

City of Wichita Falls City Council Agenda



Stephen Santellana, Mayor
Bobby Whiteley, Mayor Pro Tem/At Large
Michael Smith, District 1
Larry Nelson, District 2
Jeff Browning, District 3
Tim Brewer, District 4
Steve Jackson, District 5



Darron Leiker, City Manager
Kinley Heggland, City Attorney
Marie Balthrop, City Clerk

Notice Of Regular Meeting Of The Mayor And City Council Of The City Of Wichita Falls, Texas, To Be Held In The City Council Chambers, Memorial Auditorium, 1300 Seventh Street, Tuesday, March 21, 2023, Beginning At 8:30 A.M.

This meeting can be accessed and viewed at the following locations:

- 1. A livestream will be shown on the Spectrum/Time Warner Cable Channel 1300**
- 2. A livestream will be shown on the City's Facebook page (City of Wichita Falls, Texas Government) (<https://www.facebook.com/CityofWF>)**
- 3. A video of the meeting will be posted on the City's YouTube page (<https://www.youtube.com/cityofwf>)**

Item #

1. Call to Order
2. (a) Invocation: Pastor Don Stribling
New Hope Presbyterian

(b) Pledge of Allegiance

CONSENT AGENDA

3. Approval of minutes of the March 7, 2023 Regular Meeting of the Mayor and City Council.
4. Resolutions
 - (a) Ordinance making an appropriation to the Special Revenue Fund in the amount of \$7,000.00 for grant funding from the Dallas Internet Crimes Against Children Task Force, which is administered by the City of Dallas Reimbursement Program

- (b) Resolution authorizing the City Manager to award bid and contract for Steel Guard Railing Along Holliday Creek to Benedict R. Lindeman Jr. dba Lindeman Welding in the amount of \$81,260.00

5. Receive Minutes

- (a) Wichita Falls 4B Sales Tax Corporation (4BSTC) December 1, 2022
- (b) Wichita Falls-Wichita County Public Health Board, January 13, 2023
- (c) Wichita Falls Park Board, January 26, 2023
- (d) Planning & Zoning Commission, February 8, 2023
- (e) Lake Wichita Revitalization Committee, February 14, 2023

REGULAR AGENDA

6. Public Hearing & Ordinances

- (a) Conduct a public hearing and consider taking action on an ordinance finding certain buildings and/or structures to be dangerous; requiring property owners to demolish said buildings and/or structures within thirty (30) days of the date of this ordinance and declaring an emergency and immediate effective date
 - i. Public Hearing
 - ii. Take Action

7. Resolutions

- (a) Resolution authorizing the purchase of thirty-six (36) ProTech Assault VP Shields Level III w/viewports through the BuyBoard Purchasing Cooperative from G T Distributors, Inc. in the amount of \$122,364.00
- (b) Resolution authorizing the City Manager to make application for a grant from the Department of Justice, Bureau of Justice Assistance, FY 2023 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies, in the amount of \$942,603.00
- (c) Resolution authorizing the purchase of twelve (12) Flock Safety Automated License Plate Recognition (ALPR) cameras through the sole source vendor from Flock Safety in the amount of \$69,500.00

- (d) Resolution authorizing The City Manager to execute all documents necessary to make an emergency purchase for a replacement Chiller for the Health Department from Trinity Air Conditioning, Inc. in the amount of \$311,565
- (e) Resolution authorizing the City Manager to approve a contract modification for the maintenance of the Storm Watch Tower at Castaway Cove for an addition of \$30,000
- (f) Resolution authorizing the City Manager to execute a five-year contract with Falls Town Courts LLC, to provide management services for Hamilton and Weeks Park Tennis/Pickleball Centers in the amount of \$120,000
- (g) Resolution approving the programs and expenditures of the Wichita Falls 4B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$62,443 to the City of Wichita Falls for the acquisition of a 14.7± acre tract of land otherwise known as 1500 Scotland Drive

8. Other Council Matters

- (a) Staff Reports – Strategic Plan Update, Paul Menzies
- (b) Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

9. Comments from the public to members of the city council concerning items that are not on the city council agenda. People wishing to address the council should sign up prior to the start of the meeting. A three-minute time frame will be adhered to for those addressing their concerns. Since comments from citizens are not posted agenda items, the City Council is prohibited from deliberating or taking any action, other than a proposal to place the item on a future agenda. Staff may provide factual statements in response to inquiries or recite existing policy.

10. Executive Sessions

- a. Executive Session in accordance with Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party (including, but not limited to, the purchase and/or value of 1500 Scotland Drive)
- b. Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Wichita Falls and with which the City and/or economic development corporations created by the City are conducting economic development negotiations (including, but not limited to, 4b project at 1500 Scotland Drive).

- c. Executive Session in accordance with Texas Government Code §551.071, consultation with attorney on matter involving pending or contemplated litigation or other matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.


11. Adjourn

Spanish language interpreters, deaf interpreters, Braille copies or any other special needs will be provided to any person requesting a special service with at least 24 hours' notice. Please call the City Clerk's Office at 761-7409.

Every item on this agenda shall be considered a public hearing. Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant law, and City Council may deliberate and vote upon any such subject and resolutions related thereto. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject may be voted upon, regardless of any language of limitation found in this agenda or any document referring to such action. Any penal ordinance, development regulation or charter provision of the City of Wichita Falls or item which is funded by the current or next proposed City of Wichita Falls budget, including, without limitation, any street, water pipe, sewer, drainage structure, department, employee, contract or real property interest of the City of Wichita Falls, may be discussed and deliberated, and the subject is hereby defined as such without further notice. Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether any item is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of the City Council. Executive sessions described generally hereunder may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions described generally hereunder are closed meetings, may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087.

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, Texas on the 15th day of March, 2023 at 3:00 o'clock p.m.



City Clerk



City of Wichita Falls
City Council Meeting
Minutes
March 7, 2023



Item 1 - Call to Order

The City Council of the City of Wichita Falls, Texas, met in regular session at 8:30 a.m. on the above date in the Council Chambers at Memorial Auditorium with the following members present.

Stephen Santellana	-	Mayor
Tim Brewer	-	Councilors
Jeff Browning	-	
Steve Jackson	-	
Larry Nelson	-	
Michael Smith	-	

Darron Leiker	-	City Manager
Kinley Heggland	-	City Attorney
Marie Balthrop	-	City Clerk

Absent: Bobby Whiteley, Councilor At-Large

Mayor Santellana called the meeting to order at 8:30 a.m.

Item 2a – Invocation

Pastor Randy Osborn, First Baptist Church, gave the invocation.

Item 2b – Pledge of Allegiance

Mayor Santellana led the Pledge of Allegiance.

Item 3a – Employee of the Month – Kathy Bazile, Fire Department

8:32 a.m.

Mayor Santellana recognized Kathy Bazile as the Employee of the Month for March 2023 and shared a brief video. Mayor Santellana congratulated Ms. Bazile and presented her with a plaque, letter of appreciation, dinner for two, and a check, and thanked her for her service.

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Item 3b – Proclamation – Women’s History Month, Wichita Falls Alliance for Arts & Culture

8:37 a.m.

Mayor Santellana read a proclamation proclaiming March as Women’s History Month in Wichita Falls and called upon citizens to honor the history, accomplishments, and contributions of the women of Wichita Falls and across our nation.

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Item 3c – Proclamation – March for Meals Month, Meals on Wheels Wichita County

8:42

Mayor Santellana read a proclamation proclaiming the month of March as March for Meals Month in Wichita Falls and urged every community member to take this month to honor our senior nutrition programs, the individuals they serve, and the volunteers who care for them. Our recognition of and involvement in the national celebration can enrich our entire community and help combat senior hunger and isolation in America.

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Item 3d – Proclamation – Absolutely Incredible Kid Day, Camp Fire North Texas

8:47 a.m.

Mayor Santellana read a proclamation proclaiming March 16, 2023, as Absolutely Incredible Kid Day in Wichita Falls and asked the community to make a difference in a child’s life with affection and positivity.

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Item 3e – Proclamation – Working Mom’s Day, Child Care Partners

8:50 a.m.

Mayor Santellana read a proclamation proclaiming March 12, 2023, as Working Mom’s Day in Wichita Falls and called upon families, individual citizens, labor and civic

organizations, the media, and the business community to acknowledged mothers who work inside and outside the home and express appreciation for their role in our society.

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Item 4-6 – Consent Items

8:54 a.m.

Darron Leiker, City Manager, gave a briefing on the items listed under the Consent Agenda.

Moved by Councilor Browning to approve the consent agenda.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, and Smith

Nays: None

Item 4 – Approval of Minutes of the February 21, 2023, Regular Meeting of the Mayor and City Council

Item 5a – Resolution 23-2023

Resolution authorizing the City Manager to award bid and contract for the 2023 Water Budget Utility Improvement Project & Large Valve Replacement to MH Civil Constructors, Inc. in the amount of \$1,804,226.00.

Item 5b – Resolution 24-2023

Resolution authorizing the City Manager to award bid and contract for the 2023 Sewer Budget Utility Improvement Project Phase 1 to Insituform Technologies, LLC in the amount of \$759,616.00.

Item 5c – Resolution 25-2023

Resolution authorizing the purchase of decorative signal poles for Downtown intersections from Consolidated Traffic Controls Inc. in the amount of \$61,596.00.

Item 6 – Receive Minutes

Lake Wichita Revitalization Committee, January 10, 2023

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Item 7a – Resolution 26-2023

8:55 a.m.

A Resolution of the City of Wichita Falls, Texas, authorizing the City Manager to execute a settlement agreement and related documents in the lawsuit styled *City of Allen, Texas et al., v. Time Warner Cable Texas, LLC d/b/a Spectrum and Charter Communications*, Cause No. 2018-3835-4.

Moved by Councilor Brewer to approve the consent agenda.

Motion seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, and Smith

Nays: None

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Item 7b – Resolution 27-2023

8:58 a.m.

Resolution authorizing the City Manager to execute agreements for City Facilities, namely MPEC, Sports Complex, Tennis Center, Library, Travel Center, Parks, Community Centers, and Airport Leases.

Moved by Councilor Browning to approve the consent agenda.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Nelson, and Smith

Nays: Councilor Jackson

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Item 7c – Resolution 28-2023

9:04 a.m.

Resolution authorizing the City Manager to execute the renewal of the first of two agreed upon extensions of a five-year Towing and Impound Service Contract and Commercial Lease for the property at 3229 Industrial Drive with Mike Freeman's Towing Services, LLC.

Moved by Councilor Brewer to approve the consent agenda.

Motion seconded by Councilor Jackson and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, and Smith

Nays: None

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Item 7d – Resolution 29-2023

9:06 a.m.

Resolution rejecting the bid for roadway striping from Traffic Highway Maintenance, LLC in the amount of \$161,780.

Moved by Councilor Browning to approve the consent agenda.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, and Smith

Nays: None

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Item 8a – Staff reports - Staff Reports - Overview of the City's Investment Policy and Active Investment Portfolio - Jessica Williams, CFO, and Murphy Davis Jr., President, Sentry Management

9:09

Jessica Williams, Chief Financial Officer, provided the history and overview of the City's Investment Policy, discussed updates in 2020, and policy compliance with the Public Funds Investment Act. Ms. Williams discussed current investments and how they are structured, investment standards, policy objectives, and allowed investments. The policy is available to the public on the City's website.

Murphy Davis, Jr., President, Sentry Management, discussed competitive bidding, safekeeping and collateralization, evaluation and reporting, internal controls, and Sentry Management's role as fiduciary for the City of Wichita Falls. Mr. Davis complimented Ms. Williams on the policy update and presented a summary of current City investments in pooled cash and U.S. Treasuries.

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Item 8b – Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

9:25 a.m.

Councilor Jackson congratulated the Holliday Lady Eagles for their state basketball championship and stated that the Meals on Wheels Community Champions event was a blessing and that he enjoyed serving.

Councilor Brewer congratulated the Employee of the Month, congratulated all women that work, especially the ones employed by the City, and thanked them for all they do.

Councilor Smith wished everyone a wonderful day and a great week.

Councilor Browning thanked everyone for coming out today and thanked Leadership Wichita Falls for their attendance. He reminded everyone of the St. Patrick's Day festival downtown this weekend and encouraged everyone to attend.

Councilor Nelson congratulated all of the women recognized and thanked Carol and Kathy for attending the meeting.

Mayor Santellana congratulated the Employee of the Month, congratulated the Holliday Lady Eagles for their state basketball championship win, and thanked Leadership Wichita Falls for attending today's meeting. He encouraged citizens to attend the St. Patrick's Day festival downtown this weekend, and he challenged Leadership Wichita Falls participants to attend.

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Item 9 – Comments from the Public to Members of the City Council Concerning Items That Are Not on the City Council Agenda

9:29 a.m.

There were no comments from citizens.

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Item 10 – Executive sessions

9:29

No executive session was held.

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Item 11 –Adjourn

Mayor Santellana adjourned the meeting at 9:29 a.m.

PASSED AND APPROVED this 21st day of March 2023.

Stephen Santellana, Mayor

ATTEST:

Marie Balthrop, TRMC, MMC
City Clerk

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Ordinance making an appropriation to the Special Revenue Fund in the amount of \$7,000.00 for grant funding from the Dallas Internet Crimes Against Children Task Force, which is administered by the City of Dallas Reimbursement Program.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The City of Wichita Falls has been invited to participate in the Internet Crimes Against Children Task Force Reimbursement Program funded by the Dallas Internet Crimes Against Children Task Force, which is an affiliate of the Department of Justice with funding totaling up to \$7,000.00 with no cash match required. This is a reimbursement grant, which requires the grantee to expend the funds and then submit for reimbursement. The Wichita Falls Police Department intends to use these funds to assist in the purchase of digital forensics equipment, software upgrades, training, and travel expenses related to the Internet Crimes Against Children Task Force.

Staff recommends approval of the ordinance.

☒ **Police Chief**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance making an appropriation to the Special Revenue Fund in the amount of \$7,000.00 for grant funding from the Dallas Internet Crimes Against Children Task Force, which is administered by the City of Dallas Reimbursement Program

WHEREAS, the City of Wichita Falls has been invited to participate in the Internet Crimes Against Children Task Force Reimbursement Program funded by the Dallas Internet Crimes Against Children Task Force in the amount of \$7,000.00 with no cash match required; and,

WHEREAS, the use of these funds are planned to be used by the Wichita Falls Police Department to assist in the purchase of digital forensics equipment, software upgrades, training, and travel expenses related to the Internet Crimes Against Children Task Force.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

There is appropriated \$7,000.00 in the Special Revenue Fund from the Dallas Internet Crimes Against Children Task Force Administration reimbursement program, and the City Manager is authorized to execute all documents necessary to accept said funds on behalf of the City of Wichita Falls.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to award bid and contract for Steel Guard Railing Along Holliday Creek to Benedict R. Lindeman Jr. dba Lindeman Welding in the amount of \$81,260.00.

INITIATING DEPT: Parks & Recreation

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: Alternate Options for...Infrastructure Improvements

COMMENTARY: On January 30, 2023, bids were opened for Steel Guard Railing Along Holliday Creek. The project area is near Martin Luther King Jr. Boulevard, South Rosewood Avenue, and Humphreys Street at the Hike & Bike Trail. This project is generally described as the removal of existing railing, and the manufacture, and installation of 2,100 feet of welded steel guard railing along Holliday Creek. The new railing will match the fencing on the trail near the Fence N' Post. Construction of this project should not take longer than 4-5 months. Seven (7) bids were received for this project. Bid tabulation is attached.

The estimate for the project was \$100,800. This project is funded by the Community Development Block Grant (CDBG).

Staff recommends the award of this contract to the low bidder, Benedict R. Lindeman Jr. dba Lindeman Welding in the amount of \$81,260.00.

☒ **Director of Parks & Recreation**

ASSOCIATED INFORMATION: Resolution, Bid Tab, Location Map

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for Steel Guard Railing Along Holliday Creek to Benedict R. Lindeman Jr. dba Lindeman Welding in the amount of \$81,260.00

WHEREAS, the City of Wichita Falls has advertised for bids for Steel Guard Railing Along Holliday Creek; and,

WHEREAS, it is found that the lowest responsible bidder is Benedict R. Lindeman Jr. dba Lindeman Welding in the amount of \$81,260.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price bid for Steel Guard Railing Along Holliday Creek is awarded to Benedict R. Lindeman Jr. dba Lindeman Welding in the amount of \$81,260.00, and the City Manager is authorized to execute a contract, in a form approved by the City Attorney, for the City with said Contractor for the construction of such project.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

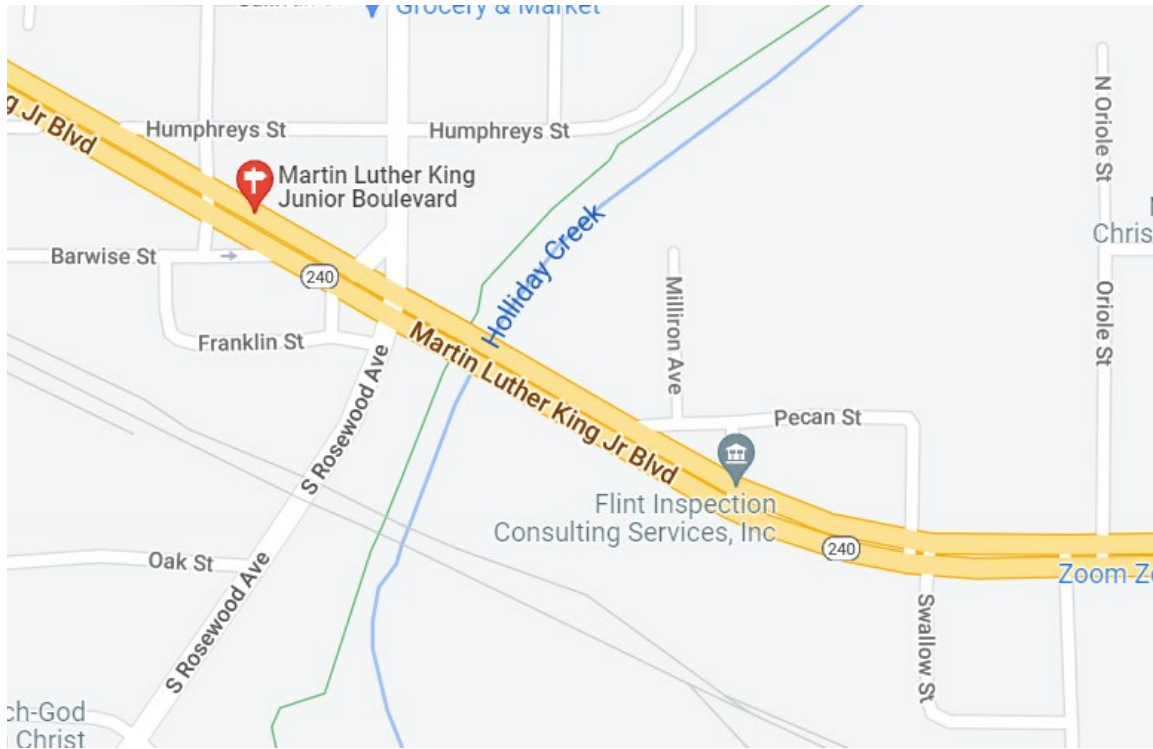
ATTEST:

City Clerk

BID # 23-01
STEEL GUARD RAILING ALONG HOLLIDAY CREEK

VENDOR	TOTAL
BROWN BROTHERS WELDING WICHITA FALLS, TX	\$230,900
JLT CONTRACING CUSHING, OK	\$90,815
LAKE ROAD WELDING WICHITA FALLS, TX	\$196,500
LINDEMAN WELDING BURKBURNETT, TX	\$81,260
MARRS PATRIOT CONSTRUCTION & ENVIRONMENTAL LLC WICHITA FALLS, TX	\$121,125
SOZO SERVICES DBA PRO INSULATION	\$112,728
STYLES SPECIALITY SERVICES LLC WICHITA FALLS, TX	\$115,500

MLK HIKE & BIKE TRAIL





MINUTES OF THE
WICHITA FALLS 4B SALES TAX CORPORATION (4BSTC)

December 1, 2022

Present:

Glenn Barham, Vice President	§	Members
Rick Hatcher, Secretary-Treasurer	§	
Dave Clark	§	
Darron Leiker	§	
Nick Schreiber	§	
Michael Mills	§	
Stephen Santellana, Mayor	§	Mayor & City Council
Bobby Whiteley, Mayor Pro Tem	§	
R. Kinley Heggland, Jr., City Attorney	§	City Staff
Paul Menzies, Assistant City Manager	§	
Jessica Williams, CFO	§	
Chris Horgen, Public Information Officer	§	
Paige Lessor, Recording Secretary	§	
Jana Schmader	§	DWFD
John Dickinson	§	Restoring the Past, LLC
Lynn Walker, Writer	§	Times Record News

Absent:

Tony Fidelie, President	§	4B Member
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1. Call to Order.

Mr. Barham called the meeting to order at 3:00 p.m.

2. Report of financial condition (current, past & planned budget & expenditures); and other administrative actions

Mr. Menzies addressed the Board and stated he had the latest sales tax information in the Board's packet. The fiscal year was closed out in October, so the revenue received this month from sales tax reflects September's receipts, the last month of the previous fiscal year. Revenue equaled about \$5.2 million for the 2022 fiscal year, about half a million dollars more than last year. The Board has budgeted approximately \$5.1 to \$5.2 million for this year. The Corporation has about \$7.4 million available for new projects, including the three projects approved at the last meeting. Mr. Menzies stated that he and Ms. Williams were available for questions. No questions were asked.

Mr. Mills moved to accept the financial report as presented. Seconded by Mr. Clark, motion carried 6-0.

3. Consent Agenda

a) Approval of Minutes of October 13, 2022.

The Board reviewed the Minutes. No additions or corrections were proposed.

Mr. Clark moved to accept the Consent Agenda. Seconded by Mr. Leiker. the motion carried 6-0.

4. Public hearing regarding a funding request from Restoring the Past, LLC, to assist in mechanical, electrical, and plumbing upgrades as part of the renovation of the existing building at 608 7th Street downtown.

Mr. Barham opened the public hearing at 3:02 p.m.

Mr. John Dickinson with Restoring the Past, LLC, introduced himself to the Board. He explained the project's history and stated that in 1912 when travel by railroad was popular, this building had rooms for rent. The rooms are too small to be made into apartments, so they decided to design offices upstairs. It is a great building and is next door to another project with WF4BSTC. He further explained that he had submitted the project to federal and state agencies for approval and is waiting to hear back. Then he must go through Landmark and the inspection department. Mr. Barham noted that there were bids from two plumbers and two electricians and asked Mr. Dickinson if he had formalized anything with any of those companies. Mr. Dickinson explained he had received estimates from electricians, plumbers, and HVAC companies.

Mr. Dickinson explained that the property had housed many types of businesses, including offices, restaurants, lodging, and many more. They chose this building because it is located in a fast-growing area and is small enough to afford the restoration. He directed the Board's attention to a rendering of what the building will look like when the renovation is complete. He stated they would have to rebuild the transom windows and storefronts. The total project will cost about \$495,000, and he is requesting \$49,000. They hope to finish the project in a year, but because they are waiting on state and federal approval, they think it could take up to 18 months. Mr. Hatcher noted that Mr. Dickinson seemed to get a better deal on air conditioning unit purchases with this project than the last one. No other questions or comments were made.

Mr. Barham closed the public hearing at 3:08 p.m.

5. Executive Session.

Mr. Fidelie adjourned the meeting into executive session at 3:08 p.m. pursuant to Texas Government Code section 551.087. He announced the meeting back into regular session at 3:48 p.m. The subjects posted in the Notice of Meeting were deliberated, and no votes or further action were taken on these items in executive session.

6. Consider a funding request from Restoring the Past, LLC, to assist in mechanical, electrical, and plumbing upgrades as part of the renovation of the existing building at 608 7th Street downtown.

Mr. Hatcher moved to approve funding in the amount of \$49,000, provided that a certificate of occupancy is issued within 12 months of the execution date of the contract in the form of a five-year forgivable loan. Seconded by Mr. Clark, motion carried 6-0.

7. Adjourn.

Mr. Barham adjourned the meeting at 3:50 p.m.


Guy A. "Tony" Fidelie, Jr., President



WICHITA FALLS-WICHITA COUNTY PUBLIC HEALTH BOARD MINUTES

January 13, 2023

Wichita Falls-Wichita County Public Health District
1700 Third Street – Warren Assembly Room
Wichita Falls, Texas

BOARD MEMBERS PRESENT:

Keith Williamson, M.D., Chair
Nichole Jefferson, RN
Jered Harlan, D.V.M.
Paris Ward, M.A.B.S.
Tonya Egloff, D.D.S.
Raymond Forsythe

Physician – City Appointment
Registered Nurse – City Appointment
Veterinarian – City Appointment
Citizen At-Large – City Appointment
Dentist – County Appointment
Citizen At-Large – County Appointment

BOARD MEMBERS EXCUSED ABSENCE:

Melissa Plowman

Restaurant Association – City Appointment

OTHERS PRESENT:

Amy K. Fagan, M.P.A.
Michael Smith
Mark Beauchamp

Interim Director of Health
Council Liaison
County Commissioner

I. CALL TO ORDER

Dr. Williamson, Chair, called the meeting to order at 12:15 pm after a quorum of members attained.

II. APPROVAL OF MINUTES AND ABSENCES

Dr. Williamson asked his name be corrected on page 4.

Dr. Williamson called for the review and approval of the November 9, 2022 minutes.

A motion was made by Dr. Williamson to approve the minutes as amended and Dr. Tonya Egloff seconded. The motion passed unanimously.

Excused absence noted for Melissa Plowman.

III. Oath of Office

Introduction of all in attendance.

Amy stated we have appointments for Raymond Forsythe and Nichole Jefferson and a reappointment of Dr. Williamson.

Commissioner Mark Beauchamp administered the Oath of Office.

IV. Election of Officers

Dr. Williamson asked for nominations for Chair, Vice Chair and Secretary. Dr. Tonya Egloff recommended Dr. Williamson as Chair and he accepted. Vote was taken and carried. Vice Chair would act in the absence of the Chair

Dr. Williamson asked for nominations for Vice Chair. Raymond Forsythe nominated Dr. Jered Harlan, but he declined due to his work schedule. Dr. Williamson nominated Dr. Egloff as Vice Chair. Vote was taken and carried. Dr. Egloff nominated Paris Ward as Secretary. Paris said she is already Secretary and would stay as Secretary. Vote was taken and carried.

The 2023 Board of Health Officers are:
Dr. Keith Williamson, Chair
Dr. Tonya Egloff, Vice Chair
Paris Ward, Secretary

V. Health District Flooding Disaster Briefing

Amy Fagan spoke about the catastrophic flood the Health District had on Christmas day. Amy received a call at 3:30 am on Christmas day and was told that there was water flowing out of the side door at the Health District. The City came in and shut the water off. The Health District has about 35,000 sq. ft. in total. WIC has about 2,000 sq. ft. The East side, Clinical Services, is about 9,000 sq. ft. The other side is about 23,500 sq. ft. There was 23,000 sq. ft. that flooded. The older side of the building was built in 1969 the new side was built in 2006. There was enough of a difference in the way the two sides were built that the water did not get into WIC or the new side of building. It also did not get into the Vault. The Vault has records going back to 1917 with Birth and Death records. It is built to be protected from fire but not from a flood. We are thankful the citizen called because it could have been much worse.

Mark Beauchamp asked if our records are backed up digitally? Amy stated we started that process when the City acquired Laser fiche and we do scan the records. The State has them electronically. Birth and Death records are kept forever. Amy described and showed slides of the damage to the Health District and what happened.

The electricity was still on and the Generator room flooded to about 5 ft. There was water in both the electric panel and generator panel. The electric panel will need to be replaced. They were able to find new parts and that will not take as long to repair. The Generator panel will need to be fixed. Power was shut off about 4am. We were able to move all the vaccines out, about \$800,000 worth, to United Regional. United Regional helped store the vaccines plus the state vaccines that all totaled \$1,000,000. It was a top priority for us.

We called in a few staff to help. Our key card system was shut down. We had the next day off and had to make short and long range plans. We have 101 staff with 82 here in the building. The City called Service Master and they came in immediately and have been here every day. They installed large dehumidification units and about 80 fans that dehumidified everything. They tried to take it down to 6% humidity. There are still some wet areas and the fans will stay for a while.

Everyone was found a place within the City. Our Vital office is up and working. We were in the process of scanning in 38,000 COVID case files at the time of the flood. We had about 12,000 scanned in. Some of the other records that were in boxes and were soaking wet. We tried to get them to dry, but will need to complete a records destruction process. Everyone has been amazing and are doing what they can to get back to work.

Paris Ward thanked Amy for doing a great job coming in and taking control. Amy said it has been a team effort. Paris asked about the computers that were plugged into a surge protector that were on the ground and got wet. Paris asked if it ruined the computers? Amy said some. She said we have come up with a better solution to keep the surge protectors up off the floor with hooks. Paris asked if there were any files lost. Amy said no, because we had but guidelines to protect personal information. One thing was, no files can be saved to your desktop. We lost no electronic storage, no personal information was compromised, we had a guard outside by the side door because we had to take the door down and put ply wood up and there was a security risk. Thankfully nothing bad happened.

Dr. Williamson, thankfully no one was hurt or injured.

Amy, stated we did need to cancel the Health Fair for April 2023. We will look forward to 2024.

Dr. Williamson thanked Amy for her work and service. Very good presentation.

VI. Health District Campaign

Kari Collins spoke about her job in the Campaign as Communications Outreach Specialist, was to repair the relationship between the Health District and the Community. The relationship had been damaged during COVID years. The Health District felt it was a good thing to remind the Community that we are your neighbors. We work with you and our kids go to the same schools. We wanted it to be part of the campaign.

Mallory Trout, Lead COVID-19 Grants Manager, spoke about our goal for the Campaign. We want to promote the Health in the community and we are all one team. Some of the things we want to promote is the Community garden at All Hands, Animal Services and Safety.

Kari said we will have 7 different digital billboards in the County that highlight each division and show how they aid the community. The billboards will start January 30th. They will highlight the different divisions at the Health District.

Mallory said in addition to the billboards we will also have Posters placed around the Community. They will be at the YMCA, Boys & Girls Club. We will also have the same information inside the City buses. They will have the 7 different division, services and phone number.

Kari & Mallory showed a video and said there are 3 different ads that will be running on Local stations, YouTube, Facebook and Instagram. Every person in the ads will be employees of the Health District.

Amy spoke about Educating the Community on some of the most important questions asked about ordinances. The first one will be about loose animals. We want to provide education on what the rules are. We want to highlight one ordinance each month. Councilor Smith and Chris Horgen agreed to do an ad. The staff will also do some. We will ask other leaders in the community. We want to educate the Community, go to the schools and talk to children about how to prevent bites.

We would like to do more at schools talking to students about snake bite prevention.

Dr. Williamson stated it is so good to see that we are doing Public Health ads.

Amy spoke about the folders for board members. We have put together a packet that has, a Member Orientation Guide, Welcome Letter, 2022 Community Health Assessment, Strategic Plan, Meeting Dates and a memo about Open Government Training. The Open Meeting Act is required every 3 years and needs to be completed within 30 days. After completing the training please send the Certificate to Marsha.

Any other business.

Mark Beauchamp stated there is an event at the courthouse on Friday & Saturday Early Childhood event, if we would like to participate.

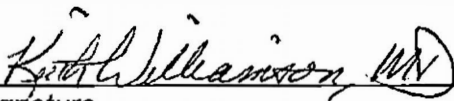
Amy said we would love to participate.

VII. NEXT MEETING DATE

Next meeting will be March 10, 2023.

VIII. ADJOURN

Dr. Williamson adjourned the meeting at 12:50.



Signature



Print - Keith Williamson, MD, Chair, Tonya Egloff, D.D.S., Vice-Chair, Paris Ward, MA, BS,
Secretary

**Wichita Falls Park Board Meeting
January 26, 2023**

**W.F. Recreation Center
600 11th Street Room 205
Time: 1:30pm**

Presiding: Jim Heiman

**Members Present: Alan Donaldson, Dorcas Chasteen, Sandy Fleming,
Patrick Hearn, Jessica Traw, Thomas Taylor, Josh
Phillips, Simeon Hendrix, Larri Jean Jacoby, Michael
Battaglino**

Members Absent:

City Council Representative: Absent: Steve Jackson

**Other: Scott McGee, Terry Points (Staff Liaison)
Blake Jurecek**

1 CALL TO ORDER:

Jim Heiman called the meeting to order at 1:30 p.m.

2 APPROVAL OF MINUTES:

The minutes from December 1, 2022 were put before the Board for approval.
Alan Donaldson made the motion to approve the minutes and Dorcas Chasteen
seconded the motion.

3. PRESENTATION:

Chris Horgan with the City of Wichita Falls Public Information Office (PIO)
Gave a brief senaro of what his office has done to inform the public of what is
going on with our parks. Though video, public service announments, social
media and TV spots.

4. DEPARTMENTAL REPORT:

A. Recreation: Scott McGee

- See Attached Recreation Report

B. Parks: Terry Points

- See Attached Parks Report

C. Lake Wichita Revitalization Committee:

- Veterans memorial plaza, construction is underway
- Memorial Day is tentatively the date for grand opening,
hoping that Congressman Rodney Jackson will attend.
- About 50 bricks have not been picked up and will be handed
out at grand opening.

D. Circle Trail Update:

- See Attached

E. Parks Review Update:

- See Attached

F. Other Business, Announcements, Comments:

Meeting was adjourned at 2:45pm (

Signature:


Jim Heiman (First Chair)

Recreation Report January 26, 2023

50 Plus Zone daily number at 216 per day.

In December the Zone hosted Christmas with Elvis luncheon with 150 people attending.

Zone hosted its Annual Winter Carnival in January.

Cooking Class in cooperation with the Health Department resumed this month.

Recreation hosted Christmas in the Park and Annual Trolley Tours during December. Over 600 people attended Christmas in the Park and all 8 Trolley Tours were sold out.

Class numbers for this month are at 57 which is a good number for January.

Athletic Basketball season played through most of December and has now resumed

Registration for Spring Softball and Volleyball are underway now.

Turf installation has continued with few delays. Field #1 is complete with 4 and 3 not too far behind.

As of today 10 tournaments have been booked and 6 are in the works. Last year the complex hosted 4 tournaments.

Just an FYI, the dirt from the turf project is being used by the street department. Streets estimates the savings from having to buy dirt to be substantial.

Tennis/Pickleball at Hamilton Park Tennis Center is going well

Off and on problems with Phone and internet service. IT completed the fix for internet last week and received word that phone work should be done within the next week.

Courts 1-4 and Hamilton Park have been resurfaced.

Bid for resurfacing of tennis courts to pickleball courts at Weeks are in.

Weather, numbers and revenue have been good.



2022/23 Parks Department

Parks Maintenance Department

The Parks Maintenance Department consists of four divisions. 5550-Parks Maintenance, 5680 City Lot Division, 5750-Cemetery Division and 5560 MPEC Business Park/TXDOT ROW's. We are always looking at ways of making the City a better place to live. It is our goal to keep Wichita Falls beautiful.

Park Maintenance Division 36 Employees when fully staffed.

The Parks Maintenance division maintained 39 city parks (1,265 acres), 5 parks at Lake Arrowhead, 23 miles of Hike and Bike Trail, 50 miles of boulevards and medians with 150+ flower beds and hundreds of irrigation systems. They also maintain the landscapes at City facilities including Memorial Auditorium, Regional Airport, Public Safety Training Center, Animal Reclaim Center, Police Station, Central Services, Library, Health Department, the Travel Center, the new SAFB Travel Plaza along with the 12 ornamental median structures located throughout Wichita Falls.

City Lot Division 4 Employees when fully staffed.

The City Lot Division maintained the City-owned trustee lots and the mowing of Code Enforcement violations. The crew mowed a total of 4,612 lots and cleaned up 53 trustee lots. They also have removed several large trees on the lots that pose a threat to the public and private properties.

MPEC Business Park/ TXDOT ROW 16 Employees when fully staffed.

This division maintained the landscapes around MPEC Facilities, the 500-acre Business Park property and 560 acres of State Highway Right-of-Ways along with over 3700 trees and irrigation. Working shorthanded this year due to Covid19/Delta, they were able to complete 7 mowing cycles on their large areas of TXDOT ROW's and the Business Park.

Cemetery Division 5 Employees when fully staffed.

The Cemetery Division maintained the four City-owned cemeteries. Riverside, Rosemont, Lakeview and Hillcrest had 99 funerals combined and sold 106 burial spaces. The division completed the layout on infill areas that did not require heavy equipment in 2018. Riverside had around 400 available spaces that have been ready since early 2019, but have only sold 69 spaces total in Riverside since then. Consultants had predicted these spaces would have sold quickly because they were located in the historical part of Riverside. As sales pick up, this funding will be used to further the expansion project. More advertising may be necessary.

Projects happening this year and the next few years.

There are many projects happening in our department. Here are just a few that might interest you. We continue to work with CDBG and private donors to help improve our parks since general fund budget is limited to some improvements, but mostly maintenance.

DISC GOLF

Our Disc Golf courses have really come a long way. Lucy and Lake Wichita Parks Disc Golf courses both have a new look since Wichita Falls Disc Golf Association raised funds to replace all thirty-six baskets. New course maps were designed by a graphic artist and installed near the number one t-boxes. We repurposed some of the baskets and built a 9-hole course at Expressway Village Park. We also have 9 more to build another at a park TBD.

We are very excited to be in contract with three-time Disc Golf World Champion Avery Jenkins. He will be doing the design and construction of another 18-hole course in Williams Park funded by CDBG. With this signature course being listed on the national circuit, our chances of hosting large tournaments will greatly improve. The WFDGA and CVB have been introduced and look forward to working together.

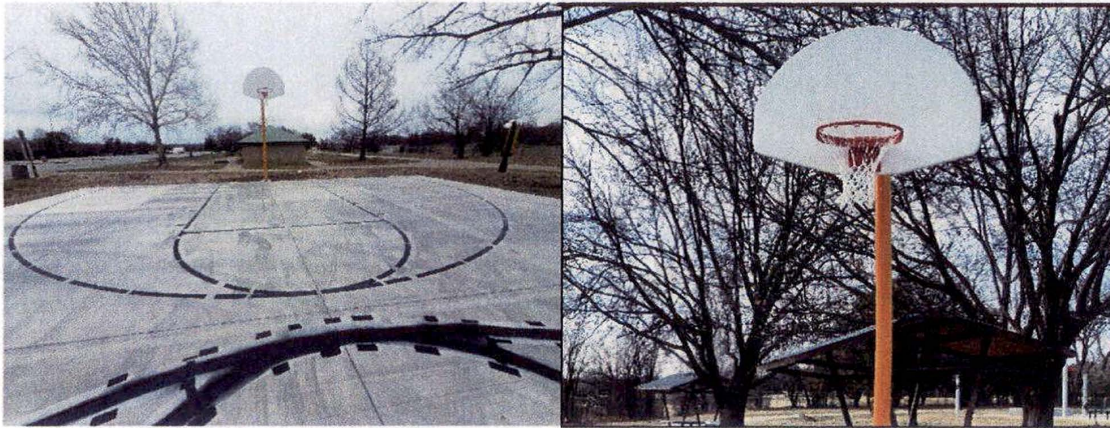


Belair Park

We were approached by the Pickleball Association to convert the tennis court to pickle ball courts. We posted a notice for two months with no replies from tennis players. They have been raising funds for the equipment and surfacing. Belair also has the oldest playground in the parks, We are working on design and purchase. It will be replaced in 2023.

Hamilton Park

Wichita County Medical Alliance funded a new 45'X50' Basketball Practice Court with two goals and striped at Hamilton Park. It opened in January 2023. WCMA has been a huge partner turning this park into a destination with the Shaded Splash Pad, Shaded Playground, Benches and over 100 Live Oak trees bordering the Circle Trail. 2023 may have another surprise coming, but we will just have to wait and see.



Lucy Park

We replaced a 25-year-old playground from the general fund. Arts Alliance and WFSO funded the new Musical Garden located at the main shelter. Another grant in 2023 will fund additional instruments to be added soon.



Rotary Park

The Rotary Club made donations to add a new playground. It was a hit and they have added two new covered benches similar to Kiwanis Park. The club is now raising funds to add a zip line in the next year.



CDBG Projects for 2022/23

2100 feet of guard railing is soon to start along Holiday Creek trail from MLK to Humphreys

Professional designed Disc Golf Course at Williams Park

New 14' shelter on Scotland Park Berm

Electric service w/lights at the north shelter at Scotland

New ornamental fountain Bridwell Park

New Futsal/Basketball court Bridwell Park

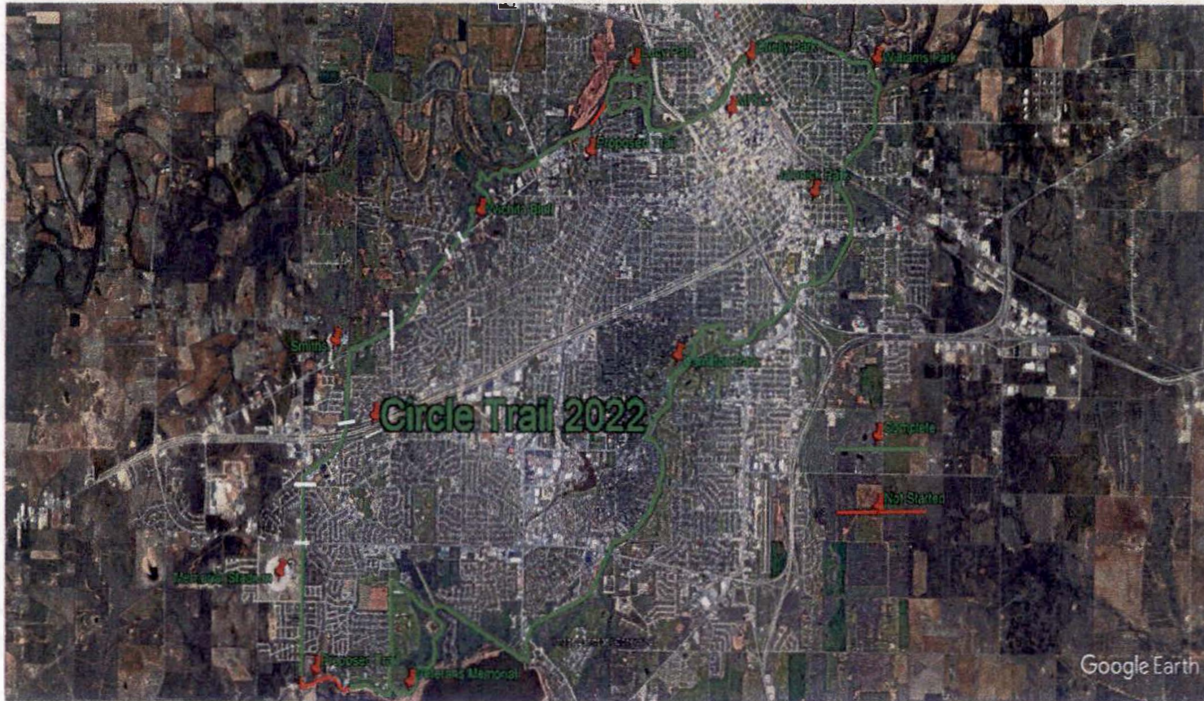
New baseball diamond Bridwell Park

New playground at Morningside Park

Circle Trail

The Circle Trail started with a vision nearly 40 years ago. Starting back in the 80's with a short section in Lucy Park. The Trail has grown to 23 miles +/- . There is just a little more than a mile left (shown in red) to complete the estimated 24/25-mile attraction. Lake Wichita park to Larry's Marine section opened 2022. Once the Circle Trail is finished, it will be a huge accomplishment and a dream come true.

The Circle Trail offers a very diverse experience for the public from bike riding, walking, jogging and a lot of areas have a wide variety of wildlife can be seen.



Lake Wichita Park

Lake Wichita Park will see many changes this year. Construction has started on the next phase of the Veterans Memorial. It is estimated to be complete around June 2023, the construction of the road and parking lot will start after that. The ADA kayak/canoe launch and sidewalk will be installed by Parks Project Crew when we have more water in the lake.



MINUTES
PLANNING & ZONING COMMISSION

February 8, 2023

PRESENT:

David Cook
Michael Grassi

◆ Chairman
◆ Member

Mark McBurnett
Doug McCulloch
Matt Marrs
Noros Martin
Paul Mason
Wayne Pharries
Cayce Wendeborn
Steve Wood
Jeremy Woodward
Councilor Whiteley

◆ SAFB Liaison
◆ Member
◆ Member
◆ Member
◆ Alternate No. 2
◆ Member
◆ Member
◆ Alternate No. 1
◆ Vice-Chair
◆ Council Liaison

James McKechnie, Deputy City Attorney
Terry Floyd, Development Services Director
Fabian Medellin, Planning Manager
Christal Cates, Senior Executive Assist.
Cedric Hu, Planning Technician

◆ City Staff
◆ City Staff
◆ City Staff
◆ City Staff
◆ City Staff

ABSENT:

Blake Haney

◆ Member

I. CALL TO ORDER

The meeting was called to order by Chairman, Mr. David Cook, at 2:00 p.m.
Chairman Cook proceeded to make the following comments:

III. PUBLIC COMMENTS

Chairman Cook asked if there were any comments from the public. With no response, Mr. Cook closed public comments.

IV. APPROVAL OF MINUTES

Ms. Cayce Wendeborn made a motion to adopt the January 11, 2023, minutes. Mr. Noros Martin seconded the motion. The motion was passed unanimously, 9-0

VII. CONSENT AGENDA

Case P 23-01 Metal Center Subdivision, Lot 1, Block 1
Case P 23-02 Cams Courtyard - Preliminary

Case P 23-03 Mesa Irrigated Farms, Lots 2 & 3, Block 46 – Preliminary
Case P 23-04 Mesa Irrigated Farms, Lot 2, Block 46

Chairman Cook asked if anyone had an item to be moved to the regular agenda. Nothing to be moved. Ms. Cayce Wendeborn made a motion to approve the consent agenda. Mr. Doug McCulloch seconded the motion. Motion passed unanimously, 9-0.

VIII. OTHER BUSINESS

City Council Updates

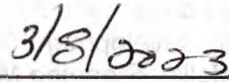
- Street Name Change Cleveland Ave. to Cleaver St.
- R23-01 4520 Kemp Blvd. LC to GC Rezone
- P&Z Training

IX. ADJOURN

Chairman Cook adjourned the meeting at 2:47 p.m.



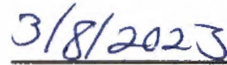
David Cook, Chairman



Date



Terry Floyd, Director of Development Services



Date

MINUTES
LAKE WICHITA REVITALIZATION COMMITTEE
February 14, 2023

PRESENT:

■ Members

David Coleman, Chair
Tim Brewer, City Council Rep
Rick Hernandez
Mike Battaglino
Matt Marrs
Alicia Castillo
Sharon Roach
Austin Cobb

Blake Jurecek, Asst City Manager
Blane Boswell, City Engineer
Terry Points, Parks Superintendent

■ Staff

Robert Mauk, TX Parks & Wildlife

■ Guests

ABSENT: John Strenski, Alison Sanders, Kari Shaw, Ford Swanson, Steve Garner

1. **Call to Order:** David called the meeting to order at 10:02 am.
2. **Approval of Minutes:** January meeting minutes were approved unanimously.
3. **Project Updates:**
 - 3.a. **Veteran's Plaza Project:**

David updated the project construction status: Earth work has begun and demo is complete. The project sign is up, and protective fencing is around the Vietnam Statue and the existing oak trees. Blane stated the updated construction schedule shows completion the end of May. David asked Blane to facilitate communication with Marrs Patriot Construction (MPC) regarding when they would like to pick up the bricks and have them laid out at the site. All the Bricks are now in our possession, including the two final bricks for Charles Finnell and Gary Baker. The Replica Tiles have been delivered to David's house, and he has contacted the purchasers to pick them up.

Project funds remaining available are: \$13k held by the City, \$1,800 in the Wells Fargo account, and approximately \$38k in PayPal that will be moved to the Wells Fargo account. However, we still owe the Woody Williams Foundation \$10,750 as the final payment for the Gold Star Family monument. John Strenski will take action to change the signature authority on the Wells Fargo account to David Coleman and Steve Garner, so the LWRC will have control of its funds.

David stated that 29 May 2023, Memorial Day, is on Rep Jackson's calendar for a Dedication Ceremony. We've targeted an early evening ceremony, depending on his schedule.

February 14, 2023

Rick inquired about site landscaping, and David reminded the group that any landscaping must not obstruct the view of the Lake from the Plaza. The group agreed to plant more Burr Oak trees in the Fall, when the weather is favorable and the total site layout has been determined. David will continue to try contacting the WFISD School Board Chair to discuss whether they would like to relocate their memorial from the stadium to the Plaza. Also, Mike will contact the Legion Post 169 to discuss the Eternal Flame monument, and we will check to see if an electronic flame is feasible.

David will contact the DAR to find out whether they want to hold a Vietnam Veterans Day ceremony at the Lake Wichita site. The construction activity can be paused, but it still might not be a suitable situation for a ceremony.

- 3.b. Lake Deepening:** David informed the group that the City of Lakeside City will set up a meeting with Dredge America in March. David will invite other LWRC members and City Engineer to attend this meeting if they desire, to find out what our options and costs might be for Lake Wichita. David and Matt held a Zoom meeting with a TWRC Rep, and learned that their grants are only available to private land owners, they cannot do work on public property. Also, Steve learned that the TWDB will only provide funds for lakes that are potable water sources, so Lake Wichita does not qualify. We will continue to pursue funding options to deepen the lake.
- 3.c. Kayak Launch Grant:** Terry will schedule his crews to install the launch equipment, after we get some rain.
- 3.d. Former Yacht Club Rehabilitation:** The 11 April LWRC meeting will be held at the American Legion Post 169 facility, so the group can walk next door and see the Yacht Club basin in person. The address is 4615 Lake Shore Drive.
- 4. Discussion of Brick Sales and Fundraising Initiatives:** All the new Replica Tiles have arrived, and some of them have not been paid for by the customer, since the Polar system would not allow payment for a tile without a brick. The group voted unanimously to simply give these Replicas to the customers, since it's a small amount of money and they have already contributed when they ordered their original brick. David mentioned the Smoker that is owned by the LWRC, and Austin stated that he might be interested in purchasing the smoker, he will go by David's house and check it out.
- 5. Other Business Matters:** David will continue to contact Ms. Katherine McGregor, Chair of WFISD Board, to start a discussion about possibly relocating the memorial items at the stadium to the Plaza.
- 6. Adjournment:** The meeting adjourned at 10:50 am.



David Coleman, Chair

14 March 23

Date

February 14, 2023

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Conduct a public hearing and consider taking action on an ordinance finding certain buildings and/or structures to be dangerous; requiring property owners to demolish said buildings and/or structures within thirty (30) days of the date of this ordinance and declaring an emergency and immediate effective date.

INITIATING DEPT: Development Services/Code Enforcement/Building Inspections

STRATEGIC GOAL: Accelerate Economic Growth

STRATEGIC OBJECTIVE: Revitalize Depressed and Declining Neighborhoods

COMMENTARY:

- February 21 – 22, 2023 – Notice of public hearing sent via certified mail to property owners.
- February 26, 2023 – Notice of public hearing published in Times Record News.
- **March 21, 2023** - City Council public hearing and consideration of ordinance declaring subject structures dangerous.
- April 20, 2023 – If declaration(s) approved by City Council, deadline for property owners to remediate or demolish.

Pursuant to statute and local ordinance, the City Council can, after a public hearing on the matter, deem structures that have deteriorated to a certain threshold as “dangerous.” Once structures are deemed dangerous, the property owner then has 30-days to either (1) receive a restoration permit for remediation/improvement of the structure to a livable condition, or (2) demolish. If after 30-days the structure remains dangerous, the City can affect demolition and place a lien for such costs on the property.

Staff is requesting the City Council deem seventeen (17) structures, as listed below, as dangerous. If approved, the property owners will then have (30) days in which to remove the structures. If such action has not been taken after 30-days, staff will complete the required HUD environmental review process and seek bids for the removal of the structures.

The City Council can also provide additional time for compliance with a restoration permit (i.e. 60 days, 90 days, etc.) if requested by the property owner. If, after that time, the structure remains out of compliance, City abatement can commence without any further City Council action.

Staff recommends the City Council:

1. conduct the public hearing to provide each of the seventeen (17) property owners an opportunity to provide input/recommendation, and
2. approve the ordinance deeming the properties as dangerous structures.

☒ **Assistant City Manager**

☒ **Director of Development Services**

☒ **Neighborhood Services Manager**

ASSOCIATED INFORMATION: Ordinance, List of Structures

☒ **Budget Office Review:**

☒ **City Attorney Review:**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance finding certain buildings and/or structures to be dangerous; requiring property owners to demolish said buildings and/or structures within thirty (30) days of the date of this ordinance and declaring an emergency and immediate effective date

WHEREAS, the Code Enforcement Division, Building Inspections Division, and the City of Wichita Falls, acting under the provisions of Article VIII of Chapter 22 of the Code of Ordinances of the City of Wichita Falls, has served notice to the owners of the property listed in Section 2 of this ordinance, that the building or buildings on the premises have been classified as dangerous structures and that certain corrections were needed to be made or the building(s) demolished; and,

WHEREAS, the property owners and all other persons having an interest in the property have been duly served by the Code Enforcement Division of the time and date of the Public Hearing for the property owners to appear before the City Council to show cause why such buildings or structures in Section 2 should not be demolished in accordance with the State of Particulars set forth in the Code Enforcement Division's notice; and said Public Hearing was had and held at the time and place fixed therefore, the day of the approval of this ordinance, in the Council Chambers in the City of Wichita Falls, Texas, and at such Public Hearing, protests and objections were made in accordance with the **List of Objections** (to be attached after meeting) and said hearing was continued until all desiring to be heard were given full fair opportunity to be heard and the City Council of the City of Wichita Falls, having fully considered all property matters, is of the opinion that the said hearing should be closed; and,

WHEREAS, the City Council finds that the photographs and other evidence presented at the hearing and in the **List of Structures to be Repaired and List of Structures for which Repair is Authorized** to justify the determinations herein that the described buildings be demolished or repaired as established in this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The aforementioned public hearings are closed, and the protests and objections are overruled, except as identified on **List of Objections**. If corrective actions are not completed within the period authorized by the City Council acting as Building Commission, the structure will be demolished.

2. From the evidence presented in the aforementioned Public Hearing by property owners appearing and the Code Enforcement Division for the City of Wichita Falls, the buildings and/or structures at the locations listed in the attached **List of Structures to be Demolished**, with the corresponding property owners, are found to be dangerous buildings which cannot be repaired as defined in said Article VIII of Chapter 22 of the Code of Ordinances of the City of Wichita Falls, and the property owners listed therein

and any other person having an interest in said buildings as shown by the title search by the City of Wichita Falls are hereby commanded to demolish the buildings and/or structures in accordance with the State of Particulars set forth in the Code Enforcement Division's notice. The property owners listed on the attached **List of Structures to be Demolished** and any other person having an interest in said buildings as shown by title search by the City of Wichita Falls are further commanded to demolish in accordance with the State of Particulars set forth in the Code Enforcement Division's notice within 30 days from the date of this ordinance.

3. If, within 30 days from the date of this ordinance, any building listed in Section 2 of this ordinance has not been demolished and removed, then it shall be demolished and removed at the expense of the City, by the City or the City's contractors (subject to City funding), and the net cost for demolition or removal shall be charged to the owners of the property and assessed on the land on which the building stood.

4. The dangerous building demolition order for the properties listed in the **List of Structures for which Repair is Authorized** is suspended for 30 days from this date, and the dangerous building demolition order is to be valid again if the property owner does not obtain a restoration permit to restore this building within such time. If the property owner obtains a restoration permit to restore this building within the aforementioned period of time, then the dangerous building declaration for this property is suspended for the additional time of 90 days, and the dangerous building demolition order is to be valid again if the property owner does not bring this building into compliance with all codes of the City of Wichita Falls within the aforementioned 90 days. If the property owner brings this building into substantial compliance (as determined by the City's building official) with all codes of the City of Wichita Falls within the aforementioned 90 days, then this dangerous building order will be terminated. The owner's failure to comply with either of the aforementioned deadlines will authorize the City to demolish the structure without further notification to the owner or any other party.

List of Structures for which Repair is Authorized:

5. These structures pose a danger of collapse and conflagration, harbor pests, spread disease, and are places of assembly for dangerous criminals; therefore, their demolition constitutes an emergency for the immediate preservation of the public business place, property, health, safety and general welfare of the public, as this ordinance shall become effective immediately from and after the date of its passage and accordingly it is so ordained.

PASSED AND APPROVED this the 21st day of March, 2023.

MAYOR

ATTEST:

City Clerk

List of Structures to be demolished as follows:

ADDRESS	OWNER	DATE OF NOTICE
1. 1501 N. 9th St. Main & Accessory Residential Property LOT 1 BLK 12 SCOTLAND	Vida Cooke 1815 8 th St. Wichita Falls, Texas 76301	10/14/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$0.00	12/06/2022	Structure fire on 02/27/2015 Stop-work notice issued on 11/28/2022



Exterior Walls: Fire / smoke damaged, cracks / holes in walls, missing members, deteriorated members, loose members.

Roof: Fire / smoke damaged, deteriorated / water damaged members, exposed decking due to lack of covering materials, water damaged / deteriorated decking, rafters, and joists.

Interior Walls / Ceiling: Fire damaged, broken sheetrock/holes in wall and ceiling, deterioration / water damage throughout.

Floors: Fire damaged, water damaged, floor covering damaged, holes in floor, loose members, areas of exposure to outside elements.

Windows / Doors: Damaged windows and doors throughout.

Sanitary Conditions: Rubbish and trash throughout.

ADDRESS	OWNER	DATE OF NOTICE
2. 1117 23 rd St. Main Structure Residential Property LOT 1 BLK 26 SIBLEY TAYLOR	Jimmy L. Belknap 2301 Princeton Ave. Wichita Falls, Texas 76301	10/14/2022
TAXES OWED \$6,487.42	WATER DISCONNECTED 06/24/2014	OTHER MISC. INFO. Owner deceased.
 		
 		

Exterior Walls: Cracks / holes, loose members, missing siding, deterioration throughout.

Interior Walls/Ceiling: Water damage, broken sheetrock / holes in wall & ceiling, interior vandalized.

Floors: Vandalized, holes, floor covering deteriorated, loose members throughout.

Doors / Windows: Doors and windows damaged and missing.

Roof: Deteriorated roofing material, holes throughout, deteriorated / water damaged decking, joists and rafters.

Sanitary Conditions: Rubbish and trash, mold present.

ADDRESS	OWNER	DATE OF NOTICE
3. 620 Barwise St. Main Structure Residential Property W30 FT LOT 8 E20 FT LOT 9 BLK 23 BATESON 2 ND ADDITION	Anslum Hutchinson Address Unknown	11/08/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$1,533.17	12/11/2007	Owner deceased.
		

Exterior Walls: Crack / holes in walls, deteriorated structural members, loose members, protective coating/paint missing.

Interior Walls/Ceiling: Water damage, broken sheetrock / holes in walls & ceiling.

Floors: Floor covering deteriorated, holes throughout, multiple areas of exposure to the outside elements.

Roof: Deteriorated ceiling joists, decking, rafters, and roofing material. Multiple sagging areas.

Sanitary Conditions: Rubbish and trash throughout. Mold present.

ADDRESS	OWNER	DATE OF NOTICE
4. 1905 Burroughs St. Main Structure Residential Property W ½ OF 10 OR LOT 10A BLK 5 RIVERCREST	Muhammad A Qureshi 1901 Burroughs St. Wichita Falls, TX 76309	10/14/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$2,377.64	12/28/2019	Owner deceased.
		

Exterior Walls: Missing siding throughout. Loose members, deteriorated structural members, cracks / holes in wall.

Interior Walls / Ceiling: Broken / missing sheetrock, holes in wall and ceiling, water damage throughout.

Roof: Holes in roof, water damaged / deteriorated roofing material, decking, ceiling joist, over hang, rafter

Foundation: Requires complete reconstruction, slab busted and cracked in multiple areas, hairline cracks throughout the interior walls, staircase cracking on the exterior brick.

Sanitary Conditions: Rubbish and trash, mold present.

Residential Remodel Permit issued October 05, 2018 and expired without any completed inspections. Muhammad Qureshi purchased the property on August 7, 2020.

ADDRESS	OWNER	DATE OF NOTICE
5. 903 Falls Dr. Main Structure Residential Property LOT 15 BLK 1 BOARDMAN	SHI Investments LLC 7804 Inverton Rd. #204 Annadale, Virginia 22003	09/30/2022
TAXES OWED \$390.70	WATER DISCONNECTED 08/14/2014	OTHER MISC. INFO. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Deteriorated and loose members throughout.

Interior Walls/Ceiling: Broken sheetrock, holes in wall and ceiling, interior vandalized, water damage.

Floors: Floor covering damaged / deteriorated, water damage, missing members, areas of exposure to outside elements.

Roof: Deterioration throughout, water damaged / deteriorated decking, rafters, joists.

Sanitary Conditions: Rubbish and trash, mold present, multiple tires throughout, and stagnant water.

ADDRESS	OWNER	DATE OF NOTICE
6. 905 Falls Dr. Main & Accessory Structure Residential Property LOT 14 BLK 1 BOARDMAN	SHI Investments LLC 7804 Inverton Rd. #204 Annadale, Virginia 22003	10/07/2022
TAXES OWED (05/03/2022) \$815.18 (2022)	WATER DISCONNECTED 08/14/2014	OTHER MISC. INFO. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Cracks / holes, deterioration, loose members, missing siding.

Interior Walls/Ceiling: Water damage, broken sheetrock / holes in wall & ceiling, interior vandalized.

Floors: Vandalized, floor covering deteriorated / damaged.

Doors / Windows: Doors and windows damaged and missing.

Roof: Deteriorated roofing material, deteriorated / damaged ceiling joists and rafter. Damaged/deteriorated overhang.

Sanitary Conditions: Rubbish and trash, stagnant water, tires, car parts, mold present.

ADDRESS	OWNER	DATE OF NOTICE
7. 1407 Grace St. Main Structure Residential Property N77 FT LOT 11 BLK 22 JALONIC	Jesse & Maria Giner 29798 Tierra Shores Ln. Menifee, California 92584	10/14/2022
TAXES OWED \$0.00	WATER DISCONNECTED 09/07/2012	OTHER MISC. INFO. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, protective coating / paint missing.

Roof: Deteriorated members.





Interior Walls / Ceiling: Broken sheetrock/holes in wall and ceiling, water damage.

Floors: Floor covering damaged, holes in floor, areas of exposure to outside elements.

Windows / Doors: missing windows, damaged doors.

Foundation: In need of repair, cracks in the ceiling, hairline cracks near windows and doors, floor uneven throughout.

Sanitary Conditions: Rubbish and trash throughout, stagnant water, mold present, human excrement throughout.

ADDRESS	OWNER	DATE OF NOTICE
8. 3912 Iowa Park Rd. Main Structure Residential Property LOT 1 BLK 8 PRIDDY	Johnny Lam 1721 Longview St. Wichita Falls, Texas 76306	11/15/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$1,219.91	03/06/2007	
   		

Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, listing walls, several areas of exposure to outside elements.

Roof: Deteriorated / water damaged members, multiple holes, collapsed overhang, water damaged / deteriorated decking, rafters, and joists.


Interior Walls / Ceiling: Broken sheetrock/holes in wall and ceiling, water damage.

Floors: Floor covering damaged, holes in floor, areas of exposure to outside elements.

Windows / Doors: Damaged windows and doors throughout.

Foundation: In need of repair, deteriorated / damaged floor beams and joists throughout.

Sanitary Conditions: Rubbish and trash throughout, mold present.

ADDRESS	OWNER	DATE OF NOTICE
9. 3914 Iowa Park Rd. Main & Accessory Structures Residential Property 5 ACS BLK 8 PRIDDY	Johnny Lam 1721 Longview St. Wichita Falls, Texas 76306	06/19/2020
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$0.00	03/06/2007	
		

Exterior Walls: Cracks / holes in walls, large hole on the West side of the structure, missing members, deteriorated members, loose members, listing walls, several areas of exposure to outside elements.

Roof: Deteriorated / water damaged members, roof has started to cave in, multiple holes, water damaged / deteriorated decking, rafters, and joists.

Interior Walls / Ceiling: Broken sheetrock/holes in wall and ceiling, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, holes in floor, loose members, areas of exposure to outside elements.

Windows / Doors: Damaged windows and doors throughout.

Foundation: In need of repair, uneven throughout.

Sanitary Conditions: Rubbish and trash throughout, mold present.

ADDRESS	OWNER	DATE OF NOTICE
10. 3116 ½ Jacqueline Rd. Main & Accessory Structures Residential Property TR 51 LESS W10 FT BLK 4U 68.1X250 FT ABST. 83	James & Susie Easter 4112 Thelma Cir. Wichita Falls, Texas 76306	11/15/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$0.00	10/02/2020	Structure fire on 11/25/2021



Exterior Walls: Fire / smoke damage, cracks / holes in walls, missing members, deteriorated members, loose members, listing walls, several areas of exposure to outside elements.

Roof: Fire / smoke damaged, deteriorated / water damaged members, portions of the roof are missing, large holes throughout.

Interior Walls / Ceiling: Fire / smoke damaged, broken sheetrock / holes in walls and ceiling, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, holes in floor, loose members, areas of exposure to outside elements.

Windows / Doors: Damaged windows and doors throughout.

Sanitary Conditions: Rubbish and trash throughout.

ADDRESS	OWNER	DATE OF NOTICE
11. 901 Jacqueline Rd. Main & Accessory Structure Residential Property 2.18 AC MENASCO S/D ABST. 580 – L.	Royal Blue City LLC 2400 Timberline Dr. Apt. 8275 Grapevine, Texas 76051	09/30/2022
TAXES OWED \$556.11	WATER DISCONNECTED 06/03/2008	OTHER MISC. INFO. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, several areas of exposure to outside elements.

Roof: Deteriorated members, water damaged / deteriorated decking, rafters, and joists.

Interior Walls / Ceiling: Broken sheetrock / holes in wall and ceiling, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, holes in floor, loose members, floor deteriorated over the area of the basement, leaving the area exposed.

Windows / Doors: Damaged windows and doors throughout.

Foundation: In need of repair, uneven throughout, deteriorated / damaged floor joists and beams.

Sanitary Conditions: Rubbish and trash throughout, mold present, stagnant water.

ADDRESS	OWNER	DATE OF NOTICE
12. 903 Jacqueline Rd. Main Structure Residential Property 72' X 185' ABST 580 ABST. 580 - L	Royal Blue City LLC 2400 Timberline Dr. Apt. 8275 Grapevine, Texas 76051	09/30/2022
TAXES OWED \$418.48	WATER DISCONNECTED 08/11/2021	OTHER MISC. INFO. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members.

Roof: Deteriorated / water damaged members, deteriorated / water damaged decking, rafters, and joists.

Interior Walls / Ceiling: Broken sheetrock / holes in wall and ceiling, deterioration / water damage throughout.

Floors: Floor covering damaged, loose members.

Windows / Doors: Damaged windows and doors throughout.

Sanitary Conditions: Rubbish and trash throughout, mold present, human excrement throughout.

ADDRESS	OWNER	DATE OF NOTICE
13. 711 Jalonick St. Main & Accessory Structure Residential Property LOT 6 BLK 5 KEMP	James Ervin Brewer 413 Dove Ln. Wichita Falls, Texas 76305	11/08/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$341.35	10/28/2004	
		

Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, listing walls, several areas of exposure to outside elements.

Roof: Deteriorated / water damaged members, roof has started to cave in, multiple holes, water damaged / deteriorated decking, rafters, and joists.

Interior Walls / Ceiling: Broken sheetrock/holes in wall and ceiling, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, holes in floor, loose members, areas of exposure to outside elements.

Windows / Doors: Damaged windows and doors throughout.

Foundation: In need of repair, uneven throughout, deteriorated / damaged floor joists and beams.

Sanitary Conditions: Rubbish and trash / debris throughout.

ADDRESS	OWNER	DATE OF NOTICE
14. 500 Juarez St. Main Structure Residential Property LOT 16 BLK 10 BATESON 2 ND ADDITION	Roger E. Easley % Douglas C Martinson II 115 North Side Square Huntsville, AL 35801	09/29/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$360.36	01/17/2020	Owner deceased
 		
 		

Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, listing walls.

Roof: Deteriorated / missing members throughout.

Interior Walls / Ceiling: Broken sheetrock / holes in wall and ceiling, deterioration / water damage throughout.

Floors: Floor covering damaged, loose members.

Windows / Doors: Damaged windows and doors throughout.

Foundation: In need of repair, uneven throughout.

Sanitary Conditions: Rubbish and trash throughout.

ADDRESS	OWNER	DATE OF NOTICE
15. 1601 McGregor Ave. Main Structure Residential Property LOT 1 BLK 2 ED WILSON	Charles & Ginny Gough 7 Town & Country Dr. Wichita Falls, Texas 76306	10/14/2022
TAXES OWED \$523.74	WATER DISCONNECTED 03/22/2022	OTHER MISC. INFO. Structure fire on 02/05/2022



Exterior Walls: Significant fire damage throughout, cracks / holes in walls, missing members, deteriorated members, loose members, listing walls, several areas of exposure to outside elements.

Roof: Significant fire damage, deteriorated / water damaged members, roof has caved in, multiple holes.

Interior Walls / Ceiling: Significant fire damage throughout, broken sheetrock / holes in wall and ceiling, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, holes in floor, loose members, areas of exposure to outside elements.

Windows / Doors: Damaged / missing windows and doors throughout.

Sanitary Conditions: Rubbish and trash throughout, burnt debris, stagnant water.

ADDRESS	OWNER	DATE OF NOTICE
16. 914 E. Scott Ave. Commercial Property – Abandoned Motel 1.55 AC BLKS 9&10 KEMP & NEWBY S/D A-299	Mariano Valdivia 2922 Fort Worth Ave. Dallas, Texas 75211	09/30/2022
TAXES OWED \$2,920.13	WATER DISCONNECTED 10/30/2012	OTHER MISC. INFO. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, listing walls, several areas of exposure to outside elements.

Roof: Deteriorated / water damaged members, roof has started to cave in, multiple holes, water damaged / deteriorated decking, rafters, and joists.

Interior Walls / Ceiling: Broken sheetrock/holes in wall and ceiling, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, cracks in floor / slab, loose members.

Windows / Doors: Damaged windows and doors throughout.

Foundation: In need of repair, uneven throughout, multiple cracks in slab, hairline cracks in walls / near windows and doors, cracks in ceiling, staircase cracking throughout.

Sanitary Conditions: Rubbish and trash throughout, mold present, stagnant water.

ADDRESS	OWNER	DATE OF NOTICE
17. 1115 E. Scott Ave. Abandoned Store Commercial Property 150X150 FT BLK 12&13 KEMP & NEWBY	Judith A. Hudson 1626 Collins Ave. Wichita Falls, Texas 76301	10/13/2022
TAXES OWED	WATER DISCONNECTED	OTHER MISC. INFO.
\$3,939.55	06/03/2011	Owner deceased. Structure has been vandalized and frequented by vagrants.



Exterior Walls: Cracks / holes in walls, missing members, deteriorated members, loose members, areas of exposure to outside elements.

Roof: Deteriorated / water damaged members, roof has started to cave in, multiple holes.

Interior Walls / Ceiling: Holes in wall and ceiling, missing members, deterioration / water damage throughout, areas of exposure to outside elements.

Floors: Floor covering damaged, loose members.

Windows / Doors: Damaged windows and doors throughout.

Sanitary Conditions: Rubbish and trash throughout, mold present.

**CITY COUNCIL AGENDA
March 21, 2023**

ITEM/SUBJECT: Resolution authorizing the purchase of thirty-six (36) ProTech Assault VP Shields Level III w/viewports through the BuyBoard Purchasing Cooperative from G T Distributors, Inc. in the amount of \$122,364.00.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The Wichita Falls Police Department was awarded non-matching grant funds in the amount of \$122,364.00 for the purchase of these Bullet Resistant Shields from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant program, Grant # 4593001. The Police Department intends to purchase a total of (36) Protech Assault VP Shields Level III w/viewports.

The City has purchased equipment through a cooperative purchasing program for the past several years. We have found this process to be cost effective in the initial equipment purchase process.

Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (12) personal property sold. . . under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

Staff recommends approval of the resolution.

☒ **Police Chief**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the purchase of thirty-six (36) ProTech Assault VP Shields Level III w/viewports through the BuyBoard Purchasing Cooperative from G T Distributors, Inc. in the amount of \$122,364.00

WHEREAS, Texas Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements; and

WHEREAS, the City Council of the City of Wichita Falls has passed a resolution approving the participation in such cooperative agreements; and

WHEREAS, the City Council finds that GT Distributors, Inc. is offering such a reduced price for each (36) ProTech Assault VP Shields Level III w/viewports through the BuyBoard Purchasing Cooperative, and it is in the City's best interest to purchase equipment in accordance with the Cooperative Purchasing Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is authorized to execute all documents necessary to purchase (36) ProTech Assault VP Shields Level III w/viewports through the BuyBoard Purchasing Cooperative from G T Distributors, Inc. in the amount of \$122,364.00. The grant funds were from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant program, Grant number # 4593001.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk



GT Distributors - Austin
1124 New Meister Ln., Ste 100
Pflugerville TX 78660
(512) 451-8298 Ext. 0000

Quote	QTE0166174
Date	1/3/2023
Page	1

Bill To:

Wichita Falls, City of (TX)
Attn: Accounts Payable
PO Box 1431
Wichita Falls TX 76307

Ship To:

Wichita Falls Police Dept (TX)
610 Holliday St
Attn: Steven Raby
PO #:
Wichita Falls TX 76301

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
RABY 03JAN22 PTA	000418	MPH	FACTORY DIRECT	NET 15	0/0/0000	2,694,603
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price	
1	PTA-1347352*	Protech Assault VP Shield Level III W/Viewport	EA	\$3,295.46	\$3,295.46	
1	NOTES:	Notes: Quotation reflects BuyBoard Contract 603-20. Contract period 04/01/22-03/31/23. Email BuyBoard PO's to info@buyboard.com	EA	\$0.00	\$0.00	
1	NOTES:	Notes: Quote is valid for 30 days. Please, reference quote number on PO. Freight may vary with quantity changes or lift-gate requirements.	EA	\$0.00	\$0.00	

QUOTE IS GOOD FOR 30 DAYS. IN ORDER TO RECEIVE QUOTED PRICE
PLEASE PRESENT A COPY OF QUOTE AT POINT OF SALE IN STORES OR
REFERENCE QUOTE NUMBER ON PO OR REQUISITION

Raby, Steven
steven.raby@wfpd.net
Your salesperson was James.
We appreciate your business!

Subtotal	\$3,295.46
Misc	\$0.00
Tax	\$0.00
Freight	\$49.99
Total	\$3,345.45



GT Distributors - Austin
1124 New Meister Ln., Ste 100
Pflugerville TX 78660
(512) 451-8298 Ext. 0000

Quote	QTE0168932
Date	2/22/2023
Page:	1

Bill To:

Wichita Falls, City of (TX)
Attn: Accounts Payable
PO Box 1431
Wichita Falls TX 76307

Ship To:

Wichita Falls Police Dept (TX)
610 Holliday St
Attn: Steven Raby
PO #:
Wichita Falls TX 76301

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
RABY 22FEB23 PTA	000418	MPH	FACTORY DIRECT	NET 15	0/0/0000	2,717,425
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price	
40	PTA-1347352*	Protech Assault VP Shield Level III W/Viewport	EA	\$3,295.46	\$131,818.40	
40	PTA-1166798*	Protech Shield Carry Bag XS 23" x 36"	EA	\$103.08	\$4,123.20	
1	NOTES:	Notes: Quote is valid for 30 days. Please, reference quote number on PO. Freight may vary with quantity changes or lift-gate requirements.	EA	\$0.00	\$0.00	
1	NOTES:	Notes: Special Pricing per TX Governor's Office Bullet Resistant Shield Grant Program, FY2023	EA	\$0.00	\$0.00	

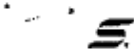
QUOTE IS GOOD FOR 30 DAYS. IN ORDER TO RECEIVE QUOTED PRICE
PLEASE PRESENT A COPY OF QUOTE AT POINT OF SALE IN STORES OR
REFERENCE QUOTE NUMBER ON PO OR REQUISITION

Raby, Steven
steven.raby@wfpd.net
Your salesperson was James.
We appreciate your business!

Subtotal	\$135,941.60
Misc	\$0.00
Tax	\$0.00
Freight	\$1,999.99
Total	\$137,941.59

8/22/22, 1:39 PM

Assault II VP | Safariland



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<https://safariland.com/collections/hard-armor/products/assault-ii-vp>

1/7

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to make application for a grant from the Department of Justice, Bureau of Justice Assistance, FY 2023 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies, in the amount of \$942,603.00.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficient Delivery of City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The Department of Justice, Bureau of Justice Assistance, has opened the application period for grants from the FY 2023 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies. The Police Department requests the City Council approve a submittal to the program in the amount of \$942,603.00. The City will be required a match of 50% totaling \$471,301.50, which will be funded from the excess General Fund approved in the 2023 budget. The Grant funding will be used to purchase Axon brand Body-Worn Cameras and supporting equipment for officers conducting patrol duties within the city limits.

Staff recommends approval of the resolution.

☒ **Police Chief**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to make application for a grant from the Department of Justice, Bureau of Justice Assistance, FY 2023 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies, in the amount of \$942,603.00

WHEREAS, the City of Wichita Falls is eligible to apply for a 50% cash matching grant, from the Department of Justice, Bureau of Justice Assistance, FY 2023 Body-Worn Camera Policy and Implementation to Support Law Enforcement Agencies Program, in the amount of \$942,603.00; and,

WHEREAS, the Wichita Falls City Council finds it in the best interest of the citizens of Wichita Falls, that the Department of Justice, Bureau of Justice Assistance, Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies Program be operated for FY 2023; and,

WHEREAS, the Wichita Falls City Council agrees that in the event of loss or misuse of funding from the Department of Justice, the Wichita Falls City Council assures that the funds will be returned to the Department of Justice in full; and,

WHEREAS, the Wichita Falls City Council designates Darron Leiker, City Manager, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to make application for a grant from the Department of Justice, Bureau of Justice Assistance, FY 2023 Body-Worn Camera Policy and Implementation Program to support Law Enforcement Agencies, in the amount of \$942,603.00 with a 50% City Match.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution authorizing the purchase of twelve (12) Flock Safety Automated License Plate Recognition (ALPR) cameras through the sole source vendor from Flock Group Inc in the amount of \$69,500.00.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The Wichita Falls Police Department was awarded non-matching grant funds in the amount of \$73,839.00 for the purchase of surveillance equipment from the Office of the Governor, Homeland Security Grants Division, FY 2022 State Homeland Security Program – Law Enforcement Terrorism Prevention Activities (SHSP-LETPA), Grant # 4466201. With these funds, the PD intends to purchase a total of twelve (12) Flock Safety Automated License Plate Recognition (ALPR) cameras.

The City has purchased equipment through a sole source vendor in the past. We have found this process to be cost effective in the initial equipment purchase process.

Texas Local Government Local Government Code §252.022 exempts items purchased through only one source vendors from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (7) a procurement of items that are available from only one source, including: (a) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;

Staff recommends approval of the resolution.

☒ **Police Chief**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

flock safety

Sole Source Letter for Flock Safety ALPR Cameras and Solution

Flock Safety is the sole manufacturer, developer, and distributor of the Flock Safety ALPR Camera. Flock Safety is also the sole provider of the comprehensive monitoring, processing, and machine vision services which integrate with the Flock Safety ALPR Camera.

The Flock Safety ALPR camera is the only Law Enforcement Grade ALPR System to offer the following combination of proprietary features:

- Patented proprietary machine vision to analyze vehicle license plate, state recognition, vehicle color, vehicle type, vehicle make and objects (roof rack, unique hubcap, etc.) based on image analytics (not car registration data)
- Machine vision to capture and identify characteristics of vehicles with a paper license plates and vehicles with the absence of a license plate
- Ability to capture two (2) lanes of traffic simultaneously with a single camera from a vertical mass
- Ability to 'Save Search' based on description of vehicles using our patented Vehicle Fingerprint Technology without the need for a license plate, and set up alerts based on vehicle description
- Wireless deployment of license plate reading cameras with integrated cellular communication weighing less than 5lbs and able to be powered solely by a solar panel of 60W or less
- Best in class ability to capture and process up to 30,000 vehicles per day with a single camera powered exclusively by solar power
- One-of-a-kind "Transparency Portal" public-facing dashboard that details the policies in place by the purchaser, as well as automatically updated metrics from the Flock system
- Only LPR provider with "Visual Search" to create investigative leads with reverse image search to find similar vehicles based on the vehicle attributes in the uploaded photo
- On device machine processing to limit LTE bandwidth consumption
- Cloud storage of footage
- Direct integration with Axon Evidence.com (Flock is the only Axon LPR integration partner)
- Built-in integration with NCMEC to receive AMBER Alerts to find missing children
- Integration of onboard cameras on all Police Vehicles with Flock System
- Share data across Law Enforcement Departments on a National level
- Web based footage retrieval tool with filtering capabilities such as vehicle color, vehicle type, vehicle manufacturer, partial or full license plate, state of license plate, and object detection
- Utilizes motion capture to start and stop recording without the need for a reflective plate

flock safety

- Motion detection allows for unique cases such as bicycle capture, ATV, motorcycle, etc.
- Privacy controls to enable certain vehicles to "opt-out" of being captured
- Performance monitoring software to predict potential failures, obstructions, tilts, and other critical or minor issues
- Natively integrated audio and gunshot detection capabilities
- Covert industrial design for minimizing visual pollution
- Lifetime maintenance and support included in subscription price
- Access to additional cameras purchased by our HOA and private business partners, means an ever-increasing amount of cameras and data at no additional cost
- Flock Safety is the only fully integrated ALPR one-stop solution from production of the camera to delivery and installation
- Access to Flock Safety cameras in the DFW area owned by local agencies, including Ft. Worth PD, Fort Worth Code Compliance, TCU PD, Grand Prairie PD, Northlake PD, Trophy Club PD, Carrollton PD, Lewisville PD, Highland Village PD, Argyle PD, Kaufman County SO, Kaufman County Constable PCT 2, Cedar Hill PD, Little Elm PD, Anna PD, Desoto PD, Farmers Branch PD, Krum PD, Bartonville PD, Ovilla PD, Sherman PD, Paris PD, Reno PD, Lindale PD, Tyler PD, Tyler ISD PD, Smith County SO, UT Tyler PD



Thank you,

Garrett Langley CEO, Flock Safety

Resolution No. _____

Resolution authorizing the purchase of twelve (12) Flock Safety Automated License Plate Recognition (ALPR) cameras from Flock Group Inc in the amount of \$69,500.00

WHEREAS, Texas Local Government Local Government Code §252.022 exempts items purchased through only one source vendors from the State's competitive bidding requirements; and

WHEREAS, the City Council of the City of Wichita Falls has passed an ordinance approving the expenditure of awarded grant funds for this purchase; and

WHEREAS, the City Council finds that Flock Safety is the sole source vendor of this type of surveillance equipment, and it is in the City's best interest to purchase this type of equipment from them.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is authorized to execute all documents necessary, in forms approved by the City Attorney, to purchase twelve (12) Flock Safety Automated License Plate Recognition (ALPR) cameras in the amount of \$69,500.00 from Flock Group Inc. The grant funds are from the Office of the Governor, Homeland Security Grants Division, FY 2022 State Homeland Security Program – Law Enforcement Terrorism Prevention Activities (SHSP-LETPA), Grant # 4466201.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to execute all documents necessary to make an emergency purchase for a replacement Chiller for the Health Department from Trinity Air Conditioning, Inc. in the amount of \$311,565.

INITIATING DEPT: Information Technologies & Facilities

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: On December 25, 2022, the Health Department experienced an extensive flood due to a broken water line. The chiller that provides air conditioning to the entire building was submerged underwater for an extended period of time and 2 different contractors assessed the state of the chiller, and both recommended replacing the unit. Staff solicited proposals from 3 different vendors for the purchase of the equipment and associated services. Trinity Air Conditioning, Inc. had the lowest bid of \$311,565. The vendors all indicated there is a 3 to 6-month lead time for a new chiller therefore, included in the proposals is the rental of a portal chiller to cool the building until the chiller is received and installed. The funds for this purchase will come from excess funds with the expectation that the City will be reimbursed from our insurance claim with the Texas Municipal League.

<u>Company</u>	<u>Price</u>
James Lane	\$322,765
Trinity Air Conditioning	\$311,565
Timberlake & Dickerson	\$407,705

It is recommended that the City Council authorize the City Manager to sign all documents necessary to make an emergency purchase for a replacement Chiller for the Health Department building from Trinity Air Conditioning, Inc. in the amount of \$311,565.

☒ Assistant City Manager

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to execute all documents necessary for an emergency purchase of a replacement Chiller for the Health Department from Trinity Air Conditioning, Inc. in the amount of \$311,565

WHEREAS, the City filed an insurance claim with Texas Municipal League to cover the costs of the emergency purchase of a replacement Chiller; and,

WHEREAS, this purchase is authorized by Tex. Loc. Gov't Code 252.022a(1), (2), and (3) in that a public calamity resulted in the unforeseen damage of City equipment ie, the chiller of the Health Department not operating. The Health Department needs an operational chiller to properly provide for the health and safety of the citizens of Wichita County.

WHEREAS, quotes were received from 3 different vendors for this emergency purchase; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is authorized to execute all documents necessary for an emergency purchase of a replacement Chiller for the Health Department from Trinity Air Conditioning, Inc., in the amount of \$311,565.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to approve a contract modification for the maintenance of the Storm Watch Tower at Castaway Cove for an addition of \$30,000.

INITIATING DEPT: Parks & Recreation

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVES: Upgrade or Replace Outdated Public Facilities

COMMENTARY: The current year's Castaway Cove budget includes \$250,000 for general park improvements, including sprucing up the facility to look more attractive. This includes buffing all of the slides and repainting several that are in need. There will also be a major rehab to the Kiddy section "Buccaneer Bay" including buffing slides, replacing the landing pad, and fixing the water cannon system. There are also several back-of-house pumps and motors that will be replaced.

One project that was underway was the servicing and painting of the Storm Water Tower Complex. This project was awarded to Slide Guys Restoration, Inc, in the amount of \$48,600.00. However, after power washing the non-factory coating they began having problems with new paint adhering to the flume. Unfortunately, the solution to this problem is the application of a specialized base coat that will require an additional \$30,000.

Staff recommends approval of this contract modification with the sole source contractor for the addition of \$30,000 to complete this project for a final cost of \$78,600.00.

☒ **Director of Parks & Recreation**

ASSOCIATED INFORMATION: Resolution , Original Proposal

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



Resolution No. _____

Resolution authorizing the City Manager to approve a contract modification for the maintenance of the Storm Watch Tower Complex at Castaway Cove Waterpark for an addition in the amount of \$30,000.00

WHEREAS, the City of Wichita Falls entered a sole source contract with Slide Guys Restoration, Inc. with the total cost of \$48,600.00; and

WHEREAS, a Change Order will increase the contract by \$30,000.00 for a revised cost of \$78,600.00;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is authorized to execute a contract modification for the maintenance of the Storm Watch Tower Complex at Castaway Cove Waterpark for an addition in the amount of \$30,000.00.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk



PROPOSAL

February 24, 2023

Castaway Cove
1000 Central Fwy. East
Wichita Falls, TX 76301
Attn: Steve Vaughn, GM
940.636.9269 / steve@amgparks.com

Hello Steve

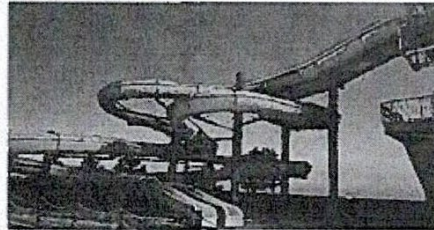
Please find our restorative recommendations below for your yellow and purple enclosed slides.

ITEM: Yellow Enclosed Flume

Notes: RAL

Work Description: 4 Phase Polish and Buff – Exit & Runout

- Remove oxidation and scale build up (High-pressure wash 4,000 psi with biodegradable degreasing agent and hot water blast as per SSPCSP1 Standard)
- Polish & Buff slide
- Refurbish any minor chips
- Fully inspect exterior hardware
- Caulk seams with 3M-4000 as needed



Amount..... \$4,000.00

Work Description: Paint exterior

- Remove all non-factory coating
- Hot water wash with Solvent (4,000 psi with degreasing agent as per SSPCSP1 Standard)
- Amerlock primer to seal exterior of slide
- Paint entire exterior of slide with PSX-700

Amount..... \$23,000.00

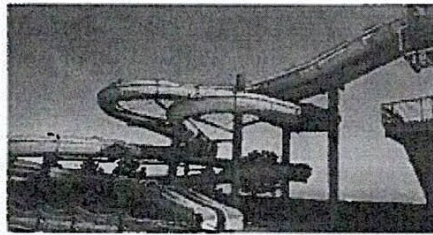
ITEM: Purple Open Flume

Notes: RAL

Slide Guys Restoration, Inc. , 4342 Old M51, Croswell, MI 48422, 833.234.9255, www.slideguysrestoration.com

Work Description: 4 Phase Polish and Buff - Runout

- Remove oxidation and scale build up (High-pressure wash 4,000 psi with biodegradable degreasing agent and hot water blast as per SSPCSP1 Standard)
- Polish & Buff slide
- Refurbish any minor chips
- Fully inspect exterior hardware
- Caulk seams with 3M-4000 as needed



Amount..... \$4,600.00

Work Description: Paint exterior

- Remove all non-factory coating
- Hot water wash with Solvent (4,000 psi with degreasing agent as per SSPCSP1 Standard)
- Amerlock primer to seal exterior of slide
- Paint entire exterior of slide with PSX-700

Amount..... \$17,000.00

TOTAL PROJECT COST –\$48,600.00

ESTIMATED TIME VALUE OF PROJECT – 10 - 12 DAYS

– WEATHER PERMITTING –

PREMIUM PRODUCTS WE USE

Ashland Gel-Kote /Premium grade Vinyl Ester blend grade filler / 3M-4000 marine grade caulk / Epoxy Vinyl Ester Resin / Amerlock Clear Primer / PSX-700 Polysiloxane paint (marine grade) / Fiberglass – 1.5 oz. chop Mat & Biaxial 1088 /Acetone / 3M Super Duty Compound

Gel coat is referred to the interior coating on fiberglass slides and is the only coating to be used to protect the underlying fiberglass, per the manufacture. White gel is recommended for more of a maintenance free, because white gel looks cleaner even when light oxidation is present.

Paint is only applied to the exterior of slides. A commercial marine grade paint is the only coating suitable for a slides exterior coating per manufacturer's recommendations.

Oxidation should be removed annually with a professional maintenance plan. Oxidation build up results in drag for riders and acts like sandpaper, scuffing mills of gel off slide when riders go down the slide.

Thinning gel is when mills are removed slowly over time with regular usage of slide, chemicals, weather, oxidation, and annual polish & buff. A slide that has the proper mills of gel coat applied (18-24mls) should last 8 to 10 years, if maintained properly.

Failed coatings Gel or paint– The coating lift, bubbles, peels. This may result from Incorrect product used, not mixed/applied properly, unsuitable weather conditions during application, or coating was not

Slide Guys Restoration, Inc. , 4342 Old M51, Croswell, MI 48422, 833.234.9255, www.slideguysrestoration.com

applied according to industry standards. Solution: Re-gel or repaint with Amerlock primer. Failed coatings compromise the fiberglass.

Only use Vinyl Ester Blend Grade Filler will be used for repairs.

Polish & Wax is a cosmetic refurbish. Structural refurbish is defined as an obvious threat to the guests. Unless otherwise specified, in the work description above, structural refurbishment is not included in the proposal nor price. If Structural refurbishment is required and is not noted on the proposal to repair/refurbish, a change order will be required to include the refurbishment / repair.

Please note that large amounts of dust will be created from the project that we have no control over. We do a thorough power wash afterwards, removing any dust caused by sanding, to restore cleanliness to the facility.

**Caulked seams are not a guarantee to stop them from leaking and are not under warranty.*

Slides that require an additional coat of paint will be charged an additional 50% of first cote price due to time/materials/extra process to ensure premium quality outcome.

Slide Guys Restoration reserves the right to have adequate access to the project area in order to complete the project as efficiently as Slide Guys Restoration deems necessary. This may require, but not limited, to working 12 hours per day/7 days a week. The park is responsible for providing an adequate water source, electrical power (multiple circuits will be needed), restroom facilities, and a lift (if necessary) at their cost. **The pricing does not include the costs of sales tax, licenses, or permits if required.**

Unless another agreement has been made, Payment is expected as follows.

50% due at commencement of project

50% due at completion of project

Accounts 30 days past due are subject to a 5% late fee every 30 days delinquent.

Warranty: If for any reason your paint, Gel coat, or structural refurbishment does peels, lifts, bubbles, flakes off or come apart (de-laminating) and you are within your warranty period, we will come out within 30 days to correct the issue.

- **5-year warranty** on the paint for adhesion on waterslides
- **1-year warranty** on paint for adhesion on columns and kiddy structures
- **5-year warranty** on the structural fiberglass refurbish not to delaminate
- **2-year warranty** on the Gel Kote. Extend warranty to **5-year** with yearly maintenance plan

We, at Slide Guys Restoration, are committed to quality and customer satisfaction. We have serviced some of the largest water parks in North America and are looking forward to putting our experience to work for you. Please feel free to call our office at 833-234-9255 or my cell at 586.909.2001 if you have any questions. Thank you for your time and consideration.

Slide Guys Restoration, Inc. , 4342 Old M51, Croswell, MI 48422, 833.234.9255, www.slideguysrestoration.com

Confidentiality Agreement

The information in this document is confidential to whom it is addressed and should not be disclosed to another person. It may not be reproduced neither whole, in part, nor may any of the information contained therein be disclosed without the prior written consent of the directors of Slide Guys Restoration.

Signature below indicates that Castaway Cove is moving forward with the project outlined above, and this project is to be awarded to and to be completed by Slide Guys Restoration, Inc.

Castaway Cove / Steve Vaughn
Authorized Signatory

Date

Slide Guys Restoration / Jordan Bakeman

Date

Sincerely,

Jordan Bakeman
Customer Relations/Co-Owner
Jordan@slideguysrestoration.com
O: 833.234.9255
C: 586.909.2001
www.slideguysrestoration.com

Slide Guys Restoration, Inc. , 4342 Old M51, Croswell, MI 48422, 833.234.9255, www.slideguysrestoration.com

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to execute a five-year contract with Falls Town Courts LLC, to provide management services for Hamilton and Weeks Park Tennis/Pickleball Centers in the amount of \$120,000.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: Prior to 2017, the City operated 2 Tennis Centers; Hamilton, and Weeks Park. In 2017 the City made the decision to consolidate both operations into the Hamilton Center and only use the Weeks Park Center for overflow and tournaments. Throughout 2018 our Tennis community was not satisfied with how Hamilton was operating; therefore, after a request for proposals, staff recommended and City Council approved in March 2019 a contract with Lifetime Tennis from the DFW area to manage Hamilton Park.

Lifetime was never able to establish a solid local Tennis Pro and was not meeting the expectation the City had for providing Tennis programs for our citizens. In August of 2022, Lifetime Tennis and the City decided mutually to terminate the contract. From August until now, the City has managed the Tennis Centers with temporary staff and has been working on a long-term solution.

The staff's long-term recommendation is a five-year management agreement with Falls Town Courts, LLC. Michael Turner is the owner and has been involved with tennis in Wichita Falls for the last 21 years. He has a tremendous tennis following that he will bring to our Tennis/Pickleball Centers. The contract is for 5 years with a \$120,000 management fee. The previous management agreement with Lifetime was a 5-year contract with a \$60,000 management fee; however, Lifetime was only managing the Hamilton Center. Falls Town Courts will include managing the Weeks Park Pickleball Center and the Hamilton Tennis Center. Additionally, this new contract will include the City receiving 10% of the gross revenue of tennis/pickleball operations, which the Lifetime contract did not. Projected revenue to the City is approximately \$50,000 per year. As such, staff believes we will be able to operate two centers at roughly the same cost as Lifetime was operating one.

The contract will require of the company:

- monthly financial statements and participation reports; and
- In March of each year, a proposed annual budget and a proposed Capital Improvement Program will be provided to the City. During the annual

budget process, the fee schedule and the annual events calendar will be considered;

- An outreach program; and
- Falls Town Courts will have on their payroll at least 3 full-time Tennis Professionals who will be giving private/group lessons, organizing clinics and special events, as well as local and regional tournaments; and
- Falls Town Courts will provide a full-time Pickleball coordinator who will be organizing lessons, clinics, special events, and tournaments.
- In addition to the teaching staff, they will provide front desk support at both facilities during business hours and an office/marketing manager.

Existing funds in the 2023 budget are sufficient to make this move now and be budget neutral for the remainder of this fiscal year. Staff also believes that the combined revenue of the Hamilton Tennis Center and the Weeks Park Pickleball Center will be sufficient to be budget neutral in the upcoming FY 2024 budget. Staff will monitor both operations over the remainder of this fiscal year and make the necessary changes in the proposed FY 2024 budget.

As this function falls under the professional services provision of section 252 of the Tex. Loc. Gov't Code, it is not required to be competitively bid.

Staff recommends approval of this management contract.

☒ Assistant City Manager

ASSOCIATED INFORMATION: Resolution, Contract

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to execute a five-year contract with Falls Town Courts LLC., to provide management services for Hamilton and Weeks Park Tennis/Pickleball Centers in the amount of \$120,000

WHEREAS, the contract with Lifetime Tennis was ended in August 2022; and,

WHEREAS, the funds that were budgeted in the 2023 budget are sufficient to make this move now and be budget neutral for the remainder of this year; and,

WHEREAS, this contract falls under the professional services provision of section 252 of the Tex. Loc. Gov't Code and is not required to be competitively bid because Michael Turner is a USTA Elite Professional.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

Resolution authorizing the City Manager to execute a five-year contract, in a form approved by the City Attorney, with Falls Town Courts LLC, to provide management services for Hamilton and Weeks Park Tennis/Pickleball Centers in the amount of \$120,000.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
March 21, 2023

ITEM/SUBJECT: Resolution approving the programs and expenditures of the Wichita Falls 4B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$62,443 to the City of Wichita Falls for the acquisition of a 14.7± acre tract of land otherwise known as 1500 Scotland Drive.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Redevelop Downtown

STRATEGIC OBJECTIVE: Pursue Public/Private Partnerships

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

Timeline

- January 2023 – Funding request received from DWFD;
- March 2, 2023 – Corporation Board conducts public hearing and approves request;
- March 21, 2023 – City Council to consider approving budget amendment facilitating project.

At its March 2, 2023 meeting, the Type B Board approved funding of an amount not to exceed \$62,443 to the City of Wichita Falls for the purchase of an approximately 14.7-acres tract of *vacant* land at 1500 Scotland Drive (see attached map). The tract is along the Wichita River, adjacent to the I-44 frontage, and is both adjacent to and between the City-owned RV Park and the privately owned property containing the former Holiday Inn at the Falls. The owner of the tract, Rooster Cogburn from Arizona, recently reached out to the City as to any interest in acquiring the property.

If the funding request supporting the purchase of the property is approved, the City would acquire the property within the next 30-45 days and retain it for parks/open space use.

Staff recommends approval.

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

1500 Scotland Drive



Resolution No. _____

Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$62,443 to the City of Wichita Falls for the acquisition of a 14.7± acre tract of land otherwise known as 1500 Scotland Drive

WHEREAS, Texas Local Gov't. Code § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation;" and,

WHEREAS, on March 2, 2023, the Wichita Falls Type B Sales Tax Corporation approved the project listed below and as stated in its agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The Wichita Falls Type B Sales Tax Corporation's approval and funding of the following programs and expenditures, in a total amount not to exceed **\$62,443** as described below and in said corporation's agenda, is approved:

An amount up to \$62,443 to the City of Wichita Falls for the acquisition of a 14.7± acre tract of land otherwise known as 1500 Scotland Drive.

2. The current fiscal year budget of the Type B Sales Tax Corporation is amended to provide for the aforementioned expenditures and changes thereto.

PASSED AND APPROVED this the 21st day of March 2023.

MAYOR

ATTEST:

City Clerk