proposed FY 2023-24 budget recommends a tax rate of \$0.680000 which, if approved, results in a 2.1% reduction in the tax rate compared to the current year. The tax rates, above, are calculated and certified by Tommy Smyth, Wichita County Tax Assessor-Collector.

Staff recommends approval of this ordinance. Approval of this ordinance requires the following motion, and then no less than five (5) votes in the affirmative:

Motion:

"I MOVE THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF \$0.680000, WHICH IS EFFECTIVELY A 6.30% PERCENT INCREASE IN THE TAX RATE."

NOTE: This motion references the increase between the total tax rate being adopted, and the no-new-revenue tax rate, per Texas Tax Code.

☒ CFO/Director of Finance

ASSOCIATED INFORMATION:

☒ Budget Office Review

☒ City Attorney Review

☒ City Manager Approval

Ordinance No. _____

Ordinance levying, assessing, and fixing the tax rate for the use and support of the Wichita Falls Municipal Government and providing for the Interest and Sinking Fund for the 2023-24 fiscal year

WHEREAS, the City Council finds that the City Council has performed all legal prerequisites to increasing the tax rate as provided herein, in accordance with Texas Tax Code § 26.05.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. There shall be assessed, levied, and collected on all taxable property in the City of Wichita Falls, Texas, for the fiscal year 2023-24 and following, to-wit:

\$0.649853 on each \$100.00 assessed valuation of all taxable property in the City for the purpose of paying the general governmental operating expenses of the City and for general improvements of said City and its property. THIS TAX RATE WILL RAISE MORE TAXES FOR **MAINTENANCE AND OPERATIONS** THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE DECREASED BY 1.77% PERCENT AND WILL DECREASE TAXES FOR **MAINTENANCE AND OPERATIONS** ON A \$100,000 HOME BY APPROXIMATELY \$11.73.

\$0.030147 on each \$100.00 of assessed valuation of all taxable property in the City for the purpose of paying interest and principal for the redemption of bonds legally issued by said City.

RECAPITULATION OF RATE

\$0.649853 for Maintenance & Operations

\$0.030147 for Interest and Sinking Fund

Total levy for 2023-24: **\$0.680000** per \$100.00 assessed valuation of all taxable property in the City.

2. There is also levied an occupation tax on every person, firm or corporation pursuing any of the occupations named in the Charter, ordinances and general laws of Texas as being subject to such a tax by cities, which shall be paid in advance; said occupation tax shall be one-half (1/2) of the state tax for similar occupations.

3. The immediate need to continue the normal operation of the business of the City creates an emergency and in order to protect the public health, welfare, and to preserve the peace, this ordinance shall take effect immediately, and it is so ordained.

PASSED AND APPROVED this 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Ordinance adopting the Five-Year Capital Improvement Plan for the Fiscal Year beginning October 1, 2023 and ending September 30, 2028.

INITIATING DEPT: Finance

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: (1.1) Upgrade or Replace Outdated Public Facilities, (2.2) Complete Signature Public Improvements, (2.3) Evaluate Alternative Options for Financing Improvements, (2.4) Advance Lake Ringgold Project

COMMENTARY: The purpose of the Capital Improvement Plan (CIP) is to focus on the City's capital budgeting needs over a multi-year basis and to identify potential funding sources to finance those projects. The CIP for fiscal years beginning October 1, 2023 and ending September 30, 2028 was submitted to the City Council on August 25, 2023, and is included in summary format in the 2023-24 Proposed Budget, presented to Council July 25, 2023. Total expenditures over the five-year period are \$239.0 million. However, only "year 1" (FY 2023-24) is funded pursuant to today's approval of the FY 2023-24 budget. Years 2-5 are used for planning purposes only.

The projects listed in the 2023-24 fiscal year, which total \$32.4 million, have approved funding sources and/or the City is firmly committed to undertaking these projects within this fiscal year. The projects listed in the outlying fiscal years are for financial and project planning purposes only. Attached is a summary of the Five-Year Plan.

Streets, roadways, and associated rights-of-way, easements, or both as identified in the City of Wichita Falls Thoroughfare Plan are also included in as a part of the adoption of this Capital Budget.

Staff recommends approval of the ordinance.

☒ CFO/Director of Finance

ASSOCIATED INFORMATION: Ordinance, CIP Cover Memo and Summary

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

**Ordinance adopting the Five Year Capital Improvement Plan for the
Fiscal Year beginning October 1, 2023 and ending September 30, 2028**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS,
TEXAS, THAT:

1. The 2024-2028 Capital Improvement Plan, which includes budget estimates of the revenues and expenses for completing capital projects outlined in this plan, as submitted to the City Council by the City Manager and outlined in the attached **Summary of All Capital Project Costs**, is hereby adopted and approved.

2. Project costs and associated funding sources listed in the 2023-24 fiscal year of the Five-Year Capital Improvement Plan formulate the approved capital improvement budget. Project costs and associated funding sources for the remaining fiscal years of the Five-Year Capital Improvement Plan are for planning purposes only, and are not approved for funding by Council adoption of this document.

3. The City of Wichita Falls Thoroughfare Plan, including all associated amendments and updates as determined by City Council, is hereby adopted by reference as part of the City of Wichita Falls Capital Budget and all subsequent updates and revisions to the Capital Budget. Streets, roadways, and associated rights-of-way, easements, or both as identified in the Thoroughfare Plan are also included in as a part of the adoption of this Capital Budget.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

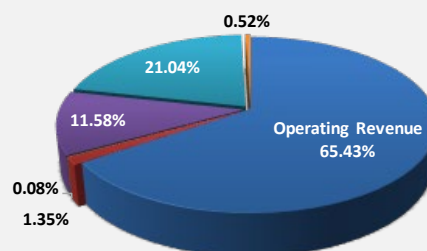


City of Wichita Falls, Texas
Summary of All Capital Project
Costs

Projected Financial Plan						
	23/24	24/25	25/26	26/27	27/28	Total
Project Cost:						
Bldgs and General Facilities	\$ 890,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,940,000
Parks and Recreation	1,428,500	11,679,691	16,656,873	7,500,000	900,000	\$ 38,165,064
Traffic System	753,564	606,629	606,629	606,629	606,629	\$ 3,180,080
Street System	4,505,860	2,530,000	2,530,000	2,530,000	2,530,000	\$ 14,625,860
Multi-Purpose Events Center	600,000	715,000	1,450,000	464,000	-	\$ 3,229,000
Airports*	525,000	10,250,000	3,250,000	3,000,000	3,000,000	\$ 20,025,000
Transit	1,310,000	1,664,870	4,675,000	100,000	2,000,000	\$ 9,749,870
Sanitation System	3,981,763	6,594,368	5,561,159	5,005,370	3,583,935	\$ 24,726,595
Water System	7,770,800	27,740,000	6,315,000	19,090,000	3,030,000	\$ 63,945,800
Wastewater System	2,716,000	4,227,500	2,010,000	2,005,000	400,000	\$ 11,358,500
Stormwater System	2,000,000	150,000	4,675,000	2,450,000	2,450,000	\$ 11,725,000
Golf Course	-	100,000	-	-	-	\$ 100,000
Fleet Replacements	2,822,763	6,315,319	6,008,145	6,033,283	63,000	\$ 21,242,510
Information Technology	3,073,074	4,644,854	530,854	5,510,854	1,271,700	15,031,336
Total	\$ 32,377,324	\$ 78,268,231	\$ 54,268,660	\$ 54,295,136	\$ 19,835,264	\$ 239,044,615
Sources of Funding:						
General Operating Funds	\$ 7,750,924	\$ 6,405,629	\$ 4,205,629	\$ 4,205,629	\$ 3,136,629	\$ 25,704,440
Information Tech Operating Funds	1,573,074	3,654,854	530,854	5,510,854	1,271,700	\$ 12,541,336
Fleet Operating Funds	2,822,763	2,306,918	2,416,918	2,312,918	63,000	\$ 9,922,517
Sanitation Operating Funds	3,981,763	9,533,769	8,083,386	7,656,735	3,583,935	\$ 32,839,588
Water/Sewer Operating Funds	10,486,800	17,017,500	6,825,000	21,095,000	3,430,000	\$ 58,854,300
Stormwater Operating Funds	2,000,000	150,000	4,675,000	2,450,000	2,450,000	\$ 11,725,000
Water Park Operating Funds	1,130,000	550,000	40,000	100,000	900,000	\$ 2,720,000
Airport Operating Funds	-	1,250,000	550,000	300,000	-	\$ 2,100,000
Federal Grants	-	-	-	-	-	\$ -
FAA Grant Funds *	525,000	9,000,000	2,700,000	2,700,000	3,000,000	\$ 17,925,000
FTA Grant Funds	1,310,000	1,664,870	4,675,000	100,000	2,000,000	\$ 9,749,870
Venue Tax and MPEC	600,000	715,000	1,450,000	464,000	-	\$ 3,229,000
Cemetery Perpetual Care Funds	-	900,000	350,000	-	-	\$ 1,250,000
4B Funds	197,000	-	-	-	-	\$ 197,000
Undetermined Funds	-	25,119,691	17,766,873	7,400,000	-	\$ 50,286,564
Total	\$ 32,377,324	\$ 78,268,231	\$ 54,268,660	\$ 54,295,136	\$ 19,835,264	\$ 239,044,615

* Airport Funds supported by FAA Grant Funds are not included in the operating budget but are allocated through ordinance

Combined 5 Year Estimated Funding Sources



Operating Revenue Venue Tax 4B Funds Grants Undetermined Funds Cemetery Perpetual Funds

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Ordinance replacing Ordinance No. 10-2023, the fee schedule applied to City operations; providing for severability; providing that such ordinance shall not be codified; and providing an effective date.

INITIATING DEPT: Legal

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice effective governance

COMMENTARY: This fee ordinance amendment has been prepared using the tracked changes function so that the City Council can see the current and proposed fees. This amendment includes the following:

1. Aviation, Traffic and Transportation

- 1a-1. Miscellaneous Taxicab Fees
 - (3) Increases the City Chauffeur's License Application Fee

2. Development Services

- 2b. Code Enforcement
 - Adds Section 2b-2. Donation Boxes, which was removed from 6. Health
- 2c-2. Miscellaneous Development Fees
 - (8) Increases Credit Card/Online Transaction Fee

5. Fire

- 5a-1. Miscellaneous Fire Department Fees
 - (4) Adds language to clarify *other fire department permits* – “includes any other permit designated by the International Fire Code”
 - (6) Adds an Event Standby fee
- 5a-2. General Fire Inspection
 - (6) Adds a yearly fee for Mercantile Occupancy over 40,000 square feet
 - (7) Adds a subsequent inspection fee for Foster Care Inspections
- 5a-3. New and Updated Fire Alarms and Sprinkler Systems
 - (2)b. Clarifies panel swap by adding *dialer/communicator*
- 5a-5. Adds fees for Training and Drill Field Use

6. Health

- 6a. Animal Services
 - (1) Increases License Fees
 - (2) Increases Annual Permit Fees
 - (3) Increases Special Permit Fees
 - (4) Increases Impound Fees

- (5) Increases Daily Boarding Fees
- (6) Increases Quarantine Fees
- (7) Increases Animal Surrender Fees
- (8) Increases Deceased Animal Removal Fees
- (9) Increases Trapping Fees
- (10) Increases Adoption Fees for small livestock and large livestock
- (11) Increases Late Permit Fee
- 6b-1. Increases Food Establishment Permit and Certification Fees
- 6b-2. Increases Ambulance Franchise and Permit Fees
- 6b-3. Increases Body Art Fees
- 6b-4. Increases Miscellaneous Fees
- 6b-5. Increases Lodging Permit Fees
- 6b-6. Increases Vacuum Truck and Grease Trap Permit Fees
- 6b-7. Increases On-Site Sewage Facilities (OSSF) Fees
- 6c. Laboratory
 - (1) Increases Water Testing Fees
- 6d. Removes Donation Boxes Section and adds it to 2. Development Services – 2b. Code Enforcement

11. Public Works

- 11b-2. Commercial Landfill and Transfer Station Charges
 - (2) Increases charge for municipal/solid waste hauled to transfer station
- 11b-3. Increases Solid Waste Removal Rates and Charges
- 11b-4. Increases Sewer Service Rates
- 11b-6. Water Usage Rates
 - (1) Increases minimum monthly bill for metered treated water service
 - (2) Increases water consumption rates
 - (3) Increases Reilly Road Fill Station rates
 - (4) Increases rates for multi-family units having 5 or more units and all other non-residential use meters
 - (6) Increases raw water rates
 - (7) Increases wholesale water rates
 - (9) Increases city utilities division fees for service
 - Standard water tap
 - Standard manhole
 - Standard labor charges
- 11b-8. Miscellaneous Water/Sewer/Sanitation/Stormwater Fees
 - (4) Increases Street Sweeper Fee
 - (9) Adds fee for Water Bacteriological Analysis

12. Property Management

- 12a. Miscellaneous Fees & Liens
 - (3) Increases Credit Card/Online Transaction Fee

Staff recommends approval.

Document Key:
Original Text
[Proposed Changes](#)
~~Excluded Language~~

☒ City Attorney

ASSOCIATED INFORMATION: Ordinance

☒ Budget Office Review

☒ City Attorney Review

☒ City Manager Approval

Ordinance No. _____

Ordinance replacing Ordinance No. 10-2023, the fee schedule applied to City operations; providing for severability; providing that such ordinance shall not be codified; and providing an effective date.

WHEREAS, the adoption of the recodified Code of Ordinances requires that a separate ordinance be passed incorporating fees to be applied to City operations; and,

WHEREAS, City Staff has studied the cost of providing the services and enforcing the regulatory schemes which are currently not being covered by the existing fees; and,

WHEREAS, after receiving and reviewing the aforementioned costs, the City Council finds that the fees established herein do not exceed the amount reasonably necessary to provide the services and administer and enforce the regulatory programs to which they are related; and,

WHEREAS, the City Council finds that the fines, fees, and rates described herein are necessary to provide for the services and regulated programs and further finds that any discrimination established against non-residents in fee amounts does not provide funds that exceed the taxpayer-funded amount of the described programs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The following schedule of fees and charges shall be adopted for all City operations which are authorized to create or enforce such fees by state or federal law or by the Code of Ordinances:

1. Aviation, Traffic and Transportation

1a. Taxicabs

1a-1. Miscellaneous Taxicab Fees:

- (1) Annual Franchise Fee \$1,000.00
- (2) Annual Permit Fee \$35.00 per taxicab
- (3) City Chauffeur's License Application Fee ~~\$30.00~~ \$40.00, and includes one chauffeur's license. Each additional copy of said chauffeur's license is ~~\$20.00~~ \$30.00
- (4) Initial Franchise Application Fee \$85.00

1b. Street Closure and Parade

- 1b-1. Permit Fee:** \$50.00 (non-refundable) 2 weeks prior to the event)
 \$75.00 (non-refundable) less than 2 weeks' notice

1b-2. Refundable Deposit: \$250.00 for barricades and cones
\$1,000 for trailer and devices (additional \$75.00 per day if not returned by 10:00 a.m. of the business day following the event)

1c. Airport

1c. Airport Fees:

- (1) Long Term Parking Fee..... \$5.00 per day

- (2) Overnight Hangar Fees at Kickapoo Airport and Regional FBO:
 - Single Engine..... \$25.00
 - Twin Engine..... \$50.00
 - Turbo Prop..... \$100.00
 - Jet Turbine..... \$100.00
 - Jet Turbine (XL)..... \$150.00

- (3) Airport Incidental Fees
 - Kickapoo Airport
 - Ground Power Unit (GPU)..... \$25.00
 - Regional FBO
 - Ground Power Unit (GPU)..... \$50.00
 - Lavatory Service..... \$25.00

1d. Personal Mobility Devices

1d-1. License Fee: \$200 annual fee.

2. Development Services

2a. Building Inspections

2a-1. Building Permits & Fees:

A minimum fee of \$ 45.00 shall be charged for issuing any class of permit required by the building code and as required in this section. In addition to the minimum fee there shall be charged the following inspection fees:

- (1) New building construction or addition:
 - Single-family or duplex residence, per square foot of building or addition \$0.18
 - Single-family or duplex use storage, outbuilding, carport or patio, per square foot of building or addition \$0.06
 - Commercial use, which includes all other occupancies not listed in this section, per total square feet of building or addition \$0.29
 - Commercial storage building, per total square feet of building or addition \$0.10
 - Commercial plan review, per square foot of covered area..... \$ 0.10

- Commercial plan review for remodel work, per value \$ 0.0019
 - Commercial plan review for storage and finish outs, per square foot \$ 0.04
- (2) Finish out of existing shell buildings or areas within shell buildings, per total square feet of area \$ 0.08
 - (3) Repair, alteration or remodel of existing residential buildings, per total square foot of work area \$ 0.18
 - (4) Repair, alteration or remodel of existing commercial buildings, per total valuation of work \$ 0.006
 - (5) Roofing or siding, per square foot of area covered or repaired \$ 0.006
 - (6) Window replacement \$20.00
 - (7) Foundation repair \$30.00
 - (8) Foundation only, per square foot of area of foundation \$0.003
 - (9) Signs, each:
 - Up to and including 80 square feet of total sign face area (on-premises)..... \$10.50
 - Over 80 square feet of total sign face area (on-premises) \$37.00
 - All off-premises \$89.00
 - (10) Demolition, which is required for any structure exceeding 150 square feet in area, per square foot of all structures at each location \$0.007
 - (11) Building moves, which does not include mobile or manufactured homes transported by a licensed installer \$52.00

Plus:

 - Aviation, traffic and transportation department fees for moves two hours or less in duration.....\$100.00
 - Aviation, traffic and transportation department fees for moves exceeding two hours in duration will be the base rate of \$100.00, plus a charge of \$65.00 per hour or any part of an hour, per vehicle used for the time exceeding two hours.
 - (12) Swimming pool..... \$21.00
 - (13) Mobile or manufactured home installation outside of a mobile home park \$21.00
 - (14) Flammable or combustible liquid storage tank or service station pump:
 - Each new tank or replacement, which includes test verification \$35.00
 - (15) Fire suppression system:
 - Each fire suppression system \$125.00
 - Repair or alteration of an existing fire suppression system \$25.00
 - (16) Miscellaneous:
 - Demolition cleanup deposit, refundable to the permittee following final inspection approval, per square foot of all structures at each location..... \$0.05
 - Reinspection permit
 - First occurrence \$45.00
 - Second occurrence \$55.00

- Each reinspection thereafter \$65.00
- General inspection \$50.00
- Equipment or structures not listed in this section \$50.00
- A permit fee may be refunded to the payee upon approval of the building and code administrator.
- Building, electrical, plumbing, or mechanical permits issued to premises located outside of the city limits shall include an additional inspection service charge of \$50.00.
- Weekend or after hours inspections \$75.00 to include the first hour, \$75.00 for each additional hour

2a-2. Electrical Permits & Fees:

A minimum fee of \$75.00 shall be charged for issuing any class of electrical permit required by the electrical code and as required in this section. In addition to the minimum fee there shall be charged the following inspection fees:

- (1) New building or addition or complete rewire of existing buildings:
 - Single-family, multifamily or duplex use not exceeding three stories, which includes an attached or detached residential garage, storage or outbuilding, per square foot of building or addition \$0.018
 - Commercial use, which includes all other occupancies not listed in this section, per square foot of building or addition \$0.03
 - Commercial storage, warehouse or parking garage, which does not apply to accessory office areas, per square foot of building or addition..... \$0.008
 - Solar Panels per square foot of panel area \$.008
- (2) Alteration, repair, or replacement of electrical services:
 - Existing single-family, duplex, or multifamily residences tenant or premises, for each: \$5.25
 - Existing commercial electrical installations for each tenant or premises:..... \$15.75
 - Swimming pool, hot tubs, decorative pools or fountains \$15.75
 - General inspection\$5.25
 - Reinspection permit:
 - First occurrence \$45.00
 - Second occurrence \$55.00
 - Each reinspection thereafter \$65.00
- (3) Miscellaneous electrical fees:
 - Clearance to connect electrical service pursuant to 22-224(b)(5) [following discontinuance of service or change of occupants]:
 - Residential \$10.50
 - Commercial\$36.75

2a-3. Plumbing Permits:

A minimum fee of \$75.00 shall be charged for issuing any class of permit required by the city plumbing code excluding Backflow Device Annual Inspections, which will be

charged only the amount listed below. In addition to the minimum fee there shall be charged the following inspection fees:

- (1) New building or addition or complete re-plumb of existing building:
 - Single-family, multifamily or duplex use not exceeding three stories, which includes an attached or detached residential garage, storage or outbuilding per square foot of building or addition \$0.019
 - Commercial use, which includes all other occupancies not listed in this section, per square foot of building or addition \$0.012
 - Commercial storage, warehouse or parking garage which does not apply to accessory office areas, per square foot of building or addition..... \$0.008
- (2) Alteration, repair or replacement of plumbing service:
 - Existing single-family, duplex, or multifamily residences tenant or premises, for each..... \$5.25
 - Alteration, repair, addition to or replacement of plumbing installations or fixtures on commercial structures, for each \$15.75
- (3) General inspection\$5.25
- (4) Lawn sprinkler system, which includes backflow preventer..... \$32.00
- (5) Excavation\$15.75
- (6) Temporary gas..... \$5.25
- (7) Reinspection:
 - First occurrence..... \$45.00
 - Second occurrence\$55.00
 - Each reinspection thereafter.....\$65.00
- (8) Backflow Device – Annual Inspection \$30.00
- (9) Other equipment or appliances not listed in this section, each.....\$5.25

2a-4. Mechanical Permits:

A minimum fee of \$ 75.00 shall be charged for issuing any class of permit required by the city mechanical code. In addition to the minimum fee there shall be charged the following inspection fees:

- (1) New building or addition or complete re-fit of existing buildings:
 - Single-family, multifamily or duplex use not exceeding three stories, which includes an attached or detached residential garage, storage or outbuilding, per square foot of building or addition \$0.007
 - Commercial use, which includes all other occupancies not listed in this section, per square foot of building or addition \$0.009
 - Commercial storage, warehouse or parking garage, which does not apply to accessory office areas, per square foot of building or addition..... \$0.003
- (2) Alteration, repair or replacement of mechanical units:
 - Existing single-family, duplex, or multifamily residences tenant or premise, for each:..... \$5.25
 - Alteration, repair, addition to or replacement of mechanical units

- on commercial structures, for each:..\$15.75
- (3) Reinspection:
 - First occurrence..... \$ 45.00
 - Second occurrence\$ 55.00
 - Each reinspection thereafter.....\$ 65.00
- (4) Other equipment or appliances not listed, each\$5.25
- (5) General inspection \$5.25

2b. Code Enforcement

2b-1. Miscellaneous Fees:

- (1) Fee to Abate Junk Vehicleno more than \$150.00
- (2) Public Right-of-Way Sign Removal\$25.00 plus \$1.00 per day for storage
- (3) Vacant Structure Registry (Annual)...\$150.00
- (4) Vacant Structure Inspection Fee (Annual)...\$100.00

2b-2. Donation Boxes:

- [Initial Donation Box Fee ... \\$75.00 \(site plan review; building permit/inspection\)](#)
- [Annual Renewal Donation Box Fee ... \\$50.00](#)

2c. Planning

2c-1. Platting:

- (1) **Preliminary Plats:**
Fees for preliminary platting shall be as follows:
 - Up to five acres\$ 170.00
 - More than five acres\$ 170.00
 - Plus, additional per acre fee or thereof up to \$500.00 maximum....\$10.00
- (2) **Final, Notification and Minor Plats:**
(a) Fees for final platting and courthouse filing shall be as follows:

- 1. Plats within City of Wichita Falls and Wichita County:

Plat Type	Wichita County
Final Plat:	
Up to five acres	\$ 280.00
More than five acres	\$ 280.00
<i>Plus, additional per acre fee or fraction thereof up to \$500.00 maximum</i>	\$ 10.00
Notification Plat, in addition to final plat fee	\$ 75.00
Plat Vacation	\$200.00
Minor Plat	\$ 280.00

2. Plats within the Extra-Territorial Jurisdiction (ETJ) Area shall be as follows:

Plat Type	Archer County	Clay County
Final Plat: Up to five acres	\$ 280.00	\$500.00
More than five acres <i>Plus, additional per acre fee or fraction thereof up to \$500.00 maximum</i>	\$ 280.00 \$ 10.00	\$500.00 \$ 10.00
Notification Plat, in addition to final plat fee	\$75.00	\$75.00
Plat Vacation	\$200.00	\$450.00
Minor Plat	\$ 280.00	\$500.00

- (3) The fees in subsection ((1) and (2)) of this section shall not apply to the following types of plats:
- Plats submitted by the city or any governmental or public educational agency.
 - Plats submitted to correct minor drafting errors in a recorded plat.
 - Plats filed for the purpose of dedicating land to the city in which no other subdivision of land is shown.
 - Replats occasioned by governmental action.
- (4) Fees for revised preliminary plats shall apply to the area changed from the previous submission.

2c-2. Miscellaneous Development Fees:

- (1) Variance, Board of Adjustment, Airport Board of Adjustment \$200.00
- (2) Right-of-way and easement encroachment release \$100.00
- (3) Street, alley, or easement closure, abandonment, vacation..... \$200.00
- (4) Street name change..... \$500.00
- (5) Annexation \$500.00
- (6) Certification letters for zoning, floodplain or building encroachment
Basic fee.....\$25.00
Intensive review fee.....\$50.00
- (7) Zoning fees:
- Site plan review:
 - Application. This fee shall not apply to site plans accompanying a conditional use application..... \$75.00
 - Appeal\$50.00
 - Conditional use permit:
 - Application \$ 170.00

- Application for carport..... \$ 170.00
- Conditional use for communications tower ... \$250.00
- Appeal\$100.00
- Administrative appeals\$200.00
- Zoning amendments (rezoning)..... \$ 450.00
 - Up to five acres..... \$ 450.00
 - More than five acres \$ 450.00
 - Plus, per acre or fraction thereof..... \$10.00
 - Rezoning to PUD..... \$ 560.00
 - Plus, per acre or fraction thereof..... \$10.00
- (8) Credit Card/Online Transaction Fee... ~~additional 3% of transaction amount~~ no more than 4% of the transaction amount

3. City Clerk

3a. Miscellaneous City Clerk Fees:

- (1) Liquor Permit Certification Fee\$ \$50.00
- (2) Solicitor's Permit Fee\$100.00
 - Renewal Fee.....\$100.00
 - Plus per employee working under permit\$10.00
- (3) Itinerant Merchant Permit Fee\$30.00
 - Plus per additional location\$30.00
- (4) Crafted Precious Metal Dealer Permit Fee\$15.00
 - Plus per employee working under permit\$10.00
- (5) Transient Show License Fee\$25.00
 - Plus per day\$10.00

4. Finance

There shall be charged the following fees by the Wichita Falls Utility Collections Division under Chapter 106, Article IV, Rates and Charges:

4a-1. Credit Card Service Fees:

- (1) For payments made via IVR, the City's website, or Kiosk: No more than \$3.75 per \$125.00 charge
- (2) For payments made in person at the Utility Collections' counter: No more than \$3.75 per \$125.00 charge

4a-2. ACH Participation:

During promotions authorized by the Director of Finance, there will be a one-time \$5.00 credit to accounts for signing up for ACH payment processing.

5. Fire

5a-1. Miscellaneous Fire Department Fees:

- (1) The following fees shall be assessed and collected for the use or presence of equipment and supplies in fire department responses to open burning permit supervision, vehicle fires and accidents, hazardous material spills and releases, and low water crossing rescues and rescue attempts:
 - For each response to an incident scene involving at least one fire apparatus (engine, truck, rescue/Hazmat, manpower squad, command vehicle, mini-pumper): \$450.00 per day, with a one-day minimum;
 - The actual cost of any consumable used or partly used for the mitigation of any hazardous materials spill or release; and
 - The actual cost of repairing or replacing any nonconsumable item damaged during attempts to mitigate an incident covered under this section.
 - If a vehicle that is the subject of a response is covered by an automobile insurance policy, the occupants of said vehicle will not be billed in accordance with this section for the response, and the responsible vehicle's insurance company will instead be billed for that response.
- (2) Pyrotechnic display permit\$100.00; plus \$50.00 per hour for standby fire crew with 2-hour minimum
- (3) Bonfire Standby ... \$50.00 per hour with 2-hour minimum
- (4) Other fire department permits\$50.00 [\(includes any other permit designated by the International Fire Code\)](#)
- (5) Extended on-scene time to mitigate gas line breaks and downed power lines.
 - a. For each response to a hazardous condition involving gas line breaks and downed power lines involving at least one fire apparatus (engine, truck, rescue, squad, command vehicle), a one-time fee of \$450.00 will be assessed if the responsible utility company is not on-scene and prepared to release the fire department within 45 minutes of being notified by dispatch.

[\(6\) Event Standby....\\$50 per hour for each Firefighter with 2-hour min. and \\$35 per hour per UTV/Event Cart](#)

5a-2. General Fire Inspection ... \$30.00 per year for any General Business that does not fall into one of the following categories:

- (1) State-Licensed Healthcare Facility ... \$5.00 per bed, per year (Hospitals, Nursing and Assisted Living Facilities, Rehab Hospitals)
- (2) Education Campuses (Private and Public) ... \$35.00 per campus, per year (Elementary, Middle, High Schools, Technical/Career Centers)
- (3) Apartment Complexes ... \$35.00 per building, plus \$20.00 per floor, per year (Residential Apartments [Single and Multi-Story])
- (4) Hotel/Motel ... \$75.00 per floor, per year

- (5) Hazardous Material Occupancy ... \$150.00 per year
- (6) Mercantile Occupancy over 40,000 sq ft...\$150.00 per year
- ~~(5)~~(7) Foster Care Inspection...Initial inspection is free but \$30 for each subsequent inspection
- ~~(6)~~(8) Outside of city limits inspections ... \$45.00 per hour with 1-hour minimum including follow up inspections.
- ~~(7)~~(9) Compliance Failure Penalty ... \$25.00 after second failed inspection; \$50.00 after third failed inspection; \$100 after fourth failed inspection.

5a-3. New and Updated Fire Alarms and Sprinkler Systems:

- (1) Fire Sprinkler Systems
 - a. New fire sprinkler systems ... \$125.00 plus \$25.00 per 5,000 square foot to a maximum of \$500.00
 - b. Alterations/Repairs ... \$40.00 for up to 50 heads; \$80.00 for 51-100 heads; \$125 for 100+ heads
 - c. Subsequent inspections ... \$50.00
- (2) Fire Alarm Systems
 - a. New fire alarm system ... \$75.00 plus \$25.00 per 5,000 square foot to a maximum of \$450
 - b. Alterations/Repairs ... \$40.00 per alarm panel/dialer/communicator swap; \$40.00 for up to 25 devices; \$80.00 for 26-40 devices; New Alarm System rate for 41+ devices
 - c. Subsequent inspections ... \$50.00
- (3) Alarm Service Fees:
 - a. If the location has more than three but fewer than six false alarms in the preceding 12-month period\$50.00
 - b. If the location has more than five but fewer than eight false alarms in the preceding 12-month period\$75.00
 - c. If the location had eight or more false alarms in the preceding 12-month period\$100.00
- (4) Failed Final Inspection Fee
 - Assessed when contractor calls for a final inspection on sprinkler system or detection system and fails to correct identified errors/violations
 - a. Initial final inspection with identified errors/violations \$0.00
 - b. First follow-up inspection with identified errors/violations \$0.00
 - c. Second follow-up inspection with outstanding errors/violations \$50.00
 - d. Subsequent follow-up inspections with outstanding errors/violations \$100.00

5a-4. Credit Card/Online Transaction Fee:

- Additional 3% of transaction amount up to \$3.25 per transaction

5a-5. Training and Drill Field Use

- (1) Drill Tower with Burn Rooms ... \$250.00 per ½ day (4 hours)
- (2) Drill Tower ONLY ... \$100.00 per ½ day (4 hours)

- (3) Safety Officer ... \$57.00 per hour (2 hour minimum)
- (4) Instructor:
 - a. Captain ... \$57.00 per hour (2 hour minimum)
 - b. Lieutenant ... \$54.00 per hour (2 hour minimum)
 - c. Fire Equipment Operator ... \$49.00 per hour (2 hour minimum)
 - d. Firefighter ... \$47.00 per hour (2 hour minimum)
- (5) Propane ... charged at market rate and actual usage
- (6) Flashover Simulator ... \$150.00 per ½ day (4 hours). User may supply their own MDF and OSB or the WFFD will supply the materials at cost + 15%
- (7) Rescue Tools ... \$50.00 per ½ day (4 hours), plus repair costs incurred due to misuse
- (8) Administer State Skills Testing ... \$75.00 per student
- (9) Texas Commission on Fire Protection Courses ... 75% of Tarrant County Community College cost

6. Health

6a. Animal Services

- (1) Licenses:
 - Spayed or neutered Animal:
 - One-year: \$10.00
 - Two-year: \$15.00
 - Three-year: ~~\$20.00~~\$21.00
 - Animal that is not spayed or neutered:
 - One-year: ~~\$30.00~~\$31.00
 - Two-year: ~~\$60.00~~\$62.00
 - Three-year: ~~\$90.00~~\$93.00
 - Dangerous Animal
 - One-year: ~~\$400.00~~\$412.00
 - Duplicate city tag: \$7.00
- (2) Annual permits:
 - Commercial:
 - Fowl, Rabbit, Guinea Pig, Ferret: ~~\$150.00~~\$155.00
 - Grooming Shop: ~~\$150.00~~\$155.00
 - Kennel: ~~\$125.00~~\$129.00
 - Performing Animal, Petting Zoo, Circus: ~~\$150.00~~\$155.00
 - Pet Store: ~~\$150.00~~\$155.00
 - Private Animal Shelter: ~~\$150.00~~\$155.00
 - Stable, Riding School: ~~\$150.00~~\$155.00
 - Permit Reapplication Fee: ~~\$50.00~~\$52.00
 - Permit Reinspection Fee: ~~\$25.00~~\$26.00
 - Residential:
 - Fowl: ~~\$30.00~~\$31.00
 - Livestock: ~~\$75.00~~\$77.00
 - Livestock with identification: ~~\$55.00~~\$57.00

- Pet Fancier: ~~\$50.00~~\$52.00
- Project Animal: ~~\$20.00~~\$21.00
- Rabbit: ~~\$25.00~~\$26.00
- Swine: ~~\$45.00~~\$46.00
- Permit Reapplication Fee: ~~\$25.00~~\$26.00
- Permit Reinspection Fee: ~~\$25.00~~\$26.00

(3) Special permits:

- Feral Cat Colony: \$10.00
- Litter: ~~\$100.00~~\$103.00 per litter
- Sellers: ~~\$250.00~~\$258.00 per litter
- Stud: ~~\$100.00~~\$103.00 per breeding

(4) Impound fees:

- Spayed or neutered Animal.
 - 1st impound: ~~\$45.00~~\$46.00
 - 2nd impound in any 36-month period: ~~\$80.00~~\$82.00
 - 3rd impound in any 36-month period: ~~\$105.00~~\$108.00
 - 4th impound in any 36-month period: ~~\$130.00~~\$134.00 + ~~\$25.00~~\$26.00 for each additional impound
- Animal that is not spayed or neutered.
 - 1st impound: ~~\$50.00~~\$52.00
 - 2nd impound in any 36-month period: ~~\$90.00~~\$93.00 ASC will transport to veterinarian for spay/neuter
- Small Animal (birds, rabbits, guinea pigs, snakes, hamsters, fish, etc.) impound: \$10.00
- Small livestock.
 - Impound Fee: ~~\$65.00~~\$67.00
- Large livestock.
 - Impound Fee: ~~\$125.00~~\$129.00

(5) Daily boarding fees:

- Small Animal (birds, rabbits, guinea pigs, snakes, hamsters, fish, etc.): \$5.00
- Animal: \$10.00
- Small livestock: ~~\$20.00~~\$21.00
- Large livestock: ~~\$25.00~~\$26.00

(6) Quarantine fees:

- Quarantine Vaccinations ~~\$20~~\$21.00
- Ten-day quarantine fee (to be paid at beginning of quarantine):
 - (a) Initial quarantine ~~\$170.00~~\$175.00
 - (b) 2nd quarantine of same animal ~~\$220.00~~\$227.00
 - (c) 3rd quarantine of same animal ~~\$320.00~~\$330.00
 - (d) 4th quarantine of same animal ~~\$420.00~~\$433.00
 - (e) Any subsequent quarantine: ~~\$420.00~~\$433.00 + ~~\$100.00~~\$103.00 for each additional quarantine.
 - Daily boarding fee after 10-day quarantine: ~~\$25.00~~\$26.00 per day
 - Rabies testing in lieu of quarantine: ~~\$50.00~~\$52.00

(7) Animal surrender fee payable by owner:

- Single animal: ~~\$30.00~~\$31.00
 - Litter less than 4 months old – three or less (Mom charged as single animal): ~~\$40.00~~\$41.00
 - Litter less than 4 months old – four or more (Mom charged as single animal): ~~\$60.00~~\$62.00
 - Animal Pickup Fee: \$15.00 (in addition to surrender fee)
- (8) Deceased animal removal fee:
- Animal weighing 50 lbs or less: ~~\$20.00~~\$21.00
 - Animal weighing greater than 50 lbs: ~~\$30.00~~\$31.00
- (9) Trapping:
- Small trap deposit: ~~\$60.00~~\$62.00
 - Large trap deposit: ~~\$155.00~~\$160.00
 - Trapping and animal removal fee: ~~\$35.00~~\$36.00 for 5 days, and \$10.00 for every day thereafter.
 - Animal removal fee – private trap:
 Animal weighing 50 lbs. or less: ~~\$20.00~~\$21.00
 Animal weighing 50 lbs. or more: ~~\$30.00~~\$31.00
- (10) Adoption fees:
- Dog Adoption Fee: \$40.00
 - Cat Adoption Fee: \$40.00
 - Transport Fee to Veterinarian out of City limits: ~~\$25.00~~\$26.00
 - Small Animal: (birds, rabbits, guinea pigs, snakes, hamsters, fish, etc.) \$10.00
 - Fowl: \$3.00
 - Small Livestock: (goats, sheep, pigs): ~~\$40.00~~\$41.00
 - Large Livestock (Horses, donkeys and cows): ~~\$75.00~~\$77.00
- (11) Miscellaneous fees:
- Microchipping: \$10.00
 - Rabies voucher: \$12.00
 - Late Fee Permit: ~~\$25.00~~\$26.00
 - Late Fee License: \$10.00
 - The health district is hereby authorized to pass along the cost of any veterinary services incurred for the care of an animal to that animal's owner, possessor, or harbinger.
- (12) WCSO Basic Call for Service Fees
- Required Trip Fee (Per Call for Service): \$40.00
 - Animal Pick Up Fee per animal: \$10.00

6b. Environmental

6b-1. Food Establishment Permit and Certification Fees:

There shall be charged the following fees for permits, certifications, and inspections by the Wichita Falls/Wichita County Local Public Health District under chapter 26, article IV, Food and food vendors and establishments:

(1) Permits:

- Process 1 (low to moderate risk): ~~\$200.00~~\$206.00
- Process 2 (high risk): ~~\$225.00~~\$232.00
- Process 3 (very high risk): ~~\$300.00~~\$309.00
- Temporary events: ~~\$30.00~~\$31.00 for non-profit event;
~~\$50.00~~\$52.00 for for-profit event
- An additional permitting fee of ~~\$125.00~~\$129.00 will be charged to a food establishment for each of the following activities at the establishment:
 - Meat market
 - Catering
 - Bakery
 - Snack bar
 - Fish market
 - Commissary
 - Produce
 - ~~Dog Patio~~
- Seasonal Permits: ~~\$175.00~~\$180.00
- Non-profit organizations which are exempt from federal tax liability under 26 U.S.C. 501(c)(3) are exempt from permit fees, unless consideration is charged for the food served.

(2) Certifications:

- Frozen dessert establishment certification: ~~\$150.00~~\$155.00
- Frozen dessert operator certification: ~~\$20.00~~\$21.00 for each employee valid for two years.
- Non-profit organizations which are exempt from federal tax liability under 26 U.S.C. 501(c)(3) are exempt from certification fees, unless consideration is charged for the food served.

(3) Food handler's training certificate:

- Food handler training certificate: ~~\$20.00~~\$21.00
- Replacement food handler's training certificates (lost card): \$5.00

(4) Re-inspection fees:

- Each inspection: ~~\$75.00~~\$77.00
- Soft-serve sample fee: ~~\$25.00~~\$26.00

(5) Plan review fees:

- New construction: ~~\$150.00~~\$155.00
- Extensive remodel that requires construction: ~~\$100.00~~\$103.00
- Concept change that requires change of equipment:
~~\$100.00~~\$103.00
- Each requested site visit: ~~\$50.00~~\$52.00

6b-2. Fees for Ambulance Franchises and Permits:

There shall be charged the following fees for ambulance franchise applications, franchises, and annual permits issued by the City of Wichita Falls under Chapter 42, Emergency services:

- (1) Initial franchise application fee: ~~\$500.00~~\$515.00

- (2) Annual franchise fee: ~~\$100.00~~\$103.00
- (3) Annual permit fee per ambulance: ~~\$100.00~~\$103.00

6b-3. Body Art Fees:

- (1) Annual body art establishment permit fee: ~~\$600.00~~\$618.00
- (2) Initial annual body art operator license fee: ~~\$500.00~~\$515.00
- (3) Renewal annual body art operator license fee: ~~\$100.00~~\$103.00
- (4) Initial testing fee: ~~\$100.00~~\$103.00, which covers two attempts to pass the examination, and which amount will be credited toward the initial annual body art operator license fee.
- (5) Additional attempts to pass the examination: ~~\$50.00~~\$52.00, which will not be credited toward any license or permit fees.
- (6) Apprenticeship fee: ~~\$100.00~~\$103.00
- (7) Temporary tattoo artist fee: ~~\$50.00~~\$52.00
- (8) Temporary event permit: ~~\$250.00~~\$258.00

6b-4. Miscellaneous Fees:

- (1) Foster home inspection fee: ~~\$50.00~~\$52.00
- (2) Day care inspection fee: ~~\$100.00~~\$103.00
- (3) Swimming pool permits: ~~\$200.00~~\$206.00 per pool per year.
- (4) Manager of public and semi-public water-related activity operation: ~~\$50.00~~\$52.00 per manager per year.
Re-inspection fees: ... ~~\$25.00~~\$26.00 for each failed water sample
- (5) Late charge for renewal of expired division 1 permits: ~~\$25.00~~\$26.00 for every month expired.

6b-5. Lodging Permit Fee Schedule:

1-10 Rooms:	\$100.00 <u>\$103.00</u>
11-25 Rooms:	\$125.00 <u>\$129.00</u>
26-50 Rooms:	\$150.00 <u>\$155.00</u>
51-75 Rooms:	\$200.00 <u>\$206.00</u>
76-100 Rooms:	\$225.00 <u>\$232.00</u>
101-150 Rooms:	\$250.00 <u>\$258.00</u>
151-200 Rooms:	\$300.00 <u>\$309.00</u>
201+ Rooms:	\$350.00 <u>\$361.00</u>

6b-6. Vacuum Truck and Grease Trap Permit Fees:

- (1) Vacuum truck permit fee (per truck): ~~\$150.00~~\$155.00
- (2) Grease trap permit fee: ~~\$75.00~~\$77.00
- (3) Late fees:
 - Grease trap permit: ~~\$25.00~~\$26.00 for every month expired
 - Vacuum truck permit: ~~\$25.00~~\$26.00 for every month expired
 - Industrial wastewater permit: Five percent of permit fee
- (4) The rates in this section are for a permit issued for a period of one year. The control authority may prorate the amounts for permits with shorter

durations, or, for initial permits only, may increase the amounts by the appropriate factor for a slightly longer period.

6b-7. On-Site Sewage Facilities (OSSF) Fees

SYSTEM TYPES		FEEs				
	Archer	LAH	Wichita	Archer	LAH	Wichita
Conventional System				\$250	\$250	\$250
Proprietary system w/on-going maintenance				\$275	\$275	\$275
Property transfer				\$150	\$150	\$150
Note: fees cover up to 2 site visits. Extra fee for each additional trip				\$100	\$100	\$100

OSSF fees are collected for inspections of new installations or inspections of existing OSSF systems in those areas that the Wichita Falls-Wichita County Public Health District has the Designated Representative authority.

- (1) New Installation-Conventional System: \$258.00
- (2) New Installation-Proprietary System with ongoing maintenance: \$283.00
- (3) Property Transfer/Existing System Inspection: \$155.00
- (4) Additional Site Visits: \$103.00

Note: Fees cover up to two site visits. Extra fee for additional trip.

6c. Laboratory

6c-1. Miscellaneous Laboratory Fees:

- (1) Water testing fees:
 - Total Coliform Water Testing: ~~\$16.00~~ \$17.00
 - Fecal Coliform Water Testing: ~~\$20.00~~ \$21.00
- (2) Fees for clinic and medically related services may be set by the city manager.

6d. Donation Boxes

6d-1. Donation Boxes:

- ~~Initial Donation Box Fee ... \$75.00 (site plan review; building permit/inspection)~~
- ~~Annual Renewal Donation Box Fee ... \$50.00~~

7. Library

7a. Miscellaneous Library Fees:

The following fines and fees for the public library are established:

- (1) Overdue and/or lost materials. Patrons shall be assessed a fine of \$0.15 per workday per item for all overdue materials until the item is returned or the replacement cost is reached. However, a five-day grace period is provided, whereby no fine is charged on items if they are returned within five workdays of the due date. If an item is lost, the patron shall be required to pay a set fee based on the replacement cost of the item and the approximate processing costs involved in accessioning the replacement item.
- (2) Damaged materials. Damaged materials shall be inspected by the library staff, and the charges shall be assessed based upon the degree of damage.
- (3) Lost library cards. A new library card shall be issued as replacement for a lost library card for a charge of \$1.00 for adults and children.
- (4) Photocopying. Patrons may make photocopies or microfilm or microfiche copies or computer printouts for a charge to be determined by option shown on copying machine.
- (5) Nonresident library cards. When new library cards are issued, a fee of \$25.00 shall be assessed to all individuals who reside outside the city limits. This fee shall not apply to non-resident property owners and their immediate family members (i.e., spouse and children who reside at the same residence) who can substantiate payment of current ad valorem taxes to the city. Library cards are valid for one year from the date of issuance.

8. Municipal Court of Record

8a. Miscellaneous Court Fees:

- (1) Child Safety Fund Fee\$5.00
State law reference— Fee for child safety authorized, Vernon's Ann. C.C.P. art. 102.014.
- (2) Credit Card Transaction Fee.....\$2.50 per transaction

9. Parks and Recreation

9a. Athletic Complex Fees:

- (1) Tournament Deposit Fees:
 - Tournament Reservation Security Deposit\$100.00
 - Cleanup, Damage, and Loss Deposit\$200.00
 - Tournament Waiting List Deposit\$100.00

- (2) Facilities Fees:
 - Scorekeeper's Booths/Meeting Room Rental\$50.00 per day plus 100.00 damage deposit
 - Field Rental: per field per day
 - Grass: \$75.00
 - Turf: \$200.00
 - Light Use Fee: per hour per field \$30.00
- (3) Practice Fees:
 - Light Use Fee: per 1.5 hours per field \$30.00
- (4) In addition to the above fees, certain percentage-based fees may apply as outlined in relevant portions of the City of Wichita Falls Code of Ordinances.

9b. Athletic & Recreation Fees:

- (1) Athletic Fees:
 - Spring Softball \$300.00
 - Fall Softball \$300.00
 - Kickball \$300.00
 - Flag Football \$225.00
 - Volleyball \$200.00
 - Basketball \$350.00
 - Registration Late Fee \$25.00
- (2) Summer Day Camp Fees: \$100.00 per 2-week session
 - Transfer Fee \$15.00
 - Late Registration \$15.00
- (3) Swimming Pool Fees:
 - Admission Fee \$2.00 under 18 or \$3.00 18 & over
 - Swim Lesson Fee \$40.00 per 2 week session
 - Swimming Pool Rental \$200.00 per two hours
- (4) Tennis Fees:
 - At all times \$3.00 per 1.5 hours per person
 - Tournament Fee \$5.00 per person
 - Annual Permit Fees:
 - Individual \$120.00
 - Family \$300.00
- (5) Summer Track Program: June 6-July 9 ... \$50.00

9c. Cemetery Fees:

- (1) Riverside Cemetery:
 - Single Space\$1,600.00
 - Two Space Lot\$3,200.00
 - Baby Space\$750.00
- (2) Rosemont and Lakeview:
 - Single Space\$1,300.00

- Two Space Lot\$2,600.0
- Baby Space\$550.00
- (3) Opening /Closing Adult Grave - Includes 1 tent set-up\$813.00
- (4) Opening/Closing Infant Grave\$375.00
- (5) Cremation including tent....\$438.00
- (6) Adult Disinterment\$1,300.00
- (7) Infant Disinterment\$550.00
- (8) Lot Maintenance - Steel or Concrete Container\$125.00
- (9) Lot Maintenance – Wood\$188.00
- (10) Lot Maintenance - No Container.....\$250.00
- (11) Overtime Monday - Friday Arrival to cemetery after 3:00 p.m.....\$281.00
- (12) Overtime Monday - Friday After 3:00 p.m.\$281.00
- (13) Overtime Saturday\$625.00
- (14) Additional Tent Set-up\$94.00
- (15) Cemetery Transfers.....\$25.00 per burial site

9d. Mobile Stage Fees:

- (1) Reservation Deposit \$100.00
- (2) Stage Rental Fee \$600.00 per day
- (3) Cleanup & Damage Deposit \$1000.00
- (4) Call Back Fee \$50.00 per occasion
- (5) Sound System \$100.00 per day

9e. Miscellaneous Parks Fees:

- (1) RV Park Usage Fee\$17.00 per day per site
- (2) 50 Plus Zone Membership Fee\$30.00 per year
- (3) Log Cabin Rental Fees:
 - Cleanup & Key Deposit\$115.00
 - Rental Fee (4 Hour Block)\$60.00
 - Rental Fee (5 Hour Block)\$70.00
 - After-hours key pickup \$30.00
- (4) Kemp Sunnyside Center
 - Cleanup & Key Deposit \$115.00
 - Rental Fee (Up to 5 Hours) \$50.00/(6 Hours+)\$100.00
 - After-Hours Key Pickup \$30.00
- (5) East Lynwood Center
 - Cleanup & Key Deposit \$115.00
 - Rental Fee (Up to 5 Hours) \$50.00/(6 Hours+)\$100.00
 - After-Hours Key Pickup \$30.00
- (6) Recreation Center Meeting Room Rentals:
 - Large Room Rental Fee (4,500 sq. ft.)\$60.00 per four hours plus \$50.00 deposit
 - Small Room Rental Fee (1,050 Sq. ft.)\$40.00 per four hours plus \$50.00 deposit
- (7) Park Shelter Rental ... \$15.00 per four hours

10. Police

10a. Accident Investigation Reports:

- (1) Accident Investigation Reports Fee higher of \$6.00 or maximum allowed statutory fee
- (2) Certification Fee\$2.00

10b. Alarm Permits:

- (1) Issuance Fee\$25.00
- (2) Permit Renewal Fee\$15.00
- (3) Late Permit Renewal Fee ...\$25.00
- (4) Alarm Service Fees:
 - \$50.00, if the location has more than three but fewer than six false alarms in the preceding 12-month period.
 - \$75.00, if the location has more than five but fewer than eight false alarms in the preceding 12-month period.
 - \$100.00, if the location had eight or more false alarms in the preceding 12-month period.
- (5) Credit Card/Online Transaction Fee:
 - \$2.95 per transaction

10c. Towing and Rotation Contracts:

- (1) New or Renewal Permit\$15.00
- (2) New or Renewal Rotation Contract\$200.00
- (3) Public Safety Fee on Police Tows ... \$25.00
- (4) Light Duty Towing (towing a vehicle with a gross vehicle weight of 10,000 pounds or less)
 - 1st Tow Truck \$150.00 per hour
 - 2nd Tow Truck ... \$150.00 per hour
- (5) Medium Duty Towing (towing a vehicle with a gross vehicle weight over 10,000 pounds but less than 25,000 pounds)
 - 1st Tow Truck \$187.50 per hour
 - 2nd Tow Truck ... \$187.50 per hour
- (6) Heavy Duty Towing (towing a vehicle with a gross vehicle weight of over 25,000 pounds)
 - 1st Tow Truck \$375.00 per hour
 - 2nd Tow Truck ... \$375.00 per hour

The above hourly towing fees include any work performed during the first hour. Time posted after the first hour will be billed in increments of 15 minutes.

- (7) Hourly rates for private property non-consent tows
 - Light duty: Not more than \$112.50

- Medium duty: Not more than \$150.00
- Heavy duty: Not more than \$256.25

10d. Miscellaneous Police Fees:

- (1) Vehicle Storage Preservation Fee\$20.00
(V.T.C.A., Occupations Code ch. 2303)
- (2) Certified Copies of Criminal Offense Reports ...\$2.00"

11. Public Works

11a. Construction in the Right-of-Way.

11a-1. Construction in the Right-of-Way Fees:

- (1) Excavation \$53.75
- (2) Drive Approach \$10.00 Each Additional Approach \$5.00
 - Drive Approach with Sidewalk and/or curb ... \$0.15 per linear foot of sidewalk and/or curb
- (3) Sidewalk and/or Curb Work only \$10.00 plus \$0.15 per linear foot of sidewalk or curb
- (4) Median Cut Permit Application Fee \$5.00
- (5) Network Nodes
 - Single Node Permit Fee \$250
 - \$500 for up to 5 Network Nodes and \$100 for each additional Network Node
 - Annual Network Node rental rate \$250 per Network Node
- (6) Node Support Poles \$1,000 for each pole
 - City Owned Service Pole \$20 per node.
- (7) Transfer Facility \$500 for up to 5 Network Nodes for connectivity purposes, \$100 per Network Node for each additional node thereafter.
 - Monthly Transfer Facility rental rate \$28 per network node site.
- (8) Reinspection Fee (if required) \$10.00

11b. Sanitation, Sewage, & Stormwater

11b-1. Abnormal Sewage Surcharges:

- (1) Abnormal BOD\$0.075 per 100 cubic feet of water usage for each unit or fraction of 300 mg/l in excess of 300 mg/l
- (2) Abnormal TSS\$0.075 per 100 cubic feet of water usage for each unit or fraction of 300 mg/l in excess of 300 mg/l
- (3) Abnormal fats, oils, and grease\$0.075 per 100 cubic feet of water usage for each unit or fraction of 200 mg/l in excess of 100 mg/l.

11b-2. Commercial Landfill and Transfer Station Charges:

- (1) Municipal/industrial solid waste hauled to landfill, per ton\$30.80
- (2) Municipal/industrial solid waste hauled to transfer station,

- per ton ~~\$40.15~~\$55.00
- (3) Tires hauled to the transfer station, per ton\$200.00
 - (4) Source-separated compostable organics hauled to the landfill, per ton\$19.80
 - (5) Credit Card Transaction Fee \$3.25 per transaction
 - (6) Only exclusive franchise holders shall be allowed to obtain a waste disposal agreement by written contract with the city manager. The city manager shall negotiate a minimum monthly amount of 100 tons and a rate profitable to the city after considering current market conditions and the city's disposal costs.
 - (7) Commercial haulers will be assessed the appropriate user fee for the use of the landfill or transfer station. All governmental entities, excluding the city, shall be charged the commercial rate.
 - (8) Any hauler who delivers solid waste material to the landfill or transfer station shall be charged a loose materials fee of \$25.00 unless the following conditions are met:
 - Waste material is completely covered with a tarp, cargo net, wire screen or other covering adequate to prevent the trash or other refuse from escaping therefrom, and said covering shall be securely tied to the bed of the vehicle or trailer, or
 - Large waste material items must be securely tied to the bed of the vehicle or trailer with ropes or straps adequate to prevent the large items from escaping therefrom, or
 - Brush or tree limbs must be securely tied to the bed of the vehicle or trailer with ropes or straps of adequate strength and number, or covered completely with a tarp, cargo net, wire screen or other covering adequate to prevent the trash or other refuse from escaping therefrom, or
 - The waste material is completely enclosed by the load-carrying compartment of the vehicle.
 - (9) The purchase price for compost shall be \$12.50 per cubic yard with a three-yard minimum.

11b-3. Solid Waste Removal Rates and Charges:

- (1) Single-family unit:
 - Alley collection ~~\$23.11~~\$26.11 per month
 - Curbside automated collection ~~\$16.48~~\$17.47 per month
- (2) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than ten feet but less than 50 feet from the curb ~~\$41.66~~\$44.16 per month
- (3) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out municipal solid waste for more than 50 feet but less than 100 feet from the curb ~~\$51.09~~\$54.12 per month
- (4) One-family unit or single-family unit, without alley entrance, where it is necessary to carry out the municipal solid waste more than 100 feet from the curb ~~\$60.53~~\$64.16 per month

- (5) Multifamily units on one meter, excluding apartment complexes and mobile home parks, per unit:
 - Alley collection ~~\$23.11~~\$26.11 per month
 - Curbside automated collection ~~\$16.48~~\$17.47 per month
- (6) Multifamily units on separate meter, excluding apartment complexes and mobile home parks, per unit:
 - Alley collection ~~\$23.11~~\$26.11 per month
 - Curbside automated collection ~~\$16.48~~\$17.47 per month
- (7) Apartment houses and complexes, which receive curbside automated collection, all residential units therein, each unit ~~\$16.48~~\$17.47 per month
- (8) Mobile home parks, which receive curbside automated collection, all occupied mobile home spaces therein, each space ~~\$16.48~~\$17.47 per month
- (9) Commercial and business establishments, which receive curbside automated collection ~~\$37.84~~\$40.11 per month.
- (10) Commercial and business establishments, apartment complexes and mobile home parks and the city housing authority which receive sanitation container system service for the removal of municipal solid waste shall be regulated under the rates and rules as provided in this subsection, as routes for such service are established by the city. Under the sanitation container system service, the city will furnish a container to be used in the collection and removal of municipal solid waste. The monthly charges will be determined from the following schedule; these charges are based on the container size and number of collections per week, with twice per week service being the minimum allowable service:

Container Size (cubic yard)	Pickups Per Week	Monthly Charge Per Container
3	2	\$113.58 <u>\$120.39</u>
3	3	\$170.24 <u>\$180.45</u>
3	4	\$227.00 <u>\$240.62</u>
3	5	\$284.13 <u>\$301.18</u>
3	6	\$340.47 <u>\$360.90</u>
4	2	\$128.63 <u>\$136.35</u>
4	3	\$192.97 <u>\$204.55</u>
4	4	\$257.26 <u>\$272.70</u>
4	5	\$321.60 <u>\$340.90</u>
4	6	\$386.58 <u>\$409.77</u>
6	2	\$227.16 <u>\$240.79</u>
6	3	\$340.53 <u>\$360.96</u>
6	4	\$454.00 <u>\$481.24</u>

6	5	\$568.21 <u>\$602.30</u>
6	6	\$680.84 <u>\$721.69</u>
8	2	\$245.87 <u>\$260.62</u>
8	3	\$368.83 <u>\$390.96</u>
8	4	\$491.73 <u>\$521.23</u>
8	5	\$614.75 <u>\$651.64</u>
8	6	\$737.60 <u>\$781.86</u>

Any customer who pays the rate set forth in this subsection for containers and has been furnished the containers may upon request be furnished additional containers. The rate increase is to be determined by the schedule in this subsection. A charge of ~~\$47.33~~\$50.17 per container will be made for each change in size or number of containers serving a site when such change is requested by the customer. When containers can serve several adjacent business institutions, they will be required to use the same container and pay a pro rata part of the charge. The minimum charge per business will be ~~\$37.84~~\$40.11. When multiple businesses are served by one meter, each business will be charged the minimum fee. Additional pickups will be made at ~~\$63.07~~\$66.85 per container. Nothing outside the container will be removed for the container fee.

(11) Commercial Dumpster Lock, per month....\$5.00

(12) Service rendered outside the corporate limits shall be 200 percent of the rates set out in this section.

(13) Automated curbside service rates will be calculated on the same basis as subsections (1) through (9) of this section. Additional automated curbside service may be added to any account for a rate, for each additional container, that is 50 percent of the established rate.

(14) Replacement deposit on curbside container if abuse or neglect is determined shall be \$65.00 per container.

(15) The charges for ten cubic yard roll-off service are as follows:

- Delivery set fee ~~\$80.35~~\$85.00
- Pull / Reset Fee ~~\$44.65~~\$45.00
- Per day rental ~~\$5.35~~\$6.00
- Landfill charge for refuse, per ton \$30.80
- Landfill charge for compostable organic material, per ton \$19.80

(16) Payload Service:

- Initial trip charge ~~\$31.20~~\$32.00
- Plus loading fee ~~\$2.10~~\$3.00 per minute

(17) Automated Curbside Organic Reuse:

- Residential 96-gallon cart ... ~~\$3.00~~\$3.18 per month

- Residential customers must maintain the organic reuse service for a minimum of six months or be charged a pick up fee of \$12.50.
- In order to participate in the twice-per-year compost give-away, residential customers must participate in the organics reuse program for 45 days prior to a scheduled give-away.
- Commercial 96-gallon cart ... ~~\$7.00~~\$7.42 per month
 - Commercial customers are not allowed to participate in the compost give-away program.

(18) Commercial Dumpster Organic Reuse:

Container Size (cubic yard)	Pickups Per Week	Monthly Charge Per Container
3	1	\$51.01 <u>\$54.07</u>
4	1	\$57.77 <u>\$61.24</u>
6	1	\$102.03 <u>\$108.15</u>
8	1	\$110.45 <u>\$117.08</u>

(19) Franchise Hauler

- Franchise Fee.....\$250 per year
- Franchise Vehicle Fee.....\$500 per vehicle per year

(20) Commercial Service Site Permit

- Compacter Unit.....\$25 per month
- Roll-Off Container (minimum 10 yd up to 50 yd).....\$10 per month

11b-4. Sewer Service Rates:

- (1) Retail User Monthly Minimum ~~\$8.21~~\$8.6205 per full billing cycle
- (2) Monthly Sewer Usage Rate(Non-Residential)..... ~~\$1.91~~\$2.006 for each 100 cubic feet of water
- (3) Monthly Sewer Usage Rate (Residential)based upon the average winter months' water usage

11b-5. Water Connection Application Deposits:

- (1) Fees & Minimum Deposits:
 - Single-Unit Residential Meters\$100.00
 - Duplexes, Apartments, Mobile Home Park Meters
 - Each Unit or Occupiable Space\$75.00
 - Minimum\$110.00
 - Business, Commercial, and Industrial Meters.....Estimate of a two-month bill, \$110.00 minimum
 - Special-Purpose Meters (e.g. Yard Sprinklers, Pools).....\$75.00 per service connection
- (2) Builder Deposit for New Construction Site\$110.00

11b-6. Water Usage Rates:

- (1) The minimum monthly bill for all metered treated water service shall be as follows exclusive of any water volume charge:

Meter Size (inches)	Minimum Bill
3/4	\$19.52 <u>\$20.50</u>
1	\$39.55 <u>\$41.53</u>
1½	\$72.91 <u>\$76.56</u>
2	\$112.95 <u>\$118.60</u>
3	\$206.41 <u>\$216.73</u>
4	\$339.91 <u>\$356.91</u>
6	\$673.62 <u>\$707.30</u>
8	\$1,194.25 <u>\$1,253.96</u>
10	\$1,861.83 <u>\$1,954.92</u>

- (2) For consumption, the rates per 100 cubic feet for single-family units and multi-family units up to four units shall be at an inclining block rate as follows:
- First 200 cubic feet of water at ~~\$3.97~~\$4.17 per hundred.
 - Next 800 cubic feet of water at ~~\$4.15~~\$4.36 per hundred.
 - Next 1,000 cubic feet of water at ~~\$4.35~~\$4.57 per hundred.
 - Next 2,000 cubic feet of water at ~~\$4.75~~\$4.99 per hundred.
 - Next 2,000 cubic feet of water at ~~\$5.02~~\$5.27 per hundred.
 - Next 6,000 cubic feet and above of water at ~~\$5.33~~\$5.60 per hundred.
 - Specific use meters installed for lawn sprinklers, swimming pools, and other nondomestic uses will also be billed at the inclining block rate described above.
- (3) For Reilly Road Water Fill Station customers, the rates shall be:
- City residents ~~\$7.34~~\$7.71 per thousand gallons of water.
 - Non-city residents ~~\$14.67~~\$15.40 per thousand gallons of water.
 - Non-resident service fee ~~\$27.25~~\$28.61 per month.
- (4) For multi-family units having 5 or more units, and all other non-residential use meters, the rate shall be a flat rate of ~~\$4.25~~\$4.46 per hundred cubic feet.
- (5) During the first and last billing cycle in which an account is active, the minimum monthly bill shown in this section shall be prorated for the number of days the account is active; the prorated daily charge shall be based on a 30-day month. The amount charged in the first and last billing cycle for water consumed and the prorated minimum bill shall not exceed the charges for the same amount of water in a full billing cycle.

- (6) The current rate structure for raw water retail customers inside the corporate city limits is as follows:
- Minimum bill, per month ~~\$19.52~~\$20.50
 - Volume charge per 100 cubic feet for consumption ~~\$0.57~~\$0.60
 - Retail treated and raw water customers outside the corporate city limits will pay two times the above rates.
- (7) Wholesale Water Rates: The following rates are approved for the indicated category of wholesale water customer, and shall apply unless a contract expressly provides for fees to be charged or calculated in a different manner than as shown below:

Category	Per 1,000 Gallons	Per 100 Cubic Feet
Treated water transmitted (TWT)	NA	\$3.9246 <u>\$4.2470</u>
Raw water only (RWO)	\$0.6441 <u>\$0.6924</u>	NA

The rates in the above part of this section shall apply to the following contract customers. Unless otherwise shown, the applicable rate will be effective during the first full billing cycle after October 1 of the year in which the rate was modified, and thereafter:

Customer	Rate Category	Remarks
Sheppard Air Force Base (SAFB)	TWT, sole source	Pump station meter
Sheppard Air Force Base	TWT	Capehart housing meter
Sheppard Air Force Base	TWT	Puckett Tower Meter
Archer Co. Municipal Utility Dist. #1	TWT	
City of Burkburnett	TWT	
Dean Dale Water Supply Corporation	TWT	
Friberg-Cooper Water Supply Corporation	TWT	
City of Holliday	TWT	
City of Iowa Park	TWT, sole source	
City of Lakeside City	TWT	
Town of Pleasant Valley	TWT	
City of Scotland	TWT	
City of Olney	RWO	

City of Archer City	RWO	
Red River Authority of Texas	TWT	Lake Arrowhead System
Windthorst Water Supply Corporation	TWT	
Wichita Valley Water Supply Corporation	RWO	Lake Kickapoo Meter
Wichita Valley Water Supply Corporation	TWT	Wranglers Retreat Meter

(8) Credit Card Convenience Fee \$3.25 per transaction.

(9) City Utilities Division Fees for Service:

- Standard water tap: A three-quarter-inch or one-inch water tap that does not exceed 15 feet of service line. Excavation is performed in soil using a backhoe and no additional construction (e.g. cutting of asphalt or concrete; underground boring or specialized construction to avoid other utility lines, etc.) is required.

Size of Tap	
3/4"	\$1,541 <u>\$1,593</u>
1"	\$1,663 <u>\$1,695</u>

- Non-standard water tap: A water tap that is larger than one inch or that includes a service line longer than 15 feet; requires underground boring, breaking of concrete or asphalt in street, alley or behind curb, or other non-standard construction techniques such as carrier pipe encasement or excavation by a means other than backhoeDetermined by job estimate using standard charges.
- Standard sewer tap: A sewer tap installed on an existing sewer main line or manhole using standard equipment and materials where the property owner or agent has excavated and no additional preparation by the city is required, and where the excavation meets OSHA standards for trench/excavation safety.

Type of Tap	
Pipe	\$119.49 <u>\$160.10</u>
Manhole	\$300.00 <u>\$340.00</u>

- Non-standard sewer tap: A sewer tap where non-standard equipment or materials are required; additional preparation by the city is required; or trench/excavation safety to meet OSHA

standards must be achieved by the cityDetermined by job estimate using standard charges.

- Standard charges for labor, equipment and materials. The following standard charges for labor, equipment and materials will be used to estimate non-standard water and sewer taps and other special utility-related services:

Item	Charge
Labor (Normal duty hours)	\$22.50 \$23.50/hour
Labor (Overtime)	\$33.75 \$35.00/hour
Materials	Current cost City + 10% for Administration & Warehousing
Backhoe/ditcher/front-end loader	\$63.50/hour (4-hour min.)
Crew truck with tools	\$40.00/day (1/2 day min.)
Sewer rod truck, or jet cleaner with crew	\$80.00/hr (Normal duty hours) \$112.50/hr (Overtime)
Sewer Recycle Unit with crew	\$160.00/hr (Normal duty hours) \$225.00/hr (Overtime)
Air compressor	\$33.00/hr (2-hour min.)
Tap machine (6" and smaller)	\$200.00/job
Tap machine (larger than 6")	\$364.00/job
Lighted arrow board	\$132.25/day (1/2 day min.)
Standard barricading of excavation: use of not more than 3 Type I barricades w/lights as necessary and/or plastic fencing, 3 standard traffic signs and 6 standard traffic cones. Includes 1 on-site check per day.	\$86.00/day (1/2 day min.)
Standard manhole (5' deep)	\$2,148.34 plus \$380/ft. over 5'
Fire Hydrant (installed)	Determine by job estimate using standard charges

- Standard charges for general services: The price for the general utility-related services shown below will be as indicated:

Service	Charge
Meter size reduction or increase	Determine by job estimate using standard charges
Underground boring without casing (up to 60') (for 1" and less)	\$476.10/job
Underground boring without casing	Diameter in Inches X \$4 + \$4/linear foot
Underground boring with casing	Boring cost plus materials cost
Shoring (if required for other services)	\$264.50/day
Backfill and Pavement Repair:	
Labor (Normal duty hours)	\$22.50 <u>\$23.50</u> /hour (2-hour min.)
Labor (Overtime)	\$33.75 <u>\$35.00</u> /hour (2-hour min.)
Materials	Current cost City + 10% for Administration and Warehousing
Backhoe/ <u>Front End Loader</u>	\$33.36 <u>\$63.50</u> /hour (2-hour min.)
Front End Loader	\$47.17 /hour (2-hour min.)
Dump Truck	\$72.05 <u>\$74.00</u> /hour (2-hour min.)
Crew truck with tools	\$20.00/hour (2-hour min.)
Pavement repair for water tap	\$475.00 <u>\$525.00</u> /job min.
Unload septic waste from vacuum truck at City Wastewater Treatment Plant	\$0.08 per gallon for loads originating within city limits; \$0.16 per gallon for loads originating outside city limits
Laboratory testing of septic loads with excessive levels of FOG, TSS, or BOD or with other constituents not acceptable at plant.	Commercial lab cost plus 10% for administration and handling
Dewatering and disposal of grease and/or grit waste at	N/A - refer customer to private Type 5 facility

City Waste-water Treatment Plant	
Returned check (no cut-off required)	\$30.00
Cut-off/reconnect as per request of customer	\$30.00
Service Disconnect and Restoration Fee	\$30.00 plus \$20.00 extra if same day reconnect requested
Remove meter (up to and including 1")	\$66.00 plus deposit or payment
Remove meter (larger than 1")	Determine by job estimate using standard charges
Meter Reset for Pre-existing Residence (up to and including 1")	\$500.00, unless within 5 years after removal of the meter
Meter Reset for Pre-Existing Residence (larger than 1")	Determine by job estimate using standard charges
Padlock and saddle damage	\$37.00
Water-off lid (customer damage)	\$53.00
Cut-off/replacement (customer damage)	\$125.00
Meter damage (customer tampering) up to 1"	\$66.00 plus parts
Remove/install cut-off and install/remove plug customer service line (up to 1")	\$190.00
Additional measures to prevent illegal use of water	Determine by job estimate using standard charges
Meter test (of accurate meter) (up to 1")	\$72.75
Meter test (of accurate meter) (larger than 1")	Determine by job estimate using standard
Reread (reading accurate)	\$20.00
Establish temporary water Account	\$30.00 (includes establishment of account, turn-on/turn-off of water)
Deposit for Fire Hydrant Meter	\$1,900.00 meter deposit plus \$100.00 billing deposit

Manual invoicing (minimum charge)	\$22.50/hr., 1 hr. min.
Standard barricading of excavation: use of not more than 3 Type I barricades w/lights as necessary and/or plastic fencing, 3 standard traffic signs and 6 standard traffic cones. Includes 1 on-site check per day.	\$86.00/day (½ day Min.)

11b-7. Industrial Wastewater Discharge Permit Fees:

(Charged pursuant to chapter 106, Article VII, Regulations for Disposal of Industrial Waste):

Category 1:	Metal Finishers	\$2,200.00
Category 2:	Centralized Waste	\$2,000.00
Category 3:	Steam/Electric Generation	\$1,100.00
Category 4:	Electroplating	\$2,100.00
Category 5:	Laundry	\$1,000.00
Category 6:	Non-Classified	\$1,000.00
Category 7:	Glass Manufacturing	\$1,000.00
Category 8:	Non-Significant Industries	\$800.00

11b-8. Miscellaneous Water/Sewer/Sanitation/Stormwater Fees:

- (1) New landscaping fee during Stage 1 & 2 drought.....\$50
- (2) New Landscaping Water Rate during Stage 2 ...3 x normal rate over 10 ccf
- (3) Stormwater fee\$5.00 per unit. Maximum commercial fee \$1,666.65 per month
- (4) Street Sweeper Fee ~~\$83.00~~ \$95.00 per hour. Minimum 2-hour charge.
- (5) Engineering Construction Bid Plan Set \$35.00
- (6) Late Payment Fee \$25.00 for every 30 days after due date
- (7) Municipal Settings Designation (MSD) Application Fee\$2,500.00
- (8) Industrial Water Reuse Rate.... ~~\$4.07~~ \$4.27/1000 ccf"
- (9) Water Bacteriological Analysis \$60.00 per test

12. Property Management

12a. Miscellaneous Fees & Liens:

- (1) Administrative Fee For Abatement\$ 125.00 per lot or parcel
- (2) Dangerous Weeds and Grass Abatement fee \$125.00 per lot or parcel

- (3) Credit Card/Online Transaction Fee.....~~3%~~ no more than 4% of the transaction amount

12b. Easement, License, Abandonment, or Encroachment Agreement Fees:

- (1) General default.....\$1,000
- (2) Sidewalk Encroachment\$250.00
- (3) Trail Connection Encroachment.....\$0

12c. Lake Lot Fees:

- (1) Annual Fee:
 - Pier: \$75.00 (2004)
 - Boathouse: \$150.00 (2004)
 - Crappie House: \$150.00 (2004)
- (2) Pier, Boathouse, and Crappie House
 - Applications: ...\$50.00 one-time fee (1998)
- (3) Transfer Fees:
 - Old Leases: \$75.00 per lease
 - Current Leases: \$200.00 (1994)
- (4) Waterfowl Hunting Permit..... \$50.00
- (5) Late Payment Penalty.... \$100.00

3. The fee schedule established by this ordinance shall be made available to the public through the Office of the City Clerk, and be published online in such a manner as to be available to the public.

4. Should any section or provision of this ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

5. To the extent that the Code of Ordinances establishes the existence of a fee, this ordinance will govern the amount of that fee, but this ordinance shall not be codified.

6. This ordinance shall take effect **October 5, 2023** and it is so ordained.

PASSED AND APPROVED this 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 05, 2023

ITEM/SUBJECT: Ordinance authorizing the City Manager to award contract to Patagonia Health, Inc. for the Health Department Electronic Health Record (EHR) Conversion Project, in the amount of \$80,025.

INITIATING DEPT: Health

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Promote and Encourage Innovation

COMMENTARY: One of the six goals detailed in the Health Department's Strategic Plan identifies the need to increase the use of technology to improve operational efficiency and service quality. Over the last several years, staff have identified the desire to seek a new vendor(s) to replace the current Public Health Information Management System (PHIMS) system used for electronic health records and environmental health inspections. Key components identified by the project manager necessary for improvements on the EHR side included digitization of the current paper-based workflows, a vaccine & pharmacy inventory management system, laboratory integrations, a patient portal, efficient billing and a robust reporting system. These changes would be a substantial benefit for staff efficiency as well as the experience of our customers.

The project to be completed by the selected company includes receiving transferred records from PHIMS, building clinic intake modules specific to services offered by the Health Department, and maintaining cloud-based records in compliance with HIPAA standards. It is also imperative that the company be able to engage in the transmission of data to appropriate sources, such as those used for billing/revenue generation, as well as to the Texas Department of State Health Services (DSHS) child and adult vaccination registry, ImmTrac2.

A Request for Proposals (RFP) #08-22 Electronic Health Record Environmental Health Services System was published on October 23, 2022. Proposals were due by November 14, 2022. Of the seven proposals received, four were specific to electronic health records. The selection panel reviewed submissions in December 2022, and received demonstrations from vendors in January and February 2023.

The panel selected Patagonia Health, Inc. for the EHR portion of the project. Patagonia Health, Inc. has been providing cloud-based electronic health records software for over thirteen years to over two-hundred agencies, with a focus on public health. References for Patagonia Health, Inc. from other health departments in Texas were very positive. This project should be completed within 270 calendar days.

Staff recommends award of the contract for the EHR Conversion Project to Patagonia Health, Inc. in the amount of \$80,025, which includes implementation and first year costs. This project is to be funded with Medicaid Administrative Claiming (MAC) funding that is currently available in a special revenue account.

☒ **Director of Health**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance authorizing the City Manager to award bid and contract for the Health Department Electronic Health Record (EHR) Conversion Project to Patagonia Health, Inc., in the amount of \$80,025

WHEREAS, the City of Wichita Falls has requested proposals in RFP #08-22 Electronic Health Record Environmental Health Services System, to include a Health Department Electronic Health Record (EHR) conversion; and,

WHEREAS, the conversion of records and use of a new software will improve efficiencies and the customer experience with clinical operations; and,

WHEREAS, the City Council finds that the company best suited to meet all of the needs outlined in the RFP was Patagonia Health, Inc.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The contract for the Health Department Electronic Health Record (EHR) Conversion Project is awarded to Patagonia Health, Inc., in an estimated total amount of \$80,025 and the City Manager is authorized to execute a contract for the City with said Contractor for the completion of such project in a form as approved by the City Attorney.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

**CITY COUNCIL AGENDA
SEPTEMBER 5, 2023**

ITEM/SUBJECT: Ordinance making an appropriation to the Special Revenue Fund in the amount of \$41,947.62 for grant revenue from the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for Fiscal Year 2024 and authorizing the City Manager to execute all documents necessary to accept said funds.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The City of Wichita Falls has been invited to participate in a Comprehensive Selective Traffic Enforcement Grant, also known as “STEP”, from the Texas Department of Transportation for the fiscal year 2024. The Wichita Falls Police Department was awarded a grant totaling \$41,947.62 with the City required to provide a 20.07% match of \$10,535.49, for a total program amount of \$52,483.11. The match will be comprised of in-kind contributions (salary related to grant administration and maintenance costs from vehicles used during STEP enforcement). The purpose of the Comprehensive STEP grant is to focus on the Traffic Safety STEP elements including Occupant Protection, Speed, Intersection Traffic Enforcement, Distracted Driving and DWI. This will be the twelfth year that the Wichita Falls Police Department has participated in the yearlong traffic enforcement campaign. Officers of the department are paid an overtime rate reimbursed by TxDOT for their enforcement efforts. In the previous years of this STEP grant, we have shown to have had a positive effect on the areas involving Occupant Protection, Speed Limit, and Intersection Traffic Control Compliance. Our participation in the STEP grant no doubt makes the roadways safer for our motoring public. The fiscal year period will span October 1, 2023 through September 30, 2024.

Staff recommends approval.

☒ **Police Chief**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance making an appropriation to the Special Revenue Fund in the amount of \$41,947.62 for grant revenue from the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for Fiscal Year 2024 and authorizing the City Manager to execute all documents necessary to accept said funds

WHEREAS, the City of Wichita Falls was awarded a TxDOT STEP grant in the amount of \$41,947.62; and,

WHEREAS, the City of Wichita Falls will provide a 20.07% match totaling \$10,535.49; and

WHEREAS, the purpose of the grant is to focus on the Traffic Safety STEP elements of Occupant Protection, Speed, Intersection Traffic Enforcement, Distracted Driving, and DWI; and,

WHEREAS, the fiscal year will span October 1, 2023 through September 30, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

There is appropriated \$41,947.62 to the Special Revenue Fund for the purpose of selective traffic enforcement as authorized in the grant from the Texas Department of Transportation, and the City Manager is authorized to execute all documents necessary to accept said funds on behalf of the City of Wichita Falls.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: A Resolution of the City Council of the City of Wichita Falls, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2023 Rate Review Mechanism Filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the company to reimburse ACSC's reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC's legal counsel.

INITIATING DEPT: Legal

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The City, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about March 31, 2023, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2022, entitled it to additional system-wide revenues of \$165.9 million.

Application of the standards set forth in ACSC's RRM Tariff reduces the Company's request to \$156.1 million, \$113.8 million of which would be applicable to ACSC members. After reviewing the filing and conducting discovery, ACSC's consultants

concluded that the system-wide deficiency under the RRM regime should be \$130.9 million instead of the claimed \$156.1 million.

After several settlement meetings, the parties have agreed to settle the case for \$142 million. This is a reduction of \$23.9 million to the Company's initial request. This includes payment of ACSC's expenses. The settlement also includes an additional \$19.5 million for the securitization regulatory asset expenses related to Winter Storm Uri. This was previously approved by the Texas Legislature and Railroad Commission. The Effective Date for new rates is October 1, 2023. ACSC members should take action approving the Resolution/Ordinance before September 30, 2023.

Rate Tariffs: Atmos generated rate tariffs attached to the Resolution/Ordinance will generate \$142 million in additional revenues. Atmos also prepared a Proof of Revenues supporting the settlement figures. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

Bill Impact: The impact of the settlement on average residential rates is an increase of \$6.47 on a monthly basis, or 7.31%. The increase for average commercial usage will be \$24.72 or 5.19%. Atmos provided bill impact comparisons containing these figures.

ACSC's Objection to GRIP Process: ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of Cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

RRM Savings over GRIP: While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2023, ACSC residents will maintain an economic monthly advantage over GRIP and DARR rates.

Comparison to Other Mid-Tex Rates (Residential)

	<u>Average Bill</u>	<u>Compared to RRM Cities</u>
RRM Cities:	\$42.62	-
DARR:	\$42.55	(\$0.07)
ATM Cities:	\$44.39	\$1.77
Environs:	\$44.27	\$1.65

Note: ATM Cities and Environs rates are as-filed. Also note that DARR uses a test year ending in September rather than December.

☒ **City Attorney**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

A Resolution of the City Council of the City of Wichita Falls, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., Mid-Tex Division regarding the Company’s 2023 Rate Review Mechanism Filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the company to reimburse ACSC’s reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC’s legal counsel

WHEREAS, the City of Wichita Falls, Texas, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about March 1, 2023, Atmos Mid-Tex filed its 2023 RRM rate request with ACSC Cities based on a test year ending December 31, 2022; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2023 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$142 million applicable to ACSC Cities with an Effective Date of October 1, 2023; and

WHEREAS, ACSC agrees that Atmos' plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (**Exhibit A**) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (**Exhibit B**); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications; and

WHEREAS, the RRM Tariff includes Securitization Interest Regulatory Asset amount of \$19.5 million.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

Section 1. The findings set forth in this Resolution are hereby in all things approved.

Section 2. Without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$142 million on a system-wide represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2023 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. Despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Section 4. The existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$142 million on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 5. The ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

Section 6. Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2023 RRM filing.

Section 7. To the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

Section 8. The meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. If any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

Section 10. Consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after September 30, 2023.

Section 11. A copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this the 5th day of September, 2023.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 22.25 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 22.30 per month
Commodity Charge – All <u>Ccf</u>	\$0.48567 per Ccf ²

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.

²The commodity charge includes the base rate amount of \$0.46724 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.01843 per Ccf until recovered.

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 72.00 per month
Rider CEE Surcharge	(\$ 0.02) per month ¹
Total Customer Charge	\$ 71.98 per month
Commodity Charge – All Ccf	\$ 0.18280 per Ccf ²

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx.plantprotection@atmosenergy.com.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.

²The commodity charge includes the base rate amount of \$0.16437 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.01843 per Ccf until recovered.

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,382.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.7484 per MMBtu ¹
Next 3,500 MMBtu	\$ 0.5963 per MMBtu ¹
All MMBtu over 5,000 MMBtu	\$ 0.2693 per MMBtu ¹

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees

¹ The tiered commodity charges include the base rate amounts of \$0.5684, \$0.4163, and \$0.0893 per MMBtu, respectively, plus Securitization Regulatory Asset amounts related to financing costs in the amount of \$0.1800 per MMBtu until recovered.

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx.plantprotection@atmosenergy.com.

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,382.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.5684 per MMBtu
Next 3,500 MMBtu	\$ 0.4163 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0893 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf
- R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.
- HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class
- NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- ADD = billing cycle actual heating degree days.
- BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_{ij} = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

EXHIBIT A
2023 RRM Rate Tariffs

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2023	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.51	0.1415	88.91	0.7010
Austin	8.87	0.1213	213.30	0.7986
Dallas	12.54	0.2007	185.00	0.9984
Waco	8.81	0.1325	125.26	0.7313
Wichita Falls	10.36	0.1379	122.10	0.6083

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

EXHIBIT B Pensions & Retiree Medical Benefits

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2022

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark -						
	Fiscal Year 2023 Willis Towers Watson Report as adjusted (1) (2) (3)	\$ 1,434,339	\$ (518,336)	\$ 2,336,419	\$ (2,678,818)	\$ 267,917	
2	Allocation Factor	44.92%	44.92%	78.74%	78.74%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 644,336	\$ (232,848)	\$ 1,839,667	\$ (2,109,267)	\$ 267,917	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	\$ 644,336	\$ (232,848)	\$ 1,839,667	\$ (2,109,267)	\$ 267,917	\$ 409,804
6							
7	O&M Expense Factor (WP_F-2.3, Ln 2)	78.60%	78.60%	39.63%	39.63%	11.00%	
8							
9	Summary of Costs to Approve (1):						
10	Total Pension Account Plan	\$ 506,464		\$ 729,006			\$ 1,235,469
11	Total Post-Employment Benefit Plan		\$ (183,024)		\$ (835,840)		(1,018,864)
12	Total Supplemental Executive Benefit Plan					\$ 29,471	29,471
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 506,464	\$ (183,024)	\$ 729,006	\$ (835,840)	\$ 29,471	\$ 246,076

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution authorizing the replacement of the Multi-Purpose Event Center's (MPEC) in-house sound system located inside the Ray Clymer Exhibit Hall through the TIPS Purchasing Cooperative from AVI-SPL, LLC in the amount of \$121,595.66.

INITIATING DEPT: Multi-Purpose Event Center

STRATEGIC GOAL: Redevelop Downtown

STRATEGIC OBJECTIVE: Grow Hotel Occupancy Tax Revenues to Support the MPEC

COMMENTARY: The current in-house sound system is original to the Ray Clymer Exhibit Hall, approximately 27 years old, and as such, has reached its end-of-life expectancy. Through the past several years of service, the sound system consistently has issues with coverage deficiencies, dropped sound, static/microphone feedback, and poor intelligibility. Over the years, repair work has been done to remedy the issues; however, the system is in need of replacement as equipment and parts are obsolete and in disrepair.

The proposal includes installing the following new equipment; amplifiers, in-ceiling and pendant speakers, running cable, a network switch, and a wall-mounted and mobile touch panel. The new system will have the capability to control sound throughout the entire facility through the touch panel. Room configurations can be zoned off and used at the same time. In addition, a Bluetooth wall plate will be installed to be used for background music for events. The existing wall and floor box inputs will be retained and used for installation. AVI-SPL, LLC currently has an approximate lead time of six to eight weeks with an anticipated two-week installation period which includes on-site staff training.

Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (12) personal property sold. . . under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

Staff recommends City Council authorize the replacement of the Multi-Purpose Event Center's (MPEC) in-house sound system located inside the Ray Clymer Exhibit Hall through the TIPS Purchasing Cooperative from AVI-SPL, LLC in the amount of \$121,595.66. Funding for this project was included in the 2023 Excess General Funds and approved in our annual budgeting process.

☒ **Purchasing**

☒ **Director of MPEC and PIO**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the replacement of the Multi-Purpose Event Center's (MPEC) in-house sound system located inside the Ray Clymer Exhibit Hall through the TIPS Purchasing Cooperative from AVI-SPL, LLC in the amount of \$121,595.66

WHEREAS, Texas Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements; and

WHEREAS, the \$121,595.66 is available and budgeted to replace the in-house sound system in the Ray Clymer Exhibit Hall; and

WHEREAS, the existing system has coverage deficiencies, poor intelligibility, dead spots and is 27 years old; and

WHEREAS, AVI-SPL, LLC is on The Interlocal Purchasing System (TIPS).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager authorizes the replacement of the Multi-Purpose Event Center's (MPEC) in-house sound system located inside the Ray Clymer Exhibit Hall from AVI-SPL, LLC in the amount of \$121,595.66.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

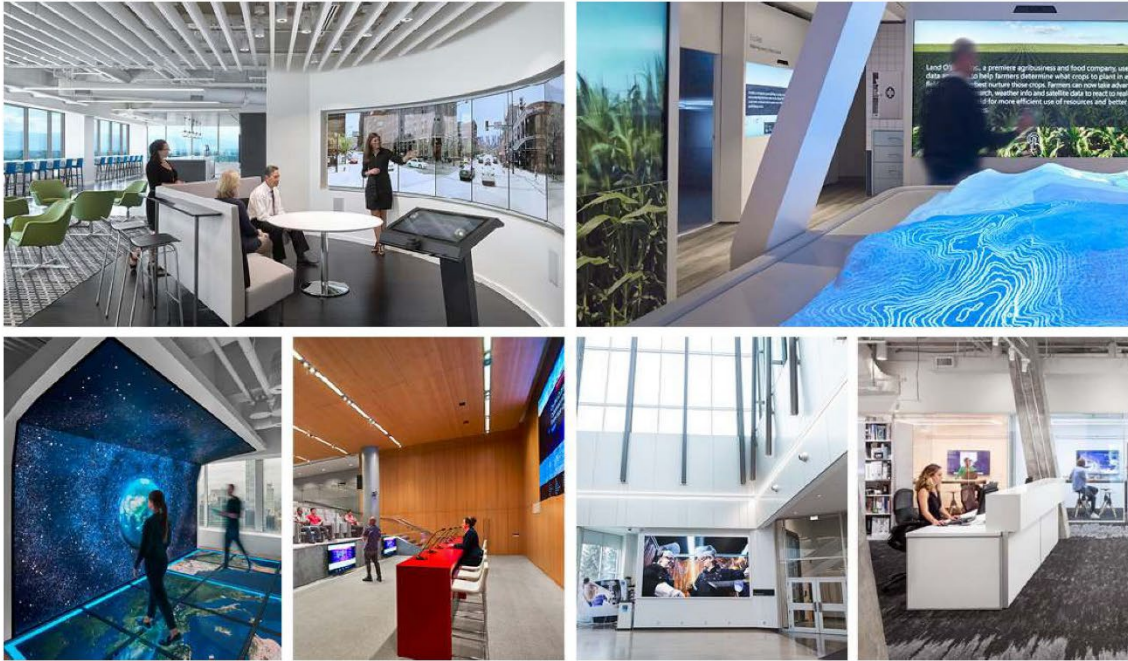
ATTEST:

City Clerk

Proposal Prepared For

City of Wichita Falls

City of Wichita Falls - Exhibit Hall
TIPS-200904



2701 E. State Highway 121
Suite 800
Lewisville, TX 75056
(972) 243-4422
Fax: (972) 243-5450
www.avispl.com

Prepared by: Bryce Raper
Bryce.Raper@avispl.com
Proposal no: 430969-4



Investment Summary

Prepared For:	Clay Stockton	Prepared By:	Bryce Raper
	City of Wichita Falls	Date Prepared:	08/22/2023
	City of Wichita Falls, PO Box 1431	Proposal #:	430969-4
	Wichita Falls, TX 76301	Valid Until:	09/22/2023

Total Equipment Cost	\$72,150.17
-----------------------------	--------------------

Includes cable, connectors, hardware, switches, relays, terminal blocks, panels, etc., to ensure complete and operational system

Professional Integration Services	\$36,410.00
------------------------------------------	--------------------

Includes engineering, project management, CAD, on-site installation and wiring, coordination and supervision, testing, checkout, owner training, etc. performed on the Owner's premises. Also includes all fabrication, modification, assembly, rack wiring, programming, warranties, etc., some performed at AVI-SPL

Direct Costs	\$4,917.65
---------------------	-------------------

Includes non equipment or labor costs, such as travel expenses, per diem, and vehicle rentals

General & Administrative	\$2,347.73
-------------------------------------	-------------------

Includes all G & A expenses: vehicle mileage, shipping and insurance, as applicable

Services - Room Support and Maintenance	\$5,770.11
------------------------------------------------	-------------------

Includes post-installation support and maintenance options selected for installed rooms

Subtotal	\$121,595.66
----------	---------------------

Tax	Exempt (*)
-----	-------------------

Total	\$121,595.66
--------------	---------------------

* Exemption from sales tax will be recognized only after a valid sales tax exemption certificate or other appropriate documentation of exemption has been provided to and approved by AVI-SPL; otherwise all applicable sales taxes will apply.

Purchase orders should be addressed to AVI-SPL LLC

Due to global semiconductor ("chip") shortages and supply chain disruptions pricing quoted in this proposal may change. Installation schedules are subject to current (daily) product availability and may be delayed or postponed.

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Terms and Conditions

This Proposal together with AVI-SPL's General Terms and Conditions and the applicable Addendum(a) located here and incorporated herein by this reference (collectively the "Agreement") constitutes the entire agreement between AVI-SPL LLC ("Seller", "AVI-SPL", "we", "us", "our") and the buyer/customer identified in the Proposal ("Buyer", "Customer", "Client", "you", "your") with respect to its subject matter and supersedes all prior and contemporaneous agreements, representations and understandings of the Parties, written or oral. By signing below, issuing a valid purchase order for the Services and/or Products specified herein or receiving the Products and/or Services specified herein, whichever occurs first, Buyer acknowledges it has read and agrees to the terms of this Agreement. This Agreement shall not be binding upon Seller until accepted by Buyer as set forth in this Agreement and the earlier of Seller's confirmation in writing of Buyer's order and Seller's performance under the applicable Proposal. Any terms and conditions contained in Buyer's purchase order or any other Buyer-provided documents related to this transaction shall have no effect and are hereby rejected. Notwithstanding anything herein to the contrary, if a master services agreement signed by both Parties is in effect covering the sale of the Services and/or Products that are the subject of this Proposal, the terms and conditions of said agreement shall prevail to the extent they conflict or are inconsistent with this Agreement.

Billing and Payment Terms

Unless otherwise agreed in writing by Buyer and Seller in the Proposal, the total Proposal price, excluding the price for Stand-alone Services (as defined in this section), shall be billed as follows, subject to continuing credit approval: 50% down payment at time of order, 40% upon delivery at Seller; 10% upon project completion and Buyer sign-off or first beneficial use, whichever occurs first, payable net 30 from Buyer's receipt of invoice. For purposes of this Agreement, "Stand-alone Services" means any Services not attached to an installation project. Billing and payment terms for Stand-alone Services are set forth in the applicable Service Addendum(a). Unless otherwise specified in the Proposal, Products are sold F.O.B. origin-Buyer to pay all shipping charges. If this Proposal covers Products or Services for more than one system, room, suite, or location, for purposes of payment in accordance with payment terms stated on the face hereof each room, suite, or location shall be treated as if the subject of a separate sale and payment made accordingly. Unless otherwise specified in the Proposal, all pricing and amounts are in US Dollars and all billing and payment shall be made in US Dollars.

Link to AVI-SPL Terms and Conditions: <https://avispl.com/terms-of-use/>

Buyer Acceptance

Buyer Legal Entity

Buyer Authorized Signature

Buyer Authorized Signatory Title

Buyer Authorized Signatory Name

Date

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Room Summary - Ray Clymer Exhibit Hall - Audio

Equipment List

Mfg	Model	Description	Qty	Unit Price	Extended Price
		AUDIO - PROCESSING AND CONTROL			
QSC	QSCCORE110FV2	SYSTEM, UNIFIED SERIES CORE W/ 24 LOCAL I/O CHANNELS, 1RU	1	\$2,971.76	\$2,971.76
QSC	QSCQIOML4I	NETWORK AUDIO EXPANDER, 4 MIC/LINE INPUTS	16	\$515.29	\$8,244.64
QSC	QSCSC101G3	CONTROLLER, 10.1" TOUCH PANEL FOR IN-WALL MOUNT, BLACK	1	\$2,237.65	\$2,237.65
QSC	QSCSLQUD110P	SOFTWARE LICENSE, Q-SYS CORE 110 UCI DEPLOYMENT, PERPETUAL	1	\$165.88	\$165.88
QSC	QSCSLQSE110P	SOFTWARE LICENSE, Q-SYS CORE 110 SCRIPTING ENGINE, PERPETUAL	1	\$328.24	\$328.24
		AUDIO - OUTPUT			
QSC	QSCCXQ8K8	AMPLIFIER, 8 CHANNEL, 1000W, Q-SYS NETWORK, LO-Z, 70V, 100V	2	\$5,114.12	\$10,228.24
CRESTRON	CRESAROSPD8TBTEACH	SPEAKER, 8" SAROS 2-WAY PENDANT, SINGLE - BLACK TEXTURED	48	\$335.29	\$16,093.92
CRESTRON	CRESAROSIC6TWTEACH	SPEAKER, 6.5" SAROS 2-WAY IN-CEILING, WHT (ORDER IN PAIRS)	30	\$149.41	\$4,482.30
CRESTRON	CRESAROSIC6TWTEACH	SPEAKER, 6.5" SAROS 2-WAY IN-CEILING, WHT (ORDER IN PAIRS)	26	\$149.41	\$3,884.66
		AUDIO - INPUTS			
RADIO DESIGN LABS	RDLDDBBTN44	INTERFACE, WALL MOUNTED, BI-DIRECIONAL LINE LEVEL	1	\$763.28	\$763.28
SHURE	SHUULXD4QG50	QUAD DIGITAL WIRELESS RECEIVER W/INTERNAL PWR SUP, 1/2 WAVE	1	\$5,048.41	\$5,048.41
SHURE	SHUWL185	MICROFLEX CARDIOID LAVALIER MICROPHONE	1	\$100.59	\$100.59
SHURE	SHUULXD1G50	DIGITAL WIRELESS BODYPACK TRANSMITTER W/MINI 4-PIN CONNECTOR	1	\$443.71	\$443.71
SHURE	SHUULXD2SM58G50	SYSTEM, WIRELESS W/ULXD2 HANDHELD SM58 MIC	1	\$476.12	\$476.12
SHURE	SHUULXD2SM58G50	SYSTEM, WIRELESS W/ULXD2 HANDHELD SM58 MIC	2	\$476.12	\$952.24
SHURE	SHUSBC200US	DUAL DOCKING CHARGER W/POWER SUPPLY	2	\$205.65	\$411.30
SHURE	SHUSB900B	BATTERY, RECHARGABLE	4	\$89.41	\$357.64
RF VENUE	RFV4ZONE	ANTENNA COMBINER, 4 ZONE	1	\$763.53	\$763.53
RF VENUE	RFVDFINW	DIVERSITY FIN ANTENNA, MATT WHITE	4	\$574.41	\$2,297.64
BELDEN WIRE AND CABLE	BEL9913F7B591000	CABLE, BELDEN 9913F7, MATTE BLACK, REEL	1000	\$2.48	\$2,480.00
		NETWORK			

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Mfg	Model	Description	Qty	Unit Price	Extended Price
NETGEAR	NETGSM4248PX100NAS	SWITCH, M4250 40G8XF POE PLUS MNGD SW	1	\$2,591.45	\$2,591.45
Subtotal					\$65,323.20

Room Support and Maintenance

Elite Maintenance Services - Room; 12-months

\$5,770.11

Equipment Total	\$65,323.20
Installation Materials	\$6,826.97
Professional Services	\$36,410.00
Direct Costs	\$4,917.65
General & Administrative	\$2,347.73
Services - Room Support and Maintenance	\$5,770.11
Subtotal	\$121,595.66

For informational purposes only – all Purchase Orders must match Investment Summary details.

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Central Processing and Rack – Within the AV rack room, the existing racks and power distribution are set to be repurposed. The planned installation includes a new processor, two amplifiers, 16 input expanders, a wireless microphone receiver and combiner, as well as a network switch. All pre-existing inputs from wall plates and floor boxes in the rooms are to be retained and integrated into the new system.

1. Audio Processor
2. 2 sets of 8-channel Audio Amplifiers
3. 4 Wireless Microphones (3 Handheld and 1 Bodypack) – Can be assigned to any room
4. Wireless Antenna Combiner and Distribution
5. Network Switch for AV equipment

Inputs:

- I. Mic/Line input plates (1-50) - 25 plates in total
- II. Mic/Mic input plates (51-62) - 6 plates in total
- III. Source audio (63-74) for 12 rooms
- IV. Dante inputs 1-4 for Wireless Microphones
- V. Dante inputs 4-8 for Bluetooth/RCA wall plate

Outputs:

- I. Exhibit Hall A - Outputs 1-2
- II. Exhibit Hall B - Outputs 2-4
- III. Rooms 1-10 - Outputs 5-14
- IV. Pre-Function Area - Output 15

Wireless Microphone Antennas – The placement of wireless microphone antennas will be positioned as directed below.

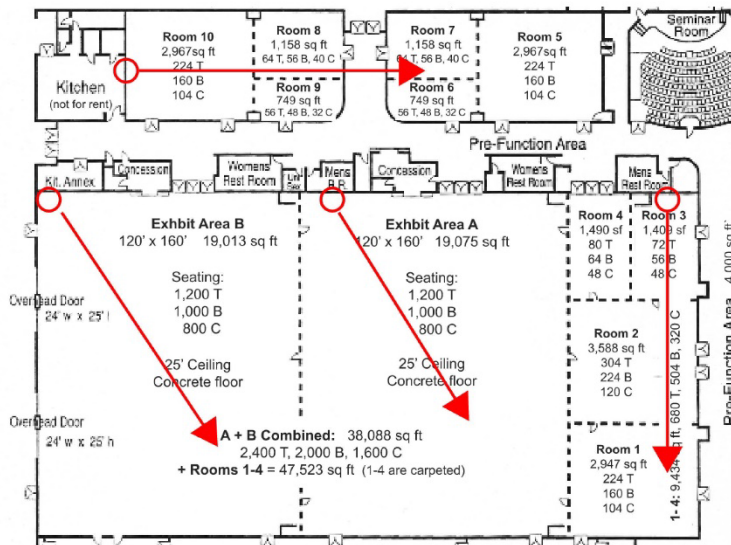


Exhibit Hall A/B Audio:

1. A total of 48 pendant speakers arranged in an 8x6 grid. Speakers will be spaced approximately 20 feet apart and positioned at a height of 20 feet above finished floor.
2. The existing wall and floor box inputs will be retained.

Small Rooms Audio (6 in total):

1. 2 cut-in ceiling speakers mounted at approximately 14 feet above finished floor.
2. The existing wall and floor box inputs will be utilized.

Medium Rooms Audio (4 in total):

1. 4 cut-in ceiling speakers mounted at approximately 14 feet above finished floor.
2. The existing wall and floor box inputs will be utilized.

Office:

1. A 10" touch panel will be installed for control purposes.
2. A Bluetooth/RCA wall plate will be set up for Background Music (BGM).



Control Features – Control features will encompass a touch panel situated in the office and an iPad provided by the owner.

1. Room combining and dividing functionality.
2. Room output volume adjustments.
3. Wireless Microphone assignment and volume adjustments.
4. Bluetooth/RCA wall plate assignment and volume adjustments for BGM.
5. Users will have the flexibility to designate one of the wireless microphones as a paging microphone, capable of all-zone paging or assignment to selected zones for paging.

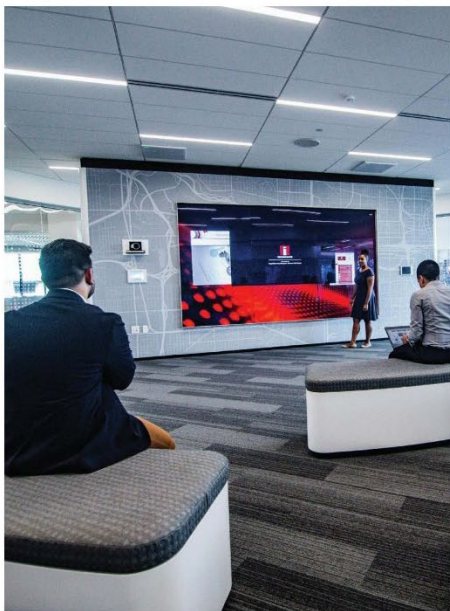
Owner Requirements – A total of 2 - 26" drivable lifts must be provided during the week of installation. The owner must provide an iPad for iPad control. An uplink from the owner's network to the audio processor must be provided in the AV Rack. This uplink must be able to connect to the wireless access points in the facility for iPad control to work correctly. Network configuration to accommodate iPad control must be made by the owner or the owner's trusted IT provider.

Integration Inclusions and Exclusions

Inclusions

The following items are **included** in this proposal unless **specifically noted otherwise** within this proposal document or scope of work statement:

- All equipment, wire, and accessories required for a fully functional audio/visual system per the agreed upon scope of work.
- Non-union labor associated with audio/visual system engineering, installation, programming, and testing.
- Documentation package including complete as-built AV system diagrams, and manufacturer's operation manuals.
- Coordination and cooperation with the construction team in regard to installing the system.
- User demonstration of full AV system operation for final sign-off.



Any additional trips, labor, or materials due to failure of the other workforces to have the audiovisual system rough-in work completed as anticipated and previously confirmed, will be added to the project billing as required.

Unless otherwise agreed in writing by AVI-SPL, all work performed by AVI-SPL will take place between the hours of 8:00 a.m. and 6:00 p.m. local time, Monday through Friday, excluding public and bank holidays. If AVI-SPL is required to perform work outside of these hours, customer will be charged AVI-SPL's standard overtime rates. Any changes in the hours or days of performance must be agreed to in writing by AVI-SPL.

Where applicable, the owner's architect will provide AVI-SPL's engineering department with all required architectural floor, reflected ceiling, building elevation, and section plans in AutoCAD® format at no charge to AVI-SPL.

Exclusions

The following items are **excluded** from this proposal **unless specifically identified otherwise** within this proposal document or scope of work statement.

- All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc. Any related electrical work including, but not limited to, 110VAC, conduit, core drilling, raceway, and boxes.
- Voice/data cabling, IE analogue phone lines, ISDN lines, network ports, etc.
- Network connectivity, routing, switching, and port configuration necessary to support audiovisual equipment.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration, patching, removal, or fire stopping.
- Necessary sheet rock replacement, ceiling tile, T-bar replacement, and/or wall/ceiling repair.
- Any and all millwork (moldings, trim, etc.). All millwork or modifications to project millwork/furniture to accommodate the AV equipment is to be provided by others.
- Painting, patching, or finishing, of architectural surfaces.
- Permits (unless specifically provided for elsewhere in this proposal document or scope of work statement).
- Engineered (P.E.) seals and/or stamped structural/system details.
- HVAC and plumbing relocation.
- Rough-in, bracing, framing, or finish trim carpentry for installation.
- Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies, if required.
- Owner furnished equipment or equipment furnished by others that is integrated into the systems (as described above) is assumed to be current, industry acceptable, and in good working order. If it is determined that this equipment is faulty upon installation, additional project charges may be incurred.
- Additional or specific manufacturer's "User Adoption" training.
- Additional costs for union labor.





Addendum to General Terms and Conditions – Equipment Ordering

Due to global supply chain constraints, Seller is experiencing longer than normal lead times on equipment. As a result, Seller cannot guarantee lead times on equipment and will not be liable for any delays in equipment delivery to the extent caused by such constraints. However, as the supply chain continues to improve, we will not be ordering equipment for jobs that start more than 120 days from when the contracted site is ready unless lead times are greater than 90 days.

In order for Seller to appropriately plan and coordinate its resources, Buyer must commit to a **site readiness for installation date**, (subject to timely delivery of equipment) on or about _____, 20__.

AVI-SPL LLC Initials

Should Buyer elect to purchase equipment immediately upon placement of order or greater than 120 days prior to the above readiness date, to mitigate delays, Buyer agrees to receive the equipment at their designated location and Seller will immediately bill Buyer upon placement of such order. Buyer shall pay for such equipment within the payment terms (e.g. net 30) specified herein, regardless of any other agreed upon billing terms or billing terms specified herein. Warranty on such equipment shall commence upon delivery of the equipment to Buyer's designated location, notwithstanding any other agreed upon warranty terms or warranty terms specified herein.

By initialing next to this sentence, Buyer elects to purchase equipment immediately upon placement of order in accordance with the terms of this Addendum.

Buyer Initials

Buyer Acceptance

Signed Name

Company Name

Printed Name, Title

Date

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CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to apply for and accept funding in an amount up to \$320,000 for planning and preliminary engineering to develop active transportation networks under the 2023 Reconnecting Communities and Neighborhood Program provided by the United States Department of Transportation.

INITIATING DEPT: Aviation, Traffic, & Transportation

STRATEGIC GOAL: Provide Quality Infrastructure; Accelerate Economic Growth

STRATEGIC OBJECTIVE: Evaluate Alternative Options for Financing Infrastructure Improvements; Continue the Bicycle-Friendly City Initiative; Support a Thriving Sheppard AFB; Revitalize Depressed and Declining Neighborhoods; Look for Post-Pandemic Economic Opportunities

COMMENTARY: In July, the Federal Transportation Administration notified the City of Wichita Falls of a grant opportunity to rehabilitate the old Ohio Street Bridge over the Wichita Falls River. The Reconnecting Communities and Neighborhoods program through the United States Department of Transportation identifies access to active transportation networks as an eligible project for planning and preliminary engineering. Both planning and preliminary engineering, with cost estimates, are essential to successfully apply for infrastructure improvement grants. Staff has identified the Ohio Street bridge, which is in very poor shape, as a connection to planned hike/bike trail development on the northside of the Wichita River.

The Ben Donnell and Wichita Housing Authority is also one of the least developed and economically-challenged neighborhoods in our Community. Furthermore, access to nonmotorized modes of transportation is minimal and unsafe. The goals of the project will be to develop the following:

- Best methods and cost estimates to rehabilitate the Ohio Street Bridge
- Detailed planning and cost estimates for a section of trail to connect Missile Road, Sheppard AFB, Ben Donnell neighborhood, and Downtown
- Improved access through active transportation to jobs and economic fulfillment in an underserved and underdeveloped neighborhood
- Eliminate active transportation barriers caused by the BNSF railroad and the Wichita River
- Improve Community health as it relates to the north and east side neighborhoods
- Improve walkability and access to Public Transportation options provided at the Clarence Muehlberger Travel Center by removing barriers caused by the BNSF railroad tracks and the Wichita River.

The goal of the Reconnecting Communities and Neighborhood grant program is to remove barriers that have been created over the years that negatively impact a neighborhood's access to jobs, schools, housing, groceries, family, places of worship, and more. Access to this funding will provide communities the funds they need to build better, safer, inclusive infrastructure for all. The local match for this project is \$80,000 or 20% of the cost of the total project.

Total Project Cost:	\$400,000.00
Reconnecting Communities & Neighborhoods grant:	<u>\$320,000.00</u>
City of Wichita Falls Local Match (20%):	\$80,000.00

If the grant application is approved, City staff anticipates requesting the City's Type B Sales Tax Corporation (4B) support for the 20% match.

Staff recommends approval of the resolution.

☒ **Director, Aviation, Traffic, & Transportation**

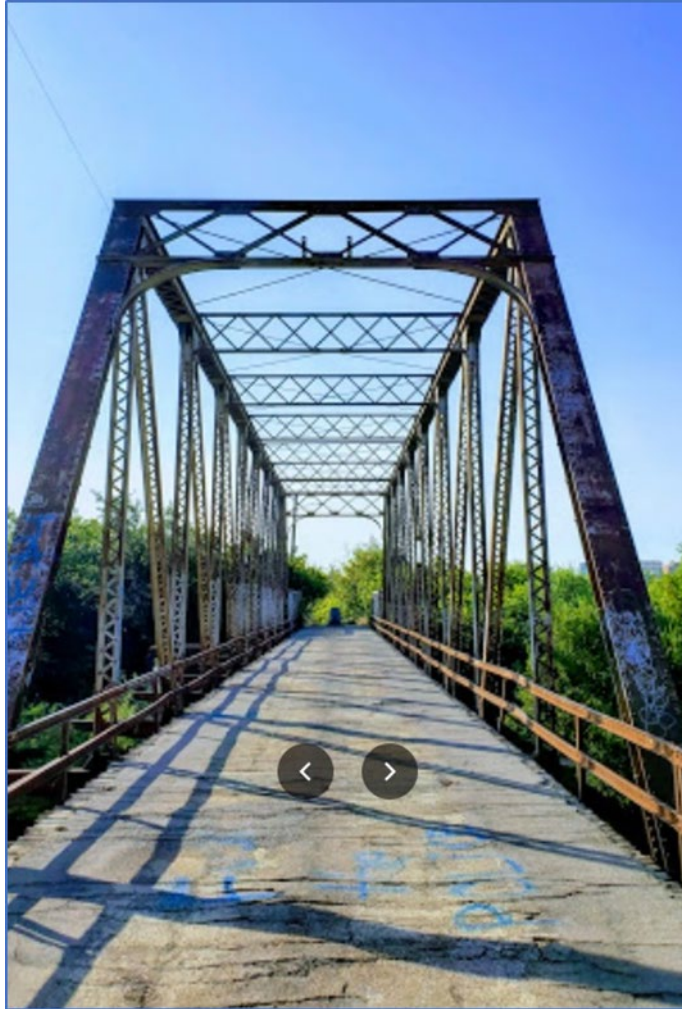
☒ **Director of Public Works**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



Resolution No. _____

Resolution authorizing the City Manager to apply for and accept funding in an amount up to \$320,000 for planning and preliminary engineering to develop active transportation networks under the 2023 Reconnecting Communities and Neighborhood Program provided by the United States Department of Transportation

WHEREAS, the United States Department of Transportation issued a call for projects in July 2023 for communities to apply for funding assistance through the Reconnecting Communities and Neighborhoods Program; and

WHEREAS, that the City of Wichita Falls, as Project Sponsor, is an eligible entity as described by 23 U. S. C. §133, that nominates a particular project for consideration, exercises jurisdiction over the geographic area in which that project is located, and commits to the project's development, implementation, construction, maintenance, management, and financing; and,

WHEREAS, the Reconnecting Communities and Neighborhoods funds may be used for development of planning and preliminary engineering estimates to identify and resolve transportation barriers to affected neighborhoods; and,

WHEREAS, the City of Wichita Falls may apply for Reconnecting Communities and Neighborhoods to seek 80% funding for planning and preliminary engineering work to develop active and alternative modes of transportation on the City's north and east side; and,

WHEREAS, the City of Wichita Falls may apply for up to \$320,000 through the Reconnecting Communities and Neighborhoods grant program with a local match requirement of \$80,000.

WHEREAS, the City of Wichita Falls is a public body organized and established in accordance with Chapter 458 of the Texas Transportation Code, enacted by the Legislature of the State of Texas; and,

WHEREAS, the City of Wichita Falls is specifically authorized by Chapter 456 of the Texas Transportation Code of the law of the State of Texas to accept and dispense federal financial assistance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to apply for and accept Reconnecting Communities and Neighborhoods grant funding from the United States Department of Transportation for planning and preliminary engineering work to develop active and alternative modes of transportation on the City's north and east side in an amount up to \$320,000.00.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution approving the Wichita Falls Type B (4B) Sales Tax Corporation Budget for Fiscal Year 2023-24.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: (1) Accelerate Economic Growth, (2) Redevelop Downtown, (3) Provide Quality Infrastructure

STRATEGIC OBJECTIVE: (1.6) Revitalize Depressed and Declining Neighborhoods, (2.2) Complete Signature Public Improvements, (2.3) Evaluate Alternative Options for Financing Infrastructure Improvements, (2.7) Continue the Bicycle-Friendly Initiative, (3.1) Complete the Development of a Convention Center Hotel, (3.7) Pursue Public-Private Partnerships, (3.8) Create a Live, Work, Play Downtown, (3.9) Enhance Focus on Culture, Arts, and Entertainment Venues

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

The Type B Sales Tax Corporation Board met on August 10, 2023, and approved the attached FY 2023-24 budget which begins on October 1, 2023, and ends on September 30, 2024. The far right hand column ("FY 2023-24 Proposed Budget") includes estimated revenues, ongoing program expenditures, and project expenditures. Highlights of the attached document include:

- Conservatively projected sales tax revenue of ~\$5.3M, which is "flat" compared to the projected sales tax revenue in the current year;
- Debt service projects: ~\$2.4M, which includes the annual bond payments for the MPEC Conference Center, Weeks Golf Course Renovation, Municipal Airport Terminal, Rhea/Lawrence Rd Realignment, Castaway Cove, and the Maplewood Rd project between Lawrence and Kemp;
- \$100,000: Continuation of the successful Downtown Improvement Grant Program
- \$25,000: Funds for the operation of the Corporation-owned Lindemann Parking garage downtown;
- \$112,650: remaining funds "rolling over" into FY 2024 to implement bicycle-friendly improvements;
- Approximately \$7.3M available for new projects at the beginning of FY 2024.

As new projects are considered by the Type B Corporation Board during the new fiscal year, the budget will be amended accordingly upon City Council approval of such.

The resolution is recommended for approval.

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: 4B Budget and Financial Report, Resolution

☒ **Budget Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

**Resolution approving the Wichita Falls Type B Sales Tax Corporation
Budget for Fiscal Year 2023-2024**

WHEREAS, Texas Local Gov't. Code § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation"; and,

WHEREAS, on August 10, 2023, the Wichita Falls Type B Sales Tax Corporation's Board of Directors approved the attached 2023-24 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The programs and expenditures of the attached **Fiscal Year 2023-24 Budget** of the Wichita Falls Type B Sales Tax Corporation are hereby approved.

PASSED AND APPROVED this the 5th day of September, 2023.

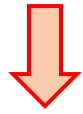
M A Y O R

ATTEST:

City Clerk



City of Wichita Falls, TX
4B Sales Tax Corporation
Financial Summary



Current as of July 31, 2023

	Original Award	FY 2022		FY 2023		FY 2024
		Revised Budget	Year End Actual	Revised Budget	YTD Actual	Proposed Budget
Beginning Fund Balance (10/1)		\$ 8,637,125	\$ 8,637,125	\$ 9,511,344	\$ 10,643,251	\$ 7,484,474
REVENUES						
Sales Taxes		\$ 4,268,361	\$ 5,183,398	\$ 5,110,000	\$ 3,396,611	\$ 5,284,050
Interest		25,000	80,685	208,000	441,867	471,200
Reimbursement (TIF #2)		358,832	718,622	358,832	-	208,781
Reimbursement Prior Year (Trails)		-	61,195	-	43,633	-
Parking Garage Lease		-	-	-	1,080	-
Total Revenues		4,652,193	6,043,899	5,676,832	3,883,191	5,964,031
EXPENDITURES						
Annual Programs						
Debt Service - Projects						
Trail/Land/Firing Range (Ref. 2018-2029) Series 2018B		452,500	452,500	452,900	-	454,900
Castaway Cove Water Pk (2010-2025) Series 2021 Taxable		388,600	388,600	231,750	-	101,762
TIF #2 / Rhea Road (2011-2031) Series 2021 Tax Exempt		231,750	231,750	210,300	-	208,781
WF Municipal Airport (2013-2033)		140,000	140,000	140,000	-	140,000
TIF #2 Maplewood (2015-2026) Series 2015A		207,392	207,392	208,735	-	209,707
Golf Renovation (2015-2026) Series 2015B		321,012	321,012	323,230	-	324,936
MPEC Conference Center (2022-2050)		915,681	944,331	948,468	-	946,359
Downtown Improvement Grants		100,000	65,437	100,000	50,310	100,000
CVB Incentive Funding		35,000	35,000	35,000	35,000	35,000
Professional Fees & Advertising		4,000	3,162	4,000	2,850	4,000
Directors & Officers Insurance		5,000	3,421	5,000	4,967	5,000
Capital Equipment Maintenance		477,000	511,542	175,000	175,000	-
Administration Charges		20,000	20,000	30,000	-	30,000
Parking Garage - Annual Program		25,000	30,035	25,000	20,380	25,000
Annual Programs Total		3,322,935	3,354,182	2,889,383	288,507	2,585,445



City of Wichita Falls, TX
4B Sales Tax Corporation
Financial Summary

Current as of July 31, 2023

	Original Award	FY 2022		FY 2023		FY 2024
		Revised Budget	Year End Actual	Revised Budget	YTD Actual	Proposed Budget
Beginning Fund Balance (10/1)		\$ 8,637,125	\$ 8,637,125	\$ 9,511,344	\$ 10,643,251	\$ 7,484,474
Open Projects						
713 Indiana LLC	250,000	250,000	-	250,000	83,333	166,667
Bicycle Lanes	100,000	123,249	6,161	117,088	4,438	112,650
District 5 Park Improvements	318,000	26,005	-	26,005	-	26,005
MPEC Conf. Center (Architect)	456,477	141,833	42,290	106,521	44,405	-
MPEC Hotel Developer	2,000,000	2,000,000	-	2,000,000	-	2,000,000
The Kate/Petroleum Building	1,017,192	1,017,192	-	1,017,192	-	1,017,192
Restoring the Past (604 7th)	22,350	-	-	22,350	-	22,350
S&A LLC 816 Indiana	69,556	-	-	69,556	-	69,556
Chelsea Plaza (804 Lamar)	138,991	-	-	138,991	-	138,991
Open Project Total	4,372,566	3,558,279	48,451	3,747,703	132,177	3,553,411
Closed Projects						
Half Pint III LLC (809 Ohio)	50,975	50,975	50,975	-	-	-
Arts Council (Kemp Center)	120,000	120,000	120,000	-	-	-
Chelsea Plaza, LLC (909 8th)	55,700	55,700	53,535	-	-	-
Railroad Museum Downtown	7,500	7,500	-	-	-	-
MPEC Livestock Pens	150,000	150,000	148,837	-	-	-
Downtown Streetscape Impr.	35,000	35,000	35,000	-	-	-
Pickers Universe	133,000	133,000	-	133,000	133,000	-
Wichita Co Heritage (Kell House)	100,000	100,000	-	100,000	100,000	-
Backdoor Theatre	104,632	104,632	-	104,632	104,632	-
Land Purchase - 1500 Scotland				62,443	62,250	-
Arts Alliance Mural	10,000	10,000	5,000	5,000	5,000	-
TAP Grant Match (Circle Trails)	2,391,923	635,000	221,793	599,781	-	-
Closed Projects Total	3,158,730	1,401,807	635,141	1,004,856	404,882	-
Total Expenditures		8,283,021	4,037,773	7,641,942	825,566	6,138,856
Revenues Less Expenditures		(3,630,828)	2,006,126	(1,965,110)	3,057,624	(174,825)
Less Encumbrance for Open Projects					3,615,526	
Less Encumbrance for Budgeted Annual Programs (not yet spent)					2,600,875	
Unrestricted Fund Balance		\$ 5,006,297	\$ 10,643,251	\$ 7,546,234	\$ 7,484,474	\$7,309,649

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$197,000 to the City of Wichita Falls to upgrade and/or replace various items at the Wichita Falls Sports Complex on Sheppard Access Road.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Accelerate Economic Growth

STRATEGIC OBJECTIVE: Aggressively Market the City

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

At its August 10, 2023 meeting, the corporation's Board conducted a public hearing and approved an up to \$197,000 funding request from the City to continue the recent upgrades at the complex (see 4B agenda item, below). Assistant City Manager Blake Jurecek as well as Parks/Recreation staff will be at the meeting to present the request, which will also include photos of the facility and its current conditions.

Staff recommends approval of the resolution.

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Wichita Falls Type B Sales Tax Corporation
August 10, 2023

ITEM/SUBJECT: Public hearing and consideration of a request from the City of Wichita Falls to upgrade and/or replace various items at the Wichita Falls Sports Complex on Sheppard Access Road.

ATTACHMENTS: n/a

STRATEGIC GOAL: Accelerate Economic Growth

STRATEGIC OBJECTIVE: Aggressively Market the City

Staff Summary:

The City recently completed a \$3.3M project to install artificial turf fields at the Wichita Falls Sports Complex which is located on Sheppard Access Road, just south of Maurine. Since completion of the project this past spring, the facility has hosted ten (10) youth baseball/softball tournaments, with another eight (8) currently scheduled for this fall. Additionally, the City's Convention and Visitor's Bureau (CVB) has bid on the 2025 USA Softball Southern National Tournament which, if won, would bring more than 80 teams to Wichita Falls over a three-week period.

The complex is 34 years old and is showing its age. As such, the City is requesting of the Corporation funding to complete the following improvements and/or upgrades at the facility to support the continued community economic benefit from sports tourism:

- Portable Field Fencing for youth play - \$35,000
- Restroom Updates - \$14,500
- New A/C for the Concession Area - \$7,500
- Concession Window Replacement - \$4,000
- Replacement of the Dugout Roofs - \$3,000
- Additional and/or Replacement Bleachers - \$23,000
- Upgrade/Replace Field Fencing/Backstops - \$110,000

Total funding request not to exceed **\$197,000**.

Assistant City Manager Blake Jurecek as well as Parks/Recreation staff will be at the meeting to present the request, which will also include photos of the facility and its current conditions.

Resolution No. _____

Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$197,000 to the City of Wichita Falls to upgrade and/or replace various items at the Wichita Falls Sports Complex on Sheppard Access Road

WHEREAS, Texas Local Gov't. Code § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation;" and,

WHEREAS, on August 10, 2023, the Wichita Falls Type B Sales Tax Corporation approved the project listed below and as stated in its agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The Wichita Falls Type B Sales Tax Corporation's approval and funding of the following programs and expenditures, in a total amount not to exceed **\$197,000** as described below and in said corporation's agenda, is approved:

\$197,000 to the City of Wichita Falls to upgrade and/or replace various items at the Wichita Falls Sports Complex on Sheppard Access Road.

2. The current fiscal year budget of the Type B Sales Tax Corporation is amended to provide for the aforementioned expenditures and changes thereto.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$219,000 to the Wichita Falls Chamber of Commerce and Industry for consulting services to support Sheppard Air Force Base.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Accelerate Economic Growth

STRATEGIC OBJECTIVE: Support a Thriving SAFB

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

At its August 10, 2022 meeting, the corporation's Board conducted a public hearing and approved a \$219,000 funding request from the Chamber to support the 3-year initiative (see attached request). Ron Kitchens, President and CEO of the Chamber of Commerce, will be at the meeting to support the request which is proposed as a joint effort between the Chamber, Sheppard Military Affairs Committee (SMAC), the WF Economic Development Corporation (4A), and WF Type B Sales Tax Corporation (4B).

Staff recommends approval of the resolution.

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



900 8th Street, Suite 100, Wichita Falls, TX 76301

940.723.2741

wichitafallschamber.com

TO: Tony Fidelie, Chair
FR: Ron Kitchens, CEO
DT: August 10, 2023
RE: Sheppard Support Request

Tony

Please accept this memo on behalf of both the Sheppard Military Affairs Committee and the Wichita Falls Chamber of Commerce to request funding payable to the Chamber in the amount of \$72,000 for years one and two and in the amount of \$75,000 for year three of a three-year contract for consulting services with the CGA Group to focus on growing the impact of Sheppard Airforce Base in our Community as well as seeking other federal funding opportunities for the community. The CGA Group has proposed a three-year agreement that can be canceled with 30 days' notice. Their proposed rate would stay flat for years one and two with a \$500 monthly increase in year three. The total three-year contract price to the Type B Sales Tax Corporation would be \$219,000 which is one-half the total contract price of \$438,000.

We have requested the same funding levels from the Wichita Falls Economic Development Corporation and have received positive feedback. Both the Sheppard Military Affairs Committee and the Wichita Falls Chamber of Commerce are prepared to expend up to \$30,000 each annually to cover the incidental costs of this agreement such as travel, meals and report preparation and distribution.

This opportunity will be treated as a committee of the Chamber and will be Chaired by Glenn Barham with Ron Kitchens as Vice Chair. We anticipate that the committee will be small and that we will ask that the City Manager, CEO of United Regional and Chairman of the Chamber Board of Directors, all sit on the committee.

I appreciate your consideration and stand ready to answer any questions you might have.

Always Forward.

A handwritten signature in blue ink, appearing to read "Ron Kitchens", is written over a horizontal line.

Ron Kitchens
ceo and managing partner

Resolution No. _____

Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$219,000 to the Wichita Falls Chamber of Commerce and Industry for consulting services to support Sheppard Air Force Base

WHEREAS, Texas Local Gov't. Code § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation;" and,

WHEREAS, on August 10, 2023, the Wichita Falls Type B Sales Tax Corporation approved the project listed below and as stated in its agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The Wichita Falls Type B Sales Tax Corporation's approval and funding of the following programs and expenditures, in a total amount not to exceed **\$219,000** as described below and in said corporation's agenda, is approved:

\$219,000 to the Wichita Falls Chamber of Commerce and Industry for consulting services to support Sheppard Air Force Base.

2. The current fiscal year budget of the Type B Sales Tax Corporation is amended to provide for the aforementioned expenditures and changes thereto.

PASSED AND APPROVED this the 5th day of September, 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
September 5, 2023

ITEM/SUBJECT: Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation (WFEDC, "4A") Budget for Fiscal Year 2023-24.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Accelerate Economic Growth

STRATEGIC OBJECTIVE: Support Implementation of the Economic Development Plan

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit (i.e. City Council) will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

The WFEDC Board met on August 17, 2023, and approved the attached FY 2023-24 WFEDC Budget (see far right column on attachment). The proposed budget includes estimated revenues, ongoing program expenditures, and project expenditures for the fiscal year which begins on October 1, 2023 and ends on September 30, 2024. In summary, the estimated budget for FY 2024 includes:

- Sales tax revenue is budgeted at approximately \$5.2M which is "flat" compared to where the trend line is current year, and which is consistent with sales tax revenue in the City's proposed FY 2024 budget. For comparison, the Corporation was budgeting about \$3.9M in sales tax revenue just three years ago.
- Budgeted interest earnings have increased significantly the last two budget years based on recent actions of the Federal Reserve. For FY 2024, anticipated interest earning are slightly less than FY 2023 actual based on the assumption the Fed will cut rates at some point in 2024.
- Reimbursements from the Panda Biotech loan are anticipated to continue into the first few months of FY 2024.
- Budgets for 3rd party contracts that were approved by the Board last month are included:
 - Chamber/Economic Development Services - (\$1,169,113) which is a blend of the remaining calendar 2023 contract (25% of \$981,500) and the new calendar 2024 contract (75% of \$1,135,650), plus \$72,000 to support year 1 of the SAFB consulting initiative;
 - Sheppard Military Affairs Committee (SMAC) - \$150,000;

- Downtown WF Development - \$126,500;
- I.D.E.A. WF Admin Expenses - \$50,000;
- City Administrative expense is budgeted at \$80,000, same as the current year, to support the services provided by the City to the WFEDC (legal services/Board Counsel, fiscal agent, City/Council liaison);
- Bottom line shows a projected \$10.3M in unreserved cash at the beginning of FY 2024 for new project/initiatives. This total assumes all of the costs for FY 2024 annual programs and open projects as “encumbered” on October 1, 2023, but *does not* include the \$6.2M in anticipated revenue to be received over the course of FY 2024. The “bottom line” of available funds will be adjusted as new revenue is received.

Staff recommends approval of the resolution containing the WFEDC’s FY 2024 budget.

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Resolution, FY 2023-24 WFEDC Budget

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation Budget for Fiscal Year 2023-2024

WHEREAS, Texas Local Gov't Code §501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation"; and,

WHEREAS, on August 17, 2023, the Wichita Falls Economic Development Corporation's Board of Directors approved the attached 2023-24 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The programs and expenditures described in the attached **Fiscal Year 2023-24 WFEDC Budget** of the Wichita Falls Economic Development Corporation (WFEDC) are hereby approved.

PASSED AND APPROVED this the 5th day of September, 2023.

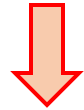
MAYOR

ATTEST:

City Clerk



City of Wichita Falls, TX
Economic Development Corporation
Financial Summary



Current as of August 9, 2023

	FY 2022		FY 2023		FY 2024
	Revised Budget	Year End Actual	Revised Budget	YTD Actual	Proposed Budget
Beginning Fund Balance (10/1)	\$ 13,921,574	\$ 18,662,110	\$ 19,764,202	\$ 21,067,704	\$ 19,810,115
REVENUES					
Sales Taxes	\$ 4,268,361	\$ 5,183,398	\$ 5,110,000	3,875,321	5,284,050
Other Rents (ATCO Lease)	-	720	-	-	-
Reimbursements	200,000	378,000	200,000	387,118	200,000
Interest	25,000	123,247	390,000	725,607	719,100
Total Revenues	\$ 4,493,361	\$ 5,685,365	\$ 5,700,000	\$ 4,988,045	\$ 6,203,150
EXPENDITURES					
Annual Programs					
Ad Valorem Tax	\$ 100,000	\$ -	\$ 100,000	-	-
ATCO Structures Operating Expenses	60,000	18,528	-	-	-
Professional Fees	30,000	13,159	30,000	5,880	30,000
Chamber: Employee Recruitment	50,000	20,000	50,000	16,000	50,000
Chamber: Economic Development	1,031,527	915,569	988,315	802,492	1,169,113
Sheppard Military Affairs Committee	150,000	75,000	150,000	112,500	150,000
Downtown WF Development	106,500	106,500	115,000	115,000	126,500
i.d.e.a Wichita Falls (2024 Admin)	50,000	50,000	50,000	50,000	50,000
Business Park Maintenance	110,000	68,762	110,000	-	90,000
Business Park Water/Sewer Sanitation	5,500	7,193	5,500	4,505	7,000
Business Park Electricity	7,000	168	7,000	107	7,000
City Administrative Expense	80,000	80,000	80,000	-	80,000
WF Regional Airport Facilities (2033)	140,000	140,000	140,000	-	140,000
Business Park Bond Payment Enc. (2050)	516,200	516,200	519,800	172,400	517,800
Directors and Officers Insurance	7,500	6,950	7,500	9,540	10,000
Travel Expenses/Education Registration	240	-	250	-	250
Annual Programs Total	\$ 2,444,467	\$ 2,018,029	\$ 2,353,365	\$ 1,288,423	\$ 2,427,663
Open Projects⁽¹⁾	Orig. Award				
Business Park Project (2023)	\$ 1,050,000	\$ 1,028,368	\$ 277,400	\$ 622,843	362,771
Panda Biotech (12/23)	2,800,000	1,800,000	-	1,800,000	-
Tryer Processing (3/25)	150,000	150,000	-	150,000	-
Clayton Homes (12/24)	1,734,700	1,734,700	-	1,734,700	-
Delta T Thermal (9/25)	435,000	435,000	-	435,000	60,000
Howmet Phase 2 (6/25)	57,463	57,463	-	57,463	-
Land O'Lakes (2023)	1,248,000	1,248,000	-	1,248,000	46,026
Regional Airport Hangar Modifications	118,200	118,200	44,000	118,200	71,534
Sheppard AFB Airfield Projects and Equip.	133,979	133,979	-	133,979	-
Compass Container Works	1,500,000	1,500,000	-	1,500,000	-
Regional Airport Master Plan (10% match)	76,000			76,000	-
Open Projects Total	\$ 9,303,342	\$ 8,205,710	\$ 321,400	\$ 7,876,185	\$ 540,331
					\$ 7,075,782

Current as of August 9, 2023

	FY 2022			FY 2023		FY 2024
	Revised Budget	Year End Actual		Revised Budget	YTD Actual	Proposed Budget
Closed Projects						
Howmet Phase 1 (8/22)	72,750	72,750	-	72,750	72,750	-
i.d.e.a Wichita Falls (FY 2021 Award)	16,000	16,000	-	16,000	16,000	-
SAFB Gate Project (Phase II)	1,867,787	44,500	-	-	-	-
DuPlooy Trucking (8/22)	1,334,000	1,334,000	-	-	-	-
Pratt & Whitney Technology (6/22)	1,815,000	915,235	-	-	-	-
Sharp Iron Recruitment (7/21)	24,000	15,000	-	-	-	-
USA800 (7/19)	3,359,200	487,863	-	-	-	-
Pratt & Whitney Aero. Expansion (10/22)	2,750,000	-	-	2,750,000	2,750,000	-
Pamlico Air (10/22)	2,278,200	772,200	-	772,200	-	-
Broad Ripple Strategies (2022)	106,500	97,500	94,225	15,787	-	-
Airport Business Park (2022)	75,000	75,000	12,000	63,000	-	-
MPEC/Hotel Parking Lot	497,500	1,025,000	834,117	577,436	513,188	-
Closed Projects Total	\$ 14,195,937	\$ 4,855,048	\$ 940,343	\$ 4,267,173	\$ 3,351,938	\$ -
Total Expenditures	\$ 15,505,225	\$ 3,279,772		\$ 14,496,722	\$ 5,180,691	\$ 9,503,445
Revenues Less Expenditures	\$ (11,011,864)	\$ 2,405,593		\$ (8,796,722)	\$ (192,646)	\$ (3,300,295)
Less Encumbrance for Open Projects					7,335,854	7,075,782
Less Encumbrance for Budgeted Annual Programs (not yet spent)					1,064,942	
Unrestricted Fund Balance	\$ 2,909,710	\$ 21,067,704		\$ 10,967,480	\$ 12,474,261	\$ 10,306,671

⁽¹⁾ Date financial commitment ends. Performance end date may vary.