

City of Wichita Falls City Council Agenda



Stephen Santellana, Mayor
Bobby Whiteley, Mayor Pro Tem/At Large
Michael Smith, District 1
Larry Nelson, District 2
Jeff Browning, District 3
Tim Brewer, District 4
Steve Jackson, District 5

Darron Leiker, City Manager
Kinley Heggglund, City Attorney
Marie Balthrop, City Clerk



Notice Of Regular Meeting Of The Mayor And City Council Of The City Of Wichita Falls, Texas, To Be Held In The City Council Chambers, Memorial Auditorium, 1300 Seventh Street, Tuesday, January 17, 2023, Beginning At 8:30 A.M.

This meeting can be accessed and viewed at the following locations:

- 1. A livestream will be shown on the Spectrum/Time Warner Cable Channel 1300**
- 2. A livestream will be shown on the City's Facebook page (City of Wichita Falls, Texas Government) (<https://www.facebook.com/CityofWF>)**
- 3. A video of the meeting will be posted on the City's YouTube page (<https://www.youtube.com/cityofwf>)**

Item #

1. Call to Order
2. (a) Invocation: Pastor Tim Puckett
Heritage Assembly of God

(b) Pledge of Allegiance
3. Presentations

(a) Employee of the Month – Sgt. Brian Sheehan, Police Department

CONSENT AGENDA

4. Approval of minutes of the December 20, 2022 Regular Meeting of the Mayor and City Council.

5. Resolutions

- (a) Resolution authorizing award of bid for the purchase of roll-out refuse and yard waste carts from Rehrig Pacific Company in the amount of \$88,155.00
- (b) Resolution authorizing the purchase of eleven (11) in-car camera systems for new Police patrol units through the Houston-Galveston Area Council (H-GAC) Purchasing Cooperative from COBAN Technologies, Inc., in the amount of \$67,595.00

6. Receive Minutes

- (a) Wichita Falls Business Park Association Development Review Board, June 17, 2014
- (b) Wichita Falls Business Park Association Board of Directors, May 16, 2019
- (c) Amended Minutes of the Wichita Falls 4B Sales Tax Corporation (4BSTC) August 17, 2022
- (d) Wichita Falls 4B Sales Tax Corporation (4BSTC) October 13, 2022
- (e) Wichita Falls Business Park Association Development Review Board, October 20, 2022
- (f) Wichita Falls Business Park Association Board of Directors, October 20, 2022
- (g) Planning & Zoning Commission, November 9, 2022
- (h) Wichita Falls Economic Development Corporation, November 17, 2022
- (i) Lake Wichita Revitalization Committee, December 13, 2022

REGULAR AGENDA

7. Ordinances

- (a) Ordinance appropriating \$1,500,000 in federal American Rescue Plan Act (ARPA) funds for assistance to local nonprofit organizations and authorizing the City Manager to execute all related documents
- (b) Ordinance appropriating no more than \$600,000.00 of General Fund General Liability Reserves for the emergency repair of the Health Department and MPEC facilities and declaring an emergency

- (c) Ordinance appropriating \$122,364.00 of grant funds pursuant to the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant Program, appropriating said funds to the Special Revenue Fund, and authorizing the City Manager to execute all documents necessary to accept and share said funds

8. Resolutions

- (a) Resolution Renaming Cleveland Avenue to Cleaver Street
- (b) Resolution authorizing the sole-source purchase of various end caps and replacement parts for six reverse osmosis trains at Cypress Water Treatment Facility and associated labor for installation, from Worth Hydrochem of Okla., Inc., in the amount of \$211,660.64
- (c) Resolution authorizing award of bid to Retail Motorcycle Ventures, Inc. dba BMW Motorcycles of North Dallas for the purchase of three (3) BMW Police Motorcycles for the Wichita Falls Police Department in the amount of \$92,933.31
- (d) Resolution authorizing the purchase of four (4) TS2 traffic signal cabinets for the Traffic Engineering Division through the BuyBoard Purchasing Cooperative from Paradigm Traffic Systems, Inc. in the amount of \$58,800.00
- (e) Resolution granting a one-year extension to the existing contract with American Medical Response Ambulance Services, Inc. (AMR)
- (f) Resolution authorizing the City Manager to make application for a grant from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2024 Body-Worn Camera Grant Program, in the amount of \$942,603.00
- (g) Resolution authorizing a five-year license agreement with the YMCA of Wichita Falls granting extended reservation privileges for the use of ball fields in University Kiwanis Park and Lake Wichita Park for youth baseball leagues
- (h) Resolution authorizing the City Manager to enter into an agreement with Anthony Inman Construction, Inc. for Construction Manager at Risk services related to the Memorial Auditorium Building Renovation Project, with an estimated construction cost of \$12,500,000
- (i) Resolution authorizing award of bid for the purchase of carpet and padding for the MPEC Exhibit Hall from the low bidder, Royal Thai Americas (2017) Inc, in the amount of \$196,141.65
- (j) Resolution approving an amendment to the existing \$2,750,000 performance agreement between the Wichita Falls Economic Development Corporation (WFEDC) and P&WC Aerospace, Inc. (Pratt & Whitney) to assist with the

company's proposed new product line and employment expansion at the existing Wichita Falls facility

9. Other Council Matters

- (a) Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

10. Comments from the public to members of the city council concerning items that are not on the city council agenda. People wishing to address the council should sign up prior to the start of the meeting. A three-minute time frame will be adhered to for those addressing their concerns. Since comments from citizens are not posted agenda items, the City Council is prohibited from deliberating or taking any action, other than a proposal to place the item on a future agenda. Staff may provide factual statements in response to inquiries or recite existing policy.

11. Executive Sessions

- (a) Executive session in accordance with Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of a public officer or employee (including, but not limited to, Helen Farabee Centers Board (Robert Clement), TIF #2, and Zoning Board of Adjustment appointments and removals).
- (b) Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Wichita Falls and with which the City and/or economic development corporations created by the City are conducting economic development negotiations (including, but not limited to, P&WC Aerospace, Inc.).

12. Appointments and Removals for Boards and Commissions

- Helen Farabee Centers Board (Robert Clement)
- TIF #2
- Zoning Board of Adjustment

13. Adjourn

Spanish language interpreters, deaf interpreters, Braille copies or any other special needs will be provided to any person requesting a special service with at least 24 hours' notice. Please call the City Clerk's Office at 761-7409.

Every item on this agenda shall be considered a public hearing. Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant law, and City Council may deliberate and vote upon any such subject and resolutions related thereto. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject may be voted upon, regardless of any

language of limitation found in this agenda or any document referring to such action. Any penal ordinance, development regulation or charter provision of the City of Wichita Falls or item which is funded by the current or next proposed City of Wichita Falls budget, including, without limitation, any street, water pipe, sewer, drainage structure, department, employee, contract or real property interest of the City of Wichita Falls, may be discussed and deliberated, and the subject is hereby defined as such without further notice. Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether any item is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of the City Council. Executive sessions described generally hereunder may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions described generally hereunder are closed meetings, may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087.

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, Texas on the 11th day of January, 2023 at 5:40 o'clock p.m.



City Clerk

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Employee of the month.

INITIATING DEPT: Police Department

NAME: Brian Sheehan

DEPARTMENT: Police/Criminal Investigation Section

HIRE DATE: January 16, 1995

PRESENT POSITION: Crimes Against Persons Sergeant

COMMENTARY: Presentation of the Employee of the Month Award (plaque, letter of appreciation, gift card, dinner for two, and check for \$100).

☒ **Director of Human Resources**

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



City of Wichita Falls
City Council Meeting
Minutes
December 20, 2022



Item 1 – Call to Order

The City Council of the City of Wichita Falls, Texas, met in regular session at 8:30 a.m. on the above date in the Council Chambers at Memorial Auditorium with the following members present.

Stephen Santellana	-	Mayor
Bobby Whiteley	-	Mayor Pro Tem/At-Large
Tim Brewer	-	Councilors
Jeff Browning	-	
Steve Jackson	-	
Larry Nelson	-	
Michael Smith	-	
Darron Leiker	-	City Manager
Kinley Heggland	-	City Attorney
Marie Balthrop	-	City Clerk

Mayor Santellana called the meeting to order at 8:30 a.m.

Item 2a – Invocation

Pastor Gene Holley, Life Church gave the invocation.

Item 2b – Pledge of Allegiance

Mayor Santellana led the Pledge of Allegiance.

Item 3a – Proclamation – Eagle Scout Day 2023, Northwest Texas Boy Scouts of America Council

8:32 a.m.

Mayor Santellana read a proclamation proclaiming January 13, 2023, as Eagle Scout Day in Wichita Falls and asked everyone to join him in extending our most profound appreciation for their dedicated work and wishing them the best in their future endeavors.

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Item 3b – Presentation – Atmos Energy Annual Operations Report and discussion on Line A Replacement Project in Wichita County – Pam Hughes Pak

8:33 a.m.

Pam Hughes Pak, Atmos Energy, provided the Council information and discussed how Atmos Energy supports the community, and the gas line replacement project in Wichita County.

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Item 4-6 – Consent Items

8:37 a.m.

Darron Leiker, City Manager, gave a briefing on the items listed under the Consent Agenda.

Moved by Councilor Browning to approve the consent agenda.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Item 4 – Approval of Minutes of the December 6, 2022 Regular Meeting of the Mayor and City Council

Item 5a – Resolution 165-2022

Resolution authorizing the purchase of four (4) 52-inch mowers and two (2) 72-inch mowers for the Parks Maintenance Division through the BuyBoard Purchasing Cooperative from Berend Turf & Tractor, LP in the amount of \$96,751.30.

Item 5b – Resolution 166-2022

Resolution authorizing the purchase of a John Deere 35G Compact Excavator and tilt trailer for the Parks Maintenance Division through the Sourcewell Purchasing Cooperative from Yellowhouse Machinery Company in the amount of \$90,435.00.

Item 6 – Receive Minutes

- (a) Wichita Falls Park Board, October 27, 2022
- (b) Lake Wichita Revitalization, November 8, 2022

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Item 7a – Ordinance 61-2022

8:38 a.m.

Ordinance canceling the regularly scheduled Council meeting on January 3, 2023.

Moved by Councilor Browning to approve Ordinance 61-2022.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 7b – Ordinance 62-2022

8:39 a.m.

Ordinance approving the transfer of various aged receivable accounts to dormant status and appropriating FAA COVID Funds to the Kickapoo Airport Fund as part of the City's fiscal year end closing process.

Moved by Councilor Brewer to approve Ordinance 62-2022.

Motion seconded by Councilor Jackson and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 7c – Ordinance 63-2022

8:42 a.m.

An ordinance requested by Onelife Community Church granting a variance from Section 5430(A) of the Wichita Falls Code of Ordinances, which prohibits alcohol sales within 300 feet of a church, to the property at 807 Austin Street described as Lot 11-A, Block 172, Original Townsite, owned by Onelife Community Church.

Moved by Councilor Brewer to approve Ordinance 63-2022.

Motion seconded by Councilor Smith.

Terry Floyd, Director of Development Services, discussed the variance request, previous variances, and the conditions in the ordinance.

Ronnie Whitfield, Pastor Onelife Community Church, stated that the church board approved the variance request for the Farmer's Market Association, and the variance would be for any vendor with the appropriate Texas Alcoholic Beverage Commission license.

There was brief discussion about the previous variance granted being for an annual event, the rights of other churches in the area and concerns with granting the variance, and the precedent it would set.

Motion failed by the following vote:

Ayes: None

Nays: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, and Whiteley

Abstained: Councilor Smith

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Item 7d – Ordinance 64-2022

8:57 a.m.

Ordinance amending Ordinance No. 37-2022, the fee schedule Section 6 Health, 6a Animal Services, adding subsection 12; Wichita County Sheriff's Office fees; providing for severability; providing that such ordinance shall not be codified.

Moved by Councilor Browning to approve Ordinance 64-2022.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Nelson, Smith, and Whiteley

Nays: Councilor Jackson

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Item 7e – Ordinance 65-2022

8:59 a.m.

Ordinance amending Chapter 14 Article III Division 3 Residential Permits, Section 14-202 Project Animals Permit, and Providing for codification.

Moved by Councilor Brewer to approve Ordinance 65-2022.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Nelson, Smith, and Whiteley

Nays: Councilor Jackson

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Item 8a – Resolution 167-2022

9:02 a.m.

Resolution authorizing the execution of an Inter Local Agreement between the City of Wichita Falls and Wichita County for the provision of limited Animal Control Services in the unincorporated areas of Wichita County.

Moved by Councilor Browning to approve Resolution 167-2022.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8b – Resolution 168-2022

9:05 a.m.

Resolution authorizing the City Manager to award bid and contract for the City of Wichita Falls Landfill Entrance Facility Improvements Project to Anthony Inman Construction, Inc. in the amount of \$1,180,224.00.

Moved by Councilor Brewer to approve Resolution 168-2022.

Motion seconded by Councilor Nelson and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8c – Resolution 169-2022

9:08 a.m.

Resolution authorizing the City Manager to approve Change Order No. 1 for the City of Wichita Falls Landfill Entrance Facility Improvements Project for a deduction of \$238,760.00.

Moved by Councilor Brewer to approve Resolution 169-2022.

Motion seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8d – Resolution 170-2022

9:10 a.m.

Resolution confirming reappointment to the Firefighters' and Police Officers' Civil Service Commission.

Moved by Councilor Browning to approve Resolution 170-2022 reappointing Laura Fidelie to the Civil Service Commission with a term to expire December 31, 2025.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8e – Resolution 171-2022

9:12 a.m.

Resolution authorizing the City Manager to execute a five-year contract with H Two Management and Marketing to provide waterpark management services for Castaway Cove in the amount of \$162,000.

Moved by Councilor Browning to approve Resolution 171-2022.

Motion seconded by Councilor Nelson and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 8f – Resolution 172-2022

9:17 a.m.

Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding up to \$49,000 to John Dickinson Et al., dba Restoring the Past LLC, to assist in mechanical, electrical, and plumbing system upgrades as part of the renovation of the existing building at 608 7th Street downtown.

Moved by Councilor Brewer to approve Resolution 172-2022.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Nelson, Smith, and Whiteley

Nays: Councilor Jackson

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Mr. Leiker recognized Lou Kreidler, and thanked her for all of her years of service. This is Lou's last City Council meeting and she will be retiring at the end of the year. Lou began her career in 2001 as the Nursing Administrator, was promoted to the Assistant Director of Health in 2004, and appointed Director of Health in 2006.

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Item 9 – Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

9:22 a.m.

Councilor Brewer thanked Jana Schmader for her fantastic job on the Christmas Parade held Saturday night.

Councilor Smith wished everyone a Merry Christmas and Happy and safe New Year.

Councilor Browning agreed with Councilor Smith's comments wishing everyone a Merry Christmas and Happy New Year.

Councilor Whiteley thanked Jana Schmader for work assisting downtown businesses, and congratulated Lou Kreidler on her retirement. He discussed the inspection departments holiday hours and asked that the construction community receive an email regarding those hours. Mr. Floyd stated that an email was sent yesterday. Councilor Whiteley wished everyone a Merry Christmas.

Councilor Nelson stated there are nine teams signed up to use the sports complex and he expects around fifteen teams. He discussed the concession stand at the complex and the need for additional employees once the sports complex is open, and the income generated. He also mentioned the possibility of additional apartments on 7th Street and Indiana, and wished everyone a Merry Christmas and Happy New Year.

Mayor Santellana congratulated Lou Kreidler and recognized her and her staff for getting the City through the pandemic, and said he cannot thank her enough for her hard work. He thanked Jana Schmader for the great job on the downtown Christmas Parade, and wished everyone a Merry Christmas and Happy New Year and encouraged everyone to be safe.

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Item 10 – Comments from the Public to Members of the City Council Concerning Items That Are Not on the City Council Agenda

9:35 a.m.

There were no comments from the public.

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Item 11 – Executive sessions

City Council adjourned into Executive Session at 9:36 a.m. in accordance with Texas Government Code §551.072, §551.74, and §551.087.

City Council reconvened at 10:26 a.m.

Mayor Santellana reconvened in open session and announced that no votes or polls were taken.

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Item 12 – Appointments to Boards and Commissions

10:26 a.m.

Moved by Councilor Smith to make the following appointments to the Airport Board of Adjustments:

Place 1 – Glenn Beavers, reappoint with term to expire December 31, 2024.

Place 2 – James Wingo, reappoint with waiver of term limit, term to expire December 31, 2024.

Place 3 – Amy Bobrowitz, reappoint with waiver of term limit, term to expire December 31, 2024.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to reappoint Dr. Bryan Wade to Place 2 on the Animal Shelter Advisory Committee with a waiver of term limit, term to expire December 31, 2024.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Jackson to appoint Michele Pohlmann to Place 4 on the Animal Shelter Advisory Committee with a term to expire December 31, 2023.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Jackson, and Nelson.

Nays: Councilors Browning, Smith, and Whiteley.

Moved by Councilor Smith to move Amber Browning from Place 4 to Place 5 on the Animal Shelter Advisory Committee term to expire December 31, 2024.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Construction Board of Adjustments and Appeals:

Place 3 – Gary Oatman, reappoint with waiver of term limit, term to expire December 31, 2025

Place 7 – James Cox, reappoint with term to expire December 31, 2025.

Place 9 – Ripley Tate, reappoint with term to expire December 31, 2025.

Place 12 – Doug Marchand, reappoint with term to expire December 31, 2025.

Place 13 – Tanner Wachsman, reappoint with term to expire December 31, 2025.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Brewer to appoint Matt Prouty to Place 4 – Architect on the Construction Board of Adjustments and Appeals, term to expire December 31, 2023.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Smith, and Whiteley

Nays: Councilor Nelson

Moved by Councilor Browning to appoint Eric Archer to place 10 – Electrical Contractor on the Construction Board of Adjustments and Appeals, term to expire December 31, 2023.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Landmark Commission:

Place 3 – Janel Ponder Smith, reappoint with term to expire December 31, 2025.

Place 4 – John Dickinson, reappoint with waiver of term limit, term to expire December 31, 2025.

Place 5 – Noros Martin, P&Z Commission Member, reappoint with term to expire December 31, 2025.

Place 9 – Michele Derr, reappoint with waiver of term limit, term to expire December 31, 2025.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Park Board:

Place 6 – Dr. Michael Battaglino, reappoint with term to expire December 31, 2025.

Place 9 – Alan Donaldson, reappoint with waiver of term limit, term to expire December 31, 2025.

Place 10 – Simeon Hendrix, reappoint with term to expire December 31, 2025.

Place 11 – Josh Phillips, reappoint with term to expire December 31, 2025.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Planning and Zoning Commission:

Place 1 – Douglas McCulloch, reappoint with term to expire December 31, 2024.

Place 4 – Wayne Pharries, reappoint with term to expire December 31, 2024.

Place 6 – Jeremy Woodward, reappoint with term to expire December 31, 2024.

Place 8 - Move Matt Marrs from Place 10 – Alt. 1, to Place 8 with a term to expire December 31, 2024.

Place 9 – David Carl Cook, reappoint with term to expire December 31, 2024.

Place 11 – Steven Wood, reappoint with term to expire December 31, 2024.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Nelson to appoint Paul Mason, Jr. to Place 10 on the Planning and Zoning Commission, term to expire December 31, 2023.

Motion seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Motion by Councilor Smith to appoint Ben Filer as Chair of the Tax Increment Financing District Reinvestment Zone 2 with a term to expire December 31, 2023.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Tax Increment Financing District Reinvestment Zone #3:

Place 1 – Gaile Natale, reappoint with waiver of term limit, term to expire December 31, 2024.

Place 4 – Kenneth Haney, reappoint with waiver of term limit, term to expire December 31, 2024.

Chair – Kenneth Haney, reappoint with term to expire December 31, 2023.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Brewer to appoint Jamie Gould to Place 3 on the Tax Increment Financing Reinvestment Zone #3 board, term to expire December 31, 2023.

Motion seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Whiteley to appoint Dr. Michael Battaglino to Place 5 on the Tax Increment Financing Reinvestment Zone #3 board, term to expire December 31, 2023.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Tax Increment Financing District Reinvestment Zone #4:

Place 4 – Andy Lee, reappoint with term to expire December 31, 2024.

Place 5 – Cynthia Laney, reappoint with waiver of term limit, term to expire December 31, 2024.

Chair – Ben Filer, reappoint with term to expire December 31, 2023.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Water Resources Commission:

Place 2 – Steve Smith, reappoint with waiver of term limit, term to expire December 31, 2024.

Place 3 – Cheryl Nix, reappoint with term to expire December 31, 2024.

Place 6 – Tyson Traw, reappoint with term to expire December 31, 2024.

Motion seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to reappoint Dr. Keith Williams to Place 5 on the Wichita County-City of Wichita Falls Health District Board with a waiver of term limit, term to expire December 31, 2024.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

Moved by Councilor Brewer to appoint Nichole Jefferson to Place 2 on the Wichita County-City of Wichita Falls Health District Board with a term to expire December 31, 2024.

Motion seconded by Councilor Brewer and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Moved by Councilor Smith to make the following appointments to the Zoning Board of Adjustment:

Place 6 – Jose Garcia, reappoint term to expire December 31, 2024.

Place 8 – Tom Taylor, appoint with term to expire December 31, 2024.

Motion seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Santellana, Councilors Brewer, Browning, Jackson, Nelson, Smith, and Whiteley

Nays: None

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Item 13 –Adjourn

Mayor Santellana adjourned the meeting at 10:46 a.m.

PASSED AND APPROVED this 20th day of December 2022.

Stephen Santellana, Mayor

ATTEST:

Marie Balthrop, TRMC, MMC
City Clerk

**CITY COUNCIL AGENDA
JANUARY 17, 2023**

ITEM/SUBJECT: Resolution authorizing award of bid for the purchase of roll-out refuse and yard waste carts from Rehrig Pacific Company in the amount of \$88,155.00.

INITIATING DEPT: Public Works / Sanitation

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: N/A

COMMENTARY: Bids were opened December 28, 2022 for the purchase of roll-out refuse and yard waste carts for the Sanitation Division. Three (3) responsive bids were received; all meet specifications and the bid tabulation is attached.

Rehrig has provided these carts to the City in the past and staff has been pleased with their performance. This year's bid is less than last year by \$1.00 per cart which was also from Rehrig. Therefore, staff recommends award of bid for roll-out refuse and yard waste carts to Rehrig Pacific Company in the amount of \$88,155.00.

Staff has \$190,000 budgeted for solid waste containers replacement.

☒ **Director of Public Works**

ASSOCIATED INFORMATION: Resolution , Bid Tab

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing award of bid for the purchase of roll-out refuse and yard waste carts from Rehrig Pacific Company in the amount of \$88,155.00

WHEREAS, the City of Wichita Falls advertised and requested bids for the purchase of roll-out refuse and yard waste carts; and

WHEREAS, bids were received and publicly opened on December 28, 2022; and

WHEREAS, the City Council finds that the lowest responsible bidder was Rehrig Pacific Company.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The bid for the purchase of roll-out refuse and yard waste carts is awarded to Rehrig Pacific Company in the amount of \$88,155.00 and City staff are authorized to execute all documents necessary to purchase said items in accordance with bid specifications.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

BID TABULATION
BID 22-57 ROLL OUT REFUSE CARTS

VENDOR	BRAND	REFUSE CARTS (1000)		YARD CARTS (500)		TOTAL
		EACH	SUBTOTAL	EACH	SUBTOTAL	
OTTO ENVIRONMENTAL SYSTEMS NORTH AMERICA CHARLOTTE, NC	MSD95E "EDGE"	63.77	63,770.00	63.77	31,885.00	\$95,655.00
REHRIG PACIFIC CO DALLAS, TX	95EG	58.77	58,770.00	58.77	29,385.00	\$88,155.00
SCHAEFER PLASTICS NORTH AMERICA LLC CHARLOTTE, NC	95O	59.23	59,230.00	59.23	29,615.00	\$88,845.00
TOTER, LLC STATESVILLE, NC		NO BID				

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing the purchase of eleven (11) in-car camera systems for new Police patrol units through the Houston-Galveston Area Council (H-GAC) Purchasing Cooperative from COBAN Technologies, Inc., in the amount of \$67,595.00.

INITIATING DEPT: Aviation, Traffic, & Transportation

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Government

COMMENTARY: The Police Department uses these in-car camera systems for their patrol unit video recording. The Focus H2 In-Car Video Systems will be installed in patrol units recently purchased on December 6, 2022. The systems will be purchased from COBAN Technologies, Inc. in the amount of \$67,595.00.

Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (11) personal property sold. . . under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

Staff recommends approval of the resolution authorizing the purchase of eleven (11) Focus H2 in-car camera systems through the Houston-Galveston Area Council Purchasing Cooperative from COBAN Technologies, Inc. in the amount of \$67,595.00.

Budgeted Cost: \$68,200.00

Actual Cost: \$67,595.00

Budget Savings: \$605.00

☒ **Director of Aviation, Traffic & Transportation**

☒ **Purchasing**

ASSOCIATED INFORMATION: Resolution; HGAC Documentation; Photo of system

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



Resolution No. _____

Resolution authorizing the purchase of eleven (11) in-car camera systems for new Police patrol units through the Houston-Galveston Area Council (H-GAC) Purchasing Cooperative from COBAN Technologies, Inc., in the amount of \$67,595.00

WHEREAS, Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements; and,

WHEREAS, the City Council of the City of Wichita Falls has passed a resolution approving the participation in such cooperative agreements; and,

WHEREAS, the City Council finds that COBAN Technologies, Inc. is offering eleven (11) Focus H2 In-Car Camera Systems through the H-GAC Purchasing Cooperative, and it is in the best interest to purchase equipment in accordance with the Cooperative Purchasing Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

City Staff is authorized to execute all documents necessary to purchase eleven (11) Focus H2 in-car camera systems through the H-GAC Purchasing Cooperative from COBAN Technologies, Inc. in the amount of \$67,595.00.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk



Quote: Q-40147
Contract: H-GAC EF04-21
Date: 12/29/2022 3:08 PM
Expires On: 3/4/2023

Phone: (281) 925-0488
 Fax: (281) 925-0535
 Email: SFLE-Sales@safefleet.net

COBAN Technologies, Inc.
 SF Mobile-Vision, Inc.
 11375 W. Sam Houston Pkwy S., Suite 800
 Houston, Texas 77031-2348
 United States

Ship To

Wade Looney
 City of Wichita Falls Police Department (Wichita Falls, TX)
 610 Holliday Street
 Wichita Falls, Texas 76301
 United States
 (940) 761-7931
 wade.looney@wichitafallstx.gov

Bill To
 City of Wichita Falls Police Department (Wichita Falls, TX)
 Attn: City of Wichita Falls - AP
 PO Box 1431
 Wichita Falls, Texas 76307
 United States

End User

SALESPERSON	EXT	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Richard Alley	x	richard.alley@safefleet.net		Net 30

HGAC Contract EF04-21

FOCUS H2 In-Car Camera / 3 Year Plan

Installation is not included

The Digital Evidence Software will require an update for Focus H2 In-Car Video System support

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0297850	FOCUS2-51-00	FOCUS H2 IN-CAR SYSTEM - PACKAGE 2 2 CAMERAS AND WIRELESS MICROPHONE Features: • Three year limited hardware warranty • 4.3" touchscreen monitor • GPS • Crash Sensor • Smart Power Module (SPM) w/ UPS • 16 GB internal Solid State OS drive • 128 GB internal Solid State Fail-Safe drive • 64 GB removable Thumb Drive • Internal 802.11 A/G/N/AC wireless card • Backseat wide angle IR camera with built in covert microphone • Front facing HD low profile color camera • Wireless microphone & receiver	USD 5,590.00	11	USD 61,490.00
QL-0297851	MZZ-01	MOUNTING For secure mounting within the vehicle 2023 Ford Explorers	USD 135.00	11	USD 1,485.00

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0297852	SCOPT-27	TWO DUAL BAND ANTENNAS (802.11 A/G/N/AC) For wireless upload to Access Point	USD 205.00	11	USD 2,255.00
QL-0297855	MVD-EMA-SWR	DES / DEV / DEP 1-YEAR SOFTWARE EMA FOR IN-CAR VIDEO SYSTEM ** Year 1 ** - Per device **Annual Renewal is Required**	USD 165.00	11	USD 1,815.00
QL-0297856	LSSWRPROSVR	DIGITAL EVIDENCE PRO SOFTWARE	USD 0.00	11	USD 0.00
QL-0297861	LFEE-050	SHIPPING - IN CAR VIDEO SYSTEMS	USD 50.00	11	USD 550.00
FOCUS H2 In-Car Camera / 3 Year Plan TOTAL:					USD 67,595.00

**** One time initial fee ****

Professional Service

HGAC Contract EF04-21

LINE NO.	PART #	DESCRIPTION	UNIT PRICE	QTY	EXTENDED
QL-0297858	LSRV-08	PROFESSIONAL SERVICES / HR.	USD 195.00	1	USD 195.00
Professional Service TOTAL:					USD 195.00

TOTAL: USD 67,790.00				
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Terms & Conditions

Applicable sales taxes are not reflected on this proposal, and will be included on the invoice. In the event Sales Tax is requested to be listed on the proposal, it will be the responsibility of the Agency to provide the current Tax rate and amount. Any purchases that are exempt from Sales Tax must be accompanied by a tax exemption and/ or re-seller certificate.

This quote is presented to the customer under the condition that it remains a valid quote for only 60 days after the stated Quote Date, after which the quote becomes null and void.

Please email or fax a signed copy of this quotation and other referenced documents to SFLE-Sales@safefleet.net or (281) 925-0535 Safe Fleet Law Enforcement order requests above \$2,500.00 require an Agency issued Purchase Order prior to processing.

COBAN Technologies, Inc.

11375 W. Sam Houston Pkwy S., Suite 800 Houston, Texas 77031-2348

Applicable Terms. By signing this quote (the "Quote") (or, if this Quote is attached to, referenced in, or otherwise accompanies any other agreement, statement of work, purchase order, or other similar document, by or between the parties and/or their applicable affiliates (any of the foregoing, collectively, the "Accompanying Agreement"), then by signing such Accompanying Agreement), or by issuing a purchase order for, or accepting, any of the goods, services, or other items set forth in this Quote, the Customer agrees to all terms and conditions set forth herein, including without limitation any Additional Terms and Conditions set forth below (if applicable) ("Additional Terms"), and to the Safe Fleet Video & Telematics Products and Services Standard Customer Terms & Conditions, currently available at safefleet.net/v-and-t-general-terms (as may be updated or amended by Safe Fleet from time to time in its discretion, the "Ts&Cs"), together with any and all other terms and conditions incorporated by reference into any of the foregoing; all of which are incorporated herein and will

govern all products, services, and other matters set forth herein. Capitalized terms used but not defined herein shall have the meaning ascribed to them in the Ts&Cs.

Conflicts. Customer and Safe Fleet expressly agree that, notwithstanding anything to the contrary in the Accompanying Agreement, including any provision thereof relating to order of precedence, conflicts, or “battle of the forms,” in the event of any conflict, ambiguity, or inconsistency (any of the foregoing, a “Conflict”) between any term, provision, requirement, request, specification, or other provision (any of the foregoing, a “Provision”) of the Accompanying Agreement and any Provision of this Quote (including, for clarity, the Ts&Cs and/or any Additional Terms), this Quote shall prevail and control; Customer and Safe Fleet intend this Quote to be, and this Quote shall be deemed to be, an amendment to any Conflicting Provision of the Accompanying Agreement. In the event of any Conflict between any Provision of any Additional Terms and any Provision of the Ts&Cs, the Additional Terms shall control.

Sole Warranties. The warranties applicable to the products, services, and other matters set forth herein are available at [https:// www.safefleet.net/product-and-service-warranties](https://www.safefleet.net/product-and-service-warranties) (the “Warranty Documentation”). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

Invoicing and Purchase Orders. This Agreement authorizes Safe Fleet, regardless of whether or not Customer has issued an applicable Purchase Order, to invoice Customer annually in advance for Software Services. Customer agrees to pay all invoices within 30 days of receipt. Customer may issue Purchase Orders hereunder for its own record-keeping purposes, but (a) no Customer Purchase Order will be deemed to modify, alter, supersede, supplement, or amend this Agreement in any respect unless mutually agreed by the Parties in a written amendment executed by both Parties, and (b) for clarity, Customer’s issuance of any such Purchase Order, or failure to issue same, shall not affect in any manner Safe Fleet’s ability to invoice Customer (or Safe Fleet’s right to payment of such invoice) as provided herein.

Agency Responsibilities. Without limiting any provision of the Ts&Cs, Customer is solely responsible for the following: (a) Customer will ensure that Customer owns or has licensed all rights necessary to permit Safe Fleet to use all Customer-Provided Data as contemplated by this Agreement; (b) Customer will ensure that Customer’s, and all Customer End Users’, configuration and use of the Safe Fleet V&T Offerings, including the Software Services, and all Customer Data (and all use thereof by Customer and/or Customer End Users), complies with all applicable Laws and all rules, regulations, and standards applicable to Customer, and does not infringe, misappropriate, or violate any right, including any intellectual property, proprietary, privacy, contractual, statutory, constitutional, or any other right, of any third party; (c) Customer will maintain all necessary computer equipment and Internet connections for use of the Software Services; (d) If Customer becomes aware of any violation of this Agreement by any Customer End User, Customer will immediately terminate that Customer End User’s access to the Software Services and shall promptly notify Safe Fleet of same; (e) Customer will maintain the security of all user credentials, including all Customer End User user names and passwords, and security and access to the Software Services via Customer systems or facilities and/or to all Customer Data. Customer shall promptly notify Safe Fleet if Customer learns or believes that an unauthorized party may be using Customer’s account or Customer Data, or that account information may have been lost or stolen.

Customer Data After Termination – Applicable to Software Services Only. Safe Fleet will not delete Customer Data before the 90th day following expiration or earlier termination of the License Term. Safe Fleet will have no obligation to provide any Software Service functionality to Customer during this 90-day period other than the ability to retrieve Customer Data. Customer will not incur additional fees if Customer downloads Customer Data from the Software Services during this time. Safe Fleet has no obligation to maintain or provide Customer

Data after this 90-day period and, except to the extent (and in such case only for so long as) prohibited by applicable law, Safe Fleet may thereafter delete any or all Customer Data. Upon written request, Safe Fleet will provide written notice that safe Fleet has successfully deleted and removed Customer Data from the Software Services.

Post-Termination Assistance – Applicable to Software Services Only. Safe Fleet will provide Customer with the same post-termination data retrieval assistance that Safe Fleet generally makes available to all customers. Requests for Safe Fleet to provide additional assistance in downloading or transferring Customer data, including requests for Safe Fleet’s data egress service, will result in additional fees, and Safe Fleet does not make any, and hereby disclaims all, express and/or implied representations, warranties, and/or guaranties as to the integrity or readability of Customer Data in any non-Safe Fleet systems.

Customer Sharing of Customer Data – Applicable to Software Services Only. Without limiting any provision of the Ts&Cs: (a) Customer is solely responsible for granting permissions to Customer Data that may be shared via the Software Services, and Safe Fleet will have no responsibility or liability for sharing with, or disclosure to, third parties of Customer Data due to any error, typo, oversight, or other act or omission of Customer (including, for example, any error by Customer in entering a recipient’s email address); and (b) Customer is solely responsible for complying with all applicable Laws, standards, policies, and guidelines in connection with its use sharing of Customer Data with, or granting of access to Customer Data to, third parties via the Software Services, and Safe Fleet will have no responsibility or liability for any violation or breach of any of the foregoing due to any act or omission of Customer (including, for example, any violation of privacy laws or standards caused by Customer’s sharing of Customer Data with an inappropriate third party or Customer’s inappropriate sharing of protected Customer Data).

The warranties applicable to the products, services, and other matters set forth herein are available at <https://www.safefleet.net/product-and-service-warranties> (the “Warranty Documentation”). Notwithstanding any other provision in this Agreement, the Warranty Documentation sets forth the sole warranties with respect to the products, services, and other matters set forth herein, and Safe Fleet hereby expressly disclaims all other representations and warranties, express or implied.

IN WITNESS WHEREOF, the Parties have caused this Agreement to Purchase to be executed and delivered by their respective authorized representatives whose signatures appear below.

COBAN Technologies, Inc.

City of Wichita Falls Police Department (Wichita Falls, TX)

Signature:

Signature:

Printed Name:

Printed Name:

Title:

Title:

Dated:

Dated:

Purchase Order

**MINUTES OF THE
WICHITA FALLS BUSINESS PARK ASSOCIATION
DEVELOPMENT REVIEW BOARD**

June 17, 2014

PRESENT:

Gary Shores	§	Members
Dick Bundy	§	
Reno Gustafson	§	
Darron Leiker	§	
Dave Lilley	§	
Glenn Barham, Mayor	§	City Council
Kevin Hugman, Assistant City Manager	§	City Staff
Jim Dockery, Asst. City Manager/CFO	§	
Julia Vasquez, First Assistant City Attorney	§	
Linda Merrill, Recording Secretary	§	
Henry Florsheim, President/CEO	§	Chamber of Commerce & Industry
Kevin Pearson, Executive Vice President, Economic Development	§	
Michael Paris, Workforce Development	§	

ABSENT:

Dave Lilley	§	Member
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1. CALL TO ORDER

Gary Shores called the meeting to order at 4:56 p.m.

2. ADMINISTRATIVE ISSUES

Dick Bundy moved for approval of the January 21, 2014 minutes. Seconded by Reno Gustafson, the motion carried.

3. APPROVAL OF PLANS FOR DEVELOPMENT OF APPROXIMATELY 18.5 ACRES OF LAND IN BUSINESS PARK

Mr. Pearson said numerous issues regarding the plans have been covered with 42 Real Estate, the company building and leasing the 100,000 square foot building to FedEx. Dick Bundy reviewed those final plans.

Mr. Bundy said the 36 primary loading dock doors will not face Midwestern Parkway. They do have six big overhead doors, but the major loading docks are not on the front of the building. The setbacks are even larger than minimum requirements. However, he saw nothing in the plans documenting the requirement that the fencing be black. It can be chain link, but it has to be painted black or covered with black PVC. It is a class A building for the business park, and **Mr. Bundy moved for approval of the plans, subject to the adherence to the specifications for black fencing. Seconded by Reno Gustafson, the motion unanimously carried.**

Mr. Pearson said the contractor and 42 Real Estate indicated they could no longer get water for the construction phase of the contract. They originally intended to take water from the River Road facility, but due to the water reuse project, (Director of Public Works) Russell Schreiber said there would not be any water available at that facility. So, the contractor will have to acquire reject water from the Cypress water plant. This will cost approximately \$185,000, and they are asking the 4A Board to pay 25% of that cost, or \$45,000. Mr. Pearson asked them to furnish a written request, along with quotes for the trucking costs. This was not done, so there is no formal request before the Board.

Mr. Leiker said during the initial discussions, it was thought there would be a surplus of wastewater at River Road. Now, with conservation, demand has dropped so much that there is not enough effluent to maximize the direct potable reuse project if they are given 200,000 gallons. If that is allowed for anyone, it would take water out of the hands of potable water users. In order to help contractors, the City will set up a new fill station at its own cost at the Cypress plant. He feels the City is making efforts to accommodate contractors under these circumstances. There had never been a written guarantee that water would be available at the River Road location.

Mr. Bundy asked, theoretically, if the 4A Board would not have to consider such a request, since a line is being constructed for PPG. He realizes FedEx does not have as many jobs as stake, but feels it is something the Board would have to consider. Mr. Pearson agreed if there were 100 jobs at stake. In this particular instance, however, 42 Real Estate is being sold 18.5 prime acres in the business park. The price was discounted, saving them \$233,000. The City will also do a property tax abatement. He does not see the need to go further in order to create only 12 new jobs between now and 2023.

Mr. Pearson said it will be a nice building for the Business Park, and good advertising on 287 in both directions. He hopes construction will begin very soon and move quickly.

4. ADJOURN

The meeting adjourned at 5:10 p.m.


Gary Shores

**MINUTES OF THE
WICHITA FALLS BUSINESS PARK ASSOCIATION
BOARD OF DIRECTORS**

May 16, 2019

PRESENT:

Gary Shores, President	§	Members
Dick Bundy	§	
Darron Leiker	§	
Dave Lilley	§	
Leo Lane, President	§	WFEDC
R. Kinley Heggland, Jr., City Attorney	§	City Staff
Amy Gardner, Assistant City Attorney	§	
Paul Menzies, Assistant City Manager	§	
Linda Merrill, Recording Secretary	§	
Henry Florsheim, CEO	§	
Travis Haggard, V.P., Business Retention & Expansion	§	
Adrine Wike, Director of Research	§	
Katie Britt, Marketing Director	§	Chamber of Commerce & Industry
Taylor Davis, Talent Partnership Director	§	
Hillary Robinson, Administrative Assistant	§	

ABSENT:

Reno Gustafson	§	Member
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1. Call to Order

Gary Shores called the meeting to order at 3:00 p.m.

2. Approval of Minutes (10/15/13)

Darron Leiker moved for approval of the minutes. Seconded by Dick Bundy, the motion carried 4-0.

3. Possible Appointment of Board Members

Kinley Heggland noted it was initially thought that the bylaws called for this board to appoint its own members. Assistant City Attorney Amy Gardner discovered that those bylaws have not been adopted. Therefore, appointments shall be made by the 4A Board. He will ensure that the 4A Board is aware of this duty, and with the approval of Leo Lane, this will be placed on its next agenda.

4. **Election of Officers (President and Secretary)**
5. **Possible Appointment of Five-Member Development Review Board**
(Current Members: Gary Shores, Dick Bundy, Reno Gustafson, Darron Leiker, and Dave Lilley)

Mr. Bundy moved to table items 4 and 5. Seconded by Mr. Leiker, the motion carried 4-0.

6. Discussion of Future Marketing of the Business Park, including the Virtual Spec Building Project

Mr. Bundy expressed the opinion that he ought to recuse himself – not for legal reasons, but for the sake of appearance. Mr. Heggland confirmed that the money his firm is receiving from the Chamber of Commerce and Industry to develop the virtual spec building is not money received from the WFEDC. However, while there was no legal conflict of interest, he agreed that it would be in everyone's best interests if he did recuse himself. Mr. Bundy said he would leave the room during the discussion. Mr. Heggland said he was still welcome to stay as long as he did not take part in the discussions. Mr. Bundy still chose to leave the room, and did so.


Mr. Shores asked Henry Florsheim to discuss the status of this project. Mr. Florsheim said there were two issues: the status of the project, and the marketing of the business park. Wichita Falls has long suffered a lack of quality industrial buildings for prospects in the 30,000 to 100,000 square foot range. Projects have been lost due to the lack of available buildings in that size range. Other than being able to afford to build, the other possibility was to develop a virtual spec building to show what could be provided and how long it would take to build it. This idea had been debated for several months with the 4A Board. They decided to table it, but the Chamber's leadership decided to fund it. The building is in the early stages of development. How it goes forward depends on how this group, and the 4A Board, decides to market the Business Park in general.

Mr. Leiker asked why the Chamber moved to fund this project, which is 4A qualified, not to mention the fact that the 4A Board owns the Business Park. Mr. Florsheim replied that this was brought up at an economic development action team meeting. Several of the leadership talked about the concept and the fact that the 4A Board was not ready to pull the trigger. There was no clear message whether it would approve the project, and it was at a cost of only \$15,000 at a maximum.

Mr. Shores asked if the building could be modified to meet the standards of any potential customer. Mr. Florsheim replied affirmatively. He added that the idea was to show the best possible site in the Business Park, where it would cost the least to bring additional infrastructure to the site. There are two buildings under design: One is 30,000 square feet (expandable to 60,000 square feet), and the other is 60,000 square feet (expandable to 120,000 square feet).

4. Adjourn

The meeting adjourned at 3:10 p.m.


Gary Shores, President

**AMENDED MINUTES OF THE
WICHITA FALLS 4B SALES TAX CORPORATION (4BSTC)**

August 17, 2022

Present:

Tony Fidelie, President	§	Members
Glenn Barham, Vice President	§	
Rick Hatcher, Secretary-Treasurer	§	
Dave Clark	§	
Darron Leiker	§	
Michael Mills	§	
Stephen Santellana, Mayor	§	Mayor & City Council
R. Kinley Hegglund, Jr., City Attorney	§	City Staff
Paul Menzies, Assistant City Manager	§	
Blake Jurecek, Assistant City Manager	§	
John Burrus, Dir of Aviation, Traffic & Transportation	§	
Terry Floyd, Director of Development Services	§	
Lindsay Barker, Dir of Marketing & Communication	§	
Blane Boswell, City Engineer	§	
Pat Hoffman, Property Administrator	§	
Stephen Calvert, Senior Budget Analyst	§	
Chris Horgen, Public Information Officer	§	
Andrea Kidd, Public Information Admin Clerk	§	
Paige Lessor, Recording Secretary	§	
Jerry Skelton	§	Chelsea Plaza, LLC
Kari Skelton	§	
Jana Schmader, Executive Director	§	DWFD
Lynn Walker, Writer	§	Times Record News
Markeshia Jackson, Journalist	§	KFDX
<u>Absent:</u>		
Nick Schreiber	§	4B Member

1. Call to Order.

Mr. Fidelie called the meeting to order at 3:01 p.m.

2. a) Approval of Minutes of 07/07/2022.

Mr. Clark moved to approve the minutes. Seconded by Mr. Hatcher, motion carried

6-0.

b) Report of Financial Condition (current, past & planned budget & expenditures)

Mr. Menzies addressed the Board and stated that sales tax continues to do well. The City just received the August receipts, which reflect June sales and are still running 9% - 10% ahead for the year. WF4BSTC had about \$7.3 million in unencumbered funds available for new projects.

The Kemp Center project was closed and paid out as well as the Bridwell Ag Center Livestock Pens project. Those projects have moved to the bottom of the report.

3. Public hearing regarding a funding request from Jerry Skelton, dba Chelsea Plaza LLC, to assist in fire suppression system upgrades as part of the renovation of the existing buildings at 804 and 806 Lamar Ave downtown.

Mr. Fidelie opened the hearing at 3:03 p.m.

Mr. Jerry Skelton addressed the Board and introduced his wife, Mrs. Kari Skelton. Mr. Skelton told the Board that he and his wife are from this area. She was originally from Seymour, and he was from Goree, and they are both graduates of Midwestern State University. They are retired educators and moved back to the area eight years ago. In July 2019, they purchased the Chelsea Plaza Building at 909 8th Street Downtown. Mr. Skelton said they always had a passion for seeing Downtown Wichita Falls return to the thriving place they remembered many years ago. They can see it happening and are happy to be part of it. They have been renovating Chelsea Plaza for the past three years, and occupancy has gone from about 60% to 98%.

Mr. Skelton reminded the Board that they helped them with funding a sewer line and grease trap about a year and a half ago to prepare for the Eighth Street Coffee House to move to that location. He said it was an incredible success and thanked the Board for that opportunity. Mrs. Skelton stated that hardly a day goes by that they do not hear positive feedback about what they have done. She said they receive compliments on the Eighth Street Coffee House and the building itself. And they are back because of all the positive reinforcement and encouragement they have received.

Mr. Skelton stated that they are now looking at a new project at 804 and 806 Lamar, two buildings adjacent to Chelsea Plaza, and they plan on turning those buildings into residential and retail space. The total cost for the project is \$2,376,000. They came before the Board to request funding to assist with a fire suppression system in the amount of \$222,765. Mr. Skelton said they would hopefully have the plans and construction lined up to begin in October, and it would take about six or seven months to complete.

Mr. Barham asked Mr. Skelton if the building had to be sprinkled because it was residential. Mr. Skelton said yes, that was the reason. Mr. Barham said he didn't think sprinklers were required unless the residential went above two or three floors and asked Mr. Leiker and Mr. Menzies for clarification. Mr. Menzies asked for Mr. Terry Floyd to address the Board about what was discussed in the predevelopment meeting regarding sprinklers. Mr. Floyd stated that it was an obligation of the IBC Codes to have sprinklers. He explained that the fire marshal and building official were at the meeting. Mr. Barham recalled Will Kelty doing a project in the Staley Building (along 8th & Indiana), and he was not required to have sprinklers unless he went above two or above three floors. Mr. Barham asked if the code had changed. Mr. Floyd stated that he believed it had changed but would verify.

Mr. Fidelie asked if these buildings were just east of the Chelsea Buildings. He said he was familiar with the buildings, and they needed repair. Mr. Fidelie reviewed the cover letter sent to Mr. Menzies and stated that the Skeltons planned to remodel 9,800 square feet of the total 28,000 square feet of the two buildings. But then he noted that the funding request was for the cost of the entire space. So Mr. Fidelie asked if this amount was for the entire 28,000 square feet or just the 9,800 square feet. Mr. Skelton explained that the City required the whole building to be sprinkled, which is why the amount is so large. He also explained that they planned to fully

remodel the first 9,800 square feet, then complete the entire building in phases. Mr. Fidelie stated that the WF4BSTC Board had historically supported fire suppression systems' installation. It is typically done as a forgivable loan over five years, and the Board usually requires a Certificate of Occupancy on the entire space before it would lend the money.

Mr. Clark asked if the entire 28,000 square feet would be heated, and Mr. Skelton confirmed it would be heated. Mr. Mills then commented that since Chelsea Plaza was renovated, that particular Downtown section had been dramatically transformed. He believes these two buildings are essential to that continuation and appreciates the Skeltons' willingness to take it on.

Mr. Fidelie closed the public hearing at 3:13 p.m.

Mr. Fidelie explained that the Board generally would go through the items on the agenda and then go into executive session to deliberate. Then they would come out and announce their decision. He told everyone they were welcome to stay for the budget discussions, but if anyone needed to leave, Mr. Menzies would let them know the Board's decision later in the afternoon.

4. Staff updates on currently funded projects listed on the financial report, including, but not limited to, the Lindemann Parking Garage, Circle Trail Projects, Bicycle Lane Improvements, and MPEC Hotel/Conference Center Project.

Mr. Menzies explained that this presentation would give the Board a progress update on some of the projects funded throughout the year.

a. Lindemann Parking Garage

Mr. Menzies reminded the Board about the discussion of the issues going on with the Lindemann Parking Garage and the consensus at the last meeting to move forward with purchasing a remote-controlled gate. The purchase is in process and will be installed this week or next. Mr. Menzies said the intent is to have the gate installed before Hotter-n-Hell next weekend. And there are some fencing upgrades to be completed.

Ms. Pat Hoffman assisted in explaining the placement of the fencing. She said the fencing is being repaired on the alley and 7th Street sides of the garage. New fencing will be installed on the Indiana side.

Mr. Menzies reminded the Board the fencing is to keep vandals from climbing up the wall into the first and second floors. Because of the issues with the third and fourth floors, only the first and second floors will be opened for the Hotter-n-Hell. Rather than power washing floors two, three, and four, they will be repainted. Once the controlled access gate is installed, access inside to the second floor will be gated off except for special events.

Mr. Mills asked if parking for Hotter-n-Hell would be free or if it was intended to be a revenue producer. Mr. Menzies stated it would be free. The City, DWFD, and the renters will have remote control access, and then it will be opened for public parking during special events.

b. Circle Trail Projects

Mr. Menzies said the proposed funding to be talked about has nothing to do with the section of planned trail between Barnett Rd and Larry's Marine. That section is not on the radar

right now. He emphasized that anything discussed, whether existing or proposed, is unrelated to that particular trail section.

Mr. Blane Boswell addressed the Board and presented a PowerPoint presentation. He stated he would give an update about the trail west of Lake Wichita Park continuing to Larry's Marine, funded with WF4BSTC funds. There are only two sections left to construct. They are not funded and are not planned to be funded at this time. Those portions include the section west of Camp Fire, continuing to Lucy Park (about 1,500 linear feet), and the section from Barnett Road to Larry's Marine (about 4,200 linear feet). He displayed a slide showing how much of the Circle Trail has been completed in a few decades.

He presented a photo of the current project construction. TXDOT has done its final walkthrough. They are in the process of the final paperwork for acceptance and the final change order. The total cost of this section of the trail is about \$1.4 million. WF4BSTC funded approximately \$619,000. This amount included the 20% match that was required by the grant, as well as the advanced funding payment agreement with TXDOT, the RAS inspection for ADA compliance, and the consultant fees to Kinley Horne for the design of the trail.

Mr. Boswell continued to present and describe photos of the newly completed section of the trail. He explained that at the end of the new section, the Parks Department had placed a barricade denoting that the trail was closed and that no trespassing was allowed. Mr. Clark asked if there was any plan to get an easement so people would not just hit a dead end but could have a path to the road. Mr. Boswell stated that was not in the engineering/public works plan. Mr. Leiker noted that the City had not explored that option because it would cross private property. He suspects that the landowner may come to the City and want an easement because the path across that property will be the path of least resistance for many people. Mr. Leiker thought it was a nice idea, but it depends on how long it will be before the trail is complete. Mr. Clark stated he has walked the new section, which is very attractive, but he hopes there will be a way to get back to the road.

Mr. Boswell reiterated that for the past 40 years, the trail had ended somewhere, and this is just a natural process of trying to complete the entire trail. Mr. Clark talked about the dead end near Loop 11 and how people can no longer cut through the trailer park because fences have been put up. Mr. Leiker said that he hopes these dead ends will spur more public comment and suggestions to the City Council to finish the trail. Mr. Fidelie noted the number of linear feet remaining to complete the trail and reminded everyone that there was only one mile out of 23 total miles.

d. MPEC Hotel/Conference Center Project

Mr. Jurecek addressed the Board and gave an update with some photographs. He gave descriptions and locations of the work being completed. He said they were progressing well, finishing up the second floor and moving on to the third floor. He showed the swimming pool's location and the conference center's edges. He pointed out the separation between the hotel and the conference center and displayed a photo of the parking lot across Burnett Street from the conference center. The parking lot will be finished in time for Hotter-n-Hell, but the RV hookups will not be in place in time.

The roofing material was finally delivered for the new exhibit hall roof, and construction should start within the next few weeks. He discussed the pay schedule and explained that the first payment was made in December, and a payment had just been made on August 8th. He said that

\$4.7 million had been paid toward the project, about 35% of the entire project. Even though there were a few delays, the project is right on track to open at the end of June 2023.

Mr. Fidelie clarified that 35% of the entire project had been complete. Mr. Jurecek concurred that was correct. He also stated that 95% of the steel had been delivered, a big concern early on in the project. Mr. Jurecek said he has monthly meetings with the architects and contractors to get updates.

Mr. Barham asked Mr. Jurecek if he had any idea where the grease tap was located. Mr. Barham asked if it was on the Austin Street side of the facility, the northwest corner closest to the exhibit hall. Mr. Jurecek stated there is a large mechanical area on that side, which is where the power comes in, so he believes all the utilities are on that side and where the back house kitchens will be. Mr. Jurecek said there was a live view link he could send everyone with live updates.

c. Bicycle Lane Improvements

Mr. Menzies introduced the update by reminding everyone that the Board committed to a multi-year funding program to support the installation of bicycle lanes.

Mr. Burrus addressed the Board and stated the Corporation's money is going much further than initially anticipated, but the City has been a little slow in getting some of the work done. Thirty-eight miles of shared and dedicated bicycle lanes have been completed using \$83,000 of 4B funding. Road shoulders have been used to create some of the dedicated lanes, such as Martin Luther King Blvd and Burk Road. The Board gave \$100,000 last year, but not much has been done since the money was awarded. The City View Lane bicycle lanes were the latest project completed around Christmas last year. Many favorable comments were received about the installation of those lanes. Since then, Mr. Burrus has talked with the bicycle advocacy team, and they have done a great job helping with this project and the Bicycle Friendly Community initiative.

Mr. Burrus explained that a long-line striping company marks the lanes, and it is much more cost-effective to use a contractor because of the amount of material used. Mr. Burrus stated that he has a list of locations being considered for bicycle lanes, and he would be working with the Bicycle Advocacy Group again. Mr. Burrus's number one concern is the pavement condition, but he is working with Mr. Boswell and his staff to ensure the pavement is in good condition so nothing is marked that will have to be replaced within a short period of time. He stated they had been on a project hold since last fall, but they are gearing back up. But he asked that no action be taken today regarding Phase 3 funding. He would like a cost estimate on the upcoming work and compare it to the budget. If there is a shortfall, he will come back to the Board later this fall to see if there would be interest in funding the project balance.

No questions were asked about the bicycle lanes. Mr. Fidelie asked Ms. Lindsay Barker about some updates at MPEC. Mr. Fidelie asked Ms. Barker if the new livestock pens had been delivered yet. Ms. Barker confirmed that they had been delivered but have not been used as of today. She said some events were coming up in the fall where they would be used. Mr. Fidelie then asked about some general painting that was to be done at the J.S. Bridwell Ag Center. Ms. Barker stated that all the doors' exteriors, the main entrance sign, and the inside of the restrooms were painted. A broken large fan has been replaced, and some repairs to the infrastructure have been made. Mr. Fidelie then asked if the building was used during the Hotter-n-Hell and Ms. Barker explained that it was used for the mountain bike races and the half marathon. Ms. Barker thanked the Board for its support.

Mr. Fidelie asked the Board if they had any other questions about the projects listed on the budget. He then commented that he asked Will Kelty for a tour of The Kate (Petroleum Building) about two or three weeks ago. He said the demolition is about 90% complete, and Mr. Kelty said he is still on track to meet his two-year deadline.

5. Approval of the Fiscal Year 2023 corporation budget.

Mr. Menzies asked the Board to review the financials as he went over them. He stated that this year, \$5.1 million in sales tax revenue would be budgeted. Interest earnings will be doing very well based on some actions by the Federal Reserve. There is the TIF 2 reimbursement, and then the budget goes into the annual programs and expenditures.

Mr. Menzies explained that debt service does not mean the Corporation is in debt. It does not owe more than it has in revenue. Debt service is just a technical term for the series of mortgages on which annual payments are being made. The only note that this Corporation owns is the hotel and conference center project. The first payment will be made by the end of this year, and then \$950,000 will be budgeted to make the second payment. Money will be transferred to make those debt service payments in September, which will be budgeted for next year. The total for the debt service payments is approximately \$2.7 million. The sales tax revenue will be \$5.1 million against the debt service side of \$2.7 million.

There are quite a few active projects right now that will be paid out by the end of the year. Mr. Menzies continued to describe the expenses listed in the budget. He pointed out that the administrative charges have increased from \$20,000 to \$30,000. These charges are the fees the Board pays to the City for support services, including the board attorney, Mr. Menzies's services instead of having an executive director, the fiscal agent, and the Board's budgetary audit every year. These costs have continued to increase.

Mr. Menzies further explained the open projects listed on the budget and gave brief updates. He said he would meet with the Arts Alliance next week about the mural project. They anticipate having the project underway in September or October. He explained that the remaining funds for the bicycle lanes project would be rolled over into the next fiscal year. The District 5 Park Improvements is an older project, and the remaining balance was set aside to purchase some land between Sunset Terrace Park and City View Park. There is a trail connection that needs to be made. There is still about \$100,000 for the MPEC Conference Center Architect piece.

Regarding the Circle Trail, \$600,000 of matching funds will be transferred out. Just in case those funds do not get transferred until October or November, it has been rolled over to next year's budget. The exact amount listed on the budget is \$599,781. It should read \$605,000. Mr. Menzies asked that if the budget is approved, the Board amend the amount to \$605,000. The extra \$5,000 is to take care of a piece of the project by the RV park.

The Backdoor Theatre is still working on its project, but they are getting close. Mr. Leiker asked Mr. Menzies about the Pickers Universe project. Mr. Menzies said the six-month extension for that project was approved at the last meeting, and he has not heard anything since. Mr. Leiker confirmed that it would cross over into the next fiscal year.

The bottom line is that on October 1, the Corporation will have \$7.6 million plus \$5.1 million in sales tax revenue to spend on new projects in FY2023.

Mr. Leiker moved for approval of the budget as presented with the notation that the TAP Grant match amount would be reflected at \$605,000. Seconded by Mr. Barham, motion carried 6-0.

6. Executive Session.

Mr. Fidelie adjourned the meeting into executive session at 3:52 p.m. pursuant to Texas Government Code section 551.087. He announced the meeting back into regular session at 4:21 p.m. The subjects posted in the Notice of Meeting were deliberated, and no votes or further action were taken on these items in executive session.

7. Consider a funding request from Jerry Skelton, dba Chelsea Plaza LLC, to assist in fire suppression system upgrades as part of the renovation of the existing buildings at 804 and 806 Lamar Ave downtown

Mr. Fidelie moved to provide the requester with a five-year forgivable loan for fire suppression upgrades, broken into two phases.

Phase One will be funded with \$111,000 for fire suppression upgrades on 9,800 square feet of the project. Phase One of the project shall be complete, and a certificate of occupancy (CO) issued within 18 months from the date of the execution of the documents related to the request.

Phase Two will begin once the CO has been issued for Phase One. Phase Two shall be funded with \$111,000 for fire suppression upgrades on the remaining 18,000 square feet. Phase Two shall be complete, and a CO issued within 18 months of the documents' execution date.

Seconded by Mr. Hatcher, motion carried 6-0.

8. Adjourn.

Mr. Fidelie adjourned the meeting at 4:23 p.m.


Guy A. "Tony" Fidelie, Jr., President


MINUTES OF THE
WICHITA FALLS 4B SALES TAX CORPORATION (4BSTC)

October 13, 2022

Present:

Tony Fidelie, President	§	Members
Glenn Barham, Vice President	§	
Rick Hatcher, Secretary-Treasurer	§	
Dave Clark	§	
Darron Leiker	§	
Nick Schreiber	§	
Stephen Santellana, Mayor	§	Mayor & City Council
Bobby Whiteley, Mayor Pro Tem	§	
R. Kinley Heggland, Jr., City Attorney	§	City Staff
Paul Menzies, Assistant City Manager	§	
Jessica Williams, CFO	§	
Terry Floyd, Director of Development Services	§	
Chris Horgen, Public Information Officer	§	
Andrea Kidd, Public Information Admin Clerk	§	
Paige Lessor, Recording Secretary	§	
Ann Arnold-Ogden, Executive Director	§	WFAAC
Jerry Skelton	§	Chelsea Plaza, LLC
Kari Skelton	§	
Cody Melton	§	S&A, LLC
Shea Melton	§	
John Dickinson	§	Restoring the Past, LLC
Syd Litteken	§	Syd Litteken Design Concepts
Lynn Walker, Writer	§	Times Record News
<u>Absent:</u>		
Michael Mills	§	4B Member

1. Call to Order.

Mr. Fidelie called the meeting to order at 9:00 a.m.

2. Report of financial condition (current, past & planned budget & expenditures); and other administrative actions

Mr. Menzies addressed the Board and reminded everyone that the Board normally has a standing meeting on the first Thursday of the month at 3:00 p.m. However, there was a challenge to get a quorum last month, and there are staffing issues this month, so the Board is meeting a couple of weeks later than usual. There may not be a November meeting, but there will most likely be a regular December meeting.

Mr. Menzies continued with the financial report. He reported that August sales tax receipts were up 15% from last year, and sales tax for the year is still running 10% ahead of FY 2022.

Additionally, Mr. Menzies told the Board that Council had approved their yearly budget and approximately \$7.7 million of unencumbered funds are available for new projects.

Then, Mr. Menzies introduced Mrs. Ann Arnold-Ogden to give an update on the mural being constructed on the Lindemann Parking Garage. Mrs. Arnold-Ogden thanked the Board for their time and displayed some photos of the mural's progress. She stated that the first floor of the mural was almost complete, and the entire mural will extend to four floors. Two full animals are complete, and half of the two large animals are almost finished. She named a few of the animals in the mural - an elephant, a koala, and a jackrabbit. The artists are finding that it is taking a little time because of the weight and thickness of the tiles. They are aiming to be entirely finished with the project by the end of November.

Mr. Fidelie thanked Mrs. Arnold-Ogden for the update.

3. Consent Agenda

Mr. Clark moved to approve the consent agenda. Mr. Hatcher stated that he would like to make a correction to the minutes. Then Mr. Clark made an amended motion to approve the consent agenda with the exception of the minutes. Seconded by Mr. Hatcher, the motion carried 6-0.

a) Approval of Minutes of 08/17/2022.

Mr. Hatcher moved that the minutes be approved with a minor correction. He stated that Larry Sanger was a great guy who supported the City and was always all the MPEC stuff. So, if we are referring to that business, it should be Larry's Marine, referred to as a marina, a big flotilla on the lake with many boats floating. Could we correct marina to marine in three places?

Mr. Clark moved to approve the minutes with Mr. Hatcher's direction. Seconded by Mr. Barham, the motion carried 6-0.

b) Approval of Downtown Matching Grant Applications:

1. 816 Indiana – Former Designing Spaces Building
2. 817 Ohio – Half Pint Taproom & Restoration hall

4. Public hearing regarding a funding request from Jerry Skelton, dba Chelsea Plaza LLC, to assist in fire suppression system upgrades as part of the renovation of the existing building at 804 Lamar Ave downtown.

Mr. Fidelie opened the public hearing at 9:05 a.m.

Mr. Skelton introduced himself and his wife, Cari, to the Board. He thanked the Board for having them again and said they have scaled back their project, hopefully saving them and the Board money. They have decided to focus only on 804 Lamar instead of both 804 and 806 Lamar. The issue with the project is the fire suppression system and fire alarms that must be installed. They requested an amount of \$158,991 based on all the estimates received from their architect and construction company. He pointed out that \$40,000 of that cost is just to get the water across the street. Their building sits on the west side of the street, and the water line is on the east side. Mr. Skelton told the Board that they appreciate everything it has done for them in the past, and they look forward to continuing to work with the Board. He then asked the Board if they had any

questions.

Mr. Hatcher asked if there was water on that side of the street currently. Mr. Hatcher then further asked what other properties the line would service. Mr. Skelton said he was not positive about how it all works but believes there needs to be a six-inch water line for the fire suppression system. He stated that they had water on that side of the street but didn't think it was a large enough pipe to service the fire suppression system. Mr. Schreiber then asked if Mr. Skelton had a timeline. Mr. Skelton said he was hoping to start sometime in November, but it will probably be December. From the start of construction, it should take about five months.

Mr. Fidelie closed the public hearing at 9:09 a.m.

5. Public hearing regarding a funding request from Cody and Shea Melton, dba S&A LLC, to assist in fire suppression system upgrades as part of the renovation of the existing building at 816 Indiana downtown.

Mr. Fidelie opened the public hearing at 9:10 a.m.

Mr. Cody Melton addressed the Board and thanked them for their time. He then addressed a previous question regarding the underground fire line because it was also pertinent to his project. The underground fire line only services your building. It is a private line. Part of the issue is that the water line is on the west side of the street. In his case, he is required to have an eight-inch line. But he currently has a one-inch line running for the building for only water and sewer.

Mr. Fidelie confirmed that the private line is necessary for fire suppression. Mr. Melton stated that was correct. It could be a four-inch line or a six-inch line, and the owner is responsible for the line in the future, and there must be some sort of easement. Mr. Fidelie then asked how big was the current line. Mr. Melton that it is just a one-inch line to service bathrooms, lavatory, and things of that nature. Mr. Fidelie clarified that a one-inch line would not carry enough water to fuel the fire suppression system. Mr. Melton confirmed that was correct. It must be a minimum of four inches.

Mr. Melton stated that he had a PowerPoint presentation ready. He described The Yucca House. He explained they had already purchased and remodeled part of it for retail space. The retail space is currently rented to two companies. He stated that they do have some experience downtown. They have an old bank building, Bank of America, at 9th and Lamar that they turned into a duplex. They bought it in 2020, which became a labor of love during COVID. They enjoyed it, so they thought they would try it again downtown.

He further described the building. The building was built in 1935 and measures just under 4,000 square feet. They have the first floor leased, which is 2,700 square feet. The big project is the 1,200-square-foot loft. The upgrades include the fire suppression system, a new roof, electrical, plumbing, façade, and cosmetic enhancements. They have also made it ADA accessible with the bathroom, egress, and entrance to the building. Their timeline for the entire project is 18 months. They want to complete the first floor within a month or so. The total project cost is \$537,000 from start to finish. They have requested a little over \$88,000 for the fire alarm and suppression system. The big ticket item is running the six-inch line across Indiana. The cost has significantly increased over the last four or five years, and there are not many people in town who are qualified and can do an underground fire line. This project supports strategic planning by leveraging public-private partnerships creates additional living space, desperately needed

downtown, and adding a sprinkler system to even the bottom floor opens up the use of the building. The building can then become almost any kind of business.

Mr. Hatcher asked Mr. Melton for the square footage measurements of the building. Mr. Melton stated again that the entire building is about 4,000 square feet. The downstairs is 2,700 square feet, and the upstairs is approximately 1,200 square feet. Mr. Hatcher asked if it was as deep into the alley as the neighbors. Mr. Melton stated that yes, it was. He noted that it was about 150 feet deep, and the loft area was roughly 60 feet deep. The loft is on the backside of the building and overlooks the park.

Mr. Fidelie asked if there was an elevator requirement. Mr. Melton said there was no elevator requirement for residential. He also stated that they had added a stairwell and a door that exits directly outside. Mr. Fidelie asked what type of residential unit it would be, condo, apartment, or Airbnb. Mr. Melton said they were not sure yet but would like to do a live-work unit. Whatever the market calls for is what they will do. Mr. Fidelie then asked if their old bank building was used as an Airbnb. Mr. Melton said that they specifically bought it to rent to traveling nurses. They have done both, and it has been successful. Ultimately, they will continue to do whatever is the most financially advantageous. Mr. Fidelie stated that the ultimate goal of the 4B Board is to have people downtown, so it makes no difference whether it's an Airbnb or a permanent residence. Mr. Melton said it takes local people willing to invest their time and money into downtown.

Mr. Fidelie closed the public hearing at 9:17 a.m.

6. Public hearing regarding a funding request from Restoring the Past, LLC, to assist in mechanical, electrical, and plumbing upgrades as part of the renovation of the existing building at 604 7th Street downtown.

Mr. Fidelie opened the public hearing at 9:17 a.m.

Mr. John Dickinson introduced himself to the Board and stated that he represents Restoring the Past, LLC. He introduced the project and said that it was unique. He described some of the buildings in the 7th Street area, the Keller Building, the Toodles Building, 614 7th Street, and 604 7th Street. He believes these buildings are the oldest downtown. He said they do historical restoration, which is their intent with this project, and turn it into retail space. He stated that Syd Littiken, the architect on the job, was with him. He said the building was built in 1894 and contributed to the Depot Square area. The mechanical, electrical, and plumbing are roughly 10% of the project. The cost for that might be a little high for small square footage, but it is because we have to do underground electrical. Oncor no longer wants lines over other buildings going to your property. There is a three-foot alleyway in between. Because it is so narrow, it will have to be hand-dug. He said it is a great building and will look fantastic.

Mr. Fidelie asked what the timeline would be for this project. Mr. Dickinson said they are thinking six months.

Mr. Fidelie closed the public hearing at 9:21 a.m.

7. Discussion and possible action related to the maximum grant amount as part of the Corporation's Downtown Improvement Grant Program.

Mr. Menzies stated that Mr. Hatcher mentioned that it might be a good idea to discuss the maximum matching amount for the Downtown Improvement Grant Program because of the inflationary costs over the last year. Mr. Menzies reminded the Board that it supports up to \$5000 match on specific improvement and restoration projects in the core of downtown. He gave two examples of improvement projects that were approved on the consent agenda. The total project cost for 816 Indiana was \$16,500, and the total for 817 Ohio was \$8,000. If not for the \$5,000 cap, the projects would have had a higher match. He asked the Board if it would be appropriate to possibly increase the maximum amount from \$5,000 to some other number.

Mr. Fidelie stated that he has personally talked with several people involved in downtown redevelopment, and they say this program is incredibly helpful to those small projects. He said he was personally in favor of raising the maximum. Mr. Schreiber asked if there was a yearly maximum given with this program. Mr. Menzies stated that the Board budgets \$100,000 for the program. He said they had gotten close to hitting that amount but had not yet hit it. If the Corporation hits that \$100,000 mark, the Board could allocate more money to the program with a budget amendment. Mr. Menzies said that he included the grant guidelines in the application packets, and each address is eligible for the grant once per year.

Mr. Fidelie asked Mr. Menzies if the recipient had to spend \$10,000 to get the maximum amount. Mr. Menzies said this is reimbursement, and the recipient must prove that the project was complete, get the permits, and provide all the receipts on the money spent. Mr. Fidelie stated the recipient receives \$0.50 on the dollar up to \$5,000. Mr. Menzies confirmed that and reiterated that everything is a reimbursement. Nothing is given upfront. Mr. Fidelie stated that if the Board does decide to raise it, they could evaluate it for a year, and then they could always go back and change it. They are not mandated to do it in perpetuity.

Mr. Hatcher stated that he believes the ultimate goal would be that once downtown is revived enough, there wouldn't be a need for this assistance. Then Mr. Hatcher asked if sidewalks and concrete assistance. Mr. Menzies stated sidewalks had been a part of the program for three or four years. Mr. Heggglund directed Mr. Hatcher's attention to the section that includes hardscapes. Mr. Heggglund then stated there are some projects helping with those particular items. Mr. Hatcher said that he thinks it is critical to fix those things.

Mr. Menzies clarified that the Board would be voting to amend the language that states, "the 4B Sales Tax Corporation will match 50% of the cost of the project not to exceed \$5,000." Mr. Fidelie said the Corporation has a healthy fund balance, and they are not married to the number forever, so he would like the amount increased to \$12,500. The feedback he has gotten from people who have spent their money downtown is that this project is worthwhile. Mr. Hatcher stated this would help something like an awning or esthetics, but it probably wouldn't build a wheelchair ramp. Mr. Menzies said through the program that electrical work is done, and new roofs are constructed. Mr. Schreiber asked if there was any kind of historical data on the average total cost of these projects and how many times they've maxed out the \$5,000. Mr. Menzies said he did not have that information, but he could certainly do an analysis if the Board would like before making a decision. Mr. Menzies said that, on average, the projects would be at the cap. Mr. Hatcher asked that staff makes sure recipients are getting competitive bids. Mr. Menzies stated that the recipients are paying the amount upfront, so they want to keep it as low as possible.

The Board discussed how this maximum amount was set up to streamline the more minor requests, so not everyone would have to go before the Board and give a presentation.

Mr. Barham moved to raise the maximum Downtown Improvement Grant amount from \$5,000 to \$12,500. Seconded by Mr. Clark, motion carried 6-0.

Mr. Barham asked what the recipient would have to spend to get the maximum of \$12,500. Mr. Menzies said they would have to spend \$25,000. It is a 50 – 50 match.

8. Executive Session.

Mr. Fidelie adjourned the meeting into executive session at **9:36 a.m.** pursuant to Texas Government Code section 551.087. He announced the meeting back into regular session at **10:18 a.m.** The subjects posted in the Notice of Meeting were deliberated, and no votes or further action were taken on these items in executive session.

9. Consider a funding request from Jerry Skelton, dba Chelsea Plaza LLC, to assist in fire suppression system upgrades as part of the renovation of the existing building at 804 Lamar Ave downtown.

Mr. Leiker moved to approve a funding amount of \$138,991, stipulating that the fire suppression system be sized sufficiently to support 806 Lamar with a 12-month timeline in the form of a five-year forgivable loan. Seconded by Mr. Schreiber, motion carried 6-0.

10. Consider a funding request from Cody and Shea Melton, dba S&A LLC, to assist in fire suppression system upgrades as part of the renovation of the existing building at 816 Indiana downtown.

Mr. Fidelie moved to approve a funding amount of \$69,556, provided that a certificate of occupancy is issued within 12 months of the execution date of the contract in the form of a five-year forgivable loan. Seconded by Mr. Clark, motion carried 6-0.

11. Consider a funding request from Restoring the Past, LLC, to assist in mechanical, electrical, and plumbing upgrades as part of the renovation of the existing building at 604 7th Street downtown.

Mr. Barham moved to approve a funding amount of \$22,350 provided that a certificate of occupancy is issued within 12 months of the execution date of the contract in the form of a five-year forgivable loan. Seconded by Mr. Clark, motion carried 6-0.

12. Adjourn.

Mr. Fidelie adjourned the meeting at 10:21 a.m.


Guy A. "Tony" Fidelie, Jr., President


MINUTES OF THE
WICHITA FALLS BUSINESS PARK ASSOCIATION
DEVELOPMENT REVIEW BOARD

October 20, 2022

Present:

Gary Shores	§	Members
Dick Bundy	§	
Renó Gustafson	§	
Darron Leiker	§	
David Toogood	§	
Leo Lane, President	§	WFEDC Members
James McKechnie, Deputy City Attorney	§	City Administration
Terry Floyd, Director of Development Services	§	
Chris Horgen, Public Information Officer	§	
Paige Lessor, Recording Secretary	§	
Richard Gordon, Interim President/CEO	§	WF Chamber of Commerce & Industry
Taylor Davis, Dir of Bus Retention & Expansion	§	
George Parrino	§	The Opus Group
Matt Drake	§	
Anna Bode	§	
Scott Cochrane	§	

1. Call to Order

Gary Shores called the meeting to order at 2:04 p.m.

2. Approval of Minutes (06/17/2014)

Dick Bundy moved to approve the minutes. Seconded by Darron Leiker, the motion carried 4-0.

3. Discussion and possible action regarding the approval of the plans and specifications for the Land O'Lakes Project.

Mr. Bundy noted that the plans submitted were not complete. He asked Ms. Taylor Davis if there would be another submittal or was the intent that these plans be submitted for architectural review only because there are no mechanical, electrical, or plumbing in the plans as submitted. He noted that he did have some esthetic and design questions.

Mr. George Parrino with The Opus Group joined the meeting via Zoom. He introduced Matt Drake, Scott Cochrane, and Anna Bode to the Board. Mr. Parrino stated that they wanted to submit the building plans that they had available to get those out of the way, then follow up with the final plans once those were ready. Mr. Bundy asked questions regarding the Business Park

WF Business Park Development Review Board

Minutes 10/20/2022

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Design Guide and the design plans. He stated that there is a limit of 150 square feet of undivided panel. So within 150 square feet, there must be reveals that divide the space. But he could not see if that had been included in the plans. Mr. Parrino asked if there was something the Board was trying to achieve with that requirement. Mr. Bundy explained that he was only going by the design standards written for the business park. He said that he did not write the design guide. He was just reviewing the plans by the standards written. Mr. Parrino said they did not want to have those reveals from his company's design standpoint and asked if there was a way to request a variance from the design guide. Mr. Bundy said that is something the Board can take into consideration.

Mr. Bundy asked if there was exposed aggregate or smooth concrete on the panels. Mr. Parrino said that it would be smooth and painted. Mr. Bundy then asked about the location and material of the fencing. Mr. Parrino noted that the fence would start at the northeast corner of the building and go along the north side. Right now, the only fence proposed is around the truck court area. He further explained that there is existing fencing along both sides of the property. They are not proposing a fence along the back property line. There is already an existing fence there as well. Mr. Bundy then asked what the height and finish of the dock-bay fence were. Mr. Parrino stated that he had not gone over that with his clients but believes it will be a six-foot chain link fence. Mr. Bundy advised that they pay attention to the requirement of a black-painted or vinyl-coated fence.

Mr. Parrino said they are still working with their MEP subs to get their drawings, but from a building perspective, they wanted to ensure they incorporated any needed changes before submitting all the plans.

Mr. Bundy stated that for the Board's records, they need two complete sets of all drawings and specifications. Mr. Parrino asked if they needed to be hard copies. Mr. Bundy stated he would be OK with digital or PDF documents. Mr. Bundy asked if there was a timeline for submitting the final plans. Mr. Parrino said they would like to submit their permit sets to the City in early December. Mr. Bundy stated he didn't have any other questions.

Mr. Parrino asked how they should request a variance on the reveal requirement. James McKechnie interjected and advised Mr. Bundy that Section 602 of the Business Park Covenants and Restrictions allows the Board to grant variances as it deems fit. Mr. Bundy and Mr. Parrino then discussed the building's elevations and paint colors.

Mr. Bundy moved to preliminarily approve the plans submitted and reconvene to approve the final plans once those are submitted. Seconded by Mr. Gustafson, the motion carried 4-0.

Mr. Gustafson asked that yearly meetings resume, and Ms. Lessor stated she had it calendared to meet again in May 2023 and then annually in May.

4. Adjourn

The meeting adjourned at 2:23 p.m.



Gary Shores

MINUTES OF THE
WICHITA FALLS BUSINESS PARK ASSOCIATION
BOARD OF DIRECTORS

October 20, 2022

Present:

Gary Shores, President	§	Members
Dick Bundy	§	
Reno Gustafson	§	
Darron Leiker	§	
David Toogood	§	
Leo Lane, President	§	WFEDC
James McKechnie, Deputy City Attorney	§	City Administration
Terry Floyd, Director of Development Services	§	
Chris Horgen, Public Information Officer	§	
Paige Lessor, Recording Secretary	§	
Taylor Davis, Dir of Bus Retention & Expansion	§	WF Chamber of Commerce & Industry

1. Call to Order

Gary Shores called the meeting to order at 2:00 p.m.

2. Approval of Minutes (05/16/2019)

Dick Bundy moved for approval of the minutes. Seconded by Reno Gustafson, the motion carried 4-0.

3. Discussion and Possible Action Regarding the Appointment of the Wichita Falls Business Park Development Review Board.

Mr. Bundy moved to reappoint himself and Gary Shores, David Toogood, Reno Gustafson, and Darron Leiker to the Wichita Falls Business Park Development Review Board. Seconded by Mr. Gustafson, motion carried 4-0.

4. Adjourn

The meeting adjourned at 2:03 p.m.



Gary Shores, President

MINUTES
PLANNING & ZONING COMMISSION

November 9, 2022

PRESENT:

David Cook
Michael Grassi
Blake Haney
Mark McBurnett
Noros Martin
Wayne Pharries
Jeremy Woodward

◆ Chairman
◆ Member
◆ Member
◆ SAFB Liaison
◆ Member
◆ Member
◆ Vice-Chair

James McKechnie, Deputy City Attorney
Terry Floyd, Development Services Director
Christal Cates, Senior Executive Assist.
Cedric Hu, Planning Technician

◆ City Staff
◆ City Staff
◆ City Staff
◆ City Staff

ABSENT:

Steve Lane
Doug McCulloch
Matt Marrs
Cayce Wendeborn
Steve Wood
Councilor Whiteley

◆ Member
◆ Member
◆ Alternate No. 2
◆ Member
◆ Alternate No. 1
◆ Council Liaison

I. CALL TO ORDER

The meeting was called to order by Chairman, Mr. David Cook, at 2:00 p.m. Vice-Chairman Cook proceeded to make the following comments:

- a. This meeting is being televised live on Channel 1300. It will be replayed at 2:00 p.m. daily including Saturday and Sunday until the next live meeting is aired which will be the second Wednesday of next month at 2:00 p.m.
- b. Motions made by the Commission members include all staff recommendations and developmental requirements listed in the staff report. Any deviations will be discussed on a case-by-case basis and voted on accordingly.
- c. Applicants and citizens who wish to address the Commission or answer questions from the Commission members are asked to please speak into the microphone at the podium. This meeting is being taped and there is no microphone to record statements made from the audience.
- d. Commission members, when speaking please remember to press the button to turn on your microphone.

- e. Please silence all cell phones during the meeting. If it is necessary for you to have a cell phone conversation during the meeting, please use the hallway outside this room.

III. PUBLIC COMMENTS

Chairman Cook asked if there were any comments from the public. With no response, Mr. Cook closed public comments.

IV. APPROVAL OF MINUTES

Vice Chairman, Jeremy Woodward made a motion to adopt the October 12, 2022, minutes. Mr. Noros Martin seconded the motion. The motion was passed unanimously, 6-0

VII. REGULAR AGENDA

1. Case C 21-20 – 318 Duncan Street:

Consider taking action to extend a previously approved on a conditional use at 318 Duncan Street to allow a manufactured home in a Residential Mixed Use (RMU) zoning district.

Applicant/Owner: Martia Mokah

Mr. Wayne Pharries made a motion to approve the case. Mr. Jeremy Woodward seconded the motion. Mr. Cedric Hu presented the case and stated the property owner previously met with staff a year ago about the placement of a manufactured home on the subject property. Ms. Mokah has requested an extension of her conditional use permit previously approved by the Planning and Zoning Commission in November 2021.

The subject property is located in the east part of Wichita Falls at 318 Duncan Street, northeast of the Duncan Street and Smith Street intersection. Aerial views show the subject property is vacant, neighboring other vacant residential properties with a drainage channel located to the east/northeast of the property.

The proposed site plan showed the size of the proposed, 3 bedroom, 3 bathroom, manufactured home to be 28ft. X 56ft. with a total square foot of 1,568. The side interior setback will be 49.5ft. and a front setback of 25ft. Mr. Hu did advise the subject property was located in the 100yr. flood plain, however, the manufactured home would be allowed as in-fill once a floodplain permit and elevation certificate had been acquired.

Mr. Hu stated staff notified 31 property owners within the 200ft. of the subject property and received back a total of 3 responses, 1 in favor, 1 opposed and 1 undecided.

Staff recommends approval of this conditional use renewal for a manufactured home at 318 Duncan Street with the following conditions.

1. The manufactured home meets the requirements of Section 5600 for in-fill manufactured housing of the zoning ordinance for manufactured housing.
2. The property must be platted prior to issuance of a building permit.
3. The proposed home must comply with all applicable codes and ordinances at the time of construction permitting.

Chairman Cook asked if there was anyone from the public that would like to comment. There were no comments and Chairman Cook closed public comments and opened the floor up to Commission discussion. With no other discussion, Mr. Cook called for a vote. The motion passed unanimously 6-0.

2. Case C 22-17 – 2809 Avenue R:

Consider taking action on a conditional use at 2809 Avenue R to allow for a duplex in a Single Family-2 Residential (SF-2) zoning district.

Applicant/Owner: Art Vu

Mr. Michael Grassi made a motion to approve the case. Mr. Blake Haney seconded the motion. Mr. Cedric Hu stated staff would be presenting the next two cases together due to the similarities and location being adjacent properties. Mr. Hu stated the property owner previously met with staff to discuss the development of a duplex on each lot at 2809 and 2811 Avenue R.

Mr. Hu stated the subject properties were located in the central part of Wichita Falls, west of the Kell Boulevard and Kemp Boulevard intersection. The properties were currently vacant, neighboring other residential properties. To the south were commercial uses along the Kell Boulevard frontage.

Mr. Hu advised the owner was proposing to build two duplexes, one on each lot. Each duplex would have two units, approximately 1,750sf. with a garage for a total living space of 3,500sf. The interior side setbacks will be 5ft and 10ft with front and rear setbacks of 25ft.

The subject property is surrounded by residential uses in a Single Family-2 (SF-2) zoning district. To the south are commercial uses in a General Commercial (GC) zoning district with a portion to the northeast that is a Limited Commercial (LC) zoning district, having some residential uses with duplexes and some commercial uses.

Staff notified a total of 23 property owners within the 200ft notification area and received 2 responses opposed to this proposal. Mr. Hu stated with all potential impacts taken into consideration, staff recommends the approval of the proposed duplexes at 2809 & 2811 Avenue R subject to the following conditions:

1. Parking for each lot be provided meeting the design standards of Section 6200 – Off Street Parking Regulations.
2. The conversion shall comply with all applicable building code regulations, permitting, and inspections.

Chairman Cook asked if there was anyone from the public that would like to comment. There were no comments and Chairman Cook closed public comments and opened the floor up to Commission discussion. With no other discussion, Mr. Cook called for a vote on the duplex located at 2809 Avenue R. The motion passed unanimously 6-0.

3. Case C 22-18 – 2811 Avenue R:

Consider taking action on a conditional use at 2811 Avenue R to allow for a duplex in a Single Family-2 Residential (SF-2) zoning district.

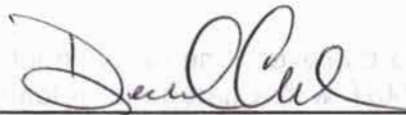
Applicant/Owner: Art Vu

Mr. Michael Grassi made a motion to approve the case. Mr. Blake Haney seconded the motion. Mr. Hu had presented this case with the previous case.

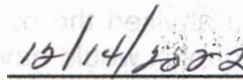
Chairman Cook asked if there was anyone from the public that would like to comment. There were no comments and Chairman Cook closed public comments and opened the floor up to Commission discussion. With no other discussion, Mr. Cook called for a vote on the duplex located at 2811 Avenue R. The motion passed unanimously 6-0.

VIII. ADJOURN

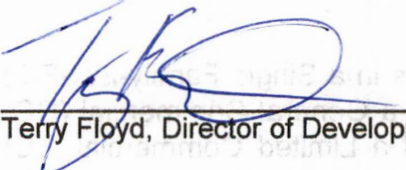
Chairman Cook adjourned the meeting at 2:11 pm.



David Cook, Chairman



Date



Terry Floyd, Director of Development Services



Date

MINUTES OF THE
WICHITA FALLS ECONOMIC DEVELOPMENT CORPORATION

November 17, 2022

Present:

Leo Lane, President	§	WFEDC Members
David Toogood, Vice President	§	
Darron Leiker	§	
Brent Hillery	§	
Stephen Santellana, Mayor	§	Mayor & Council
Paul Menzies, Assistant City Manager	§	City Administration
Blake Jurecek, Assistant City Manager	§	
Kinley Hegglund, City Attorney	§	
Stephen Calvert, Senior Budget Analyst	§	
Chris Horgen, Public Information Officer	§	
Paige Lessor, Recording Secretary	§	
Richard Gordon, Interim President/CEO	§	Wichita Falls Chamber of Commerce
Taylor Davis, Dir of Bus Retention & Expansion	§	
Ryan McGowan, Director of Bus Intelligence	§	
Matt Anderson	§	Sherrill & Gibson, PLLC

Absent

Phyllis Cowling, Secretary-Treasurer	§	WFEDC Member
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1. Call to Order

Mr. Leo Lane called the meeting to order at 2:30 p.m.

2. Consent Agenda

a. Approval of Minutes (October 20, 2022)

Mr. Leiker moved to approve the minutes. Seconded by Mr. Toogood, the motion carried

4-0.

b. Financial Report

Mr. Menzies addressed the Board and said that sales tax closed out for fiscal year 2022. Revenue came in slightly higher than anticipated, at about \$5.2 million. Revenue finished slightly ahead of inflation numbers for the year. The available cash was reduced by the amount of the Pratt and Whitney project, which Council approved. Mr. Lane noted that the unrestricted fund balance is \$11 million. There were no other questions or comments from the Board.

3. Discussion and update on local workforce and labor market demographics in Wichita Falls.

Mr. Ryan McGowan addressed the Board and presented a PowerPoint presentation to review some labor force numbers. Wichita Falls has about 105,000 people, and the MSA has about 151,000 people. These numbers are based on the American Community Survey five-year study by the Census Bureau. The 2021 numbers will come out in December. It is higher than our Census, but it is a five-year rolling average. The civilian labor force is made up of about 64,000 people. The Sheppard AFB total direct employment is 8,500. That number is down about 10%, but the dependents (spouses and children) are up about 40%. The labor force participation for 16 years old and up is about 70,000. The prime age (25-54) labor force rate is 76.1%, which equals about 41,000 people. The unemployment rate is 3.5%.

Mr. Lane noted that the participation rate was low. Mr. McGowan said it is a little low for the US average, but it's not far behind. That number has gone down pretty dramatically since 2000. It was about 70% to 75% for the entire United States, but that number has plummeted. After COVID, it went down, back up, and then started going back down again. This number is pretty average. It takes into consideration 16-year-olds and a retirement age of 55.

Mr. McGowan then discussed the level of education of the labor force population. He explained the numbers on the slide add up to 100%. Ten percent of the population ages 25 to 64 have no high school diploma. That number is about average for the United States and better than the average for Texas, which is 14.6%. The percentage of people with only a high school degree between 25 and 64 is 32.4%, higher than in Texas and the United States. Wichita Falls has a higher than average rate of people with only some college education. The City also has a higher than Texas average of people with only an associate's degree but similar to the U.S. average. The rate of people with only a bachelor's degree is about 16%. That number is below the Texas and U.S. average by 5 to 6 points. The rate of people with a postgraduate degree is below the Texas and National average by three to five points.

Mr. McGowan then began discussing average income from quarters one and two of 2022. Between Q1 and Q2, the average wage increased by 1.5% or about \$800. Manufacturing increased by about \$2,000. It will vary from industry to industry and quarter to quarter. Mr. Lane asked how these numbers compared to other communities and the state. Mr. McGowan also noted that the average wages for the state are between \$50,000 and \$60,000. This study reports the average wages per person, not per household. Mr. Toogood clarified that this number indicates the average as to the number of people who have jobs. Mr. McGowan confirmed that this is the correct way to look at these numbers.

Mr. McGowan then talked about the average military exits Wichita Falls has each year. In the year 2020, there were 182 military exits. For each category of job, a certain number of employees are demanded, so many of those positions will be filled by exiting military members. For example, in the category of First-Line Supervisors of Mechanics, Installers, and Repairers, 15 military exits will fill the positions available. The military provides a decent chunk of the community's workforce, anywhere from 100-182 per year, that will be trained to do an in-demand skill. Mr. McGowan asked the Board if they had any questions.

Mr. Toogood asked if there is any insight about the changes in population at Sheppard. He wondered why the workforce decreased, but the number of dependents increased. Mr. McGowan said he was not sure of the reason. He surmised that it could be because of a change in mission, but he did not know. Ms. Davis stated that she did not think Sheppard was immune to the changes

that have been seen in the labor market, in which many employers are losing their talent. There were some forced exits due to people not complying with the COVID vaccine requirement. Mr. Toogood said he was interested in the change in the number of dependents because that usually means some change in structure that changes the type of people of will transfer to a military base. Mr. Lane asked Mr. McGowan if the study included the Euro-NATO people in the study. Mr. McGowan stated that these numbers do not include students, only people here for full-time employment.

Mr. Toogood asked if Mr. McGowan had the median wage number. Mr. McGowan stated that it was really close to the average wage. It is around \$43,000 versus the average of \$45,000. Mr. Toogood noted that he remembered that the number was significantly lower six years ago. It was about \$31,000.

Mr. Gordon and Ms. Davis commented that they are discussing the possibility of doing a labor market study based on some submissions they have received that specifically ask if a third party has done a labor market study. They think it would be beneficial because the previous studies would be past their viability. The study could also show how much talent is lost to other locations. The study would align with the Falls Future 2.0 strategy in helping determine what could be done to keep the talent in Wichita Falls.

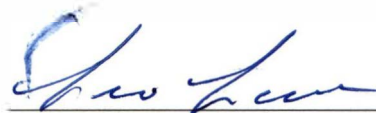
Mr. McGowan also noted that 98% of the workforce lives in the MSA. Mr. McGowan and Mr. Lane believed the workforce coming from outside the MSA would have been higher. Ms. Davis noted that they do not know how many people live in the MSA but work outside it. Both Ms. Davis and Mr. Leiker believed that number would be higher. The Board had no more questions for Mr. McGowan. Mr. McGowan asked the Board if they would like a quarterly report, and the Board agreed that information would be helpful in their meeting packets.

4. Executive Session

Mr. Lane adjourned the meeting into executive session at **2:50 p.m.** pursuant to Texas Government Code §§ 551.087, 551.071, and 551.074. He announced the meeting back into regular session at **3:36 p.m.** The subjects posted in the Notice of Meeting were deliberated, and no votes or further actions were taken on the items in executive session.

5. Adjourned.

The meeting adjourned at 3:36 p.m.



Leo Lane, President

MINUTES
LAKE WICHITA REVITALIZATION COMMITTEE

December 13, 2022

PRESENT:

■ Members

David Coleman, Chair
Steve Garner, Vice Chair
Tim Brewer, City Council Rep
Matt Marrs
Rick Hernandez
Sharon Roach
Ford Swanson
Austin Cobb
Alicia Castillo, Gold Star Family Rep

■ Staff

Blane Boswell, City Engineer
Terry Points, Parks Superintendent

■ Guests

Wes Dutton, TX Parks & Wildlife

ABSENT: Mike Battaglino, John Strenski, Alison Sanders, Kari Shaw

1. **Call to Order:** David called the meeting to order at 10:01am.
2. **Approval of Minutes:** October meeting minutes were approved unanimously.
3. **Project Updates:**
 - 3.a. **Veteran's Plaza Project:**

David updated the project status since the last meeting: Marrs Patriot Construction (MPC) new total price for the site at Lake Wichita Park and the granite benches is approx. \$460k, and City Staff has executed the Change Order for this new contract price, and they have issued a Notice to Proceed for construction. Site work will begin after New Year's at which time access to the Vietnam Statue will be restricted. The final brick order is in, with the bricks to be delivered mid-January. David asked Blane to facilitate communication with MPC regarding where they would like to have the bricks delivered. David paid the Polar invoice of \$2,096.53 and the committee approved him to reimburse himself from PayPal. Project funds remaining available are: \$13k held by the City, \$5k held by the WFACF, and \$38k in PayPal.

David stated that the Groundbreaking ceremony was NOT held at all, since Congressman Jackson's schedule would not allow him to be in Wichita Falls until mid January, at which time construction will be well underway. But his staffers have assured us that 29 May 2023, Memorial Day, is on his calendar for a Dedication Ceremony.

Steve brought in a poster, mounted on foam board, of the new Veterans Plaza rendering, which turned out very well and gives an excellent feel for how the Plaza will appear. David paid the graphic artist, Carey Dodson \$225 for the artwork and \$64.95 to Hudson

December 13, 2022

Blueprint for the foam board mounting of two prints, and both expenses were approved unanimously for David to reimburse himself from the PayPal account.

- 3.b. **Lake Deepening:** Steve suggested we create a project to make a berm from the Boat Ramp area, extending south to Lakeside City east. This would create a separate section of the Lake that could dredged out, then re-connected later to the main body. He will pursue this project and look at potential fundraising and contractors for this work.
- 3.c. **Kayak Launch Grant:** Terry will schedule his crews to install the launch equipment, after we get some rain.
- 3.d. **Former Yacht Club Rehabilitation:** This will be our next project. Steve's initial idea is to deepen the basin, stabilize the bank with riprap, and beautify the area. Wes stated this basin is already the best fishing spot at the Lake, and we need to make access easier, perhaps with a Boy Scout community service project to clean up the area. Blane will check the 404 Permit to see if this area requires any wetland mitigation, and Rick will bring materials to the next meeting to facilitate a work session to create a project scope.
4. **Discussion of Brick Sales and Fundraising Initiatives:** David stated that the final Brick order has been submitted, and it includes 9 Replicas that were ordered from the original set of bricks. These Replicas cost more, because they're made without an accompanying brick, and Polar charges us \$20 (instead of the normal \$10) and the group decided that we will simply charge the \$20 to the customers for these 9 Replicas.
5. **Other Business Matters:** David asked the group whether we should pursue relocating some, or all, of the WFISD Veterans Memorial from the Memorial Stadium to the new Veterans Plaza area at Lake Wichita Park. The group agreed to pursue this idea, and David will contact Ms. Ashley Thomas of WFISD to start a discussion.
6. **Adjournment:** The meeting adjourned at 10:50 am.



David Coleman, Chair

10 Jan 23
Date

December 13, 2022

CITY COUNCIL AGENDA January 17, 2023

ITEM/SUBJECT: Ordinance appropriating \$1,500,000 in federal American Rescue Plan Act (ARPA) funds for assistance to local nonprofit organizations and authorizing the City Manager to execute all related documents.

INITIATING DEPT: Development Services/Finance

STRATEGIC GOAL: Actively Engage and Inform the Public

STRATEGIC OBJECTIVE: Strengthen Supportive Partnerships with the Not-for-Profit Community

COMMENTARY:

- June 14, 2022: City Council approves a general plan for \$29.1M in federal ARPA funds that includes \$1.5M for assistance to local nonprofits;
- September 26, 2022: Mayor creates review subcommittee (see below);
- September 28, 2022: Subcommittee meets to discuss forthcoming application process and timelines;
- October 4, 2022: Applications conveyed by staff to 200+ local nonprofit agencies;
- October 11, 2022: Q&Z session between potential applicants and city staff;
- November 21, 2022: Applications due
- December 15, 2022: Subcommittee meets to review applications;
- January 5, 2023: Subcommittee meets to finalize recommendation to City Council;
- **January 17, 2023**: City Council to consider approving allocation of funds as recommended by subcommittee.

On June 14, 2022, the City Council approved a general plan for the City's \$29.1M allocation in federal ARPA funds that included \$1.5M to assist local nonprofit organizations. In September 2022, the Mayor appointed a subcommittee to review applications from nonprofits and develop a funding recommendation for Council consideration.

The subcommittee included:

- Councilor Michael Smith
- Councilor Jeff Browning
- Leslie Schaffner, President - Wichita Falls Area Community Foundation
- Vanda Wright Cullar, Director – America's SBDC at MSU
- Marla Malone, Assistant Director – MSU Center for Nonprofit Management & Leadership

In early October 2022, grant applications were sent to over 200 local non-profit organizations, resulting in 33 organizations submitting applications. The subcommittee subsequently met twice to review applications and to make a formal recommendation to

the City Council, as follows:

- Arts Council of Wichita Falls (facility improvements; personnel costs): \$59,647.41
- Boys and Girls Club of Wichita Falls (facility improvements): \$45,454
- CASA of North Texas (facility improvements; personnel costs): \$50,000
- Catholic Charities of Wichita Falls (personnel costs): \$56,923
- Child Care Partners (facility improvements): \$45,454
- Christ Counseling Ministries (costs for increased services): \$75,000
- Christmas in Action (revenue replacement): \$45,454
- Community in School (CIS) of Greater WF Area (personnel costs): \$45,454
- Faith Mission (revenue replacement): \$100,000
- Interfaith Outreach Services (revenue replacement): \$20,000
- Meals on Wheels (revenue replacement): \$120,000
- MSU – Center for Nonprofit Management (revenue replacement): \$38,000
- MSU – Small Business Development Center (revenue replacement): \$76,340
- North Texas Area United Way (establishment of Family Resource Center): \$90,200
- North Texas Rehab Center (technology updates): \$14,895
- Presbyterian Manor, Inc. (revenue replacement): \$45,454
- Rathgeber Hospitality House (facility improvements): \$45,454
- Riverbend Nature Center (revenue replacement): \$45,454
- Salvation Army (revenue replacement): \$100,000
- Southside Girls Club (facility improvements): \$45,454
- Wichita Falls Food Bank (revenue replacement): \$114,193.42
- Whispers of Hope Horse Farm (revenue replacement): \$5,000
- Wichita County Heritage Society (revenue replacement): \$20,000
- WF P.E.T.S (equipment/facility improvements): \$45,454
- Wichita Falls Alliance for Arts and Culture (revenue replacement): \$11,000
- Wichita Falls Symphony: \$39,954
- Wichita Falls Youth Symphony Orchestra (revenue replacement): \$5,500
- Wild Bird Rescue (revenue replacement): \$36,000
- Work Services Corp. (revenue replacement): \$28,261.17
- Young Life (revenue replacement): \$30,000

Total: \$1,500,000

If the Ordinance is approved by Council, staff will then finalize the agreements for funding and work to distribute funding directly to the organizations. This process is anticipated to take less than 30 days.

☒ **Director Development Services**

☒ **CFO/Director of Finance**

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: ORDINANCE

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance appropriating \$1,500,000 in federal American Rescue Plan Act (ARPA) funds for assistance to local nonprofit organizations and authorizing the City Manager to execute all related documents

WHEREAS, the City of Wichita Falls received \$29.1M in American Rescue Plan Act (ARPA) Grant Funds; and,

WHEREAS, the City Council, via Resolution 70-2022, has approved a general plan to distribute \$1.5M in ARPA Grant Funds to assist local non-profit organizations in their fiscal recovery from the COVID pandemic; and,

WHEREAS, an appointed subcommittee and City staff has reviewed the applications and has made a formal recommendation to City Council for funding of local non-profit organizations in the amounts listed in the Attachment ("Exhibit A") included in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is authorized to execute all necessary funding agreements and associated documents related hereto to distribute funding to local nonprofit organizations in the amounts as described in the associated Attachment.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

Exhibit A

Nonprofit Organizations and Associated ARPA Funding Amounts:

- Arts Council of Wichita Falls: \$59,647.41
- Boys and Girls Club of Wichita Falls: \$45,454
- CASA of North Texas: \$50,000
- Catholic Charities of Wichita Falls: \$56,923
- Child Care Partners: \$45,454
- Christ Counseling Ministries: \$75,000
- Christmas in Action: \$45,454
- Community in School of Great Wichita Falls Area (CIS): \$45,454
- Faith Mission: \$100,000
- Interfaith Outreach Services: \$20,000
- Meals on Wheels: \$120,000
- MSU – Center for Nonprofit Management: \$38,000
- MSU – Small Business Development Center: \$76,340
- North Texas Area United Way: \$90,200
- North Texas Rehab Center: \$14,895
- Presbyterian Manor, Inc.: \$45,454
- Rathgeber Hospitality House: \$45,454
- Riverbend Nature Center: \$45,454
- Salvation Army: \$100,000
- Southside Girls Club: \$45,454
- Wichita Falls Food Bank: \$114,193.42
- Whispers of Hope Horse Farm: \$5,000
- Wichita County Heritage Society: \$20,000
- WF P.E.T.S: \$45,454
- Wichita Falls Alliance for Arts and Culture: \$11,000
- Wichita Falls Symphony: \$39,954
- Wichita Falls Youth Symphony Orchestra: \$5,500
- Wild Bird Rescue: \$36,000
- Work Services Corp.: \$28,261.17
- Young Life: \$30,000

Total: \$1,500,000.00

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Ordinance appropriating no more than \$600,000.00 of General Fund General Liability Reserves for the emergency repair of the Health Department and MPEC facilities and declaring an emergency.

INITIATING DEPT: Finance

STRATEGIC GOAL: Efficient Delivery of City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: Two City facilities recently experienced unexpected water pipe ruptures causing substantial damage in both situations. The resulting water-related damage at the Health Department has resulted in excess of \$100,000 in costs to date, as well as loss of services and office space. As work continues and the full extent of the damage at the Health Department is revealed, additional funds and funding sources may be requested.

Separately, a pipe in the fire suppression system at the MPEC also ruptured causing water damage to the building, which has been remediated. This leak at the MPEC facility did not adversely affect services or office space.

The requested funds are currently held in the City's General Fund reserves. Every attempt to make reserve funds whole by the end of the current fiscal year will be made.

Staff recommends approval of this Ordinance.

☒ **Chief Financial Officer**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance appropriating no more than \$600,000.00 of General Fund General Liability Reserves for the emergency repair of the Health Department and MPEC facilities and declaring an emergency

WHEREAS, the City of Wichita Falls experienced unexpected water line ruptures at both the Multipurpose Event Center (MPEC) and the Health Department facilities on or around December 23, 2022; and

WHEREAS, these conditions caused water damage at the MPEC and Health Department Facilities.

WHEREAS, because of these issues, the City of Wichita Falls has determined an emergency exists as water severely damaged municipal facilities creating an unforeseen grave public necessity; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. All recitals above are hereby incorporated herein and The City of Wichita Falls City Council finds all recitals and evidence as true and correct.
2. That pursuant to state law, no expenditure of the funds of the City shall hereafter be made except in compliance with the budget and applicable state law; provided, however, that in the case of grave public necessity emergency expenditures to meet unusual and unforeseen conditions, which could not be reasonable, diligent thought and attending have been included in the original budget, may from time to time be authorized by the City Council as amendments to the original Budget and does, based on evidence presented herein and during the Council meetings, hereby finds a grave public necessity exists to modify the original budget and said grave public necessity was unforeseen.
3. An appropriation is made not to exceed \$600,000 from General Fund General Liability Reserves for remediation of the damage sustained. Every attempt to make reserve funds whole by the end of the current fiscal year will be made.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Ordinance appropriating \$122,364.00 of grant funds pursuant to the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant Program, appropriating said funds to the Special Revenue Fund, and authorizing the City Manager to execute all documents necessary to accept and share said funds.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficient Delivery of City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The City Council, on September 6, 2022, authorized the City Manager to apply for the Office of the Governor, Public Safety Office, FY 2023 Bullet-Resistant Grant Program in the amount of \$136,000.00. The City was recently awarded these non-matching grant funds in the amount of \$122,364.00. The Police Department intends to use these funds to assist in the purchase of Bullet-Resistant Shields for Patrol Officers responding to any critical incidents within the limits of the city of Wichita Falls, Texas.

Staff recommends approval of the ordinance.

☒ **Police Chief**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Ordinance No. _____

Ordinance appropriating \$122,364.00 of grant funds pursuant to the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant Program, appropriating said funds to the Special Revenue Fund, and authorizing the City Manager to execute all documents necessary to accept and share said funds

WHEREAS, the City of Wichita Falls has been notified that it has been awarded a non-matching grant from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant Program, in the amount of \$122,364.00 and,

WHEREAS, the Police Department intends to use these funds to purchase several Bullet-Resistant Shields for patrol officers in the case of critical incidents to protect Officers, citizens, and visitors of Wichita Falls, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute all documents necessary to accept said funds from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2023 Bullet-Resistant Shield Grant Program, Grant Number 4593001, in the amount of \$122,364.00.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution Renaming Cleveland Avenue to Cleaver Street

INITIATING DEPT: Development Services – Planning Division

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY:

Resident and local Pastor James Hicks requests to change Cleveland Ave. to Cleaver St. in honor of the late Pastor Leroy Cleaver, Jr. Pastor Cleaver's achievements include:

- 1) Serving as a Tuskegee Airman during WWII;
- 2) Being the recipient of a Congressional Gold Medal;
- 3) Being the first African American Civilian at Sheppard Air Force Base;
- 4) Serving as a teacher at Barwise Jr. High;
- 5) Serving as a cornerstone in the community with decades of services at his church, Jackson Memorial Church of God in Christ, located on Cleveland Ave.

Staff advised Mr. Hicks of the street name-change process, and he began to reach out to the community to gather support, along with contacting property owners along Cleveland Ave. via mail. The applicant collected a petition with over 400 signatures from those impacted, along with others in support of the change.

There are 38 properties adjacent to Cleveland Ave., and of those, 12 face Cleveland Ave. Of the 12 properties that face Cleveland Ave., only one (1) has a primary structure (single-family home). If the name change is approved, only one resident would have to change their address. Mr. Hicks has reached out to the one homeowner to offer his services in assisting with any work/ fees in changing their address. The staff has reached out to the Streets Dept. to discuss the name change, and the owner has volunteered to pay the cost of the new street signs if needed. The staff has also reached out to the utility companies, county offices, and United States Postal Service to advise of the requested street name change.

The Planning and Zoning Commission unanimously recommended approval of the street name change at the December 14, 2022, meeting. Staff also recommends approval of the street name change from Cleveland Avenue to Cleaver Street.

☒ **Assistant City Manager**

☒ **Development Services Director**

ASSOCIATED INFORMATION: Exhibit A – Cleveland Ave. Location Map; Exhibit B – Notification Map; Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



Leroy Cleaver, Jr.

Birthdate: February 01, 1920
Death: December 04, 2010 (90)
Place of Burial: Dallas, Dallas County, Texas, United States
Immediate Family: Son of [Leroy R Cleaver](#) and [Annie Cleaver](#)
Husband of [Gloria Cleaver](#)
Brother of Private

About Rev. Leroy Cleaver Jr.

Elder Cleaver was the pastor of Jackson Memorial Church of God in Christ (COGIC) for approximately 35 years. He also served as the Superintendent of the Wichita Falls District from 1985 to 2007 and Administrative Assistant to the Texas Northwest Jurisdictional Bishop since 1989. He served in various capacities within the COGIC, including Texas Northwest Jurisdictional Chaplain, as well as Ordination Board member, secretary, and chairman.

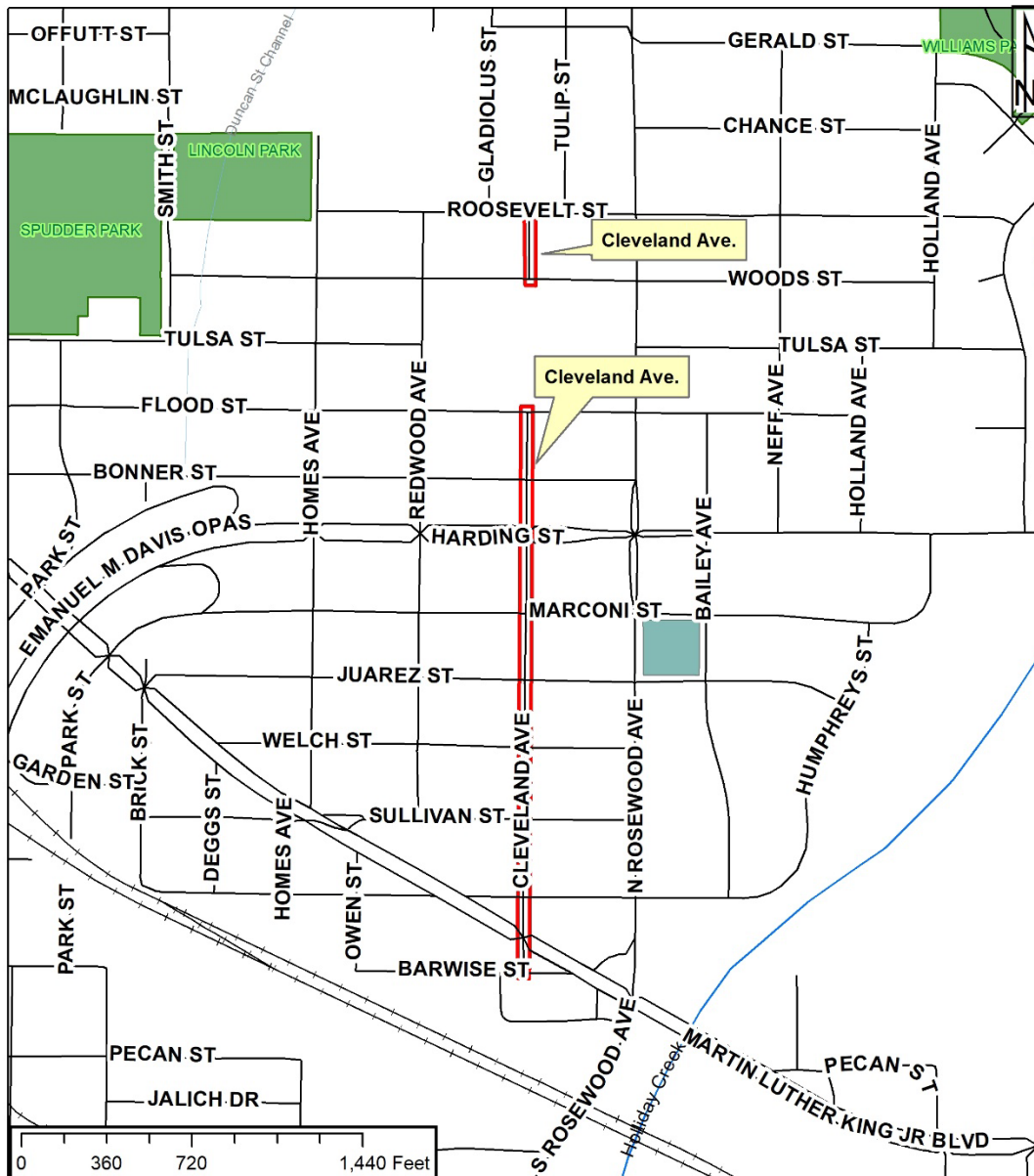
He enlisted in the U. S. Army-Air Force on April 23, 1942, and received an honorable discharge on April 2, 1946. During his service, he trained as a pilot at Tuskegee Institute of Technology. He later became a pilot instructor and retained his pilot's license for several years. He became the first Black civilian instructor at Sheppard Air Force Base, where he taught aircraft hardware, missile corrosion control, jet engine mechanic, and waste water control for aircraft. He retired in 1970. He also taught at Barwise Junior High School in Wichita Falls, Texas. He later worked for the North Central Texas Council of Government in Arlington, Texas, where he continued his work in water testing and corrosion identification.

He graduated from Prairie View A&M College in May of 1948 with a Bachelor's Degree in Chemistry and Education. He taught chemistry and math at Prairie View while earning a Master of Science Degree in Chemistry, Education, and Physical Education. He received Honorary Doctorates of Theology and Divinity from the Shreveport Bible College in Tyler, Texas, on September 24, 2004.

Superintendent Cleaver received several honors including Congressional Gold Medal Award for Tuskegee Airmen in the Second World War, September 8, 2007 ? Truman Library in Independence, MO ? awarded by U. S. Congressman Emanuel Cleaver, II; City Proclamations ? Pastor Leroy Cleaver, Jr. Day ? Mayor Michael A. Lam, Wichita Falls, TX, August 18, 1991; Elder Leroy Cleaver Day ? Mayor Joey Seeber, Tyler, TX, September 24, 2004; Pastor Leroy Cleaver, Jr. Day ? Mayor Lanham Lyne, Wichita Falls, TX, August 15, 2008; Mayor's Proclamation, City of Wichita Falls, August 22, 2010, Mayor Glenn Barham.

Exhibit A

Cleveland Avenue Location Map



Cleveland Avenue Location Map

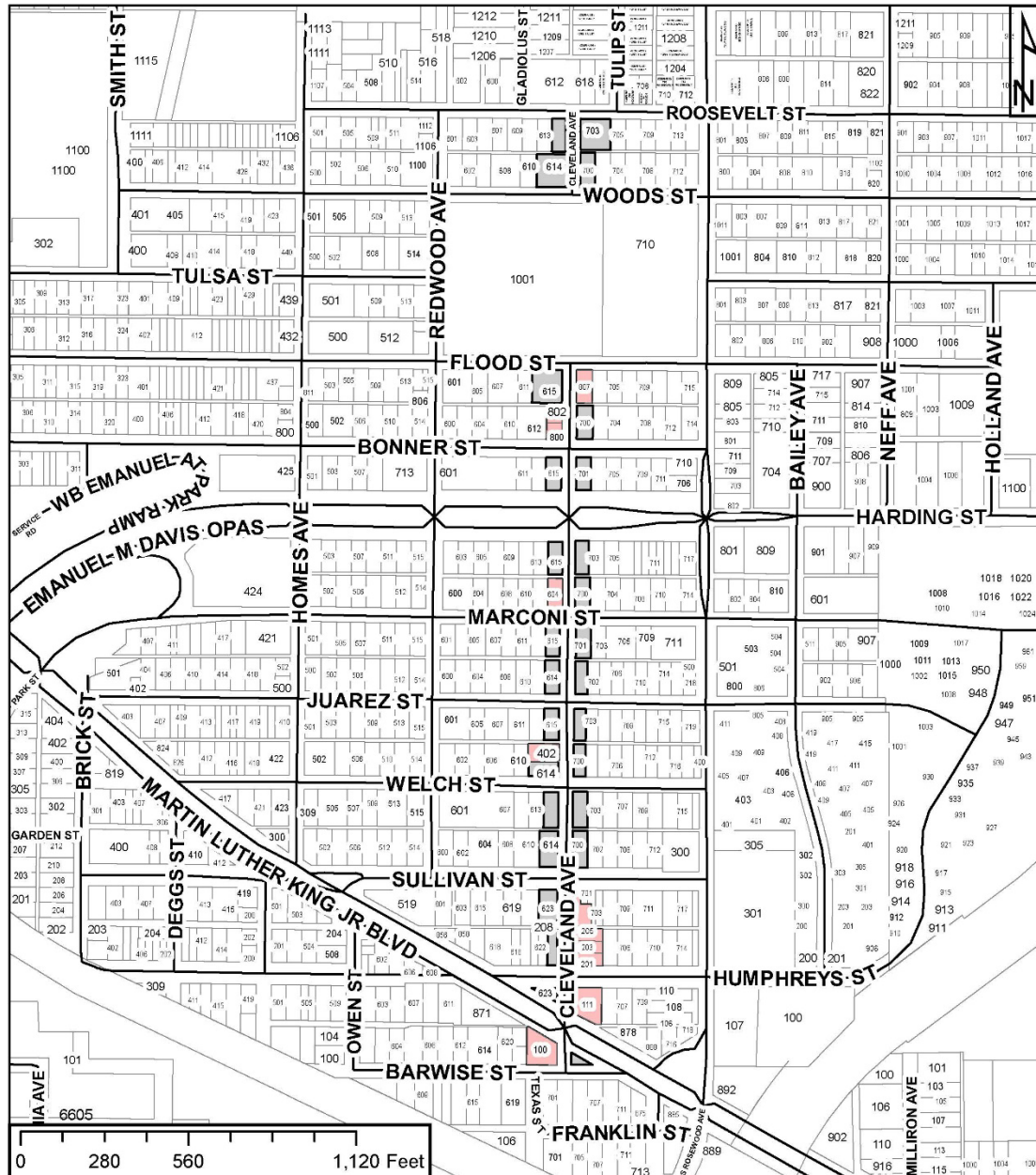
CITY OF WICHITA FALLS, PLANNING DIVISION
MAP PRODUCED BY: Cedric Hu
DATE PRODUCED: 9 December 2022

Disclaimer
The City of Wichita Falls has attempted to verify the accuracy of the information contained in the following map at the time of publication. The City of Wichita Falls assumes no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused. This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on the ground survey and represents only the approximate relative location of property boundaries.

Legend

—+—+— Railroad	Schools
— Streams	Type
 Park	 Private
 Cleveland Avenue	 Public

Exhibit B Notification Map



Proposed Street Name Change Cleveland Ave to Cleaver St Notification Map

CITY OF WICHITA FALLS, PLANNING DIVISION
MAP PRODUCED BY: Cedric Hu
DATE PRODUCED: 10 May 2021

Disclaimer:
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Legend

- Cleveland Ave Addresses
- Notified Properties
- Parcels

Resolution No. _____

Resolution renaming Cleveland Avenue to Cleaver Street

WHEREAS, a request has been submitted to change the name of the entire length of Cleveland Avenue to Cleaver Street; and

WHEREAS, the Planning and Zoning Commission considered the proposed street name change at its December 14, 2022 meeting, and voted to recommend approval of this request; and

WHEREAS, such name change will not conflict with any other street names; and

WHEREAS, the City Council has reviewed this request and has determined the herein described street name change is in the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. Cleveland Avenue, as shown in the **Attachment** to this Resolution, from Barwise Street traveling north to Roosevelt Street is hereby renamed to Cleaver Street.
2. It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public as required by law.
3. This Resolution shall go into effect in 30 days.

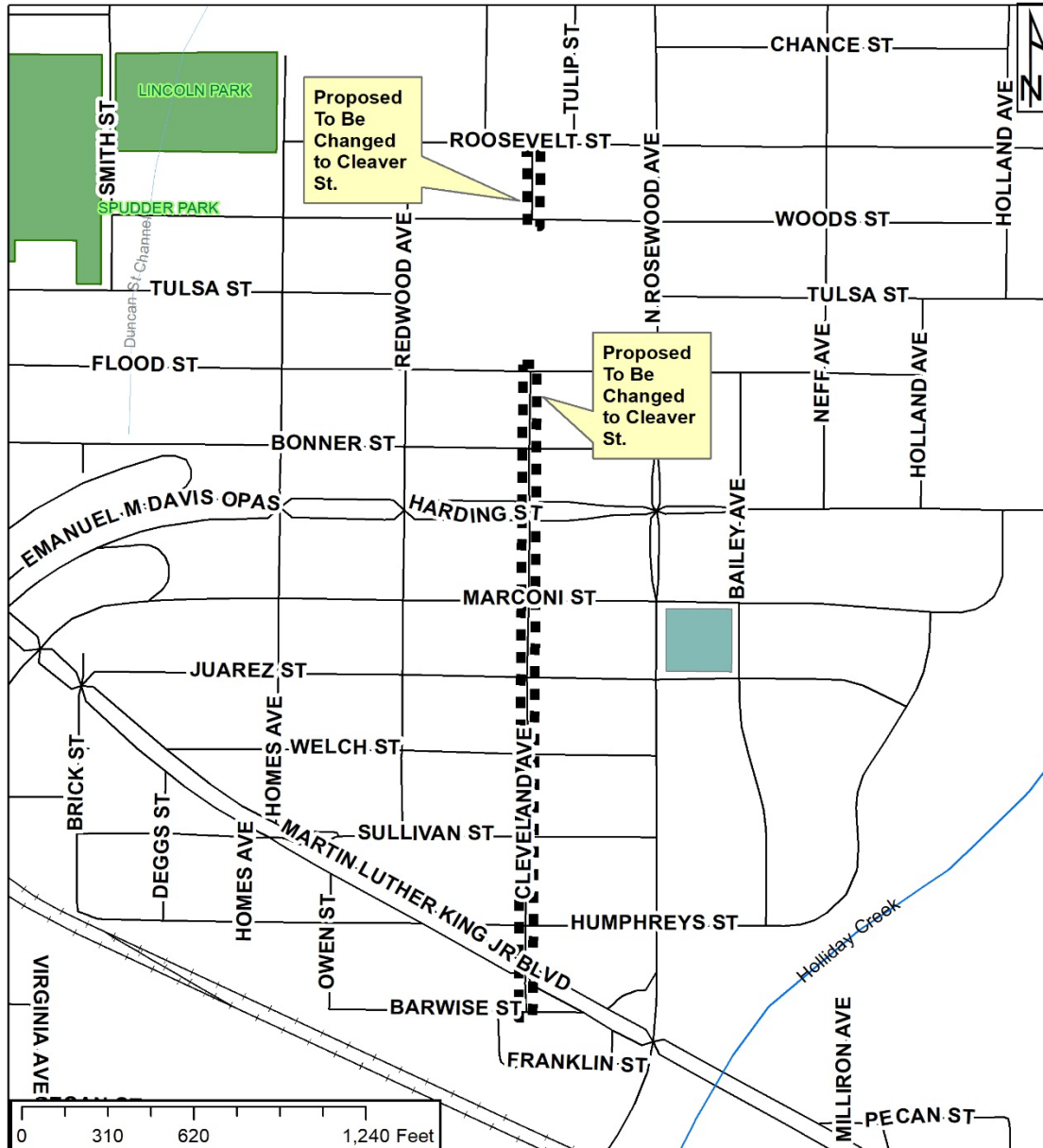
PASSED AND APPROVED this 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

Attachment



Proposal to Rename Cleveland Avenue to Cleaver Street

CITY OF WICHITA FALLS, PLANNING DIVISION
 MAP PRODUCED BY: Cedric Hu
 DATE PRODUCED: 9 December 2022

Disclaimer
 The City of Wichita Falls has attempted to verify the accuracy of the information contained in the following map at the time of publication. The City of Wichita Falls assumes no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused. This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

Legend

	Railroad	Schools
	Streams	Type
	Park	Private
	Cleveland Avenue	Public

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing the sole-source purchase of various end caps and replacement parts for six reverse osmosis trains at Cypress Water Treatment Facility and associated labor for installation, from Worth Hydrochem of Okla., Inc., in the amount of \$211,660.64.

INITIATING DEPT: Public Works / Water Purification

STRATEGIC GOAL: Efficiently Delivery City Services

STRATEGIC OBJECTIVE: Enhance Focus on Long-Term Street and Utility Infrastructure Needs

COMMENTARY: Purchase of the new membrane elements of the City's Reverse Osmosis (RO) System was authorized by Council on December 6, 2022. The replacement RO elements have been ordered and should begin to arrive in February of 2023. After additional inspection of each of the RO trains, additional failing materials have been discovered. These include end caps, support isolators, and other ancillary fittings. Staff has determined that these components need to be replaced as part of the membrane change-out in order to protect and ensure the reliability of this water treatment asset.

Replacement of these additional failing components will be extremely time consuming and plant staff simply does not have the time available to achieve this work. Therefore, staff has secured a quote from Worth Hydrochem for the additional material and labor to replace these failing components. Worth Hydrochem is the sole source distributor of the replacement parts needed to repair the RO trains. The City has utilized Worth Hydrochem for the previous RO element change-out.

Staff recommends the purchase of various End Caps and replacement parts for six reverse osmosis trains at Cypress Water Treatment Facility and associated labor for installation from Worth Hydrochem of Oklahoma, Inc. Funds have been set aside in Water/Sewer Reserve Funds over the last eight budget years for replacement of major components of the RO treatment system. Adequate funding is available for this purchase.

☒ **Director Public Works**

ASSOCIATED INFORMATION: Resolution , Quote, Sole-Source Letter

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the sole-source purchase of various end caps and replacement parts for six reverse osmosis trains at Cypress Water Treatment Facility and associated labor for installation, from Worth Hydrochem of Okla., Inc., in the amount of \$211,660.64

WHEREAS, the City of Wichita Falls developed the supply of raw water from Lake Kemp after the 1995 – 2000 drought, and

WHEREAS, the City of Wichita Falls has been utilizing the supply of raw water from Lake Kemp since 2008 as an integral part of the City's water resource management portfolio, and

WHEREAS, the replacement of the reverse osmosis various end caps and parts are needed to complete the rehabilitation of six reverse osmosis trains for the future operation of the Reverse Osmosis plant which treats Lake Kemp water; and

WHEREAS, the City of Wichita Falls has received a quote from Worth Hydrochem of Oklahoma, Inc. for the sole source services, labor and materials to replace the reverse osmosis end caps and parts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

City Staff is authorized to execute all documents necessary for the purchase of various End Caps and Replacement Parts for six reverse osmosis trains at Cypress Water Treatment Facility and associated Labor for installation, from Worth Hydrochem of Okla., Inc., in the amount of \$211,660.64

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

Worth Hydrochem of Okla., Inc.
P.O. Box 6447
Norman, OK 73070-6447
(405) 366-7729
Fax: 366-7728



Setting the Standard in Service

Water Treatment Chemicals
Membrane Treatment Systems
Service on all Types of Systems
Water Softeners
Chlorine Systems

December 21, 2022

**Membrane Change Out Quotation
Quote 10918-EY**

City of Wichita Falls
Wichita Falls, Texas
Mark Southard

Quote for membrane replacement, rebuild of all end caps, replace all rubber vessel saddles that are dry rotted.

All labor, all mileage, all travel time, all per diems, all hardware/shop supplies included.

WF to provide ScissorLifts/Forklifts for access to all skids for above ground work. WH will provide our own scaffolding/shelving for perform the work safely.

WF to provide disposing of old membranes, WH will neatly stack or load into a roll off, dumpster etc... WF to haul off.

Quote to be in sections of 2 skids at a time totalling 672 RO membranes, 192 end caps parts replaced, and 288 vessel saddles changed out per section.

Buttoned up pressure tested.

End Cap Replacement parts and Vessel Saddles are already on site separately.

5 days onsite consecutive, 5 techs on site consecutive, all travel, all time onsite, all per diems, all hardware/shop supplies.

5 techs @ 5 days @ 10 hour days

5 techs @ 4 days per diems (one night lodging 3 meals)

5 techs travel time/mileage

All shop supplies/hardware (vessel lube etc..)

250 man hours

20 per diems

Included

Included

\$53,290.50 per 2 skids

Earl Young
Worth Hydrochem of Okla, Inc.

Worth Hydrochem of Okla., Inc.
P.O. Box 6447
Norman, OK 73070-6447
(405) 366-7729
Fax: 366-7728



Setting the Standard in Service

Water Treatment Chemicals
Membrane Treatment Systems
Service on all Types of Systems
Water Softeners
Chlorine Systems

December 21, 2022

RO End Cap Replacement Parts
RO Membrane Replacement Hardware
Quote # 10918-01

City of Wichita Falls
Wichita Falls, Texas
Mark Southard

Codeline Permeate Port P/N 50935	25 EA	25 EA	98.44	2,461.00
Codeline Head Seal P/N 45321	576 EA	576 EA	32.81	18,898.56
Codeline Seal SQR Kit EPDM, Pack of 20, #45020	30 EA		45.32	1,659.60
Codeline Port Nut for 8" Vessel, #45066	25 EA		30.48	762.00
Retaining Ring- 316 Stainless Steel - PN: 47336	50 EA		87.50	4,375.00
Codeline Vessel Saddle #COD52169	864 EA		16.57	14,316.48
Strap Assembly #COD45042	50 EA		36.75	1,837.50
Codeline SEAL ADAPTER (PACK OF 10) #52656	60 EA		36.75	2,205.00
Codeline Thrust Cone, #COD97014	25 EA		59.38	1,484.50
Strap Screw #COD46265	100 EA		4.69	469.00
CODE-END ADAPTER	25 EA		62.82	820.50
Shipping: Prepay and Add, best way ground, not to exceed.				2500.00
Recap:				51,789.14

Earl Young
Worth Hydrochem of Okla, Inc.



8900,109th Avenue North, Suite 1000
Champlin, MN 55316
T: 763-566-8961

To whom it may concern,

Worth Hydrochem of Okla., Inc. is H2O Innovation's distributor for PWT and Genesys chemicals, field services, and spare parts provider for the region including Oklahoma, Texas, Colorado, Kansas, New Mexico. Including our sole distributor for Codeline parts and accessories. H2O Innovation have these parts readily available and through our partnership with Worth Hydrochem we can provide a full suite of materials and services.

Regards,

Paul Bartlett
Director – Service and Automation
Paul.bartlett@h2oinnovation.com
612-816-4018

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing award of bid to Retail Motorcycle Ventures, Inc. dba BMW Motorcycles of North Dallas for the purchase of three (3) BMW Police Motorcycles for the Wichita Falls Police Department in the amount of \$92,933.31.

INITIATING DEPT: Aviation, Traffic & Transportation

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: In the summer of 2012, the Kawasaki Motors Corporation suspended shipments of the Concourse 14P motorcycle after determining an electrical issue increased the risk of a crash. As a result, the Wichita Falls Police Department Motorcycle Unit, along with Fleet Maintenance, began evaluating other alternatives.

After researching the Harley Davidson, BMW, Victory Commander, and Honda, the Harley Davidson and BMW units were test driven. The BMW 1200 RT-P was selected over the Harley Davidson for performance and handling.

Bid 22-56 was received on December 28, 2022, for the purchase of three (3) BMW RT-P motorcycles. One (1) qualifying bid was received. The Police Department is very satisfied with the operation and performance of the BMW Motorcycles. There are twelve regularly used motorcycles on patrol and three in reserve for training.

Staff recommends the purchase of three (3) BMW Police Motorcycles from BMW Motorcycles of North Dallas in the amount of \$92,933.31.

Budgeted Amount: \$96,000.00

Actual Cost: \$92,933.31

Savings: \$3,066.69

☒ **Director of Aviation, Traffic & Transportation**

ASSOCIATED INFORMATION: Resolution; Bid Tabulation

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**



Resolution No. _____

Resolution authorizing award of bid to Retail Motorcycle Ventures, Inc. dba BMW Motorcycles of North Dallas for the purchase of three (3) BMW Police Motorcycles for the Wichita Falls Police Department in the amount of \$92,933.31

WHEREAS, the City of Wichita Falls advertised and requested bids for the purchase of three (3) police motorcycles; and

WHEREAS, bids were received and publicly opened on December 28, 2022; and

WHEREAS, the City Council desires to purchase three (3) police motorcycles for the Wichita Falls Police Department Motors Division.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

Authorization is granted to award bid for three (3) police motorcycles to Retail Motorcycle Ventures, Inc. dba BMW Motorcycles of North Dallas in the amount of \$92,933.31.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

12/28/2022

BID TABULATION

BID 22-56
POLICE MOTORCYCLES
(3 EACH)

VENDOR	MODEL	EACH	TOTAL
BMW MOTORCYCLES OF N. DALLAS PLANO, TX	BMW R1250 RT-P	\$ 30,977.77	\$ 92,933.31

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing the purchase of four (4) TS2 traffic signal cabinets for the Traffic Engineering Division through the BuyBoard Purchasing Cooperative from Paradigm Traffic Systems, Inc. in the amount of \$58,800.00.

INITIATING DEPT: Aviation, Traffic, & Transportation

STRATEGIC GOAL: Provide quality infrastructure; Redevelop Downtown

STRATEGIC OBJECTIVE: Upgrade or replace outdated public facilities

COMMENTARY: The City of Wichita Falls Traffic Engineering Division replaces and/or upgrades four traffic signal cabinets each fiscal year. Some of these cabinets replace those damaged in accidents, and others replace outdated units that are due for replacement. These signal cabinets house the control and conflict monitor units and serve as the communication link to the signal heads at an intersection.

Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (11) personal property sold. . . under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

Funding for the project was included in the fiscal year 22-23 budget for Traffic Engineering.

Staff recommends approval of the resolution authorizing the purchase of four TS-2 traffic signal cabinets through the BuyBoard Purchasing Cooperative from Paradigm Traffic Systems, Inc., in the amount of \$58,800.00.

Budget:	\$51,200.00
Project Cost:	<u>\$58,800.00</u>
Budget Shortfall:	(7,600.00)

The budgeted shortfall will be corrected through deferring other Traffic Engineering purchases.

☒ **Director of Aviation, Traffic & Transportation**

☒ **Purchasing**

ASSOCIATED INFORMATION: Resolution; HGAC Documentation; Photo

- ☒ Budget Office Review
 - ☒ City Attorney Review
 - ☒ City Manager Approval
-



Resolution No. _____

Resolution authorizing the purchase of four (4) TS2 traffic signal cabinets for the Traffic Engineering Division through the BuyBoard Purchasing Cooperative from Paradigm Traffic Systems, Inc. in the amount of \$58,800.00

WHEREAS, Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements; and,

WHEREAS, the City Council of the City of Wichita Falls has passed a resolution approving the participation in such cooperative agreements; and,

WHEREAS, the City Council finds that Paradigm Traffic Systems, Inc. is offering TS-2 Traffic Signal Cabinets through the BuyBoard Purchasing Cooperative. It is in the best interest to purchase equipment in accordance with the Cooperative Purchasing Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

City Staff is authorized to execute all documents necessary to purchase four (4) TS-2 Signal Cabinets through the BuyBoard Purchasing Cooperative from Paradigm Traffic Systems, Inc. in the amount of \$58,800.00.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk



P.O. Box 5508 – Arlington – Texas – 76005-5508
 817.831.9406 – fax 817.831.9407
www.paradigmtraffic.com

QUOTATION

TO: City of Wichita Falls
 2100 Seymour Hwy
 Wichita Falls, TX 76301
 attn: Larry Wilkinson
 ph: 940-761-7640

RFQ: BuyBoard Contract # 603-20
 Public Safety, Fire House Supply Equip. &
 Traffic Signals
 512-467-0222 ph
 1-800-211-5454 fax

email: larry.wilkinson@wichitafallstx.gov

DATE	SLSMN	DELIVERY	FREIGHT	SHIP VIA	F.O.B.	TERMS	QUOTE #
12/6/22	MH	90-120 Days ARO	PPD & Allowed	Best Way	Destination	Net 30	Q31360MH
ITEM	QTY	DESCRIPTION				UNIT PRICE	TOTAL PRICE
1	4	PTSI P44 TS2 Cabinet Includes: Cobalt Controller MMU216LEip Smart Monitor TS2-1 to TS2-2 Adapter Cable Cabinet Quoted Only. No Applied Information Equipment Quoted. NOTE: PURCHASE ORDER MUST BE PROCESSED THROUGH WWW.BUYBOARD.COM				\$14,700.00	\$58,800.00
						TOTAL	\$58,800.00

Thank you for the opportunity to submit a proposal to you on this equipment. **Please reference this quotation (by QTE number) when placing order.** If you have any questions please call or send a fax to me.
 This quote is valid for 60 days. Thereafter it is subject to change without notice.

OFFERED BY:
Matt Hendricks
Paradigm Traffic Systems, Inc.
Federal ID# 75-2520341

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution granting a one-year extension to the existing contract with American Medical Response Ambulance Services, Inc. (AMR).

INITIATING DEPT: Fire

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: On February 20, 2018, the city, along with several other entities in the county, entered into an exclusive five-year agreement with American Medical Response Ambulance Services, Inc. (AMR) to provide emergency medical response services throughout the city and county.

That contract provides for five (5) automatic one-year extensions so long as AMR requests such extension in writing no later than six (6) months prior to the end of the initial term. AMR submitted their request on June 23, 2022.

In July 2022, the county Fire Chiefs met to discuss AMR's performance relative to the contract provisions and made a recommendation to the Emergency Medical Services (EMS) Advisory Board to renew the agreement. In December 2022, the EMS Advisory Board met and unanimously voted to extend the contract through February 2024.

This action is a resolution to formally extend the agreement.

Staff recommends approval of the resolution.

☒ **Fire Chief**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution granting a one-year extension to the existing contract with American Medical Response Ambulance Services, Inc. (AMR)

WHEREAS, the city entered into an exclusive agreement with American Medical Response Ambulance Services, Inc. on February 18, 2018; and,

WHEREAS, the agreement was executed as a five-year agreement, with five (5) one-year extensions; and,

WHEREAS, AMR has complied with providing a written request to extend the agreement; and,

WHEREAS, AMR has consistently performed to the standards outlined in the agreement; and

WHEREAS, the EMS Advisory Board has met and unanimously recommended the approval of the request

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The resolution granting a one-year extension to the existing contract with American Medical Response Ambulance Services, Inc. (AMR) is approved and City staff are authorized to execute all documents necessary to convey the same.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to make application for a grant from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2024 Body-Worn Camera Grant Program, in the amount of \$942,603.00.

INITIATING DEPT: Police

STRATEGIC GOAL: Efficient Delivery of City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The Office of the Governor, Public Safety Office, Criminal Justice Division, has opened the application period for grants from the FY 2024 Body-Worn Camera Grant Program. The Wichita Falls Police Department requests to apply for a Body-Worn Camera Grant Program totaling \$942,603.00, grant number #4693501. The City will be required a match of 25% totaling \$235,650.75, which will be funded from the excess General Fund approved in the 2023 budget. The Grant funding will be used to purchase 120 Axon brand Body-Worn Cameras and supporting equipment for officers conducting patrol duties within the city limits of Wichita Falls, Texas. It is recommended that the Office of the Governor, Criminal Justice Division, Body-Worn Camera Grant Program be earmarked for this purpose.

Staff recommends approval of the resolution.

☒ **Police Chief**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to make application for a grant from the Office of the Governor, Public Safety Office, Criminal Justice Division, FY 2024 Body-Worn Camera Grant Program, in the amount of \$942,603.00

WHEREAS, the City of Wichita Falls is eligible to apply for a 25% cash matching grant, from the Office of the Governor, Public Safety Office, Criminal Justice Division Body-Worn Camera Grant Program, in the amount of \$942,603.00; and,

WHEREAS, the Wichita Falls City Council finds it in the best interest of the citizens of Wichita Falls, that the Criminal Justice Division Body-Worn Camera Grant Program be operated for FY 2024; and,

WHEREAS, the Wichita Falls City Council agrees that in the event of loss or misuse of funding from the Office of the Governor, the Wichita Falls City Council assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the Wichita Falls City Council designates Darron Leiker, City Manager, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to make application for a grant from the Office of the Governor, Public Safety Office, Criminal Justice Division Body-Worn Camera Grant Program, FY2024 Grant #4693501, in the amount of \$942,603.00 with a 25% City Match.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing a five-year license agreement with the YMCA of Wichita Falls granting extended reservation privileges for the use of ball fields in University Kiwanis Park and Lake Wichita Park for youth baseball leagues.

INITIATING DEPT: Parks and Recreation

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The Wichita Falls YMCA has requested extended reservation privileges to eight ball fields in University Kiwanis Park and Lake Wichita Park for youth baseball leagues. The time period requested is for five years, beginning January 1, 2023, and ending December 31, 2027. There were no problems reported as a result of their league activity during the prior five-year agreement. The terms are identical to the prior five-year agreement with the exception of a new provision that allows for the agreement to be extended automatically for two additional five-year terms upon mutual agreement of both parties and a change in the shared electrical payment.

The agreement allows the YMCA the ability to have use of the fields during these months for their leagues Monday-Saturday. Sundays and other times outside of the time to be exclusively reserved for the YMCA are available for public use as scheduled through the YMCA Office. The YMCA mows and prepares the fields for use during their seasons, repairs the bleachers, and maintains the restroom/concession stands. The City mows the perimeters and maintains the irrigation systems and fences, lighting, roads, parking lots, and buildings that were not added by the YMCA. The electricity bill for the lights is shared 50% City and 50% YMCA. The YMCA pays the electricity bill for the concessions/restroom facilities.

☒ **Recreation Services Administrator**

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing a five-year license agreement with the YMCA of Wichita Falls granting extended reservation privileges for the use of ball fields in University Kiwanis Park and Lake Wichita Park for youth baseball leagues

WHEREAS, the YMCA of Wichita Falls wishes to conduct a youth baseball league using eight ball fields in University Kiwanis Park and Lake Wichita Park; and,

WHEREAS, in order for their league to be more successful, they request extended reservation privilege so they may more effectively schedule their games; and,

WHEREAS, no problems were reported during their use of the ball fields in the prior five-year term.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The City Manager is hereby authorized to execute a five-year license agreement in a form approved by the City Attorney with the YMCA of Wichita Falls, granting a license for extended reservation privileges of eight ball fields in University Kiwanis Park and Lake Wichita Park.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA

January 17, 2023

ITEM/SUBJECT: Resolution authorizing the City Manager to enter into an agreement with Anthony Inman Construction, Inc. for Construction Manager at Risk services related to the Memorial Auditorium Building Renovation Project, with an estimated total project cost of \$12,500,000.

INITIATING DEPT: Information Technologies & Facilities

STRATEGIC GOAL: Provide Adequate Infrastructure

STRATEGIC OBJECTIVE: Rehabilitate or Replace Outdated Public Facilities

COMMENTARY: On June 14, 2022, the City Council approved a resolution adopting a general plan related to the future appropriations of the City's approximately \$29.1M in federal American Rescue Plan Act (ARPA) funds to provide economic relief in areas that were negatively impacted by the COVID-19 Pandemic. The generally agreed-upon plan included the allocation of funds to strengthen the public health system by replacing the Memorial Auditorium's heating, venting and air conditioning system to reduce potential public exposure to airborne pathogens. The plan will also boost economic impact/tourism use of the public areas of the facility for various cultural and community productions by maintaining safe social distancing. Critical facility improvements will also be made for the provision of improved general government functions of the Memorial Auditorium building's municipal offices.

A Request for Qualifications (RFQ) for a Construction Manager at Risk (CMAR) was published on November 19, 2022, for the Memorial Auditorium Building renovation. On December 14, 2022, the bid was closed and we received three responses. After the initial evaluation, Anthony Inman and Clark Contractors were selected for an onsite interview.

The following criteria was used to evaluate each interviewed firm:

- Experience
- Experience as Construction Manager at Risk
- Past Experience with the Owner
- Experience with like project (phasing/logistics)
- Ability to Maintain Schedule and Cost
- Proposed Leadership
- Fee for Pre-Construction Services
- Fee for Construction Services

Upon completion of the interview process, staff worked with BYSP Architects to rate each

potential candidate. Given the quality and reputation of each applicant, the staff is confident that either company would have served well in a CMAR capacity for this project. However, based on the results of the scoring review, the firm of Anthony Inman Construction, Inc. of Wichita Falls received the highest rated score.

Anthony Inman Construction's proposed fee structure is as follows based on an estimated facility construction cost of \$12.5 million:

Preconstruction Services Fee:	\$2,500
Construction Service Fee:	3.5%

Staff anticipates that this project will kick off within the next two weeks. The first step will be working with the CMAR, our Architect, and City staff to complete the programming and phasing along with an overall schedule and timeline. Once this is complete, Inman will develop a Guaranteed Maximum Price, which will be brought back before the Council in early summer. Construction will follow.

Staff recommends the selection of Anthony Inman Construction, Inc. for the Construction Manager at Risk services for the Memorial Auditorium Building Renovation Project.

☒ Assistant City Manager

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to enter into an agreement with Anthony Inman Construction, Inc. for Construction Manager at Risk services related to the Memorial Auditorium Building Renovation Project, with an estimated construction cost of \$12,500,000

WHEREAS, The American Rescue Plan Act (ARPA) allocated approximately \$29.1M to the City of Wichita Falls to provide economic relief in areas that were negatively impacted by the COVID-19 Pandemic; and,

WHEREAS, the installation of a new HVAC system to improve indoor air quality, and reduce transmission of airborne disease in the public assembly building, this falls under the ARPA eligible categories 1.4 Prevention and 1.14 Other / Capital Alteration in Response; and,

WHEREAS, improving the commercial-use portions of the building, including the performance space and adjacent support spaces, in order to stimulate the post-pandemic recovery of local restaurants, bars, and hotels. This falls under the ARPA eligibility categories 1.4 Prevention, 2.29 Small Businesses, 2.35 Tourism, and 2.34 NPOs; and,

WHEREAS, renovating the public offices within the facility, including increasing the number of restroom facilities to accommodate large events, replacing 100-year-old electrical and plumbing services and performing necessary asbestos abatement and ADA compliance measures. This falls under the ARPA eligibility category 6.1 General Government Services. This will result in a safer, healthier, and more accessible environment for the public; and,

WHEREAS, City Council passed a non-binding resolution on June 14, 2022, creating a general plan for the use of ARPA funds; and

WHEREAS, Memorial Auditorium was constructed in 1927, renovated once in 1964, and in need of renovation of the public spaces and office areas to boost the economic impact and improve the ability to provide safe social distancing; and,

WHEREAS, the City Council awarded an American Institute of Architects contract to Bundy, Young, Sims, and Potter Architects to provide professional services to prepare the necessary documents for the Memorial Auditorium Building renovation; and,

WHEREAS, a Request of Qualification was published in November 2022, where three submissions were received, and Anthony Inman Construction, Inc. received the highest rating; and,

WHEREAS, the guidance from the American Rescue Plan Act allows for the appropriation of these funds for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

Resolution authorizing the City Manager to enter into an agreement in a form approved by the City Attorney, with Anthony Inman Construction, Inc. for Construction Manager at Risk services as authorized by Tex. Gov't Code 2269.251 related to the Memorial Auditorium Building Renovation Project, with an estimated construction cost of \$12,500,000,

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Resolution authorizing award of bid for the purchase of carpet and padding for the MPEC Exhibit Hall from the low bidder, Royal Thai Americas (2017) Inc, in the amount of \$196,141.65.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Redevelop Downtown

STRATEGIC OBJECTIVE: Grow Hotel Occupancy Taxes to Support the MPEC

COMMENTARY: The renovation of the Exhibit Hall was one of the topics discussed at the December 6th meeting. The replacement of the carpet and padding at the facility was approved as part of the plans.

In order to maintain continuity, bids were requested for the same carpet as that being installed at the new Conference Center. This bid is for the materials only as the installation will be performed by Clark Contractors, the contractor doing the renovations.

Bids were opened on January 7, 2023, for the purchase of 4,503.66 square yards of Royal Thai Americas, Inc. 80/20 Axminster 9 Row carpeting and 138 rolls of Tred-MOR Sponge Cushion Inc. commercial carpet padding for high traffic areas. One (1) bid was received (bid tabulation attached).

The funding for this project comes from a combination of 3 years of Venue Tax revenue, available bond proceeds, and \$2 million of 2021 excess General Funds.

Staff recommends award of bid for the purchase of carpet and padding to Royal Thai Americas (2017) Inc in the amount of \$196,141.65.

☒ Assistant City Manager

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

Resolution No. _____

Resolution authorizing the purchase of carpet and padding for the MPEC Exhibit Hall from Royal Thai Americas (2017) Inc in the amount of \$196,141.65

WHEREAS, the City advertised and requested bids for the purchase of carpeting and padding; and,

WHEREAS, bids were received and publicly opened on January 7, 2023; and,

WHEREAS, the City desires to purchase carpeting and padding for the MPEC Exhibit Hall.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

Authorization is granted to award the bid for the supply of 4,503.66 square yards of Royal Thai Americas, Inc. 80/20 Axminster 9 Row carpeting and 138 rolls of Tred-MOR Sponge Cushion Inc. commercial carpet padding to Royal Thai Americas (2017) Inc in the amount of \$196,141.65.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

1/10/2023

BID TABULATION
22-59 MPEC EXHIBIT HALL FLOORING

VENDOR	BRAND	FLOORING/CARPET (4533.06 SQUARE YARDS)		BRAND	PADDING (127 ROLLS)		FREIGHT	TOTAL
		SQYD	SUBTOTAL		ROLL	SUBTOTAL		
ROYAL THAI AMERICAS CALHOUN, GA	ROYAL THAI	34.52	\$156,481.23	TRED-MOR	240.90	\$30,594.30	\$9,066.12	\$196,141.65

Project Name: **Wichita Falls MPEC**

Item Number: **CP-PG-008**

Project #: **36300**

Item Description: **Carpet - Prefunction (MPEC)**

Issue Date: **10/10/2022**

Revision(s): **12/01/2022** Δ 1

Removed Seminar Room from Scope

Item Quantity: **sq yds**

Manufacturer: **Royal Thai**

Source: **Royal Thai**

Address: **1025 N. Stemmons Freeway
Suite 310
Dallas TX 75207-**

Address: **1025 N. Stemmons Freeway
Suite 310
Dallas TX 75207-**

Phone: **(817) 822-4205**

Phone: **(817) 822-4205**

Fax:

Fax:

Contact: **Lindsey Montgomery**

Contact: **Lindsey Montgomery**

E-mail: **lindseymontgomery@royalthai.com**

E-mail: **lindseymontgomery@royalthai.com**

Web: **www.royalthai.com**

Web: **www.royalthai.com**

Description: **Carpet at Pre-Function**

Style Number: **BXP058980P005**

Style Name: **Custom Design**

Color: **H311,L312,L313,C336,M315,E311,L322,F314,D305,D306**

Type: **Woven Axminster**

Repeat: **228'8.29" x 164'5.89"**

Content: **80%Wool/ 20% Nylon**

Weight: **36.2 oz**

Primary Backing: **Polyester/Polypropylene**

Pile Height **0.250"**

Installation Method: **Glue over pad**

Flame Requirements: **ASTM D**

Rows: **9**

Pitch: **7**

Pile Weight: **36.2oz**

Yarn Count: **R660/2Tex, 2/47s Dew**

Total Thickness: **0.355"**



Required Item(s) for Designer Approval Prior to Fabrication:

☒ Seaming Diagram
 ☒ Strike-Off
 ☐ Finish Sample
 ☐ Cutting
 ☐ Shop Dwgs
 ☐ Prototype
 ☒ Flame Certificate

Instructions:

- Carpet fire rating must meet or exceed applicable local & state codes or most recent standard of NFPA, whichever is more stringent.
- Tufted carpet must have primary & secondary backing. Direct gluedown allowed in office areas only. Carpet pad required for all other installations.



Project Name: **Wichita Falls MPEC**

Item Number: **CP-PG-008**

Project #: **36300**

Item Description: **Carpet - Prefunction (MPEC)**

Issue Date: **10/10/2022**

Revision(s): **12/01/2022** **Δ 1**

Item Quantity: sq yds

Manufacturer: Royal Thai

Source: Royal Thai

Instructions:

- Carpet pad must be commercial grade felt, prime urethane foam, or better. Felt must have min. weight of 32 oz./sq.yd. & urethane pad a min. density of 6 lbs./sq.yd.
- Double stick application is highly recommended for public areas. Rebond pad is not permitted.
- Manufacturer to submit recommended seaming diagram to designer for approval and make corrections until designer signs off.
- Pricing is budget estimate for materials only. Does not include installation labor costs.

Project Name: Wichita Falls MPEC

Project #: 36300

Item Number: CP-PG-009

Item Description: Carpet - Exhibit Hall - First Bay / Ballrooms (MPEC)

Issue Date: 10/10/2022

Revision(s):

Item Quantity: sq yds

Manufacturer: Royal Thai

Address: 1025 N. Stemmons Freeway
Suite 310
Dallas TX 75207-

Phone: (817) 822-4205

Fax:

Contact: Lindsey Montgomery

E-mail: lindseymontgomery@royalthai.com

Web: www.royalthai.com

Source: Royal Thai

Address: 1025 N. Stemmons Freeway
Suite 310
Dallas TX 75207-

Phone: (817) 822-4205

Fax:

Contact: Lindsey Montgomery

E-mail: lindseymontgomery@royalthai.com

Web: www.royalthai.com

Description: Carpet at Ballroom

Style Number: CX059085R005-NF EV1

Color: H311, L312,L313/6D,E334/27C, C336/28D,M315, G316,
E311/32D, L322/13I, F314, D305,D306

Type: Woven Axminster

Repeat: 16'8" x 29'2"

Content: 80%Wool/ 20% Nylon

Weight: 36.2 oz

Primary Backing: Polyester/Polypropylene

Pile Height: 0.250"

Installation Method: Glue over pad

Flame Requirements: ASTM E648

Rows: 9

Pitch: 7

Pile Weight: 36.2oz

Yarn Count: R660/2Tex,2/47sDews

Total Thickness: 0.355"



Required Item(s) for Designer Approval Prior to Fabrication:

☒ Seaming Diagram
 ☒ Strike-Off
 ☐ Finish Sample
 ☐ Cutting
 ☐ Shop Dwgs
 ☐ Prototype
 ☒ Flame Certificate

Instructions:

- Carpet fire rating must meet or exceed applicable local & state codes or most recent standard of NFPA, whichever is more stringent.
- Tufted carpet must have primary & secondary backing. Direct gluedown allowed in office areas only. Carpet pad required for all other installations.



Project Name:	Wichita Falls MPEC	Item Number:	CP-PG-009
Project #:	36300	Item Description:	Carpet - Exhibit Hall - First Bay / Ballrooms (MPEC)
Issue Date:	10/10/2022		
Item Quantity:	sq yds		
Manufacturer:	Royal Thai	Source:	Royal Thai

Instructions:

- Carpet pad must be commercial grade felt, prime urethane foam, or better. Felt must have min. weight of 32 oz./sq.yd. & urethane pad a min. density of 6 lbs./sq.yd.
- Double stick application is highly recommended for public areas. Rebond pad is not permitted.
- Manufacturer to submit recommended seaming diagram to designer for approval and make corrections until designer signs off.
- Pricing is budget estimate for materials only. Does not include installation labor costs.

CITY COUNCIL AGENDA January 17, 2023

ITEM/SUBJECT: Resolution approving an amendment to the existing \$2,750,000 performance agreement between the Wichita Falls Economic Development Corporation (WFEDC) and P&WC Aerospace, Inc. (Pratt & Whitney) to assist with the company's proposed new product line and employment expansion at the existing Wichita Falls facility.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Accelerate Economic Growth

STRATEGIC OBJECTIVE: Encourage...Recruitment of High Value Businesses

COMMENTARY:

Pursuant to Texas Local Government Code §501.073(a) "The corporation's authorizing unit (i.e. City Council) will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

Timeline

- October 20, 2022 – WFEDC Board hears and approves request from applicants regarding the proposed Pratt & Whitney project;
- November 1, 2022 – City Council approves WFEDC \$2.75M budget amendment to facilitate project;
- January 12, 2023 – At the request of Pratt & Whitney, the WFEDC Board to consider amending existing agreement terms;
- January 17, 2023 – If amendment approved by WFEDC Board on 1/12, City Council to consider approving amended agreement.

Summary

This item is to consider approval of an amendment to the existing \$2.75M performance agreement with Pratt & Whitney approved in November last year. The current terms require the company to (1) maintain the current 125 full-time employees (FTEs) over the 7-year term, and (2) create 30 new FTE's in "year 1" and maintain such for the remainder of the 7-year term. The amendment requested by the company would gradually increase the required new FTEs each year of the 7-year term, to a total of 30 by year 7 (see attached). No other changes to the agreement are proposed.

As a review, the total new investment by the company to retrofit the existing Wichita Falls facility for the planned new product line and the addition of 30 new FTE's is approximately \$10M. Facility upgrades and hiring are expected to begin in 2023.

On January 12, 2023, the WFEDC will consider this item. If approved by the WFEDC, City Council will consider same at today's meeting. The WFEDC's economic development staff at the Chamber of Commerce will be at the City Council meeting to provide details and to answer any questions.

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Exhibits from WFEDC meeting, Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

**WICHITA FALLS ECONOMIC DEVELOPMENT CORPORATION
PROJECT SUMMARY
JANUARY 12, 2023**

SUBJECT: P&WC Aerospace (US) Inc. Expansion Amendment
INITIATED BY: Ron Kitchens, Taylor Davis

Overview:

The Wichita Falls Economic Development Corporation (WFEDC) and Wichita Falls City Council recently approved a forgivable loan package for P&WC Aerospace (US) Inc. (P&WCA) in the amount of \$2,750,000 to incentivize the Company to bring the expansion of a new product line, Platinum-Aluminide OEM Coating, to Wichita Falls. This expansion will encompass an anticipated capital expenditure of \$10 Million, annual economic impact of \$2.5 Million in new payroll, retention of 125 Full-Time Employees (FTEs) and creation of 30 FTEs over the course of seven years.

Commentary:

The Wichita Falls Chamber presents clarification on hiring terms negotiated with and on behalf of P&WCA where current employment of 125 FTEs will be maintained over the seven-year term and job creation of 30 FTEs accomplished via hiring milestones during that time.

The intent of the incentive package provided to the Company was to support the creation of the new product line and job creation, with performance based upon hiring milestones achieved over the course of seven years. The below timeline of hiring serves to clarify the model of which performance and forgiveness will be based in relation to the ramp-up of hiring new full-time positions. No changes to the incentive package are being recommended at this time.

YEAR	FULL TIME POSITIONS
2022	125
2023	135
2024	140
2025	145
2026	148
2027	151
2028	153
2029	155

Proposed Motion Language:

Move to amend P&WC Aerospace (US) Inc. performance agreement terms such that a seven-year full-time new job chart is incorporated into the agreement where hereby Company agrees to maintain 125 existing FTEs over the seven year term and to add 10 FTEs in year one, five FTEs in both years two and three, three FTEs in both years four and five, and two FTEs in both years six and seven, for a total of 155 FTEs maintained and created through the seven year term.

Resolution No. _____

Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation (WFEDC) and amending the existing performance agreement of up to \$2,750,000 to P&WC Aerospace, Inc. (Pratt & Whitney) to assist in the company's proposed new product line and employment expansion at the existing Wichita Falls facility

WHEREAS, Texas Local Gov't. Code §501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation"; and,

WHEREAS, on January 12, 2023, the WFEDC approved the Project listed below and as stated in its agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The Wichita Falls Economic Development Corporation's approval and funding of the following programs and expenditures as described below and in said corporation's agenda, are approved:

Pratt & Whitney Project:

Amendment to the existing agreement between the WFEDC and P&WC Aerospace (Pratt & Whitney) to provide for minimum annual full-time employee milestones as described in "Exhibit A".

2. The current fiscal year budget of the WFEDC is amended to provide for the aforementioned expenditures and changes thereto.

PASSED AND APPROVED this the 17th day of January 2023.

MAYOR

ATTEST:

City Clerk

Exhibit A

YEAR	FULL TIME POSITIONS
2022	125
2023	135
2024	140
2025	145
2026	148
2027	151
2028	153
2029	155

CITY COUNCIL AGENDA
January 17, 2023

ITEM/SUBJECT: Appointments and Removals for Boards and Commissions

INITIATING DEPT: City Clerk

STRATEGIC GOAL: Actively engage and inform the public.

STRATEGIC OBJECTIVE: Enhance public outreach and engagement.

COMMENTARY: There are two additional appointments for terms that expired on December 31, 2022, one vacancy, and one possible removal. Ben Filer was reappointed as Chair of the Tax Increment Financing District #2, but his term was not extended, Staff would like to move Jose Garcia from an Alternate position to Place 2 on the Zoning Board of Adjustments, and to discuss the possible removal and/or appointment of a member of the Helen Farabee Centers Board. There are no current applicants for TIF #2 or the Zoning Board of Adjustments, and one applicant for the Helen Farabee Centers Board.

*Helen Farabee Centers Board (Robert Clement)

*TIF #2

*Zoning Board of Adjustment

Boards with an * can be discussed in executive session.

In accordance with Resolution 21-2015, no appointee shall serve more than six (6) consecutive years, unless waived by the Mayor and Council. These limits apply only where existing law or ordinance does not specify limits to terms of service on City boards. Staff is requesting six-year term limits to be waived where noted.

☒ **City Clerk**

ASSOCIATED INFORMATION: Member Rosters

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **City Manager Approval**

HELEN FARABEE REGIONAL MHMR CENTERS BOARD OF TRUSTEES

<i>PLACE</i>	<i>NAME</i>	<i>APPOINTED</i>	<i>EXPIRATION</i>	<i>QUALIFICATIONS</i>	<i>DISTRICT</i>
1	Vacant		08/31/2023	Archer, Clay, and Montague Counties	
2	Cindy Barksdale	04/2018	08/31/2024	Jack and Wise Counties	
3	Kathy Thorp	02/04/2016	08/31/2023	Throckmorton and Young Counties	
4	Lou Vail	12/06/2018	08/31/2023	Baylor, Haskell, and Knox Counties	
5	Joan Murray	01/01/2018	08/31/2023	Cottle, Dickens, and King Counties	
6	Vacant		08/31/2024	Childress, Foard, Hardeman, and Wilbarger Counties	
7	J. Brian Eby – <i>Vice Chair</i>	09/2020	08/31/2024	Wichita County	
8	Robert Clement – <i>Chairman</i>	04/2004 2018 07/07/2020 07/19/2022	08/31/2024	CWF	
9	Vacant		08/31/2023	CWF	
10	Vacant			WCSO Ex-Officio	
11	Pat Laughery			WCSO Ex-Officio	

Current applicant: Shammann Smith

TAX INCREMENT FINANCING DISTRICT, REINVESTMENT ZONE #2

PLACE	NAME	APPOINTED	EXPIRATION	QUALIFICATIONS	DISTRICT
1	Whittney McCullar	12/21/2021	12/31/2023	City of Wichita Falls	3
2	Jim Chandler	10/18/2005 12/04/2007 12/01/2009 12/06/2011 12/03/2013 12/01/2015 11/07/2017 12/03/2019 12/21/2021	12/31/2021 12/31/2023	City of Wichita Falls	3
3	Ben J. Filer, Chair	10/18/2005 12/04/2007 12/01/2009 12/06/2011 12/04/2012 12/02/2014 12/06/2016 12/04/2018 12/15/2020	12/31/2020 12/31/2022	City of Wichita Falls Term to expire 12/31/2024	3
4	Jerry Taylor	12/27/2006 02/09/2008 12/06/2010 12/27/2012 11/10/2014 12/27/2016 11/13/2018 12/07/2020	12/31/2022	Wichita County	1
5	Mark Schroeder	12/07/2020	12/31/2022	Wichita County	

No current applicants

ZONING BOARD OF ADJUSTMENT

PLACE	NAME	APPOINTED	EXPIRATION	QUALIFICATIONS	DISTRICT
1	Steven Young	12/03/2019 12/21/2021	12/31/2021 12/31/2023		4
2	Vacant		12/31/2024		
3	Dave Waddell	12/02/2014 12/01/2015 11/07/2017 12/03/2019 12/21/2021	12/31/2021 12/31/2023		3
4	Kerry Maroney	12/18/2018 01/05/2021 12/21/2021	12/31/2023		1
5	Tyson Traw, Chair	07/21/2015 12/01/2015 11/07/2017 12/03/2019 12/21/2021	12/31/2021 12/31/2023		5
6	Jose Garcia	12/18/2018 12/15/2020	12/31/2020 12/31/2022	Alternate 1 Move to Place 2 term to expire 12/31/2024	2
7	Vacant		12/31/2022	Alternate 2	4
8	Thomas Taylor	12/15/2020	12/31/2022	Alternate 3	5
9	Rick Hernandez	12/21/2021	12/31/2023	Alternate 4	
10	Mark McBurnett	01/19/2016 11/17/2017 12/03/2019 12/21/2021	12/31/2021 12/31/2023	SAFB Non-Voting Ex Officio	

No current applicants.